

# SANDIACRE PARISH COUNCIL

Parish Council Office, 73 Travers Road, Sandiacre, Derbyshire, NG10 5GE

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[www.sandiacreparishcouncil.org](http://www.sandiacreparishcouncil.org)

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Date: 26/11/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 2 December 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

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## AGENDA

### PART 1. NON-CONFIDENTIAL INFORMATION

#### 1. TO RECEIVE APOLOGIES FOR ABSENCE

#### 2. VARIATION OF ORDER OF BUSINESS

#### 3. DECLARATION OF MEMBERS' INTERESTS

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

#### 4. DISPENSATIONS

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

## **5. PUBLIC SPEAKING – 10 MINUTES**

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - I. Police report
  - II. County Councillor report
  - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

## **6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 NOVEMBER 2014 (COPY ENCLOSED)**

## **7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 4 NOVEMBER 2014 (COPY ENCLOSED)**

## **8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

*In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.*

## **9. CHAIRMAN'S ANNOUNCEMENTS**

- a) Outcome of the Clerk's Appraisal
- b) Service of Remembrance: Arrangements for 2015

## **10. REPORT OF THE CLERK**

- a) Outcome of a meeting with Sandiacre Co-op 26/11/14
- b) Litter picking: Arrears for clearance of canal towpath
- c) EBC: Small grant application for Playscheme – February 2015
- d) Minutes of the Parish and Borough Forum meeting – Enclosed
- e) Updating of Disclosure and Barring checks for the Clerk and Mr Wallace
- f) Date for ratification of the 2015/2016 budget

## **11. ERE/0214/0009: McDONALD'S RESTAURANT LTD – APPEAL NOTICE**

To note further representations to the appeal must be made by 12/12/12

## **12. PARISH COUNCIL OFFICE**

- a) To note the Parish Council office lease expires 28/2/15
- b) To consider provision of office facilities following expiry of the lease

### 13. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 23	Internal Audit Free chairs to a good home Dethick, Lea and Holloway: Clerk/RFO vacancy Locum Clerk/RFO arrangements Clerk induction training
Circ 24	DALC: Copyright Dronfield Town Council: Clerk vacancy Breaston Parish: Clerk/RFO vacancy:

### 14. FINANCE

#### I. Accounts for payment

November			<u>Gross</u>
DD 4/11	Eclipse	Internet	17.94
2657	RSS HAGS-SPM	Playground inspections: October	72.00
2658	Horizon	Grounds maintenance: October	1,199.20
2659	Horizon	DARG: Skate Pk: Repairs to vandalised fence	252.00
2660	Horizon	Cemetery: New perimeter fencing	2,868.00
2661	Horizon	WW1 bench: Installation and base	679.20
2662	DECX Ltd	Christmas lights: Installation	1,080.00
2663	Mrs Bloor	Salary: November	1220.68
2664	HMRC	Tax: 119.80 / NIC: 198.62	318.42
DD 24/11	Peninsula	H/S Consultancy	240.00
DD 30/11	SITA	Waste collection both parks	75.89
Total:			<u>8,023.33</u>

#### II. Income and Interest

17-Nov	HMRC: VAT Refund: 1/1/14 - 30/8/14	4505.41
19-Nov	Bailey: G195 Headstone approval	108.00
19-Nov	Hawley: G207 Headstone approval	108.00
Total:		<u>4,721.41</u>

#### III. Financial Report

Report to be presented at the meeting

### 15. CORRESPONDENCE - ITEMS FOR INFORMATION ONLY

- a) NAMM magazine: October 2014
- b) The Clerk Magazine: November 2014

### PART II. CONFIDENTIAL INFORMATION

#### 16. CONFIDENTIAL ITEM/S

#### 17. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 6 JANUARY 2015

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm