

SANDIACRE PARISH COUNCIL

Parish Council Office, 73 Travers Road, Sandiacre, Derbyshire, NG10 5GE
Telephone: 0115 949 0456 Email: clerk@sandiacrepc.eclipse.co.uk
www.sandiacreparishcouncil.org

Date: 26/3/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 1 April 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

PRESENTATION

Prior to the Council meeting commencing, Mr James White (EBC Conservation Officer) will present a report on the draft Character Appraisal for Sandiacre Canal Side and Cloud Side Conservation Area.

Responses to the consultation should be made no later than noon on Friday, 25/4/14

AGENDA

PART 1 NON-CONFIDENTIAL INFORMATION

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. VARIATION OF ORDER OF BUSINESS**
- 3. DECLARATION OF MEMBERS' INTERESTS**

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting)
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. DISPENSATIONS

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

5. PUBLIC SPEAKING – 10 MINUTES

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - I. Police report Inspector Andrews will attend the meeting
 - II. County Councillor report
 - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 MARCH 2014 (COPY ENCLOSED)

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 4 MARCH 2014 (COPY ENCLOSED)

8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

9. CHAIRMAN'S ANNOUNCEMENTS

10. REPORT OF THE CLERK ON: -

- I. Repeal of s.150(5) Local Government Act 1972 - Implementation (England): For the Council to consider moving to electronic payments and adopting new Financial Regulations or to remain with cheque payments
- II. Delegation for payment of cheques on the first Tuesday in May due to BH
- III. RSS: Inspection report findings (February 2014)
- IV. Notice received of the Annual Returns - Year Ended 31/3/14
- V. Summer Play Scheme: Application to be submitted by 31/3/14
- VI. Celebrating the First World War centenary
- VII. Outcome of the Cemetery Management training course 12/3/14
- VIII. Outcome of the DALC Spring Seminar 27/3/14
- IX. NAMM (National Association of Memorial Masons) Annual fee £205

11. PENINSULA – HEALTH AND SAFETY MATTERS

- I. Business Safety Visit report: Priority items
- II. Outcome of the meeting with the local Funeral Directors’ Branch:
Monday 31/3/14
- III. Completion of the Peninsula contractor questionnaire: Stone Masons

12. LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW - EREWASH

For Councillors to consider a response to the consultation that Sandiacre should reduce to 3 ward Councillors in the future, one less than the current arrangement.

13. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 6	Repeal of s.150(5) Local Government Act 1972 – Implementation (England) Ways to pay PAYE/NICs: HMRC Expectations Accounting for Council Tax Support Grant in a Council’s Annual Return CIL Demystified HMRC Employment Allowance Local Audit and Accountability Act 2014
Circ 7	Spring seminar reminder Openness in Local Government NALC welcomes cash grant fund to help more disabled people become local Councillors Time to conduct a review OUR BIG GIG: Nationwide music celebration returns to a community near you this Summer Annual Parish Meeting and the Annual Parish <u>Council</u> meeting How locals can be more effective on-line – Training Living wage: Can you help please? Clerk vacancy: Denby PC

14. FINANCE

I. Accounts for payment

DD	Eclipse	Internet	17.94
DD	Peninsula	H/S consultancy services	240.00
DD	SITA	Refuse bin collection	67.85
2522	Horizon	Grounds maintenance work: February	1,321.50
2523	E.on	Seasonal illuminations supply	54.14
2524	HAGS-SMP	Spr Park: Repairs to swing shackles/bushes	322.56
2525	BT	Calls (Dec-March) Rental (1 March-31 May)	192.63
2526	HAGS-SMP	Playground inspections: March	72.00
2527	Mrs Bloor	Salary: February (Burial 19/3/14 while on leave)	1,232.96
2528	HMRC	Tax and NIC: March	344.15
Total:			<u>3,865.73</u>

II. Income and Interest

Report to be presented at the meeting.

III. Budget Appraisal / Risk Assessment

Report to be presented at the meeting.

IV. Quotations

Report to be presented at the meeting.

15. ITEMS FOR INFORMATION ONLY

DCC

EBC

General 1360 Stapleford and Sandiacre Air Training Corps: Request
for funding:
The Clerk magazine: March 2014
ICCM: Spring magazine
Clerks and Councils Direct

PART II – CONFIDENTIAL INFORMATION

16. CONFIDENTIAL ITEM/S

17. DATE AND TIME OF THE NEXT MEETING:

TUESDAY, 13 MAY 2014

- Annual Parish Council Meeting 6.30pm
- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm