

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 13 May 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

Cllr Mrs A Noskwith (Chairman)
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr G Dinsdale
Cllr Miss K Hales
A Cllr A Hardy (Vice-Chairman)
Cllr A Hughes
A Cllr Mrs J Hulls
Cllr P Hunt
Cllr I Judson
Cllr W Major
Cllr L White
A Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PCSO L Buchanan (SNT)

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

1. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy Illness
Cllr Mrs J Hulls Convalescing after illness
Cllr Mrs N White Prior commitment

RESOLVED: to accept the apologies submitted by Councillors

2. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

3. DECLARATION OF MEMBERS' INTERESTS

Councillor	Minute	Subject	Interest
Cllr S Bilbie Cllr Mrs S Dickman Cllr Mrs A Noskwith Cllr L White	10.9 Clerk's Report	Priorities for funding	Councillors declared a non-prejudicial interest as Members of the Trustee Board of The Memorial Institute, Sandiacre

4. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

5. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

No items were raised.

b) Police report

PCSO Buchanan was welcomed to the meeting and presented the police report.

Monthly	Crime 2013	Crime 2014	ASB 2013	ASB 2014
January	28	36	45	11
February	17	22	17	26
April	28	36	22	27

Yearly	Crime 2013	Crime 2014
February	390	341

Activities for Young people

It was hoped more activities could be offered to young people in the area to provide them with an opportunity to develop new interests and therefore, reduce anti-social behaviour and vandalism. The local Football Club premises were being considered as a suitable venue and it was hoped to bring back Ozbox.

Police presence In Sandiacre

Councillors raised concerns over the reduced police presence in Sandiacre and ongoing problems of anti-social behaviour and vandalism on Springfield Park and Doncaster Avenue Recreation Ground that had continued over many months.

Although police cover had reduced due to budgetary constraints, it was considered that the Parish Council was still required to cover the cost of damaged play safety surfacing and removal of graffiti despite a reduced budget.

Most recently, it had been reported to the police that 2 litter bins had been set alight on Doncaster Avenue Recreation Ground, large branches to trees near the Library had been broken off and graffiti had been removed several times from play equipment on the Skate Board Park. Additionally, incidents of drug taking near the Library had been reported.

PCSO Buchanan explained that a reduction in hours had occurred across the Division and reactive Officers were attending the area from Long Eaton to deal with reported incidents. PCSO's had limited powers and it was hoped the local community would become more involved and play their part in reporting crime.

Traffic issues

It was reported that there continued to be traffic problems with vehicles parked near the junction of York Avenue and The Paddocks. Some drivers needed to mount kerbs to pass other vehicles near junctions. Additionally, there were problems with inconsiderate parking on zig-zag lines.

The police were asked to investigate.

Councillors emphasised that their concerns were not a reflection upon local officers, concerns were being raised over the introduction of reduced policing hours throughout the Division and especially in Sandiacre, which as the largest urban parish in Erewash with a high population required sustained support.

PCSO Buchanan was thanked for attending and left the meeting.

Dog waste/Litter bin collections

Relating to a general enquiry, the Clerk reported that dog waste and litter was collected on a daily basis from bins on both parks and was disposed of in the large waste container located at each site. The Clerk was unaware of any bins being left unemptied and the service provided by Mr Wallace was very thorough.

c) County Councillor's report

Additional street lighting at Springfield Park play area

Cllr Major reported that DCC officers, Sgt Caldecott and two of his Officers had considered the possibility of introducing additional street lighting to the highway near the play area on Springfield Park. However, with two streetlights nearby and limited funds available, the request had been declined as it did not meet Community Safety criteria for additional lighting.

As no further provision could be offered, it had been suggested that the Parish Council (as owner of the park) consider cutting back foliage to trees at the edge of the green space near the sub-station to improve existing lighting.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 1 APRIL 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 1 April 2014, as previously circulated to Members, were signed as a correct record with the following amendment:

Cllr Hunt had provided apologies for being unable to attend the last meeting and the Members' List should have recorded him as absent.

Matters Arising from the Minutes

Page 74. Police Report – Damage on Springfield Park

It was noted that new wetpour had been installed in the roundabout's inner circle at a cost of several hundred pounds after suffering repeated acts of vandalism when the original wetpour surface had been removed piece by piece over several months. Additionally, offensive graffiti had been removed three times from play equipment on Doncaster Avenue Recreation Ground at a cost of £60 per visit for jetting.

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 APRIL 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 1 April 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

8. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

9. CHAIRMAN'S ANNOUNCEMENTS

No items were raised.

10. REPORT OF THE PARISH CLERK ON: -

I. 2014 Precept, Concurrent Functions Grant & Support Grant received

It was noted that the following payment had been made by EBC on 11/4/14:

Concurrent Functions payment	£34,624
Council Tax Support Grant	£ 2,396
Precept	£27,981
Total	<u>£65,001</u>

II. Upgrading of office IT systems and printer / Write off disposable items

The Clerk reported that she had obtained a quotation for upgrading the office IT systems in light of support from Windows XP ending on 8/4/14. Having also been informed that the office printer was now obsolete and toner was proving difficult to obtain, further enquiries for quotations had been made to replace the items and also introduce a 'Cloud' based system for accessing office documents whilst working at home.

To ensure enhanced security of Council documents, the Clerk had sought permission from the Chairman to purchase replacement IT equipment without delay.

- Windows 7
- Microsoft Office 2013 (£160)
- 'Cloud' backup and remote working: SafeSync (£26 per annum)
- HP desktop PC (£387)
- HP Laserjet printer (£310)
- Toner (£139)
- Free installation

i. **RESOLVED:** to approve the introduction of new office systems, as shown above

ii. **RESOLVED:** to write off the Xerox office printer, which had become obsolete.

III. RSS: Inspection findings: Repairs required

Horizon had been asked to quote for carrying out repair work on the parks and priorities had been itemised.

Doncaster Avenue Recreation Ground: £970

Springfield Park: £230

Repairs completed as a priority: Repairs to roundabout and safety surfacing (infilling of wetpour on inner circle)

RESOLVED: that repair work to both parks proceed

Councillors considered that repairs to other play safety surfaces should only proceed if wetpour at the roundabout was left intact and did not suffer vandalism.

IV. Graffiti removal from Skate Board Park over the Easter holidays

It was reported that Chem-Clean had been asked to visit Doncaster Avenue Recreation Ground on 3 occasions over the Easter school holidays to remove offensive graffiti. Cost: £60 +VAT per visit for water jetting.

V. End of Year Accounts with the Internal Auditor / Notice displayed

The Clerk confirmed that the End of Year Accounts had been submitted to the Internal Auditor and the inspection notice was currently displayed on the Parish Council notice boards.

VI. NAMM (National Association of Memorial Masons) Register (enclosed)

The Clerk confirmed that the Parish Council was now a member of the National Association of Memorial Masons, which allowed access to their register of qualified memorial fixers.

Memorials were required to be correctly fitted to British Standard 8415 and come with a guarantee of stability.

A Burial Authority has a duty of care to ensure all work is carried out to a recognised national standard by trained individuals and that they have the appropriate insurance cover.

VII. Annual Tree Report: Cemetery work – Quotation received

It was noted that the annual tree survey had been completed and several trees required attention. A quotation for tree work in the Cemetery had also been received at a cost of £950.

RESOLVED: that work to trees in the Cemetery proceed, together with prioritised work to others identified on the parks

VIII. DALC Constitution – Copy enclosed for consideration

RESOLVED: to note the DALC constitution without comment

IX. Memorial Institute: Priorities for funding 2014

Cllr Noskwith confirmed that Memorial Institute Trustees had considered the following items were in need of attention, should funding from Awards for All be available.

- Toilet area improvements
- Remove side door to improve security and allow more space for additional toilets, which could be used by very young children

The Clerk would ascertain if a grant could be obtained for the above.

X. Minor Maintenance Grant increased to £385 (Footpath 14)

It was noted that the MMG had increased from £315 to £385 per year. Mr Wallace was undertaking low level maintenance work along Footpath 14 and this would allow for weeding and strimming twice per year.

XI. Cemetery Plan - Area 2. Grave markers and mapping of plots

The Clerk confirmed that she had made enquiries with Teleshore to obtain a system of grave marking for Area 2 in the Cemetery. Pegs could be placed in the ground to allow grave space to be identified, which related to office plans. Should the Clerk be away from work at any time, Grave Diggers could easily identify the plots.

RESOLVED: that the Clerk obtain grave markers for 3 rows as shown for Area 2:

C	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
B	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
A	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

XII. Marking the First World War Centenary

Councillors considered ways of marking the Centenary by planting or introducing more permanent features near the Memorial Institute.

The Clerk was asked to obtain a brochure on possible planting or structures and include the item on a future Agenda for further discussion.

XIII. Boundary Commission Review: Consultation response issued (enclosed)

A copy of the Council's response to the Boundary Commission had been previously circulated.

Refer attached: Appendix 1.

XIV. East Midlands Airport: Sustainable Development Plan: Consultation (enclosed)

RESOLVED: to note the Development Plan without comment

11. PENINSULA – HEALTH AND SAFETY MATTERS

I. Meeting with C Gray (Police Estates) – Premises H/S documents

The Clerk confirmed that she had met with Mr Gray to discuss inspection reports relating to the Police House, which Peninsula had asked her to check.

Mr Gray had confirmed the Clerk could access inspection documents, as and when required.

It was noted that emergency lighting had been recommended through inspection, but budgetary restraints would not allow installation at this time.

II. Cemetery: Mechanical Grave Digging arrangements

The Clerk reported that she had recently spoken with Mr Ashley at EBC about the possibility of the Parish Council using the facilities of EBC for mechanical grave digging at Sandiacre Cemetery. Unfortunately, Mr Ashley was unable to allow the Borough Council's grave digging service to be available to parishes due to logistics and limited staff resources.

12. CEMETERY RULES AND REGULATIONS – REVIEW

Councillors considered a review of the Cemetery Rules and Regulations following advice given by Mr Morris (CEO) of the Institute of the Institute of Cemetery & Crematorium. Management.

RESOLVED: to approve the amendments, as recommended and allow a minimum of 3 months as a reasonable time for the ground to settle before headstone installation

The Clerk would notify local Funeral Directors and Stone Masons of the changes.

13. CEMETERY FEES – REVIEW OF CHARGES RELATING TO GRAVE DIGGING

RESOLVED: that no changes were necessary to the Cemetery fees as EBC could not provide mechanical grave digging at Sandiacre Cemetery.

The present arrangement for Funeral Directors to arrange grave digging would continue.

14. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 8	DALC Email contact DALC Membership Services Employment Allowances Locum Clerks DALC Constitution BBC1: Home swap Clerk/RFO vacancies: Brassington / Ballidon & Bradbourne / Killimarsh
Circ 9	DALC Annual Executive Meeting & AGM SLCC/DALC joint event: Clerks and RFOs Networking Lunch (£5) Local Government Pensions – LGPS Clerk Induction Training Playground Inspection Training – led by RoSPA Playsafety Neighbourhood Planning Parishes in bid to light up new community powers Making Localism work Statutory Sick Pay refund abolished from 6 April 2014

RESOLVED: to note the above DALC circulars

15. FINANCE

I. Accounts for payment

			£
DD	Eclipse	Internet	17.94
DD	Peninsula	H/S Consultancy	240.00
DD	SITA	Waste collection	67.87
2538	ICCM	Annual membership	90.00
2539	EBC	Cem: Bin collection: 1/4/14-30/6/14	66.30
2540	E.on	Electricity supply	9.25
2541	Poplar TS	Annual tree report	336.00
2542	Viking	Office supplies: Stamps/paper/files	139.51
2543	Alliance UK	Graffiti remover	32.60
2544	DALC	Spring seminar: 27/3/14	35.00
2545	RSS	Play area inspections: April	72.00
2546	Chem-Clean	DARG: Graffiti removal (jetting)	144.00
2547	Mrs M Bloor	Salary: April	1,220.88
2548	HMRC	Tax/NIC April	318.22
2549	Andrew's GS	DARG: Supply lock/chain refuse bin	17.50
2550	Andrew's GS	Litter picking: April	594.00
2551	Zurich Ins	Annual premium: 1/6/14-31/5/15	2,935.89
Total			6,336.96

RESOLVED: to approve the above payments.

II. Income and Interest received

08-Apr	Cemetery fees	626.00	
08-Apr	Cemetery fees	538.00	
08-Apr	Cemetery fees	412.00	
09-Apr	Cemetery fees	263.00	
11-Apr	EBC: CF Grant / Precept	65,001.00	
23-Apr	Cem (out of area) Grave purchase	1,250.00	
30-Apr	HSBC Business Account	1.94	
30-Apr	HSBC Election Account	0.21	
09-May	EBC: Play Scheme grant	1,200.00	
		68,092.15	1,200.00

RESOLVED: to note the income and interest received

III. Quotations

Play Safety Surface

Quotations had been received from several companies for repair work to play safety surfaces ranging from £2,500 to £5,500 per area.

Councillors considered that repair work should wait until it was established that the roundabout area had been left intact.

The Clerk would source another quotation in the meantime as the cost was high for each area, including for synthetic material and grass matting.

IV. Monitoring Report

RESOLVED: to note the financial report circulated at the meeting

16. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

DCC	Parish and Town Council Liaison Forum: 1/5/14 at 6.00pm at Matlock
EBC	Notification of budget allocation
General	Clerks' Direct: Magazine

RESOLVED: to note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

17. CONFIDENTIAL ITEM

No items were deemed confidential.

18. DATE AND TIME OF THE NEXT MEETING - TUESDAY, 3 JUNE 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.40pm.

Signed by the Chairman: _____ Date: _____

LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND

ELECTORAL REVIEW OF EREWASH

Submission by SANDIACRE PARISH COUNCIL regarding the proposed Ward changes and Parish electoral arrangements.

Sandiacre Parish Council wishes to express the view that it sees no reason for the Commission to propose any changes to the existing electoral arrangements within Sandiacre. There appears to be no real basis for fragmenting strong community ties and the proposals focus primarily on numerical statistics.

Councillors have widely consulted with residents affected by the proposals and established that Sandiacre residents consider they are best served by retaining 4 Ward Councillors to maintain community cohesion and share common concerns.

Sandiacre is the largest Parish in Erewash and wishes to retain its identity without having parts of the community annexed to neighbouring Ward areas. For example, residents amalgamated with Long Eaton (Derby Road West) will be combined with an area that has a completely different identity and focus, as it is a much larger commercial and industrial town.

The Parish Council is very concerned that residents will find it confusing and undesirable to be represented by a single Parish Councillor from an area outside of the physical Parish boundary and it would leave them at a disadvantage.

There are evident boundary lines framing Sandiacre with the M1, River Erewash and Erewash Canal in close proximity. The area has a unique Parish feel with great historical value combining conservation areas and the ancient Church of St Giles'.

Although the village has expanded in recent years, it still retains a close association with the rural surroundings and wishes to safeguard its historical connections and individuality for the future of the close-knit and unified community.

The Commission's proposal for Sandiacre Wards to be revised would result in Sandiacre being under represented, with 9% more electors per Councillor.

The Commission specifies that if Sandiacre remained with two 2-Member wards it would be 'over represented'. However, although the Parish Council agrees with the Commission's finding that parts of Sandiacre share a strong community identity with Risley, the proposal presented would create an over represented ward of Draycott & Risley, which at 10%, would be more than a two 2-Member Ward for Sandiacre.

With a small number of changes, the inconsistency of over-representation of Sandiacre and the under-representation of Draycott & Risley could be resolved by the introduction of a new Ward of Sandiacre South and Risley. This would include everything within Sandiacre South's current boundary, including all of the Parish of Risley and all of the Parish of Hopwell.

Within the community it is considered that Risley shares a stronger community identity with Sandiacre as its neighbour and has much closer transport links than Risley with Draycott.

1. It is the recommendation of this Parish Council to the Local Government Boundary Commission that the existing 2-Member Ward boundaries for Sandiacre North and South should remain unchanged.
2. Alternatively, it is recommended that the Commission considers a 2-Member Ward for Sandiacre North on its current boundary and a new 2-Member Ward for Sandiacre South and Risley.