

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 17 July 2018 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
	Cllr Mrs C French	
A	Cllr A Hardy	
A	Cllr R Harris	
A	Cllr T Pearson	
	Cllr Mrs C Powers	
A	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Thirteen present

46. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
C Bilbie	Work commitment
A Hardy	Convalescence
R Harris	Prior commitment
T Pearson	Prior commitment
T Sanghera	Work commitment

- I. **RESOLVED:** to approve the apologies for absence received
- II. **RESOLVED:** to grant dispensation to Cllr Hardy for a further 6 month period as the current dispensation would end prior to the September meeting

47. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

48. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

49. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

50. PUBLIC PARTICIPATION SESSION

The following matters were raised:

Library – Revised hours

Several members of the public addressed the meeting to ask the Parish Council to respond to the library consultation currently being held across Derbyshire that proposed a reduction in opening hours for Sandiacre library.

It was noted that several community groups used the facilities on a Monday afternoon. Introducing late night opening on Tuesday evenings was unpopular and could prove problematic for staff and users if there was anti-social behaviour around the library.

It was confirmed this item was included on the Agenda for further consideration.

Members of the public were invited to respond individually to the consultation and were thanked for attending and voicing their concerns.

51. TRAVELLERS

Report of urgent action taken by the Clerk, in consultation with the Chairman and Vice-Chairman

The Chairman reported on events that occurred when travellers first arrived on Doncaster Avenue Recreation Ground on Sunday, 1/7/18 and urgent action was implemented by the Chairman, Vice-Chairman, Clerk, EBC Officers and the police. The matter had been dealt with swiftly and travellers had moved on the next day.

The Parish Council was responsible for dealing with any unauthorised encampment on its land, but assistance and support had been quickly provided by EBC Officers.

Everyone was commended for their actions, including those issuing the eviction notice, dealing directly with travellers, clearing the park the next day and ensuring added security measures were promptly introduced after the travellers had departed.

A decision was taken by the Chairman and Vice-Chairman on 2/7/18 to postpone the Council meeting of 3/7/18 since it was unknown how long the travellers would stay.

The Clerk thanked Councillors for all their support and assistance and praised the community for their patience and understanding as urgent action was carried out.

Councillors considered the Clerk had worked above and beyond her normal duties during this time and had liaised more closely with the community. It was agreed the Clerk would be nominated for the Derbyshire Association of Local Councils (DALC) 'Clerk of the Year' award (Refer DALC Circular 9).

Introduction of added security measures to restrict park access / Cost

The car park gate had remained closed until 10 concrete bollards and two metal bollards were installed, which allowed access for approved vehicles only.

It was noted the Library Service had given consent for several bollards to be placed around the library to prevent any unauthorised access to the park over their land.

The cost to the Parish Council amounted to £1,951 + VAT.

52. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

Road widening work scheduled to be carried out on Bostocks Lane had been postponed until the Summer of 2019 to allow work to be completed on the M1.

II. Borough Councillor report

- EBC had recently held an Executive Meeting to review services. Compliments received had increased to 60% and complaints had reduced.
- EBC would soon be trialling two free schemes, one to encourage more residents to recycle and the other for some residents to dispose of household waste.

53. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 JUNE 2018 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 5 June 2018, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

54. MATTERS FOR REPORT

There were no matters for report.

55. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 5 JUNE 2018

RESOLVED: to receive the Minutes of the meeting held on 5 June 2018

56. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 5 JUNE 2018

RESOLVED: to receive the Minutes of the meeting held on 5 June 2018

57. CHAIRMAN'S ANNOUNCEMENTS

- I. DCC: Recreation Road footpath work expected 2020/21 as part of the capital repair programme
Details were noted.

- II. Sandiacre library: Proposed revised opening times
The Chairman explained why DCC was consulting on revised opening times for libraries across the county.

Following consideration of the points raised by the public, it was:

RESOLVED: that the Parish Council respond to the consultation, as follows;
Should Sandiacre library be given reduced opening hours, the preferred option would be for the library to remain open on a Monday afternoon to facilitate user groups with reduced hours being considered on a Tuesday

- III. HS2 meeting 27/6/18 at West Park LC
Four Councillors confirmed they had attended the meeting.

The Chairman confirmed he was representing Sandiacre and EBC on the Nottinghamshire/Derbyshire HS2 Mitigation Board looking at priorities. Several options were being considered for Sandiacre to reduce impact, including M1 realignment, a tunnel travelling to Strelley or a viaduct.

A construction depot would be established on brown-field land along Ilkeston Road during the 5 year construction period.

The Chairman highlighted it was important to create a good deal for Sandiacre and provide investment opportunities whilst retaining the village centre.

58. REPORT OF THE CLERK

I. Sandiacre crime statistics

May 2017 = 81 / May 2018 = 97

II. Boundary sign: Progress to date

Following numerous enquiries, a quote for £995 + VAT had been received from a contractor who had the necessary permits to work on the highway.

Following consultation with the Chairman and Vice-Chairman to progress the work, the quote had been accepted and a permit and licence application had been submitted to DCC.

RESOLVED: to approve the action taken and the above quote

III. Closed Churchyards: Grounds maintenance remedial work

The Clerk had met the Church Warden, Mr Wallace and Horizon Landscapes to prioritise areas for work in the closed St Giles' churchyard over the Summer.

Some areas of the closed churchyard had become overgrown and required remedial work to remove excessive and invasive growth. This would improve the Church grounds in time for the 'Battle's Over' commemoration.

IV. Clerk's leave/Office closure

The following dates were noted.

- Monday, 23/7/18
- W/C 13/8/18 (Office re-opens Monday 20/8/18)
- BH Monday 27/8/18

Details would be displayed on the Parish Council's website.

V. DCC: Community Involvement Scheme – Highway Warden

Details of the scheme were noted.

RESOLVED: that Cllr Sanghera be appointed

VI. Hanging basket sponsorship - Contract / Cost 2019

The Council was in year 3 of a 3-year contract with EBC. It was noted that in 2019 there would be an increase in basket costs from £60 to £95 each.

This item would be considered at the Finance Committee meeting in November.

VII. New website: Progress to date

The Clerk was currently working with the new provider to set up the website.

VIII. Remembrance Service arrangements

The following arrangements were in place:

- The Church would open 10/11/18 and 11/11/18 to offer time for reflection
- Hundreds of handmade poppies would be displayed inside the Church
- Descendants of local WW1 soldiers would be invited to the service
- Space was expected to be limited due to the numbers attending
- The service would commence at 5.30pm

- Sounding the Last Post would take place at 6.55pm
- Church bells would be rung at 7.05pm (nationally)

IX. Summer play scheme: EBC Funding received / Arrangements in place
Arrangements were in place and funding of £1,200 had been received from EBC.

X. WREN Community Action Fund: Improvements to DARG play area
The Clerk had sourced funding to further develop the play area on Doncaster Avenue Recreation Ground through the WREN Community Action Fund. She was obtaining a new quote to combine play items and a picnic area with trees.

The Tesco grant application had not yet been considered due to demand in the area for other applications.

A requirement of the bid was that a contribution of 10.75% should be made from a third party. Bids could be made up to 12/9/18 in this round of applications.

RESOLVED: that the Parish Council offer funding of 10.75% to support the bid

Local residents, schools, childcare providers and park users would be consulted.

59. CONSULTATION

EBC: Gambling Act 2005 – Consultation on the statement of Principles

RESOLVED: to note the consultation without comment

60. DELEGATION OVER THE SUMMER RECESS & SIGNING OF CHEQUES

RESOLVED: that the Clerk be given delegated authority over the Summer recess until the September meeting to raise cheques and consider quotations, following consultation with the Chairman and Vice-Chairman.

61. PARISH COUNCIL NEWSLETTER

Following discussion on arrangements for the next publication, it was:-

- I. **RESOLVED:** that the Clerk, Chairman and Vice-Chairman be given delegated authority to produce the newsletter, including organising publication, editing content and distribution
- II. **RESOLVED:** that all Councillors could submit articles to the Clerk by mid-August

This item would be included on the September agenda.

62. GENERAL DATA PROTECTION REGULATIONS (GDPR) 2018

- I. Policy documents for adoption – Issued at the last meeting
 - Parish Council General Policy
 - Records Retention Policy
 - Clear Desk Policy
- II. Privacy notice
- III. Data protection fee

RESOLVED: to defer this item until the September meeting

63. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 8	<ul style="list-style-type: none"> • High Court Ruling – Ledbury Town Council • Community Infrastructure Levy (CIL) Survey • Councillor Commission 'Voice of the Councillor' Workshops • Neighbourhood Planning Grants • Grant Fund – Angling Improvement Fund • Dementia Friendly Rural Communities Guide • Training courses
Circ 9	<ul style="list-style-type: none"> • Launch of the Derbyshire Excellence Awards for DALC Member Local Councils: • Derbyshire Dales District Council Consultations • Launch of the Great British High Street Award • Government announces new powers for councils to deliver homes for local families • Local Government Association (LGA) councillor workbooks • Updated Legal Topic Note – Procurement • Legal Briefing L08-18 – Data Protection Fee • Community Infrastructure Levy (CIL) Survey

RESOLVED: to note the circulars

64. FINANCIAL STATEMENT

RESOLVED: to note the financial statement presented at the meeting

65. ACCOUNTS FOR PAYMENT

To authorise payments as listed below:

13-Jun	HSBC	Adjustment: Refer income	10.00
<u>DD 18/6</u>	BT (3066)	Line rental: June	48.07
<u>DD 19/6</u>	E.on (8660)	Electricity charges: Office/DARG	46.35
<u>DD 19/6</u>	Sovereign	Play inspections	47.99
<u>DD 25/6</u>	Peninsula	Business consultancy	187.20
	Horizon	Grounds maintenance: April	1,288.97
	Horizon	Credit note: March invoice iss'd twice	-1,288.97
3441	Viking	Office stationery	207.25
3442	Mrs Bloor	Salary: June	1,409.27
3443	HMRC	Tax/NIC's: June	380.38
3444	Royal British Legion	200 lamp post poppies/ties	600.00
3445	Ashfield Doors	Office door shutter: Repair	108.00
3446	Mr Dunham	Litter picker cover: 11,12,13 June	71.40
3447	Andrew's GS	Litter picking: June	642.60
3448	Andrew's GS	Low level maintenance work	165.00
3449	EBC	Hanging basket Year 3 of 3.	720.00
3450	Horizon	Grounds maintenance: June	1,288.97
3451	EBC	Cemetery bin collection: 1/7/18 - 30/9/18	89.44
3452	Horizon	DARG: Bollards x 12	2,341.68
		Total	<u>8,363.60</u>

RESOLVED: that the accounts presented for payment be approved

66. INCOME RECEIVED

June	12	A2,RB,G10 Grave/Burial	656.00
	13	A169: Plot /Interment x 2 (Reserved)	294.00
	13	A163: Plot/Interment x 2 (Reserved)	294.00
	13	Lymns: A125 Additional Inscription	96.00
	13	Hawleys: A2,RA,G13 H/S	147.00
	13	Hawleys: A2,RA,G4 H/S	147.00
	13	Hawleys: A2,RB,G1 H/S	147.00
	13	A168: Plot/Interments x 2 (Reserved)	588.00
	13	HSBC: Transfer for adjustment	10.00
	19	Hawleys: A167 plaque	73.00
	19	E Gill: A82 Plaque (Paid in full)	6.00
	19	Lymns: A2,RB,G10 Grave/Burial	656.00
	29	EBC: Summer Play Scheme	1,200.00
	30	HSBC Election Costs Account	0.30
	30	HSBC Savings (Business) Account	9.02
	30	HSBC Grant Account	0.00
		Total	<u>4,323.32</u>

RESOLVED: to note the income received

67. CORRESPONDENCE

- I. EBC Solicitor: Guidance on completing DPI forms in relation to GDPR
- II. EBC: Confirmation of £1,200 Community Award for Summer play scheme
- III. EBC: Consultation on the Gambling Act 2005 - Statement of Principles
- IV. EBC: Volunteer Tree Wardens sought
- V. Citizens Advice North Derbyshire: Scam and fraud awareness
- VI. Clerks and Councils Direct
- VII. DCC: Community grants scheme open
- VIII. Offer from resident for his company to produce a replacement BMX sign

RESOLVED: to note the above items of correspondence

In respect of Item 67.VIII, the Clerk confirmed she had responded to accept the donation of a new sign for the BMX track.

68. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No items were deemed confidential.

69. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

FOLLOWING SUMMER RECESS - TUESDAY, 4 SEPTEMBER 2018

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 9.10pm.

Signed by the Chairman: _____ Date: _____