

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 2 September 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
A	Cllr G Dinsdale
	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Council  
PCSO L Buchanan – Item 57 b) Police report

**MEMBERS OF THE PUBLIC:** No members of the public were present

The Clerk witnessed Cllr Hardy sign the Declaration of Acceptance of office for Vice-Chairman having attended his first meeting since the Annual Parish Council meeting following ill health.

## PART 1 - NON-CONFIDENTIAL ITEMS

### 53. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Dinsdale	Holiday
Cllr Hulls	Holiday
Cllr Judson	Prior commitment

**RESOLVED:** to accept the apologies submitted by Councillors

### 54. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

### 55. DECLARATION OF MEMBERS' INTERESTS

Memorial Institute Trustee	Cloudside Junior School Governor
All items referring to the Memorial Institute <u>Personal but not prejudicial</u> Cllr Mrs Noskwith Cllr Bilbie Cllr Mrs Dickman Cllr Hardy Cllr White Cllr Mrs White	Item referring to the School <u>Personal but not prejudicial</u> Cllr Hunt

## 56. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

## 57. PUBLIC SPEAKING – 10 MINUTES

### a) Members of the public

No items were raised.

### b) Police report

	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>
ASB	39	39	40	30	44	11	28	31	33	17	30	34	28
Bicycle theft	2	1	0	4	0	1	1	0	1	2	2	1	1
Burglary	6	3	6	5	5	7	5	2	7	6	3	7	5
Criminal dam/arson	9	4	8	13	7	9	3	8	8	5	10	4	5
Drugs	0	0	0	0	3	0	1	4	1	2	3	1	1
Other crime	2	0	0	0	0	0	0	0	0	3	0	2	0
Other theft	1	1	3	6	3	3	0	3	0	0	1	2	5
Poss. of weapons	0	0	0	0	0	0	0	1	1	0	1	0	0
Public order	1	0	0	1	0	0	0	0	0	0	1	1	0
Robbery	2	0	2	1	0	0	0	0	1	0	0	0	0
Shoplifting	1	1	5	5	5	4	2	2	6	1	3	0	0
Theft from person	0	0	0	0	1	1	0	0	0	0	0	0	0
Vehicle crime	9	5	6	4	9	6	6	6	3	11	5	4	3
Violent offences	3	5	7	3	4	6	4	7	8	5	8	16	12
Total:	75	59	77	72	81	48	50	64	69	52	67	72	60

PCSO Buchanan was welcomed to the meeting and presented her report, which highlighted police statistics for August.

### Crime figures

It was noted that crime figures could be obtained from the following link: [www.police.uk/derbyshire/DL03/crime/uk](http://www.police.uk/derbyshire/DL03/crime/uk), which showed crime maps and published local policing priorities and performance indicators.

It was noted that crime and ASB had reduced slightly during August 2014.

Councillors were concerned by the number of violent offences shown, but it was noted that these could relate to domestic incidents, not always those in public places.

### Actions and outcomes from previous priorities

Councillors raised concerns that there continued to be a lack of police presence in Sandiacre. They asked about trends and generally how many arrests were made or people charged in relation to the above figures and when did most ASB occur.

Councillors enquired how Sandiacre compared to other areas in the Division and were there sufficient resources to meet an anticipated rise in criminal activity over the Winter months, especially with Halloween and Bonfire Night approaching.

PCSO Buchanan confirmed she did not have details, but reactive Officers from Long Eaton would respond to all reported incidents.

Division	Feb	March	April	May	June	July	Total
Long Eaton North	104	103	124	127	122	122	<b>702</b>
Long Eaton South	92	109	100	132	120	124	<b>677</b>
Long Eaton Town	81	86	78	94	91	87	<b>517</b>
Sandiacre	50	64	69	52	67	72	<b>374</b>
Long Eaton Rural	38	42	46	46	46	42	<b>260</b>
Ockbrook & Borrowash	35	54	36	50	35	48	<b>258</b>

#### Preventative measures

PCSO Buchanan was asked if there had been any other developments over the Summer.

It was reported that St Giles' Park had been targeted on occasion and there had been a number of ASB incidents in that area.

It was reported that St Giles' Football Club was considering offering a Friday evening Youth Club between 5.30pm and 9.00pm to offer a range of activities to young people. John Davies (Youth Services Officer) was involved and volunteers were being sought to launch the scheme. The age range was not known.

PCSO Buchanan was thanked for her report and left the meeting.

#### **c) County Councillor's report**

There was no report under this heading.

#### **d) Borough Councillors' Report**

There was no report under this heading.

#### **e) Representatives from outside bodies report**

There was no report under this heading.

### **58. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 1 JULY 2014**

#### **Approval of the Minutes**

**RESOLVED:** that the Minutes of the meeting held on Tuesday, 1 July 2014, as previously circulated to Members, were signed as a correct record.

#### **Matters Arising from the Minutes**

##### Page 22. Western Power: Work to Springfield Park Sub-station

Improvement work to the sub-station had been completed and repairs to two slightly damaged perimeter fencing panels had been satisfactorily undertaken.

##### Page 23. Commemorating WW1 – Memorial Institute plaques

It was reported that the Clerk had approached the War Memorials Trust to obtain details of WW1 Centenary funding, which allowed restoration of 3 commemorative plaques to their former condition.

**RESOLVED:** that it was essential to repair or replace the existing plaques to their original specification with no amendments to the names or wording. Each plaque to be restored or replaced on a 'like for like' basis to retain historical significance.

**59. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 JULY 2014**

**Minutes of the Meeting**

**RESOLVED:** that the Minutes of the Planning Committee meeting held on Tuesday, 1 July 2014, as previously circulated to Members be received and noted

**Matters Arising from the Minutes**

There were no matters arising.

**60. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed confidential.

**61. CHAIRMAN'S ANNOUNCEMENTS**

No items were raised.

**62. REPORT OF THE PARISH CLERK ON: -**

a) Audit Commission: Approval of 2013/14 Accounts

The 2013/14 Accounts had been approved by Grant Thornton (external Auditors) and the required 14 day notice for public inspection was currently on display.

The Clerk was thanked for all her involvement in undertaking the Accounts.

b) Vandalism, ASB and drug taking on the parks since the last meeting

Incidents of vandalism and ASB on the parks had to some extent eased over the Summer months, but evidence of both Class A and B drugs had been found near the Library. The police had been informed.

It was noted that there had been an increase in fly tipping and also household waste being disposed of in litter bins on both parks, particularly Springfield Park. If those involved were identified, Neighbourhood Wardens could issue fines.

c) Summer Play Scheme: W/c 11<sup>th</sup> & 18<sup>th</sup> August

The Summer Play Scheme held at Cloudside Junior School had proved very popular and 108 children between the ages of 6-11 had taken part. A M Sports Coaching had increased publicity and brought in qualified Level 2 and 3 Coaches with the assistance of a local youth volunteer.

The Clerk had visited the scheme and saw numerous activities taking place. The minimum number of children attending a session was 38 and maximum 59.

The Clerk was asked to write to Adam Metcalf to thank him and his staff for all their efforts to ensure the scheme ran smoothly and was a great success.

Mr Metcalf had confirmed he would be pleased to extend provision in 2015.

- d) Children's Centre: Fun Day 13/8/14 on Doncaster Ave Recreation Ground  
The Fun Day had proved very popular and the Children's Centre volunteers had provided all the necessary H/S documentation required to hold a public event.

Cllr Major confirmed he was aware the day had been well supported by families.

- e) Commemorating the WW1 Centenary: Permanent feature  
Details of a special commemorative WW1 Centenary bench were tabled and it was noted that the item could be installed in time for Remembrance Day Sunday.

The cost of approximately £900 could be met from a VAT refund and include: bench, carriage, seat anchors and plaque with Horizon Landscapes installing.

**RESOLVED:** that the Clerk place an order for the commemorate bench, which would be located near the village sign and between the flower beds.

The Clerk would seek approval from EBC for installation of the bench on their land and apply for a licence from DCC to install street furniture next to the highway. Local residents near the site would also be notified.

- f) Memorial brass plaques: Restoration / Funding  
The Clerk had sought advice from J R Designs (Leicester) to establish if the plaques in the Memorial Institute could be restored to their original condition.

Upon receipt of photographic evidence of original materials used and the plaques present condition, the company had requested precise measurements to offer a full quotation and also suggested that the plaques could be reproduced if restoration work was not considered suitable.

**RESOLVED:** that the Clerk ascertain the cost of replacement / restoration work to 3 plaques in the Memorial Institute. The names of those honoured on the plaques to remain unchanged.

Permission of the Memorial Institute Trustees would be sought since they were entrusted with conservation of the plaques.

- g) Memorial Institute: Awards For All application - Improvement work  
It was noted that an 'Awards for All' grant could be applied for to support improvement work to the building's toilet areas and providing other necessary equipment. External funding would reduce pressures on the Parish Council's budget and support modernisation of the premises.

The Clerk would work with the Board of Trustees to assist with an application.

- h) Christmas Tree housing: Amenity checks completed / DCC Highways licence  
All amenity checks had been completed and no objections had been received to the proposed location of a Christmas Tree housing near the village sign.

DCC had issued a 4 week public consultation notice for the Parish Council to obtain a Highway's licence and if no objections were received, installation work could commence during October.

- i) VAT refund claim: £4,505  
Details of the Vat refund were noted, which covered the period 1/1/14 to 31/7/14.

j) Cemetery H/S: New fence to replace existing (Two quotations)

Two quotations had been obtained to install new fencing at the bottom of the Cemetery to ensure public safety in Areas 2 and 3. The spacing of wooden fence posts 1m apart would aid the layout of new grave plots and mesh running through the posts would be wildlife friendly.

**RESOLVED:** to accept the quotation from Horizon Landscapes at £2,390 for treated timber fencing with mesh covered by an extended 25 year life span.

k) Lamp column lantern by the canal bridge

Enquiries had been made with the Council's electrician to measure the existing bracket for installation of a new lantern. Details were currently awaited.

l) Diary dates: Civic events, Christmas concert & Carols Around the Tree

Civic Service	Sun, 12 October	6.30	St Giles' Church
Remembrance Day Service	Sun, 9 November	6.00	Methodist Church
Christmas Concert	Wed, 3 December	7.00	Friesland School Hall
Carols Around the Tree	Sat, 6 December	4.30	Village Centre

It was noted that the Chairman and Clerk had arranged to meet the new Methodist Minister, Rev Susan Holmes on Wednesday, 17/9/14.

Councillors considered that there had been improved attendance at the Remembrance Day Service since it had moved to the Methodist Church. Organisations and residents attending had expressed their approval of the venue's central location, especially for parking and walking to the venue in the evening during November when there could be adverse weather conditions.

**RESOLVED:** that the Remembrance Day Service should be held at the Methodist Chapel for the future, subject to consultation with the new Methodist Minister.

m) Clerk's appraisal: Date to be arranged

The Chairman and Vice-Chairman would conduct the Clerk's appraisal during the Autumn and a meeting date and time would be arranged.

n) Borough and Parish Councils' Forum: Meeting 15/10/14 LE TH at 10.30am

Details of the date and time were noted.

### 63. BOUNDARY COMMISSION REVIEW

The Commissions' final recommendations had been circulated to Members.

Parish Council: 14 Councillors (as at present)

New Wards

Sandiacre North      7 Members  
Sandiacre South      5 Members  
Sandiacre West      1 Member

Springfield Park      1 Member

To be included in the 3-member Derby Road West area

**RESOLVED:** to note the findings of the Boundary Commission review.

#### 64. YOUTH PROVISION IN SANDIACRE

It was reported that the Chairman and Clerk had consulted with outside agencies and senior Police Officers over the Summer recess for Councillors to consider enhancing youth provision in the centre of Sandiacre. This would benefit the whole community with a reduction in crime and ASB and ease pressure on the Parish Council budget for ongoing repair work to parks and playground equipment.

Evidence of need had been established and statistics were provided:

1. Youth consultation survey conducted April 2014 with 45 young people
2. 2011 Census showing Sandiacre to have the highest population density in Erewash
3. Police statistics and comparison to other areas in the Division (part-time Police Officer for Sandiacre dealing with a large urban area)

The Clerk's report was noted and included information on the following:

- Recommendations for enhanced youth provision in the centre of Sandiacre to reduce increasing levels of drug taking, ASB and vandalism
- Section 17 of the Crime and Disorder Act 1998
- The introduction of 'preventative', rather than 'reactionary' measures
- Collaborative work with outside agencies, including the Church and Youth Services
- Sourcing external funding streams to reduce budgetary pressures
- Offering sporting activities and also a 'safe' place to meet for young people
- Identifying volunteers and qualified professions
- Identifying a suitable venue and regular day and time for young people to meet

It was noted that James Beckett, Sports Development Officer (Erewash and Amber Valley) was willing to seek funding and offer diversionary activities for 8 to 18 year olds in the centre of Sandiacre. A possible venue being the Memorial Institute.

It was reported that Adam Metcalf (Summer Play Scheme provider) had expressed interest in offering sporting activities with his Coaches for older children, if extended provision was agreed and a venue could be established.

Alistair Langton (Diocese Youth Officer) was willing to work with local people and Church organisations to support enhanced youth provision in the area, having already established provision and links in adjacent areas.

- I. **RESOLVED:** to support an extended Play Scheme at Cloudside Junior School covering school holidays throughout 2015. Age range 6-11 years. External funding would be sourced by the Clerk.

The Clerk would seek agreement of Cloudside Junior School Governors.

- II. **RESOLVED:** to support the introduction of new youth provision at the Memorial Institute, working in partnership with James Beckett (Sport Development Officer for Erewash and Amber Valley) and A M Sports Coaching (Summer Play Scheme provider). Outside funding to be sourced through Sports England and others.

The Clerk would seek agreement of the Trustees for use of the Memorial Institute.

III. **RESOLVED:** to support the introduction of new youth provision with the Diocese Youth Worker and local Church Ministers covering well-being and a 'safe place to be'.

**65. OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

- a) The Public right to film and report Council meetings, including meetings of committees and sub-committees using digital and social media.
- b) Amendment to Standing Orders: (DALC circular 17 refers)

**RESOLVED:** to note the new regulations.

**66. PENINSULA**

The Clerk reported that Public Liability Insurance and Risk Assessments from local Funeral Directors and Stone Masons had been received.

**67. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

Circ 15	Governance and Accountability for Local Councils Rural Housing Policy Review Have your say on the future of the rural economy Reminder – LGPS 2014 Discretions – Statement of Policy Individual Electoral Registration (IER) Pensions Briefing administered by Nottinghamshire Association of Local Councils Making Localism Work Vitalise Essential Breaks
Circ 16	Tall Poppies HR Company no longer used by DALC First successful parish change under the Sustainable Communities Act Village Shops outperform Supermarkets School's out for summer Vacancies: Castle Gresley, Old Bolsover TC and Chapel-En-Le-Frith PC
Circ 17	Parliament approves Openness of Local Government Bodies Regulations 2014 NALC wants clear audit direction Taking a parish pulse test on Community Rights 'Your community needs you' cries national parish body SLCC Derbyshire Branch Vacancy: Ockbrook & Borrowash Parish Council
Circ 18	Covering the Basics of Employment Councillor Induction Training Course Clerk Induction Training Digital By Default – How Local Councils Can Be More Effective On Line Financial Regulations Training Chair Skills Certificate in Local Council Administration
AGM	Willersley Castle, Cromford 9/9/14 at 3pm

**RESOLVED:** to note the above DALC circulars



## 68. FINANCE

### I. Accounts for payment

<u>JULY</u>			<u>Net</u>	<u>VAT</u>	<u>Gross</u>
DD 3/7	Eclipse	Internet	14.95	2.99	17.94
2590	Horizon	Play equip repairs: Annual Insp	1,010.00	202.00	1,212.00
2591	Horizon	Grounds mtce: July	999.33	199.87	1,199.20
2592	E.on	DARG: Electricity supply	144.02	7.20	151.22
2593	EBC	Cemetery: Refuse collection	66.30		66.30
2594	E.on	Electricity charge	8.90	0.45	9.35
2595	DALC	Local Councils Explained	49.00		49.00
2596	Police	Office rent: 1/3/14-21/2/15	1,000.00		1,000.00
2597	Andrews GS	Spr Pk: Clear culvert	25.00		25.00
2598	Andrews GS	Spr Pk: Prune tree	10.00		10.00
2599	Andrews GS	Village centre: Prune trees	10.00		10.00
2600	Andrews GS	DARG: Remove branches	10.00		10.00
2601	Andrews GS	Church grounds: Litter picking	72.00		72.00
2602	Andrews GS	DARG: Paint goal posts	40.00		40.00
2603	Andrews GS	DCC MMG: Footpath 14	120.00		120.00
2604	Andrews GS	Litter picking: July	468.00		468.00
2605	Mrs Bloor	Salary: July	1,220.68		1,220.68
2606	HMRC	Tax: £119.80 & NIC: £198.62	318.42		318.42
DD 24/7	Peninsula	H/S Consultancy	200.00	40.00	240.00
DD 31/7	SITA	Waste collection both parks	63.24	12.65	75.89
Total:			5,849.84	465.16	6,315.00
<u>AUGUST</u>					
DD 4/8	Eclipse	Internet	14.95	2.99	17.94
2607	RSS/HAGS-SMP	Play equip inspections: July	60.00	12.00	72.00
2608	AM Sports	Summer Play Scheme	1,500.00		1,500.00
2609	Mrs Bloor	Salary: August	1,220.88		1,220.88
2610	HMRC	Tax: £119.60 & NIC: £198.62	318.22		318.22
2611	Poplar Tree Serv	DARG/Padmore: Survey work	1,110.00	222.00	1,332.00
2612	Hags-SMP (RSS)	Play equip: Annual Inspection	226.00	45.20	271.20
2613	Grant Thornton	External audit	300.00	60.00	360.00
2614	Mr M Dunham	Litter picker cover (4 days)	72.00		72.00
2615	Andrew's GS	Litter picking: August	513.00		513.00
2616	Andrew's GS	Spr Pk: Fly tipping removal	30.00		30.00
2617	Andrew's GS	Cemetery: Mow and tidy grounds	72.00		72.00
DD 26/8	Peninsula	H/S Consultancy	200.00	40.00	240.00
DD 29/8	SITA	Waste collection both parks	63.24	12.65	75.89
Total:			5,700.29	394.84	6,095.13

**RESOLVED:** to approve the above payments.

### II. Income and Interest

01-Jul	Co-op (ST): A132 H/S approval	28.00
14-Jul	Co-op (LE): G44 H/S approval	28.00

31-Jul	HSBC Business Account: Interest	5.03
31-Jul	HSBC Election Account: Interest	0.29
	Total:	<u>61.32</u>
06-Aug	Lymns: Grave/Int (1)	513.00
06-Aug	Co-op (ST): G215 Plot/Int (2)	625.00
28-Aug	Co-op (ST): G78 Interment	108.00
28-Aug	Hawleys: Add inscription	28.00
31-Aug	HSBC Business Account: Interest	3.76
31-Aug	HSBC Election Account: Interest	0.29
	Total:	<u>1,278.05</u>

**RESOLVED:** to note the above income and interest received

### III. Quotations

Quotations had been considered under the Clerk's report.

### IV. Financial Report

**RESOLVED:** to note the financial report circulated at the meeting

## 69. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) Woodlands Trust: Free tree packs: Applications received to 4/9/14
- b) Broxtowe BC: Aligned Core Strategy. Formal adoption 17/9/14
- c) Broxtowe BC: Draft Green Belt Assessment Framework consultation
- d) Ilkeston Gateway Supplementary Planning Document – Draft
- e) NAMM Newsletter & Code of Working Practice

## PART 2 - CONFIDENTIAL ITEM

### 70. CONFIDENTIAL ITEM

No items were deemed confidential.

### 71. DATE AND TIME OF THE NEXT MEETING

#### TUESDAY, 7 OCTOBER 2014

- Planning Committee meeting            7.00pm
- Parish Council meeting                 7.30pm

**The meeting closed at 8.25 pm.**

Signed by the Chairman: \_\_\_\_\_ Date: \_\_\_\_\_