

SANDIACRE PARISH COUNCIL

Parish Council Office, 73 Travers Road, Sandiacre, Derbyshire, NG10 5GE
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Date: 26/8/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 2 September 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

AGENDA

PART 1. NON-CONFIDENTIAL INFORMATION

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. VARIATION OF ORDER OF BUSINESS

3. DECLARATION OF MEMBERS' INTERESTS

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting)
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. DISPENSATIONS

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

5. PUBLIC SPEAKING – 10 MINUTES

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - I. Police report
 - II. County Councillor report
 - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 1 JULY 2014 (COPY ENCLOSED)

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 JULY 2014 (COPY ENCLOSED)

8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

9. CHAIRMAN'S ANNOUNCEMENTS

10. REPORT OF THE CLERK

- a) Audit Commission: Approval of 2013/14 Accounts
- b) Vandalism, ASB and drug taking on the parks since the last meeting
- c) Summer Play Scheme: W/c 11th & 18th August
- d) Children's Centre: Fun Day 13/8/14 on Doncaster Ave Recreation Ground
- e) Commemorating the WW1 Centenary: Planting / Permanent feature
- f) Memorial brass plaques: Restoration / Funding
- g) Memorial Institute: Awards For All application - Improvement work
- h) Christmas Tree housing: Amenity checks completed / DCC Highways licence
- i) VAT refund claim: £4,505
- j) Cemetery H/S: New fence to replace existing (Two quotations)
- k) Lamp column lantern by the canal bridge
- l) Diary dates: Civic events, Christmas concert & Carols Around the Tree
- m) Clerk's appraisal: Date to be arranged
- n) Borough and Parish Councils' Forum: Meeting 15/10/14 LE TH at 10.30am

11. BOUNDARY COMMISSION REVIEW

To receive the Commission's findings regarding Sandiacre: Reduction in Ward Councillors from 4 to 3 in May 2015 and new Ward boundaries

Boundary Commission details enclosed with meeting papers.

12. YOUTH PROVISION IN SANDIACRE

Clerk's report to Councillors enclosed with meeting papers.

13. OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

- a) The Public right to film and report Council meetings, including meetings of committees and sub-committees using digital and social media.
- b) Amendment to Standing Orders: (DALC circular 17 refers)

14. PENINSULA

To note receipt of Public Liability Insurance and Risk Assessments from Funeral Directors and Stone Masons

15. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 15	Governance and Accountability for Local Councils Rural Housing Policy Review Have your say on the future of the rural economy Reminder – LGPS 2014 Discretions – Statement of Policy Individual Electoral Registration (IER) Pensions Briefing administered by Nottinghamshire Association of Local Councils Making Localism Work Vitalise Essential Breaks
Circ 16	Tall Poppies HR Company no longer used by DALC First successful parish change under the Sustainable Communities Act Village Shops outperform Supermarkets School's out for summer Vacancies: Castle Gresley, Old Bolsover TC and Chapel-En-Le-Frith PC
Circ 17	Parliament approves Openness of Local Government Bodies Regulations 2014 NALC wants clear audit direction Taking a parish pulse test on Community Rights 'Your community needs you' cries national parish body SLCC Derbyshire Branch Vacancy: Ockbrook & Borrowash Parish Council
Circ 18	Covering the Basics of Employment Councillor Induction Training Course Clerk Induction Training Digital By Default – How Local Councils Can Be More Effective On Line Financial Regulations Training Chair Skills Certificate in Local Council Administration
AGM	Willersley Castle, Cromford 9/9/14 at 3pm

16. FINANCE

I. Accounts for payment

<u>JULY</u>			<u>Gross</u>
DD 3/7	Eclipse	Internet	17.94
2590	Horizon	Play equip repairs: Annual Insp	1,212.00
2591	Horizon	Grounds mtce: July	1,199.20
2592	E.on	DARG: Electricity supply	151.22
2593	EBC	Cemetery: Refuse collection	66.30
2594	E.on	Electricity charge	9.35
2595	DALC	Local Councils Explained	49.00
2596	Police	Office rent: 1/3/14-21/2/15	1,000.00
2597	Andrew's GS	Spr Pk: Clear culvert	25.00
2598	Andrew's GS	Spr Pk: Prune tree	10.00
2599	Andrew's GS	Village centre: Prune trees	10.00
2600	Andrew's GS	DARG: Remove branches	10.00
2601	Andrew's GS	Church grounds: Litter picking	72.00
2602	Andrew's GS	DARG: Paint goal posts	40.00
2603	Andrew's GS	DCC MMG: Footpath 14	120.00
2604	Andrew's GS	Litter picking: July	468.00
2605	Mrs Bloor	Salary: July	1,220.68
2606	HMRC	Tax: £119.60 & NIC: £198.62	318.42
DD 24/7	Peninsula	H/S Consultancy	240.00
DD 31/7	SITA	Waste collection from parks	75.89

<u>AUGUST</u>			
DD 4/8	Eclipse	Internet	17.94
2607	RSS/HAGS-SMP	Play equip inspections: July	72.00
2608	AM Sports	Summer Play Scheme	1,500.00
2609	Mrs Bloor	Salary: August	1,220.88
2610	HMRC	Tax: £119.80 & NIC: £198.62	318.22
DD 24/8	Peninsula	H/S Consultancy	240.00
DD 31/8	SITA	Waste collection from parks	75.89
			Total: <u>9,759.93</u>

II. Income and Interest

01-Jul	Co-op (ST): A132 H/S approval	28.00	
14-Jul	Co-op (LE): G44 H/S approval	28.00	
31-Jul	HSBC Business Account	5.03	
31-Jul	HSBC Election Account	0.29	
06-Aug	Lymns (ST): G208 Grave/Int (1)	513.00	PIF
06-Aug	Co-op (ST): G215 Plot/Int (2)	625.00	PIF
		<u>1,199.32</u>	

III. Financial Report

Report to be presented at the meeting

17. CORRESPONDENCE - ITEMS FOR INFORMATION ONLY

- a) Woodlands Trust: Free tree packs: Applications received to 4/9/14
- b) Broxtowe BC: Aligned Core Strategy. Formal adoption 17/9/14
- c) Broxtowe BC: Draft Green Belt Assessment Framework consultation

- d) Ilkeston Gateway Supplementary Planning Document – Draft version for consultation: Deadline 26/9/14
- e) NAMM Newsletter & Code of Working Practice

PART II. CONFIDENTIAL INFORMATION

18. CONFIDENTIAL ITEM/S

19. DATE AND TIME OF THE NEXT MEETING:

TUESDAY, 7 OCTOBER 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm