

SANDIACRE PARISH COUNCIL

Parish Council Office, 73 Travers Road, Sandiacre, Derbyshire, NG10 5GE
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Date: 6/5/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 13 May 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

AGENDA

PART 1 NON-CONFIDENTIAL INFORMATION

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. VARIATION OF ORDER OF BUSINESS

3. DECLARATION OF MEMBERS' INTERESTS

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting)
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. DISPENSATIONS

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

5. PUBLIC SPEAKING – 10 MINUTES

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - I. Police report
 - II. County Councillor report
 - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 1 APRIL 2014 (COPY ENCLOSED)

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 APRIL 2014 (COPY ENCLOSED)

8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

9. CHAIRMAN'S ANNOUNCEMENTS

10. REPORT OF THE CLERK ON: -

- I. 2014 Precept, Concurrent Functions Grant & Support Grant received
- II. Upgrading of office IT systems and printer / Write off disposable items
 - Windows 7
 - Microsoft Office 2013
 - 'Cloud' backup and remote working
 - HP desktop PC
 - HP Laserjet printer
- III. RSS: Inspection findings: Repairs required
- IV. Graffiti removal from Skate Board Park over the Easter holidays
- V. End of Year Accounts with the Internal Auditor / Notice displayed
- VI. NAMM (National Association of Memorial Masons) Register (enclosed)
- VII. Annual Tree Report: Cemetery work – Quotation received
- VIII. DALC Constitution – Copy enclosed for consideration
- IX. Memorial Institute: Priorities for funding 2014
- X. Minor Maintenance Grant increased to £385 (Footpath 14)
- XI. Cemetery Plan - Area 2. Grave markers and mapping of plots
- XII. Marking the First World War Centenary
- XIII. Boundary Commission Review: Consultation response issued (enclosed)
- XIV. East Midlands Airport: Sustainable Development Plan: Consultation (enclosed)

11. PENINSULA – HEALTH AND SAFETY MATTERS

- I. Meeting with C Gray (Police Estates) – Premises H/S documents
- II. Cemetery: Mechanical Grave Digging arrangements

12. CEMETERY RULES AND REGULATIONS – REVIEW

To consider amendments following guidance from ICCM

13. CEMETERY RULES AND REGULATIONS – REVIEW

To consider a review of grave digging charges if current practices are changed

14. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 8	DALC Email contact DALC Membership Services Employment Allowances Locum Clerks DALC Constitution BBC1: Home swap Clerk/RFO vacancies: Brassington / Ballidon & Bradbourne / Killimarsh
Circ 9	DALC Annual Executive Meeting & AGM SLCC/DALC joint event: Clerks and RFOs Networking Lunch (£5) Local Government Pensions – LGPS Clerk Induction Training Playground Inspection Training – led by RoSPA Playsafety Neighbourhood Planning Parishes in bid to light up new community powers Making Localism work Statutory Sick Pay refund abolished from 6 April 2014 Clerk/RFO Vacancies: Rowsley

15. FINANCE

I. Accounts for payment

			£
DD	Eclipse	Internet	17.94
DD	SITA	Waste collection	67.87
2538	ICCM	Annual membership	90.00
2539	EBC	Cem: Bin collection: 1/4/14-30/6/14	66.30
2540	E.on	Electricity supply	9.25
2541	Poplar TS	Annual tree report	336.00
2542	Viking	Office supplies: Stamps/paper/files	139.51
2543	Alliance UK	Graffiti remover	32.60
2544	DALC	Spring seminar: 27/3/14	35.00
2545	RSS	Play area inspections: April	72.00
2546	Chem-Clean	DARG: Graffiti removal (jetting)	144.00
2547	Mrs M Bloor	Salary: April	1,220.88
2548	HMRC	Tax/NIC April	318.22
		Total	<u>2,549.57</u>

II. Income and Interest

£

	11-Apr	EBC: CF Grant / Precept	65,001.00
Interest	30-Apr	HSBC Business Account	1.94
Interest	30-Apr	HSBC Election Account	0.21
			<u>65,003.15</u>

III. Budget Appraisal

Report to be presented at the meeting.

IV. Accounts 2013/2014

Report to be presented at the meeting.

V. Quotations

Report to be presented at the meeting.

16. ITEMS FOR INFORMATION ONLY

DCC	Parish and Town Council Liaison Forum: 1/5/14 at 6.00pm at Matlock
EBC	Notification of budget allocation
General	Clerks' Direct: Magazine

PART II – CONFIDENTIAL INFORMATION

17. CONFIDENTIAL ITEM/S

18. DATE AND TIME OF THE NEXT MEETING:

TUESDAY, 3 JUNE 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm