

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 7 January 2014 at 7.30pm in
The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
A	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

128. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr G Dinsdale	Prior commitment
Cllr I Judson	Prior commitment

RESOLVED: to accept the apologies submitted by Councillors

129. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

130. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

131. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

132. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

No items were raised.

b) **Police report**

PC Hopwell and PCSO Buchanan had offered their apologies for being unable to attend the meeting.

Statistics

November	2012	2013	%	December	2012	2013	%
Crime	44	40	-9.1	Crime	32	35	+9.4
ASB	37	28	-24.3	ASB	21	43	+104

Year to date	2012	2013	%	Year to date	2012	2013	%
Crime	264	240	-17.2	Crime	345	285	-17.4
ASB	264	249	-5.7	ASB	285	295	+10.4

It was reported that enquiries were still ongoing regarding fire damage to the play structure on Springfield Park.

RESOLVED: that Cllr Major ascertain if funding from DCC was available to introduce (black-spot) lighting around the play area to deter youths from carrying out further incidents of criminal damage and anti social behaviour

Cllr Major would need ASB statistics from the police to support the application.

Councillors noted that there had recently been burglaries around Lancaster Avenue and York Avenue.

Local officers had been seconded to other duties over the Christmas period but had now returned and additional patrols were in place.

c) **County Councillor's report**

There was no report under this heading.

d) **Borough Councillors' Report**

There was no report under this heading.

e) **Representatives from outside bodies report**

There was no report under this heading.

133. **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 3 DECEMBER 2013**

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 3 December 2013, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

I. **Page 48. Model Standing Orders**

This item would be included on a future Agenda.

II. Page 48. Parish Council Christmas Tree

It was reported that due to excessive winds, a more permanent anchorage system needed to be found to house the tree for the future.

The Clerk would obtain costings for a fixed housing base.

The Chairman expressed her thanks to Councillors who had volunteered their time and efforts to erect and dismantle the tree without cost to the Council. It had proved to be a popular addition to the village centre over the Christmas period.

The Clerk was asked to convey Councillors thanks to Erewash Phoenix Choir for leading the 'carols around the tree' event on 7/12/13, which had been well attended by the public, Councillors and the Mayor of Erewash.

134. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 3 DECEMBER 2013

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 3 December 2013, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

135. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

136. CHAIRMAN'S ANNOUNCEMENTS

There were no items raised.

137. REPORT OF THE PARISH CLERK ON: -

I. St Giles' retaining wall: Progress to date

It was noted that work to the retaining wall had been completed.

Photographs of the newly constructed wall structure were tabled.

The builder had advised that a site visit would be useful in the future to identify areas for pointing. Additionally, shrubs and young trees at the top of the wall on the Churchyard side should be identified for clearance, as they impacted upon the integrity of the wall and could cause future damage.

The Clerk would seek the advice of the Tree Surgeon when arranging the annual inspection.

II. Revised office tenancy agreement and lease

It was noted that a final draft had been completed and would shortly be issued by the Council's Solicitor for signing.

III. Damage to play areas / Insurance

The Clerk advised that she had recently applied for a VAT refund of £3,735 (1/4/13-31/12/13), which would cover most of the repair work to the play structure on Springfield Park and repairs to safety surfaces caused by vandalism. This would avoid the need for an insurance claim, which would run into several thousands of pounds and increase the Council's insurance premium for the future.

The Council currently received a favourable premium rate having undertaken a 3 year long-term contract without past claims. Should a claim exceed the current premium rate of £3,000, a significant rise could be expected.

The Clerk had obtained two quotations for repair work with one significantly higher than the other. It was noted that the insurance company would usually only approve the cheapest quote submitted.

RESOLVED: that the Clerk arrange repair work with RSS for the play structure on Springfield Park and obtain quotations for modern play safety surfaces, prioritising areas for work which had sustained the most damage through vandalism, including the roundabout surface and two swing bays

IV. Multi-Use Games Area (MUGA) lighting repairs

The Clerk reported that the seal on one of the lamp column lights on the MUGA was deteriorating and needed to be replaced since it intermittently cut-out the car park, MUGA and Lock-up lights.

RESOLVED: that the quotation from C&C Electricals be approved (£330)

138. **PENINSULA**

The Clerk confirmed that she had met with Mr Stretton (Consultant) on 18/12/13 to consider the following:

- Safety management systems
- Items addressed since the last visit
- H/S application: '*BusinessSafe online*'

I. To consider adoption of the Health and Safety General Policy Statement

RESOLVED: to adopt the Peninsula H/S Policy Statement pertaining to the Safety Management Manual meeting current legislation for a safe working environment for all

II. To consider adoption of the Contractor Questionnaire

RESOLVED: to adopt the Contractor Questionnaire used for all prospective contractors, including: Stone Masons, Funeral Directors, Grave Diggers, Grounds Maintenance Contractors and others.

RESOLVED: that the Clerk issue the Contractor Questionnaire to all those working for the Council (as necessary)

Workers could be identified and details listed of their competence and training, qualifications and membership of trade or professional bodies.

Documents required and kept confidential could include:

- Insurance certificates
- Health and Safety Policy
- Health and Safety arrangements
- Index or contents to H/S Manual or Management System
- Asbestos removal licence
- Training records for workers

139. HS2 CONSULTATION RESPONSE

Details of the proposed HS2 route from Trowell to Tibshelf had previously been circulated and Councillors considered the consultation question: Do you agree/disagree with an East Midlands station to be located at Toton?

RESOLVED: that, in principle, the Council did not oppose the building of a new station being created at Toton, which provided long term advantages for the wider community such as employment, housing and development

However, careful consideration should be given to the following:

- Increased traffic generated by entering and leaving the station wishing to access the Motorway, causing greater pressures upon Sandiacre as the nearest route to the M1
- Impact upon environment: Increased pollution from station parking and an increase in noise levels during construction and the frequency of trains
- Impact upon nearby conservation areas and watercourses

140. CHRISTMAS CONCERT

I. Income from 2013 concert

INCOME (From 180 tickets)	£
Cost of ticket	4.00
Tickets sold	160
Total:	<u>640.00</u>

To PTA (Refreshment/Mince pie sales)	£
Cost	1.20
Tickets sold on the night	95
Proceeds collected for PTA on the night	<u>114.00</u>

II. Proceeds for distribution: Local groups / charitable organisation

LE Silver Prize Band (Invoiced)	200.00
Sandiacre Male Voice Choir	200.00
Erewash Phoenix Choir	50.00
Friesland School Hall (Invoice)	85.00
DB's, Leics & Rutland Air Ambulance	<u>105.00</u>
Total:	<u>640.00</u>

RESOLVED: to make the above payments

III. Change of date 2014: Tuesday, 9/12/14

It was noted that the Long Eaton Silver Prize Band could not make the revised date of Tuesday, 9/12/14 due to a repeat booking on this day.

The Clerk would liaise with the school to see what others dates were available for booking the hall when rehearsals for the school concert were not being held.

141. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

There were no circulars received.

143. FINANCE

I. Accounts for payment

DD	Eclipse	Internet	17.94
DD	Peninsula	H/S services	240.00
DD	SITA	Refuse bin collection	67.85
2469	IMI	Memorial inspections	150.00
2470	Park Hall Designs	Website maintenance April - July 13	80.00
2471	Park Hall Designs	Website maintenance Oct - Nov 13	40.00
2472	Travis Perkins	Barrier mesh and cables	64.89
2473	Barry Eames	St Giles' wall structural assessment	240.00
2474	Viking	4 drawer filing cabinet for archive	202.80
2475	C & C Electrical	Electrical repairs / Lock-up light	306.00
2476	E.on	Electricity supply: Car park / Lock-up	116.92
2477	Travis Perkins	Christmas tree: Fencing components	13.10
2478	Hags-SMP Ltd	Playground inspections: November	72.00
2479	Mr Christmas Tree	Spruce 16' & foliage	180.00
2480	Mrs Bloor	Salary: December	1,209.44
2481	HMRC	TAX & NIC December	332.70
2482	Horizon	Grounds maintenance: November	1,321.50
2483	Hags-SMP Ltd	Playground inspections: December	72.00
2484	BT	Calls and charges: Oct-Nov	203.89
2485	Travis Perkins	Christmas tree: Fencing components	23.40
2486	Andrew's GS	Cemetery: Grounds mtce	45.00
2487	Andrew's GS	Cemetery: Grave infills	40.00
2488	Andrew's GS	DARG: Store/remove moped	30.00
2489	Andrew's GS	Litter picking: December	567.00
2490	LE Silver Prize Band	Christmas concert	200.00
2491	EBC	Cemetery: Bin collection 1/1/14-31/3/14	66.30
2492	Ackroyd	St Giles' wall - Repairs: Sth east corner	6,000.00
2493	E.on	Electricity: 1/10/13 - 31/12/13	9.45
2494	Sandiacre Male VC	Proceeds from Christmas concert	200.00
2495	Erewash Phoenix Choir	Proceeds from Christmas concert	50.00
2496	DLR Air Ambulance	Proceeds from Christmas concert	105.00
			<hr/>
			12,267.18

RESOLVED: to approve the payments.

II. Income and Interest received

		£
16-Dec	A148 Plaque	52.00
	Hemlockstone Lions: Tree donation	50.00
	Christmas concert: Ticket sales 160	640.00
20-Dec	Western Power Distribution: BACS	0.19
		<u>742.19</u>

		£
31-Dec	HSBC Business Account: Interest	2.84
31-Dec	Election Account: Interest	0.22

RESOLVED: to note the above income and interest received

III. Quotations

There were no quotations to consider under this item.

IV. Monitoring Report

RESOLVED: to note the budget monitoring report circulated at the meeting

144. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

DCC	Footpath 14: Adjacent to Cloudside School – Resurfacing to be completed by April 2014 Dealing with DB's Waste – Strategy review: Consultation ends 14/2/14
EBC	None
General	Faculty for St Giles' Church retaining wall completion Community Concern Erewash: Free sessions for the over 50's: Finances, up-skilling, learning and lifestyles

RESOLVED: to note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

145. CONFIDENTIAL ITEM

No items were deemed confidential.

146. DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 4 FEBRUARY 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.10pm.

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 4 February 2014 at 7.30pm in
The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

Cllr Mrs A Noskwith (Chairman)
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr G Dinsdale
A Cllr Miss K Hales
Cllr A Hardy (Vice-Chairman)
Cllr A Hughes
A Cllr Mrs J Hulls
A Cllr P Hunt
A Cllr I Judson
Cllr W Major
Cllr L White
Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PC L Hopwell and PCSO L Buchanan Item 151

MEMBERS OF THE PUBLIC: Resident from Doncaster Avenue

PART 1 - NON-CONFIDENTIAL ITEMS

147. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr P Hunt Prior meeting commitment (School Governor)
Cllr J Hulls Prior meeting commitment (School Governor)
Cllr I Judson Personal commitment

RESOLVED: to accept the apologies submitted by Councillors

148. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

149. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

150. DISPENSATIONS

The Clerk granted dispensations to all Parish Councillors present to allow them to vote at the Council meeting to set the Precept, as per The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

151. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

Concerns were raised that there continued to be inconsiderate parking around Ladycross Infant School and The Greenway causing ongoing damage to grass verges and inconvenience to residents wishing to park their vehicles. It was also creating a hazard for children and the public.

It was noted that DCC was currently consulting with the Parish Council on the following Traffic Regulation Order and a response was required by 14/2/14 before a statutory public notice was issued:

Outside Ladycross Infant School

No stopping Keep Clear (Zig-zag markings)
Monday to Friday 7.30am to 6.00pm

Junction of The Greenway, opposite the school

No waiting at any time (Double yellow lines)

It was confirmed that the police had initiated the parking restrictions and fully endorsed the proposals.

RESOLVED: that the Parish Council respond to the consultation indicating their support for the introduction of parking restrictions

The resident thanked those present for their support and left the meeting.

b) Police report

PCSO Buchanan presented the police report.

Statistics

Monthly	Crime 2012	Crime 2013	%	ASB 2012	ASB 2013	%
November	44	40	-9.1	37	28	-24.3
December	32	35	+9.4	21	43	+104
	Crime 2013	Crime 2014	%	ASB 2013	ASB 2014	%
January	28	36	+36	45	11	-75%

Yearly	Crime 2012	Crime 2013	%	ASB 2012	ASB 2013	%
November	264	240	-17.2	264	249	-5.7
December	345	285	-17.4	285	295	+10.4
	Crime 2013	Crime 2014	%	ASB 2013	ASB 2014	%
January	373	319	-14.5	330	303	-8.2

It was noted that enquiries had proved inconclusive regarding damage to the play frame on Springfield Park and the Memorial Institute windows.

Cllr Major was pursuing funding for black-spot lighting adjacent to the play area on Springfield Park to deter anti-social behaviour.

Police Surgery / Public Drop-in session

The next police surgery would be held on Friday, 7/2/14 between 2.30pm and 3.30pm at the Spa Shop on Stanton Road, Sandiacre.

Priority Profile

Drug dealing and anti-social behaviour around Sandiacre Library

Officers were thanked for attending and left the meeting.

c) County Councillor's report

DCC had recently approved its annual budget for 2014/2015, which included a range of measures to make savings and reduce costs.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

152. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 JANUARY 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 4 January 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

- I. Page 54. Model Standing Orders
This item would be included on the April Agenda.
- II. Page 55. Damage to play area
The play frame on Springfield Park would be repaired w/c 10/2/14.
- III. Page 55. Multi-Use Games Area lighting
A replacement casing for the MUGA lamp column was still awaited.
- IV. Page 56. Christmas concert 2014
Due to unforeseen circumstances, the Christmas concert date had been changed to Wednesday, 3 December. The band and choirs could attend.

153. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 7 JANUARY 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 7 January 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

154. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

155. CHAIRMAN'S ANNOUNCEMENTS

There were no items raised.

156. REPORT OF THE PARISH CLERK ON: -

I. Revised Tenancy Agreement and Lease

Documents had been signed by the Chairman and Vice-Chairman and sent to the Parish Council's Solicitor for completion by the Police Authority.

II. Damage to play areas / Insurance

The Clerk had contacted several play safety surface suppliers and established there were numerous options available for the Council to consider. Grasslock proved popular and could be installed by the metre and wetpour was more expensive but repair kits were available.

In order to provide three related quotations, the Clerk asked Councillors to consider their preferred option for replacing the damaged green safety matting under the swing bays and wetpour to the inner ring of the roundabout.

RESOLVED: that the Clerk initially ascertain the cost of grasslock for the swing bay areas (by the metre) and wetpour repairs for the roundabout area

III. Writing off of 4 unused trestle tables in the Lock-up

RESOLVED: that 4 discarded trestle tables be written off and removed from the Lock-up to create additional storage space

IV. Quotations for the Christmas Tree housing

The Clerk had obtained quotations from two local builders to construct a concrete chamber with metal pipe to stabilise and secure the Christmas Tree.

RESOLVED: that the quotation from CR Civil Engineering be approved for £350, which included a chamber below ground and a secure metal lid

Maintenance of Christmas Tree and Pea-lights

The Clerk confirmed that Mr Wallace was willing to recharge the pea-light batteries over the Christmas period at regular intervals and to check the tree's stability. The Council's Lock-up had an electricity socket that could be used.

RESOLVED: that Mr Wallace be offered extra hours during December to ensure the batteries were charged and the tree was stable

157. PENINSULA

I. To consider adoption of the Grave Digger Policy

The draft policy was being finalised and would be brought to the March meeting when Peninsula had approved the final wording.

II. Letter and questionnaire issued to Funeral Directors and Stone Masons on Health and Safety practices

A draft letter was being finalised and would be issued shortly following formal approval by Peninsula.

The letter gave notice of a response deadline and should a response not be received within the time stipulated, the Council could suspend work being carried out in the Cemetery and Church grounds.

III. Police House: Meeting Health and Safety requirements

The Clerk reported that she had received documentation from the Police House Log book having been required by Peninsula to establish that regular checks to the work place had been undertaken by the landlord.

158. TO SET THE LEVEL OF THE CONCURRENT FUNCTIONS BUDGET FOR 2014/2015

It was confirmed that EBC had allocated a Concurrent Function's Grant of £34,623 to Sandiacre Parish Council for 2014/2015.

RESOLVED: to receive the Concurrent Function's payment as shown below, with areas for spending identified:

Recreation & Amenity Areas	19,748.00
Burial Grounds	1,679.00
Clerk's salary (70%)	13,196.00
Public Lighting	0.00
Total:	<u>34,623.00</u>

159. TO SET THE LEVEL OF PRECEPT FOR 2014/2015

It was confirmed that EBC had 'passed over' a council tax support top-up grant of £2,396 to Sandiacre Parish Council for 2014/2015.

Precept	27,981.00
Council Tax Support Top-up Grant	2,396.00
Total	<u>30,377.00</u>
Concurrent Function	34,623.00
Sub Total:	<u>65,000.00</u>

I. **RESOLVED:** to approve a Precept of £27,981

II. **RESOLVED:** to receive the (CTS) top-up grant of £2,396

III. **RESOLVED:** to receive in total: £30,377

Band D property

£9.99 per year 2013/2014 £10.85 per year 2014/2015

160. TO SET THE LEVEL OF CEMETERY FEES FOR 2014/2015

RESOLVED: that the recommendation of the Finance Committee to set the Cemetery fees as shown at Appendix 1 be adopted

The Clerk was thanked for all her work in finalising the budget.

161. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 22	DALC Drop-in sessions Clerk induction training CiLCA 2 day course
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	Councillor induction training DALC Spring Seminar Revised Model Standing Orders DALC contact telephone numbers Clerk/RFO vacancies
Circ 23	Section 137 expenditure limit 2014/15 Council Tax Benefit Support Grant Lottery cash to commemorate the First World War DALC Spring Seminar 27/3/14 Rural Action Derbyshire oil buying scheme Rural Communities event DALC office closed over Christmas
Circ 1	Index of 2013 circulars
Circ 2	DALC Spring Seminar £35 per delegate War memorial conservation work NTS Bursary scheme CiLCA DALC subscription 2014/15 (£837.97) Spring training dates Clerk/RFO vacancies

I. **RESOLVED:** to note the above DALC circulars

II. **RESOLVED:** that the Clerk reserve a place on the DALC Spring seminar at a cost of £35

162. FINANCE

I. Accounts for payment

DD	Eclipse	Internet	17.94
DD	Peninsula	H/S consultancy services: January	240.00
DD	SITA	Refuse bin collection	67.85
2497	Horizon	Grounds maintenance: November	1,321.50
2498	Friesland Sch	Christmas concert: Hire of hall	85.00
2499	DECX	Christmas lights: Dismantling/Storage	1,245.00
2500	Seton	Safety wear: Protective gloves/boots	83.76
2501	EBC	Dog/litter bags: 2 boxes of each	246.00
2502	Mrs Bloor	Salary: January 2014	1,209.24
2503	HMRC	Tax and NIC	332.90
2504	MSA	Church Arch: Site visits x 2	496.80
2505	Andrews GS	Spr Pk: Replace vandalised mesh x 2	15.00
2506	Andrews GS	Litter picking: January	468.00
2507	Hags-SMP Ltd	RSS: Play inspections: January	72.00
Total:			<u>5,900.99</u>

RESOLVED: to approve the above payments.

II. Income and Interest received

NS&I	Interest: 1/1/13-31/12/13	145.00
HMRC	VAT Refund: 1/4/13-31/12/13	<u>3,734.97</u>
	Total:	<u>3,879.97</u>
<u>Interest</u>	Election Account	0.22
31-Jan	Business Account	2.54

RESOLVED: to note the income and interest received

III. Quotations

Quotations had been considered under previous Agenda items.

IV. Monitoring Report

RESOLVED: to note the monitoring report circulated at the meeting

163. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

- DCC Traffic Regulation Order: Doncaster Ave and The Greenway
 - No stopping 7.30am-6pm outside the school
 - Double yellow lines proposed at the junction of The Greenway: No waiting at any timeComments or objections by 14/2/14
Road closure: Maple Avenue 17/2/14
- EBC Borough Blitz 1/3/14
Long Eaton and South Community Forum: 19/2/14 Long Eaton TH at 7.00pm
Funding: Community Led Project Support Fund: Community buildings
Borough and Parish Councils Forum 17/2/14 Long Eaton TH
Erewash Museum: Forthcoming events: Sandiacre Library
- General A52 westbound M1 J25 to Borrowash resurfacing 10/1/14 to 8/3/14
Clerks and Councils Direct: January 2014 Issue 91
Health watch Derbyshire: Request for views from the public
The Clerk magazine
Sandiacre Male Voice Choir: Thank you for concert donation

RESOLVED: to note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

164. CONFIDENTIAL ITEM

No items were deemed confidential.

165. DATE AND TIMES OF THE NEXT MEETINGS: TUESDAY, 4 MARCH 2014

- Annual Parish Meeting 6.30pm
- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.45pm.

Signed by the Chairman: _____ Date: _____

APPENDIX 1

CEMETERY FEES 1/4/14 to 31/3/15

Graves

	<u>2014/2015</u>	<u>2014/15</u>
	<u>RESIDENT</u>	<u>NON</u>
		<u>RESIDENT</u>
<u>Grant of Exclusive Right of Burial for 75 years</u>		
Purchase of grave for one	405.00	810.00
Interment for one	108.00	216.00
Total	513.00	1,026.00
Purchase of grave for two	405.00	810.00
Interment for two.	220.00	440.00
(Pre-purchase and re-opening for second)		
Total	625.00	1,250.00

Interment of each casket into purchased grave (maximum 4)	55.00	110.00
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Transfer of ownership

Transfer of ownership of the Grant of Right	25.00	25.00
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Cremated Remains

<u>Grant of Exclusive Right of Burial for 75 years</u>		
Purchase of plot for one , including ground fee	108.00	216.00
Interment of one casket into plot	55.00	110.00
Total	163.00	326.00
Purchase of plot for two , including ground fee	108.00	216.00
Interment of two caskets into plot	110.00	220.00
(Pre-purchase and re-opening for second)		
Total	218.00	436.00

Scattering of cremated remains in Cemetery grounds	55.00	110.00
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Exhumations

Grave	420.00	840.00
Ashes Plot	210.00	420.00

Memorials

Memorials may only be erected on graves in respect of which an Exclusive Right of Burial has been purchased

<u>Memorial tablet</u> (Cremated remains), including initial inscription	55.00	110.00
Subsequent inscriptions	28.00	56.00
Vases (10" square x 10" high)	55.00	110.00
<u>Headstone for grave, including initial inscription</u>	108.00	216.00
Subsequent inscriptions	28.00	56.00

Roses

Standard rose: Including plaque for a fixed period of 7 years	168.00	168.00
Plaque 6 x 4 bronze in colour - max of 70 letters		
Standard rose only, including maintenance for 7 years	85.00	85.00

Notes

Child grave: The charge is half the Exclusive Right of Burial fee	200.00	400.00
Interment	55.00	110.00
Age: Birth to 16	255.00	510.00

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 4 March 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
A	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

166. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr G Dinsdale	Prior commitment
Cllr J Hulls	Prior commitment
Cllr I Judson	Personal commitment

RESOLVED: to accept the apologies submitted by Councillors

167. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

168. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

169. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

170. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

No items were raised.

b) Police report

In the absence of police officers, the Chairman read the report.

Statistics

Monthly	Crime 2013	Crime 2014	ASB 2013	ASB 2014
January	28	36	45	11
February	17	22	17	26

Theft from vehicles had risen and residents were asked to be vigilant.

Yearly	Crime 2013	Crime 2014
February	390	341

Police Surgery / Public Drop-in session

The next police panel meeting to decide priority profiles would be held on Monday, 24 March at the Community Beat Team Office, Travers Road.

Priority Profile

Drug dealing and anti-social behaviour around Sandiacre Library

It was noted that incidents of anti-social behaviour and drug taking on Doncaster Avenue Recreation Ground and around the library continued.

Councillors considered if the level of police cover in Sandiacre was adequate and officers were sufficiently supported in such a highly populated area.

RESOLVED: that the Clerk contact Inspector Andrews (Section Inspector) to comment on the level of police service available for Sandiacre since the recent reorganisation of officers throughout Erewash

c) County Councillor's report

There was no report under this heading.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

171. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 FEBRUARY 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 4 February 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

- I. Page 62. Grave Digger Policy
The Clerk was attending Cemetery management training on 12 March 2014 and further details could be obtained at that time
- II. Page 63. Peninsula – Police House Health and Safety
The Clerk would meet with Chris Gray (Police Estates) to discuss documentation for checking H/S systems at the police house.

172. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 4 FEBRUARY 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 4 February 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

173. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

174. CHAIRMAN'S ANNOUNCEMENTS

There were no items raised.

175. REPORT OF THE PARISH CLERK ON: -

- I. Borough and Parish Councils' Forum
Councillors were provided with Minutes of the last Forum meeting.
- II. Padmore Moorings: Lamp column lights
The Clerk reported that the electrician would soon be inspecting the lamp columns at Padmore Moorings since a faulty timer allowed two lamps to be lit throughout the day.

176. PENINSULA

- I. To note outcome of the 'Business Safety Visit' report
Mr Stretton (Peninsula Consultant) had produced an initial report for the Parish Council itemising Health and Safety matters that were in place, or required attention before the next visit.

The Clerk would itemise the report for the next meeting.

- II. Cemetery/Church yards: Notice to remove fragile items displayed
The Clerk reported that she had displayed public notices around the Cemetery and Churchyards to remind families to remove glass and fragile items from the Cemetery that might get broken. Grass cutting was due to start from the middle of March.

III. Letter from the Nottingham and Derbyshire Funeral Directors' Branch

The Nottingham and Derbyshire Funeral Directors' Branch had requested a meeting to discuss details of the Parish Council's requirement for them to provide documentation for safe working practices in Sandiacre Cemetery and evidence of insurance cover.

A meeting had been arranged for Monday, 3 March 2014.

IV. Outcome of the meeting with the Branch

A meeting was held on 3 March 2014 with the following representatives:

Sandiacre PC: Cllr Mrs Noskwith (Chairman), Cllr Hardy (Vice-Chairman) and Mrs Bloor (Clerk)

Nuthall PC: Cllr Watson and Mrs Stack (Clerk)

Funeral Director Branch Association: Mr B Hutsby

Mr N Lymn-Rose

Bramcote Crematorium: Mr K Browne (Bereavement Services Manager)

Peninsula: Mr M Stretton (Health and Safety Consultant for the Council)

It was noted that the Parish Council was regulated by the Local Authorities Cemeteries Order 1977 amended by the Local Authorities (Amendment) order 1986 and by the Health and Safety at Work Act 1974 for all those working in the Cemetery and Church grounds.

Since agreement could not be reached on the requirement for Funeral Directors to provide documentation for carrying out work within the Cemetery grounds, a further meeting was convened for 31 March 2014.

V. BRAMM (British Register of Accredited Memorial Masons)

It was noted that the Parish Council was now registered with BRAMM.

A Burial Authority who is signed up to the scheme can insist that persons fixing memorials must be accredited or they cannot work in that Authority's Cemetery.

The Clerk would write to local Masons informing them that the Parish Council had now registered with BRAMM.

VI. Police House: Inspection recommendation for emergency lighting

The Clerk had been advised that following an electrical inspection, a recommendation had been made for emergency lighting to be installed.

The Clerk would meet with Chris Gray (Police Estates) to ascertain if emergency lighting work could be scheduled for completion.

177. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 3	CiLCA Skills Induction Courses Whole Council Training Chair Training Basic Finance and Internal and External Audit Bespoke VAT and Payroll Training Cemetery Management and Legal Compliance
Circ 4	Repeal of S.150 (5) of The Local Government Act 1972

Circ 5	DALC Subscription Renewals NALC Policy Consultation PC01-14 Quality Council Scheme Portfolios Are you satisfied with your bank and banking arrangements? The Big Allotment Challenge Clerk Vacancy: Clipstone Parish Council, Mansfield
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RESOLVED: to note the above DALC circulars

178. FINANCE

I. Accounts for payment

DD	Eclipse	Internet	17.94
DD	Peninsula	H/S consultancy services: February	240.00
DD	SITA	Refuse bin collections	67.85
2508	C&C Electricals	MUGA: Electrical repairs to lighting	396.00
2509	Police Authority	Office rent: 1/3/13 - 28/2/14	1,000.00
2510	Mrs Bloor	Salary: February (plus burial Fri 14/2/14)	1,233.00
2511	HMRC	Tax and NIC: February	344.15
2512	Mrs Bloor	Postage costs: Meeting papers posted	7.70
2513	E.on	Electricity supply: DARG	111.63
2514	HAGS-SMP Ltd	Playground inspections: February	72.00
2515	HAGS-SMP Ltd	Spr Park: Repairs to play frame	1,063.92
2516	IRIS	Payroll software renewal 2014	252.00
2517	Andrews GS	Cemetery/Church: Litter picking/tidy	30.00
2518	Andrews GS	DARG: Clear broken glass/Remove drugs	30.00
2519	Andrews GS	Cemetery: Remove spent wreaths	30.00
2520	Andrews GS	Footpath 14 (DCC) Minor mtce grant	115.00
2521	Andrews GS	Litter picking: February	468.00
Total:			5,479.19

RESOLVED: to approve the above payments.

II. Income and Interest received

Co-op Stapleford	Plot A136 (Plot for 2/Int for 2 (PIF)	206.00
	Plaque approval A136	52.00
		258.00
Interest	Election Account	0.20
28-Feb	Business Account	2.30

RESOLVED: to note the income and interest received

III. Quotations

Play Safety Surfaces

Quotations had been received from Horizon and RSS for different play safety surfaces for the swing bays and play frame area, including replacing existing green matting or introducing rubber square matting.

Both options were expensive and Councillors considered that it would be beneficial to obtain further quotations to form a comparison of cost.

RESOLVED: that the Clerk obtain quotations from Wicksteed and Sovereign for play safety surfacing that was durable and cost effective

IV. Monitoring Report

RESOLVED: to note the monitoring report circulated at the meeting

179. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

DCC	Temporary Road Closure: Bridge Street 14/4/14 9.30am-3.30pm Digital Derbyshire event: County Hall 20/3/14 2pm-4pm
EBC	First World War: Commemorative planting – Licence must be obtained before planting
General	Phoenix Choir: thank you for donation Air Ambulance: Thank you for donation DB's Citizens Advice: Publicity for the community Sandiacre History Group: Newsletter March 2014

RESOLVED: to note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

180. CONFIDENTIAL ITEM

No items were deemed confidential.

181. DATE AND TIMES OF THE NEXT MEETINGS: TUESDAY, 1 APRIL 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.50pm.

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 1 April 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
A	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	Mr J White – Conservation Officer (Presentation)
	Insp. K Andrews (Long Eaton Division)
	PC Hopwell and PCSO Buchanan (SNT)

MEMBERS OF THE PUBLIC: None present

PRESENTATION PRIOR TO THE MAIN MEETING

Mr James White (EBC Conservation Officer)

Mr White outlined the consultation process for the draft Sandiacre Conservation Area Appraisal, which incorporates Cloudside and Canal Side conservation areas designated for their special architectural and historical interest.

A number of boundary changes were proposed, including the following additions: White Lion PH, The Beeches, Wade Upholstery, land at Lawrence Street, land at Stoney Clouds and part of the canal running alongside Longmoor Lane.

Other areas were considered for removal: 69-71a Town Street (modern properties), Mill Lane bridge (already grade II listed) and land at the rear of Brookfield Mews.

Mr White answered questions with particular regard to the impact of HS2 and a rail viaduct close to both conservation areas. The consultation period ended 25/4/14.

Mr White was thanked for attending and left the meeting at 7.45pm

RESOLVED: to suspend Standing Orders at 7.45pm to allow Insp. Andrews the opportunity to report on revised policing arrangements across the division

POLICE REPORT

Insp. Andrews explained budgetary constraints had meant a reorganisation of the police structure across the division whilst ensuring officers were deployed to maximum effect.

Insp. Andrews confirmed that PC Hopwell had replaced a full time officer, but two dedicated officers had been retained for Sandiacre SNT. Across the division, officers were now responding more as an on-call team, not solely as individuals for a particular area. Reported crime statistics indicated a reduction for Sandiacre

Councillors highlighted that there continued to be ongoing problems of anti-social behaviour, drug taking and crime in Sandiacre, which represented a large urban area. Additionally, there had been numerous changes in officers over recent years and the community sought continuity.

Officers noted that panel meetings had not been well attended for some time and a suggestion was made that they could be held prior to Council meetings each quarter.

Councillors confirmed they were pleased to see officers visible in the community and it was a welcome approach in order to deter crime and assure residents of a continuing police presence.

Insp. Andrews, PC Hopwell and PCSO Buchanan were thanked for attending and left the meeting at 8.00pm.

Standing Orders resumed.

PART 1 - NON-CONFIDENTIAL ITEMS

182. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs J Chandler	Church commitment
Cllr J Hulls	Convalescing
Cllr I Judson	Prior engagement

RESOLVED: to accept the apologies submitted by Councillors

183. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

184. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

185. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

186. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

No items were raised.

b) Police report

Refer previous report.

c) County Councillor's report

There was no report under this heading.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

187. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 MARCH 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 4 March 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

There were no matters arising.

188. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 4 MARCH 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 4 March 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

189. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

190. CHAIRMAN'S ANNOUNCEMENTS

The Chairman confirmed that the office rent agreement had been approved by the Police Authority Solicitor and the final draft would soon be received.

191. REPORT OF THE PARISH CLERK ON: -

- I. Repeal of s.150(5) Local Government Act 1972 - Implementation (England): For the Council to consider moving to electronic payments and adopting new Financial Regulations or to remain with cheque payments

RESOLVED: that the Council remain with the existing arrangement for payment of cheques signed by two Councillors and the Clerk

Should cheques be withdrawn in the future, a review of financial procedures would be undertaken

II. Delegation for payment of cheques on the first Tuesday in May due to a BH

RESOLVED: that the Clerk be given delegated authority to raise cheques for signing on the first Tuesday in May, at the usual time

III. RSS: Playground inspection report findings (February 2014)

RESOLVED: to note the report presented by the Clerk identifying priorities for work within playground areas

It was noted most items were low level or had been addressed, such as removal of graffiti and repairs to swing bushes

IV. Notice received of the Annual Returns - Year Ended 31/3/14

RESOLVED: to note that the Annual Returns notice had been received from Grant Thornton and the Year End Accounts would soon be prepared for submission and presented for approval to the June meeting

V. Summer Play Scheme: Application to be submitted by 31/3/14

RESOLVED: to note that the application for £1,200 grant funding towards the Summer Play Scheme had been submitted by the Clerk to EBC

VI. Celebrating the First World War centenary

It was noted that Councils across the country were considering how to celebrate the First World War centenary in their communities.

The Clerk asked Councillors if they wished to consider an area of tree and bulb planting in close proximity to the Memorial Institute.

RESOLVED: that this item would be included on the next Agenda

VII. Outcome of the Cemetery Management training course 12/3/14

Copies of the Local Authorities' Cemeteries Order 1977 were provided for each Councillor, as this was the basis of the training course.

VIII. Outcome of the DALC Spring Seminar 27/3/14

The Clerk provided Councillors with a report detailing issues raised at the seminar, including the following:

- Appropriate insurance cover (Came and Co)
- Banking arrangements: Repeal of s150 LGA
- Funding opportunities for new play equipment (Streetscape)
- Protecting existing war memorials (Cllr Miller – Breaston)

- Pensions and 'staging' arrangements
- Annual Returns 2014 (Grant Thornton)
- Archives and Local Studies (DCC)

RESOLVED: to note that the pension 'staging' date for the Council was 1 August 2016

The Clerk would obtain details for enrolment of the Council, to include opting in and out of the scheme by employees.

IX. NAMM (National Association of Memorial Masons) Annual fee £205

RESOLVED: that the Council subscribe to NAMM for a 12 month period to establish the benefits of membership to ensure the safe installation of memorial headstones in the Parish Council Cemetery

192. PENINSULA

I. Business Safety Visit report: Priority items

Councillors were provided with details of the consultant's report showing practices and procedures approved and those requiring attention.

Most of the items requiring attention related to ensuring the workplace met current Health and Safety standards. Copies of inspection reports and risk assessments should be held on file in the Parish Council office.

The Clerk would meet with Mr Chris Gray (Police Estates) on 7/4/14

II. Outcome of the meeting with the local Funeral Directors' Branch: Monday 31/3/14

A meeting was held on 31/3/14 with the following representatives:
 Cllr Mrs Noskwith (Chairman), Cllr Hardy (Vice-Chairman)
 Mrs Bloor (Clerk)
 Funeral Director Branch Association Secretary: Mr B Hutsby
 Mr N Lymn-Rose
 Peninsula consultant (not in attendance)

Funeral Directors

The following was agreed:

The Clerk, representing the Council as a Burial Authority, had responsibility for ensuring safety measures were fully complied with in the burial grounds. Everyone should work together to ensure risks were identified and minimised.

Funeral Directors confirmed that they were still of the opinion that they should not be considered as 'contractors' and would not complete the questionnaire issued by the Parish Council on behalf of Peninsula.

Funeral Directors would provide copies of their Public Liability Insurance to the Council upon request.

Funeral Directors would confirm their acceptance of the Council's Cemetery Rules and Regulations.

It was suggested that the Council consider natural burials.

It was suggested that the Clerk arrange grave digging for the Cemetery.

Parish Council

The following was agreed:

To reach a compromise, Funeral Directors would not be asked to complete the 'contractor' questionnaire, but a notice requesting documentation would be issued by the Clerk.

The Council would review the Cemetery Rules and Regulations to consider natural burials and ensure expedient Transfer of Rights.

The Clerk would look into the possibility of organising mechanical grave digging through Erewash Borough Council thereby organising grave digging in Sandiacre Cemetery.

Charges for mechanical grave digging could be incorporated into interment fees for opening and re-opening graves. Therefore, the Council would need to review its Cemetery fees.

Current arrangements would continue until the Council met in May to undertake a review of fees and working practices based on the above.

III. Completion of the Peninsula contractor questionnaire: Stone Masons

Three Stone Masons had so far completed the questionnaire and provided details of insurance cover: Lymns, E Hawley and R Smeeton

193. LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW - EREWASH

Boundary Commission - Consultation proposal

Sandiacre should reduce to 3 Ward Councillors, one less than at present with the Springfield Park area annexed to Derby Road West, Long Eaton.

It was considered important for residents in the Springfield Park area to be made aware that they would be affected by the proposals. Ideally, Councillors wished to retain 4 Ward Councillors for the whole of Sandiacre in order to retain community cohesion and maintain a strong local identity.

RESOLVED: that the Clerk submit a consultation response following liaison with the Chairman, Cllrs W Major, A Hughes and L White

194. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 6	Repeal of s.150(5) Local Government Act 1972 – Implementation (England) Ways to pay PAYE/NICs: HMRC Expectations Accounting for Council Tax Support Grant in a Council's Annual Return CIL Demystified
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	HMRC Employment Allowance Local Audit and Accountability Act 2014
Circ 7	Spring seminar reminder Openness in Local Government NALC welcomes cash grant fund to help more disabled people become local Councillors Time to conduct a review OUR BIG GIG: Nationwide music celebration returns to a community near you this Summer Annual Parish Meeting and the Annual Parish <u>Council</u> meeting How locals can be more effective on-line – Training Living wage: Can you help please? Clerk vacancy: Denby PC

RESOLVED: to note the above DALC circulars

195. FINANCE

I. Accounts for payment			£
DD	Eclipse	Internet	17.94
DD	Peninsula	H/S consultancy services	240.00
2522	Horizon	Grounds maintenance work: February	1,321.50
2523	E.on	Seasonal illuminations supply	54.14
2524	BT	Calls (Dec-March) Rental (1 March-31 May)	192.63
2525	HAGS-SMP	Playground inspections: March	72.00
2526	Mrs Bloor	Salary: February (Burial 19/3/14 while on leave)	1,232.96
2527	HMRC	Tax and NIC: March	344.35
2528	Ellis-Fermor & Negus	Completion of office rent 1/3/14-28/2/15	360.00
2529	Horizon	Grounds maintenance work: March	1,321.50
2530	Andrew's GS	DARG: Removal of discarded items	15.00
2531	Andrew's GS	Spr Park: Graffiti removal	15.00
2532	Andrew's GS	Litter Picking: March	468.00
DD	SITA	Refuse bin collection	67.85
2533	DALC	Annual subscription from 1/4/14	837.97
2534	Severn Trent	Cemetery: Water April 2014 / October pymts	92.26
2535	HAGS-SMP	Spr Park: Swing shackles/bushes (March)	322.56
			Total: <u>6,975.66</u>

RESOLVED: to approve the above payments.

II. Income and Interest received

18-Mar	DCC MMG for Footpath 14	315.00
28-Feb	Election Account	0.22
28-Feb	Business Account	1.95

RESOLVED: to note the income and interest received

III. Quotations

The Sales Director for Streetscape had visited that day to provide quotations for repair/replacement work to play safety surfaces on both parks. A quotation for Springfield Park had been submitted, but details for Doncaster Avenue Recreation Ground were still awaited.

Membership of National Association of Monumental Masons (NAMM)

RESOLVED: to join NAMM at a cost of £246 and review in 12 months time

IV. Monitoring Report

RESOLVED: to note the report circulated at the meeting

196. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

DCC	None
EBC	None
General	1360 Stapleford and Sandiacre Air Training Corps: Request for funding: The Clerk magazine: March 2014 ICCM: Spring magazine Clerks and Councils Direct

I. **RESOLVED:** to note the above items of correspondence

II. **RESOLVED:** that the Council was unable to offer funding to the Air Training Corps due to budgetary constraints and identifying priority areas for spending

PART 2 - CONFIDENTIAL ITEM

197. CONFIDENTIAL ITEM

No items were deemed confidential.

198. DATE AND TIME OF THE NEXT MEETING - TUESDAY, 13 MAY 2014

SECOND TUESDAY IN THE MONTH

- Annual Parish Council Meeting 6.30pm
- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.40pm.

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 13 May 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

Cllr Mrs A Noskwith (Chairman)
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr G Dinsdale
Cllr Miss K Hales
A Cllr A Hardy (Vice-Chairman)
Cllr A Hughes
A Cllr Mrs J Hulls
Cllr P Hunt
Cllr I Judson
Cllr W Major
Cllr L White
A Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PCSO L Buchanan (SNT)

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

1. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy Illness
Cllr Mrs J Hulls Convalescing after illness
Cllr Mrs N White Prior commitment

RESOLVED: to accept the apologies submitted by Councillors

2. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

3. DECLARATION OF MEMBERS' INTERESTS

Councillor	Minute	Subject	Interest
Cllr S Bilbie Cllr Mrs S Dickman Cllr Mrs A Noskwith Cllr L White	10.9 Clerk's Report	Priorities for funding	Councillors declared a non-prejudicial interest as Members of the Trustee Board of The Memorial Institute, Sandiacre

4. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

5. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

No items were raised.

b) Police report

PCSO Buchanan was welcomed to the meeting and presented the police report.

Monthly	Crime 2013	Crime 2014	ASB 2013	ASB 2014
January	28	36	45	11
February	17	22	17	26
April	28	36	22	27

Yearly	Crime 2013	Crime 2014
February	390	341

Activities for Young people

It was hoped more activities could be offered to young people in the area to provide them with an opportunity to develop new interests and therefore, reduce anti-social behaviour and vandalism. The local Football Club premises were being considered as a suitable venue and it was hoped to bring back Ozbox.

Police presence In Sandiacre

Councillors raised concerns over the reduced police presence in Sandiacre and ongoing problems of anti-social behaviour and vandalism on Springfield Park and Doncaster Avenue Recreation Ground that had continued over many months.

Although police cover had reduced due to budgetary constraints, it was considered that the Parish Council was still required to cover the cost of damaged play safety surfacing and removal of graffiti despite a reduced budget.

Most recently, it had been reported to the police that 2 litter bins had been set alight on Doncaster Avenue Recreation Ground, large branches to trees near the Library had been broken off and graffiti had been removed several times from play equipment on the Skate Board Park. Additionally, incidents of drug taking near the Library had been reported.

PCSO Buchanan explained that a reduction in hours had occurred across the Division and reactive Officers were attending the area from Long Eaton to deal with reported incidents. PCSO's had limited powers and it was hoped the local community would become more involved and play their part in reporting crime.

Traffic issues

It was reported that there continued to be traffic problems with vehicles parked near the junction of York Avenue and The Paddocks. Some drivers needed to mount kerbs to pass other vehicles near junctions. Additionally, there were problems with inconsiderate parking on zig-zag lines.

The police were asked to investigate.

Councillors emphasised that their concerns were not a reflection upon local officers, concerns were being raised over the introduction of reduced policing hours throughout the Division and especially in Sandiacre, which as the largest urban parish in Erewash with a high population required sustained support.

PCSO Buchanan was thanked for attending and left the meeting.

Dog waste/Litter bin collections

Relating to a general enquiry, the Clerk reported that dog waste and litter was collected on a daily basis from bins on both parks and was disposed of in the large waste container located at each site. The Clerk was unaware of any bins being left unemptied and the service provided by Mr Wallace was very thorough.

c) County Councillor's report

Additional street lighting at Springfield Park play area

Cllr Major reported that DCC officers, Sgt Caldecott and two of his Officers had considered the possibility of introducing additional street lighting to the highway near the play area on Springfield Park. However, with two streetlights nearby and limited funds available, the request had been declined as it did not meet Community Safety criteria for additional lighting.

As no further provision could be offered, it had been suggested that the Parish Council (as owner of the park) consider cutting back foliage to trees at the edge of the green space near the sub-station to improve existing lighting.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 1 APRIL 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 1 April 2014, as previously circulated to Members, were signed as a correct record with the following amendment:

Cllr Hunt had provided apologies for being unable to attend the last meeting and the Members' List should have recorded him as absent.

Matters Arising from the Minutes

Page 74. Police Report – Damage on Springfield Park

It was noted that new wetpour had been installed in the roundabout's inner circle at a cost of several hundred pounds after suffering repeated acts of vandalism when the original wetpour surface had been removed piece by piece over several months. Additionally, offensive graffiti had been removed three times from play equipment on Doncaster Avenue Recreation Ground at a cost of £60 per visit for jetting.

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 APRIL 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 1 April 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

8. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

9. CHAIRMAN'S ANNOUNCEMENTS

No items were raised.

10. REPORT OF THE PARISH CLERK ON: -

I. 2014 Precept, Concurrent Functions Grant & Support Grant received

It was noted that the following payment had been made by EBC on 11/4/14:

Concurrent Functions payment	£34,624
Council Tax Support Grant	£ 2,396
Precept	£27,981
Total	<u>£65,001</u>

II. Upgrading of office IT systems and printer / Write off disposable items

The Clerk reported that she had obtained a quotation for upgrading the office IT systems in light of support from Windows XP ending on 8/4/14. Having also been informed that the office printer was now obsolete and toner was proving difficult to obtain, further enquiries for quotations had been made to replace the items and also introduce a 'Cloud' based system for accessing office documents whilst working at home.

To ensure enhanced security of Council documents, the Clerk had sought permission from the Chairman to purchase replacement IT equipment without delay.

- Windows 7
- Microsoft Office 2013 (£160)
- 'Cloud' backup and remote working: SafeSync (£26 per annum)
- HP desktop PC (£387)
- HP Laserjet printer (£310)
- Toner (£139)
- Free installation

i. **RESOLVED:** to approve the introduction of new office systems, as shown above

ii. **RESOLVED:** to write off the Xerox office printer, which had become obsolete.

III. RSS: Inspection findings: Repairs required

Horizon had been asked to quote for carrying out repair work on the parks and priorities had been itemised.

Doncaster Avenue Recreation Ground: £970

Springfield Park: £230

Repairs completed as a priority: Repairs to roundabout and safety surfacing (infilling of wetpour on inner circle)

RESOLVED: that repair work to both parks proceed

Councillors considered that repairs to other play safety surfaces should only proceed if wetpour at the roundabout was left intact and did not suffer vandalism.

IV. Graffiti removal from Skate Board Park over the Easter holidays

It was reported that Chem-Clean had been asked to visit Doncaster Avenue Recreation Ground on 3 occasions over the Easter school holidays to remove offensive graffiti. Cost: £60 +VAT per visit for water jetting.

V. End of Year Accounts with the Internal Auditor / Notice displayed

The Clerk confirmed that the End of Year Accounts had been submitted to the Internal Auditor and the inspection notice was currently displayed on the Parish Council notice boards.

VI. NAMM (National Association of Memorial Masons) Register (enclosed)

The Clerk confirmed that the Parish Council was now a member of the National Association of Memorial Masons, which allowed access to their register of qualified memorial fixers.

Memorials were required to be correctly fitted to British Standard 8415 and come with a guarantee of stability.

A Burial Authority has a duty of care to ensure all work is carried out to a recognised national standard by trained individuals and that they have the appropriate insurance cover.

VII. Annual Tree Report: Cemetery work – Quotation received

It was noted that the annual tree survey had been completed and several trees required attention. A quotation for tree work in the Cemetery had also been received at a cost of £950.

RESOLVED: that work to trees in the Cemetery proceed, together with prioritised work to others identified on the parks

VIII. DALC Constitution – Copy enclosed for consideration

RESOLVED: to note the DALC constitution without comment

IX. Memorial Institute: Priorities for funding 2014

Cllr Noskwith confirmed that Memorial Institute Trustees had considered the following items were in need of attention, should funding from Awards for All be available.

- Toilet area improvements
- Remove side door to improve security and allow more space for additional toilets, which could be used by very young children

The Clerk would ascertain if a grant could be obtained for the above.

X. Minor Maintenance Grant increased to £385 (Footpath 14)

It was noted that the MMG had increased from £315 to £385 per year. Mr Wallace was undertaking low level maintenance work along Footpath 14 and this would allow for weeding and strimming twice per year.

XI. Cemetery Plan - Area 2. Grave markers and mapping of plots

The Clerk confirmed that she had made enquiries with Teleshore to obtain a system of grave marking for Area 2 in the Cemetery. Pegs could be placed in the ground to allow grave space to be identified, which related to office plans. Should the Clerk be away from work at any time, Grave Diggers could easily identify the plots.

RESOLVED: that the Clerk obtain grave markers for 3 rows as shown for Area 2:

C	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
B	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
A	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

XII. Marking the First World War Centenary

Councillors considered ways of marking the Centenary by planting or introducing more permanent features near the Memorial Institute.

The Clerk was asked to obtain a brochure on possible planting or structures and include the item on a future Agenda for further discussion.

XIII. Boundary Commission Review: Consultation response issued (enclosed)

A copy of the Council's response to the Boundary Commission had been previously circulated.

Refer attached: Appendix 1.

XIV. East Midlands Airport: Sustainable Development Plan: Consultation (enclosed)

RESOLVED: to note the Development Plan without comment

11. PENINSULA – HEALTH AND SAFETY MATTERS

I. Meeting with C Gray (Police Estates) – Premises H/S documents

The Clerk confirmed that she had met with Mr Gray to discuss inspection reports relating to the Police House, which Peninsula had asked her to check.

Mr Gray had confirmed the Clerk could access inspection documents, as and when required.

It was noted that emergency lighting had been recommended through inspection, but budgetary restraints would not allow installation at this time.

II. Cemetery: Mechanical Grave Digging arrangements

The Clerk reported that she had recently spoken with Mr Ashley at EBC about the possibility of the Parish Council using the facilities of EBC for mechanical grave digging at Sandiacre Cemetery. Unfortunately, Mr Ashley was unable to allow the Borough Council's grave digging service to be available to parishes due to logistics and limited staff resources.

12. CEMETERY RULES AND REGULATIONS – REVIEW

Councillors considered a review of the Cemetery Rules and Regulations following advice given by Mr Morris (CEO) of the Institute of the Institute of Cemetery & Crematorium. Management.

RESOLVED: to approve the amendments, as recommended and allow a minimum of 3 months as a reasonable time for the ground to settle before headstone installation

The Clerk would notify local Funeral Directors and Stone Masons of the changes.

13. CEMETERY FEES – REVIEW OF CHARGES RELATING TO GRAVE DIGGING

RESOLVED: that no changes were necessary to the Cemetery fees as EBC could not provide mechanical grave digging at Sandiacre Cemetery.

The present arrangement for Funeral Directors to arrange grave digging would continue.

14. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 8	DALC Email contact DALC Membership Services Employment Allowances Locum Clerks DALC Constitution BBC1: Home swap Clerk/RFO vacancies: Brassington / Ballidon & Bradbourne / Killimarsh
Circ 9	DALC Annual Executive Meeting & AGM SLCC/DALC joint event: Clerks and RFOs Networking Lunch (£5) Local Government Pensions – LGPS Clerk Induction Training Playground Inspection Training – led by RoSPA Playsafety Neighbourhood Planning Parishes in bid to light up new community powers Making Localism work Statutory Sick Pay refund abolished from 6 April 2014

RESOLVED: to note the above DALC circulars

15. FINANCE

I. Accounts for payment

			£
DD	Eclipse	Internet	17.94
DD	Peninsula	H/S Consultancy	240.00
DD	SITA	Waste collection	67.87
2538	ICCM	Annual membership	90.00
2539	EBC	Cem: Bin collection: 1/4/14-30/6/14	66.30
2540	E.on	Electricity supply	9.25
2541	Poplar TS	Annual tree report	336.00
2542	Viking	Office supplies: Stamps/paper/files	139.51
2543	Alliance UK	Graffiti remover	32.60
2544	DALC	Spring seminar: 27/3/14	35.00
2545	RSS	Play area inspections: April	72.00
2546	Chem-Clean	DARG: Graffiti removal (jetting)	144.00
2547	Mrs M Bloor	Salary: April	1,220.88
2548	HMRC	Tax/NIC April	318.22
2549	Andrew's GS	DARG: Supply lock/chain refuse bin	17.50
2550	Andrew's GS	Litter picking: April	594.00
2551	Zurich Ins	Annual premium: 1/6/14-31/5/15	2,935.89
Total			6,336.96

RESOLVED: to approve the above payments.

II. Income and Interest received

08-Apr	Cemetery fees	626.00	
08-Apr	Cemetery fees	538.00	
08-Apr	Cemetery fees	412.00	
09-Apr	Cemetery fees	263.00	
11-Apr	EBC: CF Grant / Precept	65,001.00	
23-Apr	Cem (out of area) Grave purchase	1,250.00	
30-Apr	HSBC Business Account	1.94	
30-Apr	HSBC Election Account	0.21	
09-May	EBC: Play Scheme grant	1,200.00	
		68,092.15	1,200.00

RESOLVED: to note the income and interest received

III. Quotations

Play Safety Surface

Quotations had been received from several companies for repair work to play safety surfaces ranging from £2,500 to £5,500 per area.

Councillors considered that repair work should wait until it was established that the roundabout area had been left intact.

The Clerk would source another quotation in the meantime as the cost was high for each area, including for synthetic material and grass matting.

IV. Monitoring Report

RESOLVED: to note the financial report circulated at the meeting

16. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

DCC	Parish and Town Council Liaison Forum: 1/5/14 at 6.00pm at Matlock
EBC	Notification of budget allocation
General	Clerks' Direct: Magazine

RESOLVED: to note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

17. CONFIDENTIAL ITEM

No items were deemed confidential.

18. DATE AND TIME OF THE NEXT MEETING - TUESDAY, 3 JUNE 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.40pm.

Signed by the Chairman: _____ Date: _____

LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND

ELECTORAL REVIEW OF EREWASH

Submission by SANDIACRE PARISH COUNCIL regarding the proposed Ward changes and Parish electoral arrangements.

Sandiacre Parish Council wishes to express the view that it sees no reason for the Commission to propose any changes to the existing electoral arrangements within Sandiacre. There appears to be no real basis for fragmenting strong community ties and the proposals focus primarily on numerical statistics.

Councillors have widely consulted with residents affected by the proposals and established that Sandiacre residents consider they are best served by retaining 4 Ward Councillors to maintain community cohesion and share common concerns.

Sandiacre is the largest Parish in Erewash and wishes to retain its identity without having parts of the community annexed to neighbouring Ward areas. For example, residents amalgamated with Long Eaton (Derby Road West) will be combined with an area that has a completely different identity and focus, as it is a much larger commercial and industrial town.

The Parish Council is very concerned that residents will find it confusing and undesirable to be represented by a single Parish Councillor from an area outside of the physical Parish boundary and it would leave them at a disadvantage.

There are evident boundary lines framing Sandiacre with the M1, River Erewash and Erewash Canal in close proximity. The area has a unique Parish feel with great historical value combining conservation areas and the ancient Church of St Giles'.

Although the village has expanded in recent years, it still retains a close association with the rural surroundings and wishes to safeguard its historical connections and individuality for the future of the close-knit and unified community.

The Commission's proposal for Sandiacre Wards to be revised would result in Sandiacre being under represented, with 9% more electors per Councillor.

The Commission specifies that if Sandiacre remained with two 2-Member wards it would be 'over represented'. However, although the Parish Council agrees with the Commission's finding that parts of Sandiacre share a strong community identity with Risley, the proposal presented would create an over represented ward of Draycott & Risley, which at 10%, would be more than a two 2-Member Ward for Sandiacre.

With a small number of changes, the inconsistency of over-representation of Sandiacre and the under-representation of Draycott & Risley could be resolved by the introduction of a new Ward of Sandiacre South and Risley. This would include everything within Sandiacre South's current boundary, including all of the Parish of Risley and all of the Parish of Hopwell.

Within the community it is considered that Risley shares a stronger community identity with Sandiacre as its neighbour and has much closer transport links than Risley with Draycott.

1. It is the recommendation of this Parish Council to the Local Government Boundary Commission that the existing 2-Member Ward boundaries for Sandiacre North and South should remain unchanged.
2. Alternatively, it is recommended that the Commission considers a 2-Member Ward for Sandiacre North on its current boundary and a new 2-Member Ward for Sandiacre South and Risley.

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 3 June 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

- Cllr Mrs A Noskwith (Chairman)
- Cllr S Bilbie
- Cllr Mrs J Chandler
- Cllr Mrs S Dickman
- Cllr G Dinsdale
- Cllr Miss K Hales
- A Cllr A Hardy (Vice-Chairman)
- Cllr A Hughes
- A Cllr Mrs J Hulls
- Cllr P Hunt
- A Cllr I Judson
- Cllr W Major
- Cllr L White
- Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PCSO L Buchanan (Safer Neighbourhood Team)

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

19. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy	Illness
Cllr Mrs J Hulls	Convalescing
Cllr Judson	Other commitment

RESOLVED: to accept the apologies submitted by Councillors

20. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

21. DECLARATION OF MEMBERS' INTERESTS

There were no Members' interests declared.

22. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

23. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

Mr D Priest and Mr W Priest – Residents of Barker Avenue East

The following concerns were raised on behalf of a number of residents:

- DCC owned several trees bordering Barker Avenue East that had been left to mature without pruning until they were now overgrown.
- East Midlands Housing had commenced grass cutting later than usual this year. Grass had grown very high and when eventually cut, had been spread over parked vehicles and pavements.
- East Midlands Housing had promised to rebuild a perimeter wall at one of the properties, but had left work unfinished.

The Clerk was asked to contact DCC and East Midlands Housing Association to ask that the problems be rectified without delay.

Residents thanked Councillors and left the meeting at 7.40pm

b) **Police report**

PCSO Buchanan presented the following May figures:

May	2013	2014	%	Year to date	2013	2014	%
Crime	27	33			55	69	
ASB	21	17			43	44	
Total	48	50	+4		98	113	+15

SANDIACRE 2014	January	February	March	April
ASB	11	28	31	33
Bicycle theft	1	1	0	1
Burglary	7	5	2	7
Criminal damage/arson	9	3	8	8
Drugs	0	1	4	1
Other crime	0	0	0	0
Other theft	3	0	3	0
Possession of weapons	0	0	1	1
Public order	0	0	0	0
Robbery	0	0	0	1
Shoplifting	4	2	2	6
Theft from person	1	0	0	0
Vehicle crime	6	6	6	3
Violent offences	6	4	7	8
Total:	81	50	64	69

The Chairman asked PCSO Buchanan to explain what the police had been doing recently to combat anti-social behaviour and crime in Sandiacre, especially on Doncaster Avenue Recreation Ground and Springfield Park.

PCSO Buchanan reported that recent fire damage to litter bins on Doncaster Avenue Recreation Ground had not sustained as much damage as first expected and they did not need replacing. Additionally, signs were being introduced to notify park users that the CCTV camera by the Library was operational.

Councillors asked if the CCTV camera's range was effective and footage could be monitored when incidents occurred and when identification was sought.

PCSO Buchanan confirmed the camera's range across the park and noted there were many hours of footage to check if identity was required. Incidents should be reported straight away so footage could be examined at appropriate times.

Councillors considered that it was important for the public to be confident the CCTV camera was effective and footage was available to determine crime on the park and catch those responsible for ASB, damage, graffiti and drug taking.

PCSO Buchanan explained that the camera was monitored at Long Eaton police station. There were many more CCTV cameras in Erewash that needed checking, including several in Long Eaton. Other areas had better quality CCTV.

Councillors noted that the Parish Council had a very tight budget and there had been ongoing problems of vandalism, graffiti and drug taking on Springfield Park and Doncaster Avenue Recreation Ground, which was most noticeable during school holidays and weekends. Councillors enquired if the CCTV camera near the Library could be targeted towards certain areas over a 12 hour period?

PCSO Buchanan explained that the police talked with youths and integrated with them. It was important not to segregate them. When the police were around, they had not witnessed anyone causing damage.

Councillors enquired what the police were doing to combat drug taking near the Library and update Priority Profiles.

PCSO Buchanan confirmed there was usually a poor attendance for Panel Meetings and a suggestion had previously been put forward that meetings could be combined with Parish Council meetings.

Councillors considered that the police presence in Sandiacre had reduced over the past 12 months and more regular patrols were needed to combat a rise in crime and ASB in a large urban parish. The Parish Council was bearing the cost of continuing vandalism to play areas, park equipment and with graffiti removal.

It was preferred that the police were more frequently visible throughout the community as a preventative measure to deter crime, especially on the parks.

It was reiterated that this was not an issue that raised concerns over local officers, only that Councillors were concerned by a reduced police presence in Sandiacre in the past year and it was more beneficial for the community to have longer-term preventative, rather than reactive, measures in place.

PCSO Buchanan was thanked for attending and left the meeting.

To avoid an overlap of meetings, it was noted that Officers could hold their Panel Meetings at the Library prior to a Council meeting commencing. Also, residents had an opportunity to attend regular monthly Council meetings to raise any matters under the public session, at which the police could be present.

The Clerk was asked to invite Sergeant Caldicott to the next Parish Council meeting on 1/7/14 for Councillors to ask him about the possibility of an increased police presence in Sandiacre.

c) County Councillor's report

DCC to consult on changes to street light maintenance

To seek spending reductions, DCC would soon undertake a public consultation asking for residents' views on where street light bulbs should be replaced when they

went out. Not all bulbs could be routinely replaced and communities could identify priority locations.

d) Borough Councillors' Report

Hanging basket sponsorship

Cllr Bilbie reported that he had recently been asked by a local business owner about hanging basket sponsorship in Sandiacre.

It was noted that the Parish Council sponsored 2 hanging baskets per year from EBC over a three year period. The current contract ended in 2014.

The Clerk would contact EBC for sponsorship details.

e) Representatives from outside bodies report

There was no report under this heading.

24. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 13 MAY 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 13 May 2014, as previously circulated to Members, were signed as a correct record.

Matters Arising from the Minutes

Page 6. Memorial Institute: Priorities for funding

The Clerk confirmed that an Awards for All grant could be applied for, to help with improvement work to the Memorial Institute.

Page 6. Cemetery Plan- Grave markers

The Clerk confirmed she had contacted the manufacturer to place an order for grave markers: Two rows for 20 grave spaces per row.

25. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 13 MAY 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 13 May 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

26. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

27. CHAIRMAN'S ANNOUNCEMENTS

No items were raised.

28. REPORT OF THE PARISH CLERK ON: -

a) Borough & Parish Councils' Forum: Minutes of 17/2/14

Minutes of the meeting had been circulated to all Councillors.

b) Borough & Parish Councils' Forum: Next meeting 30/6/14 at 6.30pm Ilkeston TH

The date and time of the next meeting was noted.

29. YEAR END ACCOUNTS 2013/2014 FOR SUBMISSION TO THE AUDIT COMMISSION

a) To accept the Annual Return for the financial year 2013/14: Sect's 1 & 2

In accordance with regulations, the Annual Return for 2013/2014 and balance sheets were considered for approval.

i. **RESOLVED:** that the Accounting Statements for 2013/2014 be approved

ii. **RESOLVED:** that the Annual Governance statement be approved

The Chairman and Clerk (as Responsible Financial Officer) signed the documents.

b) To receive the report of the Internal Auditor

The Internal Auditor's report was received and noted. Financial records and accounts were maintained to a high standard and were in good order.

c) To appoint the Internal Auditor for 2014/2015

RESOLVED: that Mr D Ingman be appointed Internal Auditor for 2014/2015.

The Clerk was thanked for her work preparing the End of Year accounts.

30. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 10	DALC Website Financial Regulations Training Protocol on the Recording and Filming of Council and Committee Meetings Vacancies
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RESOLVED: to note the above DALC circular

31. FINANCE

I. Accounts for payment

			£
DD	Eclipse	Internet	17.94
DD	Peninsula	H/S Consultancy	240.00
DD	SITA	Waste collection from 2 parks	75.89
2552	Horizon	Grounds Maintenance: April	1,321.50
2553	Horizon	Springfield Pk: Repairs to entrance gate	126.00
2554	Andrews GS	Church grounds: Tidy/Litter pick	72.00

2555	Chem-Clean	DARG: Jetting - Graffiti removal	72.00
2556	EBC	Hanging baskets (2) - Year 3/3	132.00
2557	Andrews GS	DARG: Removal of large broken branch	20.00
2558	Andrews GS	DARG: Removal of discarded plants	20.00
2559	Andrews GS	Cemetery: Tidy/mow/litter pick	72.00
2560	C & C Elec	Padmore Mooring: Lamp column repairs	228.00
2561	Andrews GS	Cemetery: Grave infill/Removal dead tree	55.00
2562	Mrs Bloor	Postage for June meeting papers	13.95
2563	Andrews GS	Litter Picking: May	450.00
2564	Mrs Bloor	Salary: May/Burial 2/5/14 + Mileage	1,244.40
2565	HMRC	Tax: £124.80 & NIC: £205.07	329.87
2566	Mrs Bloor	Office: Cloud IT system (1 year)	24.95
Total			<u>4,515.50</u>

RESOLVED: to approve the above payments.

II. Income and Interest received

May	HSBC Business Account	4.46
May	HSBC Election Account	<u>0.28</u>
		<u>4.74</u>

RESOLVED: to note the above income and interest received

III. Quotations

There were no quotations to receive.

IV. Monitoring Report

RESOLVED: to note the financial report circulated at the meeting

32. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

There were no items of correspondence received.

PART 2 - CONFIDENTIAL ITEM

33. CONFIDENTIAL ITEM

No items were deemed confidential.

34. DATE AND TIME OF THE NEXT MEETING - TUESDAY, 1 JULY 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.10 pm.

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 1 July 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
A	Cllr Mrs S Dickman
	Cllr G Dinsdale
	Cllr Miss K Hales
A	Cllr A Hardy (Vice-Chairman)
A	Cllr A Hughes
	Cllr Mrs J Hulls
A	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE:

	Mrs M Bloor - Clerk to the Council
	PCSO H Andrew (Trainee - Long Eaton)
	Sgt L Caldecott

MEMBERS OF THE PUBLIC: Mr W Priest (Public session only)

PART 1 - NON-CONFIDENTIAL ITEMS

35. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs S Dickman	Holiday
Cllr Hardy	Illness
Cllr A Hughes	Abroad
Cllr P Hunt	Other commitment
Cllr Judson	Abroad

RESOLVED: to accept the apologies submitted by Councillors

36. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

37. DECLARATION OF MEMBERS' INTERESTS

There were no Members' interests declared.

38. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

39. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

Mr W Priest – Resident of Barker Avenue East

Mr Priest informed Councillors that East Midlands Housing Association had not addressed problems brought to their attention by the Clerk after the last meeting, although he confirmed that EMHA Inspectors had recently visited his property.

- Mature trees bordering Barker Avenue East needed attention and large branches were overhanging properties and restricting light
- Areas of grass had been left uncut
- Perimeter walls required remedial repair work

The Clerk was asked to contact EMHA to enquire if work was scheduled for completion.

Mr Priest thanked Councillors and left the meeting at 7.35pm

Standing Orders were suspended to allow Sgt Caldecott time to respond to Councillors' questions on a variety of Police matters.

b) Police report

SANDIACRE 2014	Jan	Feb	March	April	May
ASB	11	28	31	33	17
Bicycle theft	1	1	0	1	2
Burglary	7	5	2	7	6
Criminal damage/arson	9	3	8	8	5
Drugs	0	1	4	1	2
Other crime	0	0	0	0	3
Other theft	3	0	3	0	0
Possession of weapons	0	0	1	1	0
Public order	0	0	0	0	0
Robbery	0	0	0	1	0
Shoplifting	4	2	2	6	1
Theft from person	1	0	0	0	0
Vehicle crime	6	6	6	3	11
Violent offences	6	4	7	8	5
2014 Total:	81	50	64	69	52
2013 Total:	77	36	76	54	50

The Chairman welcomed Sgt Caldecott to the meeting and thanked him for attending to answer questions on Police matters affecting Sandiacre.

Sgt Caldecott introduced himself and PCSO Andrew. He explained Long Eaton Division's policing structure, comprising 6 areas with PC's and PCSO's undertaking various hours.

Councillors raised questions relating to increased levels of anti-social behaviour and vandalism on local parks and open spaces and information and statistics shown on the Police website for the Long Eaton Division.

Liaising with schools

Sgt Caldecott explained that Officers were now 'demand led' and there was no set process for Officers to visit schools without first being invited. Partner agencies were involved with schools and played an important role.

Road safety awareness

Sgt Caldecott confirmed that DCC organised schemes covering road safety awareness and schools ran cycling proficiency classes. It was difficult to warn young children of the dangers of cycling on pavements when they were avoiding busy roads.

A cycle security marking event would soon be held at Long Eaton and youngsters would be given information and leaflets on road safety issues.

It was noted that children under the age of 10 could not be held criminally responsible for their actions or prosecuted.

Vandalism and ASB

Councillors noted that over the past year, areas maintained by the Parish Council had experienced ongoing incidents of drug taking, ASB and vandalism. Tree branches were currently being damaged and graffiti was often displayed on play items, some being offensive and racist. The cost to the Council was mounting.

Sgt Caldecott confirmed it was difficult to catch everyone involved, but enquiries were continuing.

CCTV monitoring

It was confirmed that the CCTV camera on Doncaster Avenue Recreation Ground is effective, but due for an upgrade. The camera is owned by EBC. Due to budgetary restraints, footage is now only viewed by volunteers, which cannot assure 24 hour coverage.

Volunteers

It was noted that volunteers helping the Police are regularly recruited and are a welcome addition. People are vetted and disclosure checks are undertaken to ensure suitability for the role in order to deal with Police matters.

End of school term: Summer months

Sgt Caldecott confirmed the Police liaised with (Erewash) Community Safety Partnership. Due to ongoing budget cuts, there are pressures for Sandiacre, but there are Borough wide activities for diversionary activities in school holidays, including the 'Summer Vibe' event on Doncaster Avenue Recreation Ground.

Policing: Hours of operation

Councillors noted that Sandiacre is a large urban Parish, but has seen a reduction in PC hours over the past 12 months, yet other areas within Erewash have retained full-time Officers although lower crime figures are recorded.

Sgt Caldecott confirmed there had been a restructuring of Officers due to seeking savings as part of the Government's Comprehensive Spending Review.

The staffing structure for the Division was outlined. It was noted that if crime spiked, Officers based at Long Eaton could respond to other areas.

Special Constables

It was noted that PC S Harris was shown on the Police website as assisting Sandiacre Officers.

Sgt Caldecott explained that Special Constables are volunteers, not warranted Officers and are not allocated to specific areas, but could be deployed as and when available throughout the Division. PC Harris's 'default area' on the Police website was shown as Sandiacre.

Officers attending Council meetings

Concerns were raised that Officers did not regularly attend Parish Council meetings so Councillors did not receive feedback on progress of Priority Profiles. Councillors were aware of ongoing ASB, vandalism and drug taking, but they were unaware of Police follow-up action and Priority Profiles were dated 2013.

Sgt Caldecott would address these matters and ensure Councillors received a Police report that focused on outcomes.

Panel Meetings / Drop-in Surgeries

Sgt Caldecott reported that Panel Meetings are regularly held for the public to meet with Officers to set new Priority Profiles, but residents are not attending.

The Chairman noted that she had attended an advertised meeting in June, but Officers had not been present. Additionally, the school shown as the venue for the public meeting had not been consulted and was only aware of the arrangements after it had been read in the 'Police Alert' notice.

Sgt Caldecott confirmed that an Officer should have been present. He acknowledged Councillors' concerns and stated that the service to the community could be improved.

Ongoing issues

Councillors enquired what was currently being done to address the issues of drug taking, ASB and vandalism on parks. If Police resources had been reduced, was Officer time being used effectively to focus on periods of greatest ASB activity and were hot-spots being targeted?

Sgt Caldecott noted that Sally Wigginton (Erewash Community Safety Partnership ASB Co-ordinator) could be called upon to help defuse ASB in Sandiacre and offer help and advice to the Council.

Community intelligence

Sgt Caldecott encouraged residents to report all incidents of drug taking, ASB and crime. It was important to receive information from the public as soon as incidents occurred.

Summer period/End of school term

Councillors enquired what more could be done by the Police over the Summer months to deter youngsters from ASB on the parks. Late evenings and weekends seemed to be times of increased activity.

Sgt Caldecott confirmed that a Borough wide operation would be introduced over the Summer to provide some additional patrols for Sandiacre and other Parishes.

The Police are now using Twitter to communicate more with youngsters.

The CCTV camera would be used more effectively on Doncaster Avenue Recreation Ground to identify specific areas at certain times of the day.

Councillors were invited to view CCTV footage to see its range and effectiveness.

Neighbourhood Wardens

It was noted that Scott Cartledge (EBC's Neighbourhood Warden Manager) had been informed of the problems experienced in Sandiacre and Wardens would introduce additional patrols to the area.

Reporting crime

Sgt Caldecott encouraged residents to report all crimes and incidents and provide as much intelligence information as possible. A small amount of information could prove important. Residents could ring 101 or 999 to report suspected or witnessed crimes and any incidents immediately or at the earliest opportunity.

Leaflets were currently being distributed by Officers to residents living adjacent to parks to highlight the importance of reporting any vandalism or ASB promptly.

Police and the community

Sgt Caldecott confirmed that all areas within the Division are now experiencing different working practices and additional Officers and resources were no longer available due to funding restrictions.

It was noted that the Parish Council's budget had also reduced over time and the Council is facing increased financial pressures following repeated vandalism.

It was noted that a meeting had been arranged the following day with Cllr Mrs Noskwith, the Clerk and Sgt Caldecott to see how the Council and Police could liaise more effectively.

The Chairman thanked Sgt Caldecott for providing an opportunity to discuss important community issues.

Both Officers were thanked for attending and left the meeting.

c) County Councillor's report

There was no report under this heading.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

Standing Orders were resumed.

40. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 3 JUNE 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 3 June 2014, as previously circulated to Members, were signed as a correct record.

Matters Arising from the Minutes

Page 14. Hanging basket sponsorship

Information for local businesses to sponsor hanging baskets from EBC was tabled.

Page 15. Borough and Parish Councils' Forum meeting

It was noted that the meeting had been cancelled due to lack of items for discussion.

41. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 3 JUNE 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 3 June 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

42. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

43. CHAIRMAN'S ANNOUNCEMENTS

No items were raised.

44. REPORT OF THE PARISH CLERK ON: -

a) Play Scheme: Cloudside Junior School: Ages 6-11 - w/c 11th & 18th August

Details of publicity arrangements for the Summer Play Scheme were noted.

b) Meeting with Youth Services 9/7/14: Youth provision over Summer months

The Chairman and Clerk would meet with Rachel Sidebottom (Integrated Youth Services Manager) on 9/7/14 to establish the full extent of youth provision in Sandiacre.

The outcome of the meeting would be reported back to Council in September.

c) Western Power: Springfield Park – Improvements to sub-station 24/7/14 to 8/8/14

It was noted that Western Power had been given permission by the Clerk to access Springfield Park to undertake refurbishment work at the sub-station.

d) Commemorating WW1 / War memorials grant funding

The Clerk was investigating if renovation work to several commemorative WW1 plaques could be funded through the War Memorials Trust.

e) Children's Centre: Request for public event on Doncaster Ave Recreation Ground

RESOLVED: that permission be granted for parent volunteers from Sandiacre Children's Centre to hold a public event on Doncaster Avenue Recreation Ground on 13/8/14 between 11.00am and 3.00pm

A copy of the Volunteer Group's Public Liability Insurance and Risk Assessment had been submitted to the Clerk.

Councillors were invited to attend the Fun Day.

f) Local Councils Explained – Latest edition: Complete reference guide (£49.99)

RESOLVED: that the Clerk would obtain an office copy

45. STREET LIGHTING MAINTENANCE: DCC CONSULTATION

RESOLVED: to submit the following consultation response:

- Besides priority locations, replacement light bulbs should be installed wherever possible to ensure highway and community safety
- The Council recommend that an inspection regime should be introduced by DCC to establish which lights required attention, especially as not all failed bulbs would be reported
- Investment into more efficient LED light bulbs could create long-term savings

46. DELEGATION OVER THE SUMMER RECESS / SIGNING OF CHEQUES

RESOLVED that the Clerk be given delegated authority to raise cheques and consider quotations over the Summer recess, following consultation with the Chairman

47. PENINSULA

a) Revised Cemetery Rules issued to Funeral Directors and Stone Masons

The Clerk reported that she had issued revised Cemetery Rules and Regulations to local Funeral Directors and requested copies of their Public Liability Insurance and Risk Assessments, as previously agreed, with a deadline of 30/6/14.

Following a reminder and confirmation that correspondence had been received, only one local Funeral Director had then submitted the required documentation. The remainder had been asked to provide it at the earliest opportunity.

b) Meeting with Mr Hawley 18/6/14 (Stone Mason)

The Clerk had met with Mr Hawley to discuss headstones in the Parish Council Cemetery that required remedial attention.

Families would be asked to contact Mr Hawley so restoration work could be undertaken as part of the Stone Mason's 10 year guarantee.

48. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 11	Keeping of old documents
Circ 12	DALC Annual Executive Meeting & AGM
Circ 13	DALC President 2014/2015
Circ 14	Financial Regulations Training Courses SLCC/DALC joint event Clerks and RFOs Networking Lunch CLG/Community Development Foundation CPRE Local Authority Survey about Lighting Parishes Encouraged to Make Direct Proposals to DCLG Under Sustainable Communities Act, 2007 NALC's Larger Local Councils Committee Light up the night in support of Marie Curie Nurses Vacancies Training
Circ 15	Governance and Accountability for Local Councils Rural Housing Policy Review Have your say on the future of the rural economy Reminder – LGPS 2014 Discretions – Statement of Policy Individual Electoral Registration (IER) Pensions Briefing administered by Nottinghamshire Association of Local Councils Making Localism Work Vitalise Essential Breaks

RESOLVED: to note the above DALC circulars

49. FINANCE

I. Accounts for payment: June 2014

			<u>Gross</u>
DD	Eclipse	Internet	17.94
2567	HAGS-SMP	Playground inspections: May	72.00
2568	HAGS-SMP	Spr Pk: Swing repairs	164.40
2569	Viking	Office supplies: Envelopes	53.26
2570	BT	Calls, rental	201.51
2571	Mrs Bloor	Salary: June	1,220.68
2572	HMRC	Tax: £119.80 & NIC: £198.62	318.42
2573	Park Hal Designs	Website mtce: Dec 13 - May 14	120.00
2574	Mem Inst	Meeting room hire Jan to June	136.25
2575	Mr D Ingman	Internal audit: 2013/2014	200.00
2576	Horizon	Spr Pk: Roundabout repairs/wet pour	1,440.00
2577	Horizon	Grounds mtce: June	1,321.50
2578	Andrew's GS	Litter Picking: June	468.00
2579	Andrew's GS	Spr Pk: Remove graffiti	20.00
2580	Andrew's GS	DARG: Remove branch/table	30.00
2581	Andrew's GS	Cem/Ch: General mtce/Litter picking	72.00
2582	Andrew's GS	Cemetery: Infill 3 graves	50.00
2583	Andrew's GS	Padmore: Remove 13 broken branches	10.00
2584	Andrew's GS	Spr Pk: Remove graffiti	20.00
2585	Andrew's GS	Cem/Ch: General mtce/Litter picking	72.00
2586	Andrew's GS	DARG: Remove shopping trolley	20.00

2587	Andrew's GS	DARG: Remove large broken branch	20.00
2588	Andrew's GS	Spr Pk: Remove shopping trolley	10.00
2589	HAGS-SMP	Playground inspections: June	72.00
DD	Peninsula	H/S Consultancy	240.00
DD	SITA	Waste collection from 2 parks	75.89
Total			<u>6,445.85</u>

RESOLVED: to approve the above payments.

II. Income and Interest

13-Jun	Transfer of Rights: A132	25.00
13-Jun	Gillotts: Interment: G176	108.00
30-Jun	HSBC Business Account	4.87
30-Jun	HSBC Election Account	0.25
		<u>138.12</u>

RESOLVED: to note the above income and interest received

III. Quotations

There were no quotations to receive.

IV. Financial Report

RESOLVED: to note the budget monitoring report and bank reconciliation statement from January to June 2014, as circulated at the meeting

50. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

EBC Today: Magazine

A-one+ Integrated Highway Services (Area 7)

Notice that M1 Junctions 24 and J25 north bound carriageways would be undergoing road marking and stud replacement work for approximately 14 nights from 30/6/14

PART 2 - CONFIDENTIAL ITEM

51. CONFIDENTIAL ITEM

No items were deemed confidential.

52. DATE AND TIME OF THE NEXT MEETING

FOLLOWING THE AUGUST RECESS: TUESDAY, 2 SEPTEMBER 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.50 pm.

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 2 September 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

Cllr Mrs A Noskwith (Chairman)
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
A Cllr G Dinsdale
Cllr Miss K Hales
Cllr A Hardy (Vice-Chairman)
Cllr A Hughes
A Cllr Mrs J Hulls
Cllr P Hunt
A Cllr I Judson
Cllr W Major
Cllr L White
Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
PCSO L Buchanan – Item 57 b) Police report

MEMBERS OF THE PUBLIC: No members of the public were present

The Clerk witnessed Cllr Hardy sign the Declaration of Acceptance of office for Vice-Chairman having attended his first meeting since the Annual Parish Council meeting following ill health.

PART 1 - NON-CONFIDENTIAL ITEMS

53. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Dinsdale Holiday
Cllr Hulls Holiday
Cllr Judson Prior commitment

RESOLVED: to accept the apologies submitted by Councillors

54. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

55. DECLARATION OF MEMBERS' INTERESTS

Memorial Institute Trustee	Cloudside Junior School Governor
All items referring to the Memorial Institute <u>Personal but not prejudicial</u> Cllr Mrs Noskwith Cllr Bilbie Cllr Mrs Dickman Cllr Hardy Cllr White Cllr Mrs White	Item referring to the School <u>Personal but not prejudicial</u> Cllr Hunt

56. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

57. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

No items were raised.

b) Police report

	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>
ASB	39	39	40	30	44	11	28	31	33	17	30	34	28
Bicycle theft	2	1	0	4	0	1	1	0	1	2	2	1	1
Burglary	6	3	6	5	5	7	5	2	7	6	3	7	5
Criminal dam/arson	9	4	8	13	7	9	3	8	8	5	10	4	5
Drugs	0	0	0	0	3	0	1	4	1	2	3	1	1
Other crime	2	0	0	0	0	0	0	0	0	3	0	2	0
Other theft	1	1	3	6	3	3	0	3	0	0	1	2	5
Poss. of weapons	0	0	0	0	0	0	0	1	1	0	1	0	0
Public order	1	0	0	1	0	0	0	0	0	0	1	1	0
Robbery	2	0	2	1	0	0	0	0	1	0	0	0	0
Shoplifting	1	1	5	5	5	4	2	2	6	1	3	0	0
Theft from person	0	0	0	0	1	1	0	0	0	0	0	0	0
Vehicle crime	9	5	6	4	9	6	6	6	3	11	5	4	3
Violent offences	3	5	7	3	4	6	4	7	8	5	8	16	12
Total:	75	59	77	72	81	48	50	64	69	52	67	72	60

PCSO Buchanan was welcomed to the meeting and presented her report, which highlighted police statistics for August.

Crime figures

It was noted that crime figures could be obtained from the following link: www.police.uk/derbyshire/DL03/crime/uk, which showed crime maps and published local policing priorities and performance indicators.

It was noted that crime and ASB had reduced slightly during August 2014.

Councillors were concerned by the number of violent offences shown, but it was noted that these could relate to domestic incidents, not always those in public places.

Actions and outcomes from previous priorities

Councillors raised concerns that there continued to be a lack of police presence in Sandiacre. They asked about trends and generally how many arrests were made or people charged in relation to the above figures and when did most ASB occur.

Councillors enquired how Sandiacre compared to other areas in the Division and were there sufficient resources to meet an anticipated rise in criminal activity over the Winter months, especially with Halloween and Bonfire Night approaching.

PCSO Buchanan confirmed she did not have details, but reactive Officers from Long Eaton would respond to all reported incidents.

Division	Feb	March	April	May	June	July	Total
Long Eaton North	104	103	124	127	122	122	702
Long Eaton South	92	109	100	132	120	124	677
Long Eaton Town	81	86	78	94	91	87	517
Sandiacre	50	64	69	52	67	72	374
Long Eaton Rural	38	42	46	46	46	42	260
Ockbrook & Borrowash	35	54	36	50	35	48	258

Preventative measures

PCSO Buchanan was asked if there had been any other developments over the Summer.

It was reported that St Giles' Park had been targeted on occasion and there had been a number of ASB incidents in that area.

It was reported that St Giles' Football Club was considering offering a Friday evening Youth Club between 5.30pm and 9.00pm to offer a range of activities to young people. John Davies (Youth Services Officer) was involved and volunteers were being sought to launch the scheme. The age range was not known.

PCSO Buchanan was thanked for her report and left the meeting.

c) County Councillor's report

There was no report under this heading.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

58. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 1 JULY 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 1 July 2014, as previously circulated to Members, were signed as a correct record.

Matters Arising from the Minutes

Page 22. Western Power: Work to Springfield Park Sub-station

Improvement work to the sub-station had been completed and repairs to two slightly damaged perimeter fencing panels had been satisfactorily undertaken.

Page 23. Commemorating WW1 – Memorial Institute plaques

It was reported that the Clerk had approached the War Memorials Trust to obtain details of WW1 Centenary funding, which allowed restoration of 3 commemorative plaques to their former condition.

RESOLVED: that it was essential to repair or replace the existing plaques to their original specification with no amendments to the names or wording. Each plaque to be restored or replaced on a 'like for like' basis to retain historical significance.

59. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 1 JULY 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 1 July 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

60. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

61. CHAIRMAN'S ANNOUNCEMENTS

No items were raised.

62. REPORT OF THE PARISH CLERK ON: -

a) Audit Commission: Approval of 2013/14 Accounts

The 2013/14 Accounts had been approved by Grant Thornton (external Auditors) and the required 14 day notice for public inspection was currently on display.

The Clerk was thanked for all her involvement in undertaking the Accounts.

b) Vandalism, ASB and drug taking on the parks since the last meeting

Incidents of vandalism and ASB on the parks had to some extent eased over the Summer months, but evidence of both Class A and B drugs had been found near the Library. The police had been informed.

It was noted that there had been an increase in fly tipping and also household waste being disposed of in litter bins on both parks, particularly Springfield Park. If those involved were identified, Neighbourhood Wardens could issue fines.

c) Summer Play Scheme: W/c 11th & 18th August

The Summer Play Scheme held at Cloudside Junior School had proved very popular and 108 children between the ages of 6-11 had taken part. A M Sports Coaching had increased publicity and brought in qualified Level 2 and 3 Coaches with the assistance of a local youth volunteer.

The Clerk had visited the scheme and saw numerous activities taking place. The minimum number of children attending a session was 38 and maximum 59.

The Clerk was asked to write to Adam Metcalf to thank him and his staff for all their efforts to ensure the scheme ran smoothly and was a great success.

Mr Metcalf had confirmed he would be pleased to extend provision in 2015.

- d) Children's Centre: Fun Day 13/8/14 on Doncaster Ave Recreation Ground
The Fun Day had proved very popular and the Children's Centre volunteers had provided all the necessary H/S documentation required to hold a public event.

Cllr Major confirmed he was aware the day had been well supported by families.

- e) Commemorating the WW1 Centenary: Permanent feature
Details of a special commemorative WW1 Centenary bench were tabled and it was noted that the item could be installed in time for Remembrance Day Sunday.

The cost of approximately £900 could be met from a VAT refund and include: bench, carriage, seat anchors and plaque with Horizon Landscapes installing.

RESOLVED: that the Clerk place an order for the commemorate bench, which would be located near the village sign and between the flower beds.

The Clerk would seek approval from EBC for installation of the bench on their land and apply for a licence from DCC to install street furniture next to the highway. Local residents near the site would also be notified.

- f) Memorial brass plaques: Restoration / Funding
The Clerk had sought advice from J R Designs (Leicester) to establish if the plaques in the Memorial Institute could be restored to their original condition.

Upon receipt of photographic evidence of original materials used and the plaques present condition, the company had requested precise measurements to offer a full quotation and also suggested that the plaques could be reproduced if restoration work was not considered suitable.

RESOLVED: that the Clerk ascertain the cost of replacement / restoration work to 3 plaques in the Memorial Institute. The names of those honoured on the plaques to remain unchanged.

Permission of the Memorial Institute Trustees would be sought since they were entrusted with conservation of the plaques.

- g) Memorial Institute: Awards For All application - Improvement work
It was noted that an 'Awards for All' grant could be applied for to support improvement work to the building's toilet areas and providing other necessary equipment. External funding would reduce pressures on the Parish Council's budget and support modernisation of the premises.

The Clerk would work with the Board of Trustees to assist with an application.

- h) Christmas Tree housing: Amenity checks completed / DCC Highways licence
All amenity checks had been completed and no objections had been received to the proposed location of a Christmas Tree housing near the village sign.

DCC had issued a 4 week public consultation notice for the Parish Council to obtain a Highway's licence and if no objections were received, installation work could commence during October.

- i) VAT refund claim: £4,505
Details of the Vat refund were noted, which covered the period 1/1/14 to 31/7/14.

j) Cemetery H/S: New fence to replace existing (Two quotations)

Two quotations had been obtained to install new fencing at the bottom of the Cemetery to ensure public safety in Areas 2 and 3. The spacing of wooden fence posts 1m apart would aid the layout of new grave plots and mesh running through the posts would be wildlife friendly.

RESOLVED: to accept the quotation from Horizon Landscapes at £2,390 for treated timber fencing with mesh covered by an extended 25 year life span.

k) Lamp column lantern by the canal bridge

Enquiries had been made with the Council's electrician to measure the existing bracket for installation of a new lantern. Details were currently awaited.

l) Diary dates: Civic events, Christmas concert & Carols Around the Tree

Civic Service	Sun, 12 October	6.30	St Giles' Church
Remembrance Day Service	Sun, 9 November	6.00	Methodist Church
Christmas Concert	Wed, 3 December	7.00	Friesland School Hall
Carols Around the Tree	Sat, 6 December	4.30	Village Centre

It was noted that the Chairman and Clerk had arranged to meet the new Methodist Minister, Rev Susan Holmes on Wednesday, 17/9/14.

Councillors considered that there had been improved attendance at the Remembrance Day Service since it had moved to the Methodist Church. Organisations and residents attending had expressed their approval of the venue's central location, especially for parking and walking to the venue in the evening during November when there could be adverse weather conditions.

RESOLVED: that the Remembrance Day Service should be held at the Methodist Chapel for the future, subject to consultation with the new Methodist Minister.

m) Clerk's appraisal: Date to be arranged

The Chairman and Vice-Chairman would conduct the Clerk's appraisal during the Autumn and a meeting date and time would be arranged.

n) Borough and Parish Councils' Forum: Meeting 15/10/14 LE TH at 10.30am

Details of the date and time were noted.

63. BOUNDARY COMMISSION REVIEW

The Commissions' final recommendations had been circulated to Members.

Parish Council: 14 Councillors (as at present)

New Wards

Sandiacre North 7 Members
Sandiacre South 5 Members
Sandiacre West 1 Member

Springfield Park 1 Member

To be included in the 3-member Derby Road West area

RESOLVED: to note the findings of the Boundary Commission review.

64. YOUTH PROVISION IN SANDIACRE

It was reported that the Chairman and Clerk had consulted with outside agencies and senior Police Officers over the Summer recess for Councillors to consider enhancing youth provision in the centre of Sandiacre. This would benefit the whole community with a reduction in crime and ASB and ease pressure on the Parish Council budget for ongoing repair work to parks and playground equipment.

Evidence of need had been established and statistics were provided:

1. Youth consultation survey conducted April 2014 with 45 young people
2. 2011 Census showing Sandiacre to have the highest population density in Erewash
3. Police statistics and comparison to other areas in the Division (part-time Police Officer for Sandiacre dealing with a large urban area)

The Clerk's report was noted and included information on the following:

- Recommendations for enhanced youth provision in the centre of Sandiacre to reduce increasing levels of drug taking, ASB and vandalism
- Section 17 of the Crime and Disorder Act 1998
- The introduction of 'preventative', rather than 'reactionary' measures
- Collaborative work with outside agencies, including the Church and Youth Services
- Sourcing external funding streams to reduce budgetary pressures
- Offering sporting activities and also a 'safe' place to meet for young people
- Identifying volunteers and qualified professions
- Identifying a suitable venue and regular day and time for young people to meet

It was noted that James Beckett, Sports Development Officer (Erewash and Amber Valley) was willing to seek funding and offer diversionary activities for 8 to 18 year olds in the centre of Sandiacre. A possible venue being the Memorial Institute.

It was reported that Adam Metcalf (Summer Play Scheme provider) had expressed interest in offering sporting activities with his Coaches for older children, if extended provision was agreed and a venue could be established.

Alistair Langton (Diocese Youth Officer) was willing to work with local people and Church organisations to support enhanced youth provision in the area, having already established provision and links in adjacent areas.

- I. **RESOLVED:** to support an extended Play Scheme at Cloudside Junior School covering school holidays throughout 2015. Age range 6-11 years. External funding would be sourced by the Clerk.

The Clerk would seek agreement of Cloudside Junior School Governors.

- II. **RESOLVED:** to support the introduction of new youth provision at the Memorial Institute, working in partnership with James Beckett (Sport Development Officer for Erewash and Amber Valley) and A M Sports Coaching (Summer Play Scheme provider). Outside funding to be sourced through Sports England and others.

The Clerk would seek agreement of the Trustees for use of the Memorial Institute.

III. **RESOLVED:** to support the introduction of new youth provision with the Diocese Youth Worker and local Church Ministers covering well-being and a 'safe place to be'.

65. OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

- a) The Public right to film and report Council meetings, including meetings of committees and sub-committees using digital and social media.
- b) Amendment to Standing Orders: (DALC circular 17 refers)

RESOLVED: to note the new regulations.

66. PENINSULA

The Clerk reported that Public Liability Insurance and Risk Assessments from local Funeral Directors and Stone Masons had been received.

67. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 15	Governance and Accountability for Local Councils Rural Housing Policy Review Have your say on the future of the rural economy Reminder – LGPS 2014 Discretions – Statement of Policy Individual Electoral Registration (IER) Pensions Briefing administered by Nottinghamshire Association of Local Councils Making Localism Work Vitalise Essential Breaks
Circ 16	Tall Poppies HR Company no longer used by DALC First successful parish change under the Sustainable Communities Act Village Shops outperform Supermarkets School's out for summer Vacancies: Castle Gresley, Old Bolsover TC and Chapel-En-Le-Frith PC
Circ 17	Parliament approves Openness of Local Government Bodies Regulations 2014 NALC wants clear audit direction Taking a parish pulse test on Community Rights 'Your community needs you' cries national parish body SLCC Derbyshire Branch Vacancy: Ockbrook & Borrowash Parish Council
Circ 18	Covering the Basics of Employment Councillor Induction Training Course Clerk Induction Training Digital By Default – How Local Councils Can Be More Effective On Line Financial Regulations Training Chair Skills Certificate in Local Council Administration
AGM	Willersley Castle, Cromford 9/9/14 at 3pm

RESOLVED: to note the above DALC circulars

68. FINANCE

I. Accounts for payment

<u>JULY</u>			<u>Net</u>	<u>VAT</u>	<u>Gross</u>
DD 3/7	Eclipse	Internet	14.95	2.99	17.94
2590	Horizon	Play equip repairs: Annual Insp	1,010.00	202.00	1,212.00
2591	Horizon	Grounds mtce: July	999.33	199.87	1,199.20
2592	E.on	DARG: Electricity supply	144.02	7.20	151.22
2593	EBC	Cemetery: Refuse collection	66.30		66.30
2594	E.on	Electricity charge	8.90	0.45	9.35
2595	DALC	Local Councils Explained	49.00		49.00
2596	Police	Office rent: 1/3/14-21/2/15	1,000.00		1,000.00
2597	Andrews GS	Spr Pk: Clear culvert	25.00		25.00
2598	Andrews GS	Spr Pk: Prune tree	10.00		10.00
2599	Andrews GS	Village centre: Prune trees	10.00		10.00
2600	Andrews GS	DARG: Remove branches	10.00		10.00
2601	Andrews GS	Church grounds: Litter picking	72.00		72.00
2602	Andrews GS	DARG: Paint goal posts	40.00		40.00
2603	Andrews GS	DCC MMG: Footpath 14	120.00		120.00
2604	Andrews GS	Litter picking: July	468.00		468.00
2605	Mrs Bloor	Salary: July	1,220.68		1,220.68
2606	HMRC	Tax: £119.80 & NIC: £198.62	318.42		318.42
DD 24/7	Peninsula	H/S Consultancy	200.00	40.00	240.00
DD 31/7	SITA	Waste collection both parks	63.24	12.65	75.89
Total:			5,849.84	465.16	6,315.00
<u>AUGUST</u>					
DD 4/8	Eclipse	Internet	14.95	2.99	17.94
2607	RSS/HAGS-SMP	Play equip inspections: July	60.00	12.00	72.00
2608	AM Sports	Summer Play Scheme	1,500.00		1,500.00
2609	Mrs Bloor	Salary: August	1,220.88		1,220.88
2610	HMRC	Tax: £119.60 & NIC: £198.62	318.22		318.22
2611	Poplar Tree Serv	DARG/Padmore: Survey work	1,110.00	222.00	1,332.00
2612	Hags-SMP (RSS)	Play equip: Annual Inspection	226.00	45.20	271.20
2613	Grant Thornton	External audit	300.00	60.00	360.00
2614	Mr M Dunham	Litter picker cover (4 days)	72.00		72.00
2615	Andrew's GS	Litter picking: August	513.00		513.00
2616	Andrew's GS	Spr Pk: Fly tipping removal	30.00		30.00
2617	Andrew's GS	Cemetery: Mow and tidy grounds	72.00		72.00
DD 26/8	Peninsula	H/S Consultancy	200.00	40.00	240.00
DD 29/8	SITA	Waste collection both parks	63.24	12.65	75.89
Total:			5,700.29	394.84	6,095.13

RESOLVED: to approve the above payments.

II. Income and Interest

01-Jul	Co-op (ST): A132 H/S approval	28.00
14-Jul	Co-op (LE): G44 H/S approval	28.00

31-Jul	HSBC Business Account: Interest	5.03
31-Jul	HSBC Election Account: Interest	0.29
	Total:	<u>61.32</u>

06-Aug	Lymns: Grave/Int (1)	513.00
06-Aug	Co-op (ST): G215 Plot/Int (2)	625.00
28-Aug	Co-op (ST): G78 Interment	108.00
28-Aug	Hawleys: Add inscription	28.00
31-Aug	HSBC Business Account: Interest	3.76
31-Aug	HSBC Election Account: Interest	0.29
	Total:	<u>1,278.05</u>

RESOLVED: to note the above income and interest received

III. Quotations

Quotations had been considered under the Clerk's report.

IV. Financial Report

RESOLVED: to note the financial report circulated at the meeting

69. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) Woodlands Trust: Free tree packs: Applications received to 4/9/14
- b) Broxtowe BC: Aligned Core Strategy. Formal adoption 17/9/14
- c) Broxtowe BC: Draft Green Belt Assessment Framework consultation
- d) Ilkeston Gateway Supplementary Planning Document – Draft
- e) NAMM Newsletter & Code of Working Practice

PART 2 - CONFIDENTIAL ITEM

70. CONFIDENTIAL ITEM

No items were deemed confidential.

71. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 7 OCTOBER 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.25 pm.

Signed by the Chairman: _____ Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 7 October 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
A	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Mr A Glenister
Mr J Shaw and Ms R Shepherd (Doncaster Avenue)

PART 1 - NON-CONFIDENTIAL ITEMS

72. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Miss Hales	Prior commitment
Cllr Hughes	Prior commitment
Cllr Hulls	Illness

RESOLVED: to accept the apologies submitted by Councillors

73. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

74. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

75. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

76. PUBLIC SPEAKING – 10 MINUTES

a) **Members of the public**

Proposed waiting and stopping restrictions: Doncaster Avenue and The Greenway

Mr Shaw and Ms Shepherd raised concerns over the proposed parking restrictions outside of their property (19 Doncaster Avenue) and opposite Ladycross Inf. School.

Residents felt that double yellow lines with 'no stopping between 7.30am and 6pm' and 'no waiting at any time' restrictions were excessive, especially for visitors to their property. They had no objections to a single yellow line or partial waiting restrictions.

Councillors considered that the proposed parking restrictions should be eased and Cllr Major confirmed he would support the residents' proposals.

RESOLVED: that the Parish Council respond to the consultation, as follows:

- I. There should be a single yellow line outside 17 and 19 Doncaster Avenue
- II. Parking restrictions should refer to school dropping off and collection times only: 8.30am to 9.30am and 2.45pm to 3.45pm

Mr Shaw and Ms Shepherd thanked Councillors for their support and left the meeting.

b) **Police report**

<u>SANDIACRE</u>	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
ASB	39	40	30	44	11	28	31	33	17	30	34	28	25
Bicycle theft	1	0	4	0	1	1	0	1	2	2	1	1	0
Burglary	3	6	5	5	7	5	2	7	6	3	7	5	0
Criminal damage/arson	4	8	13	7	9	3	8	8	5	10	4	5	10
Drugs	0	0	0	3	0	1	4	1	2	3	1	1	2
Other crime	0	0	0	0	0	0	0	0	3	0	2	0	5
Other theft	1	3	6	3	3	0	3	0	0	1	2	5	0
Possession of weapons	0	0	0	0	0	0	1	1	0	1	0	0	0
Public order	0	0	1	0	0	0	0	0	0	1	1	0	0
Robbery	0	2	1	0	0	0	0	1	0	0	0	0	1
Shoplifting	1	5	5	5	4	2	2	6	1	3	0	0	0
Theft from person	0	0	0	1	1	0	0	0	0	0	0	0	0
Vehicle crime	5	6	4	9	6	6	6	3	11	5	4	3	1
Violent offences	5	7	3	4	6	4	7	8	5	8	16	12	5
Total:	59	77	72	81	48	50	64	69	52	67	72	60	49

In the absence of Officers, Cllr Mrs Noskwith read from the Police report provided.

Priority Profile (July 2014): Anti-social behaviour and nuisance bikes along the canal

Motor bikes being driven irresponsibly along the canal. Birds and properties being damaged by catapult pellets. Drug taking. Youths on push bikes using foul language

Panel Meeting

Wednesday, 19 November 2014 at Sandiacre Beat Team Office, 73 Travers Road.

Police Surgery

Thursday, 30 October 2014 at Hayworth Road shops.

Councillors considered that there were reoccurring incidents of vandalism, drug taking and anti-social behaviour on parks with a limited Police presence available to alleviate persistent problems. It was considered that an increased community Police presence could help tackle local issues and reassure the community.

It was reported that the culvert grill on Springfield Park had been vandalised on 2 occasions during the last 2 weeks at considerable cost to the Parish Council. A new reinforced grill cover had been installed to ensure safety and Peninsula had been consulted. The Police had been informed and a crime number had been obtained.

RESOLVED: to submit the following Priority Profiles to the Police website:

- I. Doncaster Avenue Recreation Ground
Ongoing incidents of Class B drug taking, especially evenings and Saturday afternoons by the Library and Police House
- II. Springfield Park
Ongoing incidents of vandalism to park equipment.
- III. Stoney Clouds and St Giles' Park area
Ongoing incidents of vandalism and anti-social behaviour

c) County Councillor's report

In order to create further savings, DCC was reviewing a number of public services. Residents were urged to respond since changes could impact upon Sandiacre. Online responses could be made to: www.derbyshire.gov.uk

Derbyshire Children's Centres - Consultation 8/10/14 to 21/1/15

Proposals included reducing opening hours at 10 of Derbyshire's 54 Children's Centres and closing two. Sandiacre Children's Centre's opening hours could reduce from five days per week to two.

Community transport and bus services: Review of existing routes

A forthcoming consultation would seek to establish how well-used various community transport and council-funded bus services were. Sandiacre's number 14 bus route could be affected. Consultation dates: 20/10/14 to 14/12/14.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

77. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 2 SEPTEMBER 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 2 September 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

The following information was noted:

- a) Page 30. Commemorating WW1 – Centenary bench
- EBC had confirmed they had no objections to installation of the WW1 bench
 - DCC had issued a licence to permit installation of a bench near the highway
 - Horizon Landscapes would receive the bench for storage on 22/10/14
 - Horizon would install the concrete base and bench on 23/10/14
- b) Page 30. Memorial brass plaques: Restoration / Funding
- The Clerk had received permission from the Memorial Institute Trustees to remove the 3 commemorative plaques for restoration
 - Leander Architectural (Buxton) had quoted £500 to restore the plaques
 - Cllr Major offered to cover the cost of restoration work from his Community Leadership Scheme grant
 - Mrs Bloor would deliver the plaques to Buxton in person on 22/10/14
 - Cllr Dinsdale offered to collect the plaques in person when restored
 - Restoration work would be completed within 2 months
- c) Page 30. Christmas Tree housing
- DCC would shortly issue a licence to permit the tree housing near a highway
 - Installation was expected to take place on 10/10/14. The site was marked.
- d) Page 31. Cemetery: New fence to replace existing
Installation of the new boundary fence would be completed the following day.
- e) Page 31. Lamp column lantern by the canal bridge
- One quotation for a replacement lantern had exceeded £600 + VAT
 - Mr Cope (Electrician) had offered to locally source a lantern supplier
- f) Page 31. Diary dates: Civic events, Christmas concert & Carols Around the Tree

Civic Service	Sun, 12 October	6.30	St Giles' Church
Remembrance Day Service	Sun, 9 November	6.00	Methodist Church
Christmas Concert	Wed, 3 December	7.00	Friesland School Hall
Carols Around the Tree	Sat, 6 December	4.30	Village Centre

Rev Susan Holmes (newly appointed Methodist Minister) had been consulted and confirmed she was willing to hold the Remembrance Day service at the Methodist Church. Rev Trelenberg and Rev Holmes would jointly lead the service.

It was anticipated that approximately 50 people would attend the Civic Service and 60 to 70 people the Remembrance Day service.

- g) Page 31. Clerk's appraisal: Date to be arranged
It was confirmed that the Clerk's appraisal would be conducted by Cllr Mrs Noskwith and Cllr Hardy on Wednesday, 26/11/14 at 10.00am in the office.
- h) Page 31. Borough and Parish Councils' Forum: Meeting 15/10/14
Cllr Mrs Noskwith and the Clerk confirmed they were able to attend the meeting.
- i) Page 31. Youth provision in Sandiacre

A meeting to consider progress and funding had been arranged with Cllr Mrs Noskwith, the Clerk, John Davies (departing Youth Services Officer), James Beckett (Sporting Futures) and Adam Metcalf (Sports Coach) for 27/10/14.

It was noted that Mr Tunu Hussein (incoming Youth Officer for Sandiacre) was unable to attend due to a pre-arranged meeting.

78. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 SEPTEMBER 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 2 September 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

79. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

80. CHAIRMAN'S ANNOUNCEMENTS

Cllr Mrs Noskwith reported that EBC had notified the Parish Council that due to ongoing incidents of vandalism on St Giles' Park football pitch, the gate to the pitch would be closed from 9.00pm until 8.00am until further notice. This preventative measure was supported by the Police and the Church.

81. REPORT OF THE PARISH CLERK ON: -

a) Consultation: Proposed waiting restrictions near Ladycross Infant School
This item had been considered under the Public Session.

b) Stanton Regeneration: Briefing meeting with EBC 13/10/14
Cllr Mrs Noskwith, Cllr L White, Cllr Major and Cllr Hughes would attend the meeting. Cllr Hunt would replace Cllr Hughes if he was unable to attend.

c) Vandalism over the previous month
This item had been considered under the Police report.

d) Annual donation to the British Legion
RESOLVED: to offer the British Legion a Section 137 donation of £25

e) Civic events: Numbers attending
This item had previously been considered under Matters Arising, Item g).

f) Council meeting dates 2015
RESOLVED: to approve the Council meeting dates, as listed. **Refer Appendix 1**

The May Council meeting was scheduled for the second Tuesday in the month due to national elections being held on 7/5/15.

g) BT: Direct Debit payments to create saving

It was noted that the Council incurred a quarterly charge for receiving hard copies of BT bills and the charge could be avoided by moving to paper free billing

RESOLVED: that the Clerk apply for paper free billing to avoid charges

h) Play Scheme provision 2015: Parish Council funding

It was noted that the Parish Council had supported the 2-week Summer Play Scheme with a donation of £300 for at least 7 years. From 2015, it was hoped to secure funding to offer school holiday provision throughout the year.

Additional funding would allow for extra items that would benefit the children and could not be met by outside funders.

RESOLVED: to increase the amount of grant funding to £500 from April 2015, subject to external funding being sourced to offer provision throughout the year.

82. FLOOD WARDEN SCHEME - DCC

a) To consider introducing a Parish Council Flood Warden scheme for volunteers

Details would be displayed on the Parish Council's website to ascertain if anyone was interested to volunteer for community involvement.

b) Flood Warden workshop: 29/10/14 County Hall, Matlock

RESOLVED: to note details of the DCC scheme and the workshop date

83. CAROLS AROUND THE TREE

a) Tree and lights: Delivery, installation and dismantling by Councillors

It was confirmed that a 15' Spruce had been ordered from Mr Christmas Tree at Ockbrook for collection by Councillors on Saturday, 6 December 2014

Dismantling of the tree was scheduled for Saturday, 3 January 2015.

E.on has been notified of burn hours for pea-lights connected to lamp columns:
Mornings: 7am to 8am (1 hour) and evenings: 4pm to 11pm (7 hours).

This year, pea-lights on trees in front of the Co-op would be linked to a timer for the above hours.

b) Battery charging: Councillors / Mr Wallace over the Christmas period

Cllr Bilbie confirmed he would ensure batteries for the Christmas Tree pea-lights were charged ready for installation.

It was noted that Mr Wallace had indicated he was willing to charge the Christmas Tree pea-light batteries twice per week over December to ensure continuity and he would regularly monitor stability of the tree and lights.

RESOLVED: that Mr Wallace be offered one hour per week over December (4 weeks at £18 per hour)

c) Mayor attending / MP to be confirmed

The Clerk confirmed that the Mayor of Erewash was expected to attend, but apologies had been received on behalf of Jessica Lee, MP.

- d) Press and publicity
The Clerk confirmed she would arrange press and publicity for the event.
- e) Carols Around the tree: Phoenix Ladies Choir
The Clerk confirmed she would liaise with the choir leader over arrangements.
- f) To consider additional arrangements
Councillors considered ways of improving upon the success of the previous year's event by introducing mince pies and carol sheets for those attending.

RESOLVED: that the Clerk seek sponsorship from Lidl or the Co-op to donate at least 50 mince pies

84. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 19	New DALC Website: www.derbyshirealc.gov.uk Recording of Parish and Town Council Meetings – New Law Community Transport Code of Conduct Training Vacancy: Tideswell PC Leicestershire & Rutland ALC Training Opportunities
Circ 20	Covering the basics of employment Elections 2015 – Get it Right Data Protection and Freedom of Information Workshops Vacancy: Duffield
Circ 21	DALC new website: Member area Town and Parish Council Elections 2015 Tax exemptions on Councillor's travel Connecting Derbyshire

RESOLVED: to note the above DALC circulars

85. FINANCE

I. Accounts for payment

<u>SEPTEMBER</u>			<u>Net</u>	<u>VAT</u>	<u>Gross</u>
DD 3/9	Eclipse	Internet	14.95	2.99	17.94
2618	BT Bus. Direct	Printer/Toner/Software	542.23	108.43	650.66
2619	BT Bus. Direct	Computer	400.88	80.17	481.05
2620	Poplar	St Giles' Church: Tree work	950.00	190.00	1,140.00
2621	Horizon	Grounds Maintenance: July	999.33	199.87	1,199.20
2622	Horizon	Grounds Maintenance: August	999.33	199.87	1,199.20
2623	Horizon	Springfield Park: Paint	85.00	17.00	102.00
2624	BT	Calls/charges	174.60	34.92	209.52
2625	Hags-SMP Ltd	Play equipment inspections	60.00	12.00	72.00
2626	Viking	Office supplies: Stamps/Ink	136.33	9.37	145.70
2627	Mrs Bloor	Salary: September + Burial	1,244.40		1,244.40
2628	HMRC	Tax: £124.80 & NIC: £205.07	329.87		329.87
2629	Andrews GS	Cemetery: Mow and tidy	72.00		72.00

2630	Andrews GS	Church: Clear/mow footpath	72.00		72.00
2631	Andrews GS	Springfield Park: Clear stream	250.00		250.00
2632	Andrews GS	DARG: Remove trolley	10.00		10.00
2633	Andrews GS	Litter picking: September	585.00		585.00
2634	E.on	DARG: Electricity 20/2 - 24/9/14	111.14	5.56	116.70
2635	E.on	Charge: 1/7/14 - 30/9/14	9.00	0.45	9.45
2636	EBC	Cemetery: Bin collection	66.30		66.30
DD 24/9	Peninsula	H/S Consultancy	200.00	40.00	240.00
DD 30/9	SITA	Waste collection both parks	63.24	12.65	75.89
Total:			7,375.60	913.28	8,288.88

RESOLVED: to approve the above payments.

II. Income and Interest

18-Sep	DCC: Litter picking along towpath	936.00
30-Sep	HSBC Business Account: Interest	3.93
30-Sep	HSBC Election Account: Interest	0.28
Total:		<u>940.21</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report circulated at the meeting

86. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) Adoption of the Broxtowe Core Strategy: www.broxtowe.gov.uk/corestrategy
- b) The Clerk magazine: September issue
- c) Clerks and Councils Direct: magazine
- d) EBC today: Magazine Autumn 2014 issue
- e) Long Eaton & South Community Forum: 15/10/14 at 7pm. Long Eaton TH
- f) NAMM Newsletter: August and September 2014

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

87. CONFIDENTIAL ITEM

No items were deemed confidential.

88. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 4 NOVEMBER 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.30pm

Signed by the Chairman: _____

Date: _____

MEETING DATES 2015

2015	NOTICE								
Tuesday, 6 January									
Tuesday, 3 February									
Tuesday, 3 March	<table border="0"> <tr> <td><u>Annual Parish Meeting</u></td> <td>6.30pm</td> </tr> <tr> <td>Planning</td> <td>7.00pm</td> </tr> <tr> <td>Full Council</td> <td>7.30pm</td> </tr> </table>	<u>Annual Parish Meeting</u>	6.30pm	Planning	7.00pm	Full Council	7.30pm		
<u>Annual Parish Meeting</u>	6.30pm								
Planning	7.00pm								
Full Council	7.30pm								
Tuesday, 14 April	<u>SECOND TUESDAY IN THE MONTH</u>								
Tuesday, 12 May	<table border="0"> <tr> <td colspan="2" style="text-align: center;"><u>SECOND TUESDAY IN THE MONTH</u></td> </tr> <tr> <td><u>Annual Parish Council Meeting</u></td> <td>6.30pm</td> </tr> <tr> <td>Planning</td> <td>7.00pm</td> </tr> <tr> <td>Full Council</td> <td>7.30pm</td> </tr> </table>	<u>SECOND TUESDAY IN THE MONTH</u>		<u>Annual Parish Council Meeting</u>	6.30pm	Planning	7.00pm	Full Council	7.30pm
<u>SECOND TUESDAY IN THE MONTH</u>									
<u>Annual Parish Council Meeting</u>	6.30pm								
Planning	7.00pm								
Full Council	7.30pm								
Tuesday, 2 June									
Tuesday, 7 July									
Summer Recess	<u>NO MEETINGS HELD</u>								
Tuesday, 1 September									
Tuesday, 6 October									
Tuesday, 3 November									
Tuesday, 1 December									

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 4 November 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

Cllr Mrs A Noskwith (Chairman)
Cllr S Bilbie
Cllr Mrs J Chandler
Cllr Mrs S Dickman
Cllr G Dinsdale
Cllr Miss K Hales
Cllr A Hardy (Vice-Chairman)
A Cllr A Hughes
Cllr Mrs J Hulls
Cllr P Hunt
A Cllr I Judson
Cllr W Major
Cllr L White
Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council
Sgt L Caldecott – Long Eaton Division

MEMBERS OF THE PUBLIC: Rev Trelenberg, Mrs Bishton, Mrs Haywood and Mrs Healy

PART 1 - NON-CONFIDENTIAL ITEMS

89. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hughes Recovering from illness
Cllr Judson Prior commitment

RESOLVED: to accept the apologies submitted by Councillors

90. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

91. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

92. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

93. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

Police matters

Sgt Caldecott was welcomed to the meeting, which he was attending to hear residents' concerns regarding a limited police presence in Sandiacre, with the community experiencing ongoing problems of ASB, vandalism and drug use, currently around Starch Lane, Church Drive and Stoney Clouds.

Residents explained that two gangs of youths of varying ages were regularly causing a nuisance in the Rectory grounds and at St Giles' Church. There were also problems of youths drug dealing and using drugs and creating a disturbance around St Giles' Park and the Church Hall. The most recent incident involved a door being locked and lights turned off inside the Church whilst a choir practice was being held.

Residents were experiencing abusive behaviour and recently, a new bench installed at Stoney Clouds by EBC had been set alight and destroyed. Residents did not know what more they could do and were appealing to the police for more support.

It was also noted that inconsiderate parking was repeatedly occurring on the corner of Starch Lane and Church Drive, despite it being reported to the police on numerous occasions. Additionally, number plates had been stolen from a resident's vehicle parked near her property on Starch Lane.

Residents confirmed they reported all incidents to the police as they occurred by ringing 101 and by informing local Beat Officers.

Sgt Caldecott agreed to visit Rev Trelenberg the next day to see what assistance he could offer. He advised that the public must report all incidents directly to the police (on 101 or 999) as soon as they occurred to ensure calls for service were recorded and dealt with promptly.

Any incidents reported directly to the Parish Council delayed action being taken by the police and recorded crime figures for the area were therefore shown to be low.

Councillors raised concerns that there were ongoing occurrences of vandalism to park areas and play equipment, with the Parish Council bearing an unacceptable cost.

With damage sustained in public open spaces, the Parish Council had no way of knowing exactly when incidents occurred, especially those taking place at night.

Councillors raised concerns over a general lack of police patrols and highlighted that vandalism, drug use and dealing were frequently occurring on Doncaster Avenue Recreation Ground and Springfield Park play areas.

Residents questioned why Sandiacre was only allocated a part-time PC and a full-time PCSO although other areas in Erewash were allocated a full-time PC. Sandiacre being the largest parish in Erewash with the highest number of residents. It would clearly benefit the community to have a full-time officer to allow for extra patrols in the evenings.

Sgt Caldecott outlined how Officers were deployed in different areas of the Division and explained that budget constraints meant Officers were no longer available as they once were and more cuts were possible.

It was noted that the CCTV camera near the Library was provided by EBC, which relied upon volunteers viewing footage. Consideration was given to how this was operated and what process was followed to recruit volunteers.

Councillors noted that Officer hours for Sandiacre did not appear balanced compared to other areas and they were insufficient for the needs of a large urban community.

Sgt Caldecott stated that a full-time PC would not be deployed to Sandiacre and the present police structure would remain unchanged.

Sgt Caldecott recalled that the Clerk had previously refused a suggestion that the Community Safety Partnership provide volunteers through the Community Payback Team to work alongside one of the Parish Council's contractors.

Councillors raised concerns that it was not appropriate for self-employed contractors working for the Council to be asked to supervise Community Payback Team volunteers who required trained supervision, or for long-term and reliable contracts to be amended to trial new volunteer initiatives, which could prove unreliable and costly.

With no further questions raised, residents and Sgt Caldecott were thanked by the Chairman for attending and they left the meeting at 8.10pm.

In response to Sgt Caldecott's remarks regarding her actions, to which she could not respond at the time, the Clerk advised that self-employed contractors working for the Parish Council were reliable, dependable and offered a quality service that ensured good value for money and the smooth running of parks maintained by the Council.

Councillors considered that no assurances had been given at local level that any changes for a strengthened police presence in Sandiacre were being considered.

RESOLVED:

- I. Councillors remained concerned by a reduction in Police Officer hours for Sandiacre and were anxious for the matter to be addressed
- II. That the 3-year Parish Council office lease agreement with the Police Authority, which expires on 28/2/15 be reviewed at the next meeting

Police statistics

<u>SANDIACRE</u>	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept
ASB	39	40	30	44	11	28	31	33	17	30	34	32	25
Bicycle theft	1	0	4	0	1	1	0	1	2	2	1	1	0
Burglary	3	6	5	5	7	5	2	7	6	3	7	4	0
Criminal damage/arson	4	8	13	7	9	3	8	8	5	10	4	5	10
Drugs	0	0	0	3	0	1	4	1	2	3	1	1	2
Other crime	0	0	0	0	0	0	0	0	3	0	2	0	1
Other theft	1	3	6	3	3	0	3	0	0	1	2	5	5
Possession of weapons	0	0	0	0	0	0	1	1	0	1	0	0	0
Public order	0	0	1	0	0	0	0	0	0	1	1	0	3
Robbery	0	2	1	0	0	0	0	1	0	0	0	0	0
Shoplifting	1	5	5	5	4	2	2	6	1	3	0	0	0
Theft from person	0	0	0	1	1	0	0	0	0	0	0	0	0
Vehicle crime	5	6	4	9	6	6	6	3	11	5	4	3	1
Violent offences	5	7	3	4	6	4	7	8	5	8	16	12	7
Total:	59	77	72	81	48	50	64	69	52	67	72	63	54

b) **County Councillor's report**

There was no report under this heading.

c) **Borough Councillors' Report**

There was no report under this heading.

d) **Representatives from outside bodies report**

There was no report under this heading.

94. **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 7 OCTOBER 2014**

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 7 October 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

a) **Page 38. Consultation on changes to community transport**

It was noted that the number 14 bus was well used in Sandiacre and Stanton-By-Dale and it would cause inconvenience to residents if the service was reduced.

RESOLVED: that the Parish Council respond to the consultation objecting to any changes in service for the local community

b) **Page 39. WW1 Centenary bench**

The commemorative bench was now installed near the village sign. Several compliments had already been received on the design.

c) **Page 39. Memorial brass plaques**

The Clerk had personally delivered three brass plaques to Leander Architectural at Buxton and restoration work was now underway. Due to erosion, new wood backing boards were required for two of the plaques. It was confirmed that the Memorial Institute Trustees would cover the cost of the boards.

Cllr Major was thanked for donating £500 from his Community Leadership Fund to cover restoration work of the plaques.

It was expected that work would soon be completed and the Clerk would arrange for collection in person to lessen carriage costs and ensure safe delivery.

d) **Page 39. Christmas Tree housing**

Two separate chambers and a circular central housing for wiring had been built. The second chamber had been mistakenly added, but without cost to the Council.

One chamber would be used to house the pea-light battery, but some infilling of the chamber was required. Workmen would return shortly to rectify the problem.

e) **Page 39. Lamp column by the canal bridge: Replacement lantern**

Details on progress would be obtained for the next meeting.

f) Page 39. Diary dates

Civic Service	Sun, 12 October	6.30	St Giles' Church
Remembrance Day Service	Sun, 9 November	6.00	Methodist Church
Christmas Concert	Wed, 3 December	7.00	Friesland School Hall
Carols Around the Tree	Sat, 6 December	4.30	Village Centre

The Chairman noted that it was very disappointing that so few people had attended the Civic Service with approximately only 35 present, including a number of Councillors and several members of the regular congregation.

g) Page 42. Carols Around The Tree

It was confirmed that the Manager of Sandiacre Co-op had kindly agreed for her store to donate mince pies for the event.

95. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 7 OCTOBER 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 7 October 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

96. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

97. CHAIRMAN'S ANNOUNCEMENTS

a) Stanton Regeneration: Outcome of the meeting with EBC

Sandiacre Councillors had attended the briefing meeting, but it was confirmed there was little change to the major development application at this time.

The Chairman thanked Cllr Hunt and Cllr Hughes for preparing notes of the meeting. Copies were available from the Clerk.

b) Parish and Borough Forum meeting: Outcome of the meeting

The Chairman and Clerk had attended the Forum meeting mainly to receive information for preparing the Concurrent Functions budget for 2015/2016. However, little information was known at the present time. EBC would be notified of their budget allocation by early December when feedback would be given to Parishes.

Parishes were advised to set provisional budgets taking into account a 15% reduction, which could then be ratified once final CF figures were known.

c) Polling Stations in Sandiacre: Consultation

Between 3/11/14 and 19/12/14, EBC would be undertaking a review of existing polling stations. Particular reference is made to new Ward boundaries. Comments should be made to Electoral Services: electreg@erewash.gov.uk

98. REPORT OF THE PARISH CLERK ON:

a) Incidents since the last meeting

The Clerk reported on the following and referred Councillors to expected costs amounting to £500. Invoices brought to the meeting identified some costs and others were expected for payment in December.

- e) Springfield Park: Swing seat vandalised with a knife. New swing required
- f) Springfield Park: Culvert grill vandalised twice within a few days
- g) Warning sign for culvert required by Peninsula (Identifying water and drop)
- h) Padmore Moorings: Litter bin top removed. New bin ordered
- i) Doncaster Ave Rec Ground: Cannabis smoking over half term during the day
- j) DARG: Fly tipping – Discarded shopping trolley / old office chair
- k) Springfield Park: Household waste discarded daily into park litter bins

The Clerk confirmed that vandalism had been reported to the police and the Neighbourhood Warden had been notified of discarded household waste. Evidence identifying an address had been found and EBC could issue fines.

b) Outcome of the meeting with Youth Services on 27/10/14

The Clerk reported that she had met with John Davies (outgoing Youth Worker for Sandiacre), Adam Metcalf (A M Sports Coaching) and James Beckett (Sporting Futures) to consider extending youth provision in Sandiacre from 2015.

The outcome of the meeting was as follows:

- The Memorial Institute could be used on a trial basis for 3 to 4 months
- There would be an expectation for the premises to be well cared for
- Adam Metcalf (A M Sports Coaching) would run weekly sessions
- Sessions would be held from 6pm to 8pm each Wednesday evening
- Hire of the Institute would be from 5.45pm to 8.15pm to set up and clear
- Ages would be targeted at 12 to 16 year olds
- To sustain the project, a charge of £1 per person would be made
- Youth Service leaders would drop in to offer support as could Coaches from Derby College and Derby University
- A M Sports Coaching would provide an assortment of activities
- Those attending would be consulted on activities they wanted
- Sessions would be inclusive: Football, cricket, basketball, boxing, street dance and Zumba.
- Outside park facilities could be utilised
- Funding could be applied for by the Clerk and James Beckett, potentially from Sports England with a joint bid. Funds paid to the Parish Council
- Sporting Futures would assist with disclosure checks for volunteers

It was noted that Ian Stevens was now the DCC Locality Youth Manager and had previously been the Multi-Agency Team Manager for Sandiacre.

RESOLVED: to proceed with the project and report back further at the next meeting of the Parish Council

c) E.on Direct Debit payments to create saving

In order to create a saving, the Clerk recommended a move to Direct Debit payments with E.on.

RESOLVED: that Direct Debit payments be applied for

d) Christmas concert ticket price

The Clerk advised that the cost of a concert ticket had not increased for many years and enquired if Councillors wanted to increase the price by £1.

RESOLVED: that the price of a concert ticket should increase to £5 (adult/child)

99. FINANCE COMMITTEE

RESOLVED: that the Finance Committee would meet on Wednesday, 26 November 2014 at 6.30pm to set a provisional budget for ratification by full Council in the New Year

100. CEMETERY

a) To note all burial records now computerised

RESOLVED: to note that Cemetery records were now available electronically

b) To receive updated Cemetery plans

RESOLVED: to note the updated coloured plans presented by the Clerk noting reserved, used and available grave space and cremated remains plots

c) To consider allowing grave space to be reserved in Area 2

- I. **RESOLVED:** to note that grave space in Area 2 would be available for at least the next 40 years based on an average of 8 burials per year
- II. **RESOLVED:** that the Clerk would report to Council when 8 grave spaces had been reserved in Area 2 so a further review could be undertaken
- III. **RESOLVED:** that the plans should be followed by individual rows and reserved grave space should not be permitted out of alignment, except at the Clerk's discretion in cases of special circumstances

d) To consider allowing Ashes (Cremated Remains) Plots to be reserved

- I. **RESOLVED:** that the Clerk would report to Council when a further 8 cremated remains plots had been reserved so a further review could be undertaken
- II. **RESOLVED:** that the plans should be followed by individual rows and reserved plots should not be permitted out of alignment, except at the Clerk's discretion in cases of special circumstances

e) To consider discretionary powers of the Clerk

RESOLVED: that the Clerk be given discretionary powers when being asked to reserve grave space or cremated remains plots to allow some flexibility for applicants

101. CAROLS AROUND THE TREE

a) Christmas Tree ordered: Increased size to 20' Spruce and foliage

It was noted that a taller tree had been ordered to accommodate the new Christmas Tree chamber, which had a depth of 1 metre.

- b) Delivery by Mr Christmas Tree on Saturday, 6/12/14 to Councillors
Councillors confirmed they were available to receive the tree on Saturday, 6/12/14 at 7.00am ready for fixing into the chamber and arranging the lights.
- c) Donation of £50 towards the tree: Notts and Derbyshire Hemlockstone Lions
It was confirmed that a donation of £50 had again been offered towards the tree.
- d) Removal of the tree in January
It was noted that Mr Coupe (Poplar Tree Services) had confirmed removal of the tree on Monday, 5/1/15 without charge to the Parish Council.
- e) Press and publicity for the Carols Around the Tree event
The Clerk would arrange publicity and for a reporter and photographer to attend.
- f) Carol sheets: Contents / Number of sheets required
A selection of carols had been selected and the Clerk would arrange printing of the sheets for the choir and public.

102. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 22	Pension automatic enrolment: Guide for Town and Parish Councils
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RESOLVED: that details would be brought to a future Council meeting

103. FINANCE

I. Accounts for payment

<u>October</u>			<u>Net</u>	<u>VAT</u>	<u>Gross</u>
DD 3/10	Eclipse	Internet	14.95	2.99	17.94
2637	Horizon	Grounds Maintenance: September	999.33	199.87	1,199.20
2638	Horizon	Repairs to culvert x 2: Vandalism	200.00	40.00	240.00
2639	Seton	Hazard sign: Culvert (drop/water) H/S	30.12	6.02	36.14
2640	Poplar	Springfield Park: Bank clearance	600.00	120.00	720.00
2641	Mrs Bloor	Salary: October	1,220.68		1,220.68
2642	HMRC	Tax: £119.80 & NIC: £198.62	318.42		318.42
2643	British Legion	Donation: Section 137	25.00		25.00
2644	Methodist Ch.	Donation: Remembrance Day S137	25.00		25.00
2645	Mrs Bloor	Grave markers/grass spray	12.83		12.83
2646	D Ogilvie	WW1 bench/brackets/plaques	734.00	146.80	880.80
2647	SLCC	Annual subscription	165.00		165.00
2648	Andrew's GS	Mem Inst.: Plaques removed for restoration	9.00		9.00
2649	Andrew's GS	DARG: Fly tipping - Chair removed	10.00		10.00
2650	Andrew's GS	Spr Pk: Fly tipping - Shopping trolley	10.00		10.00
2651	Andrew's GS	Spr Pk: Residents notified of work to banks	9.00		9.00
2652	Andrew's GS	Padmore: Bin vandalised - Removed	9.00		9.00
2653	Andrew's GS	DCC MMG: Clearance Footpath 14	120.00		120.00
2654	Andrew's GS	Spr PK: Remove dead branches	20.00		20.00
2655	Andrew's GS	Spr PK: Low level clearance work to bank	100.00		100.00
2656	Andrew's GS	Litter picking: October	468.00		468.00
DD 24/10	Peninsula	H/S Consultancy	200.00	40.00	240.00
DD 31/10	SITA	Waste collection both parks	63.24	12.65	75.89
Total:			5,363.57	568.33	5,931.90

RESOLVED: to approve the payments

II. Income and Interest

03-Oct	Lymn: G203 H/S approval	108.00
03-Oct	Hawleys: A141: Plaque approval	55.00
03-Oct	Co-op: G78 Additional inscription	28.00
03-Oct	Lymn: A141 Plot/Interment (PIF)	163.00
03-Oct	Co-op: G49 Interment	216.00
13-Oct	Western Power: Wayleave pymt	8.05
13-Oct	Lymn: G193 H/S approval	216.00
13-Oct	A137: Reserved plot (PIF)	163.00
	Total:	<u>957.05</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report circulated at the meeting

104. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) Clerks and Councils Direct: November issue
- b) 'Your Derbyshire' magazine: October issue

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

105. CONFIDENTIAL ITEM

No items were deemed confidential.

106. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 2 DECEMBER 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 9.10pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 2 December 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
A	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None

PART 1 - NON-CONFIDENTIAL ITEMS

107. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hulls	Governor meeting
Cllr Hunt	Governor meeting
Cllr Judson	Prior commitment

RESOLVED: to accept the apologies submitted by Councillors

108. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

109. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

110. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

111. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

On behalf of Notts-Derbys Hemlockstone Lions Club, Mr and Mrs Stewart joined the meeting to offer a £50 donation towards the Parish Council's Christmas Tree.

Councillors expressed their thanks and appreciation to the Club for their continued support. Mr and Mrs Stewart confirmed they would attend the Carols Around the Tree event on 6/12/14 to formally present a cheque to the Chairman.

Mr and Mrs Stewart were thanked for attending and left the meeting.

Police matters

There was no report under this heading.

Police statistics

<u>SANDIACRE</u>	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct
ASB	40	30	44	11	28	31	33	17	30	34	32	25	35
Bicycle theft	0	4	0	1	1	0	1	2	2	1	1	0	2
Burglary	6	5	5	7	5	2	7	6	3	7	4	0	6
Criminal damage/arson	8	13	7	9	3	8	8	5	10	4	5	10	7
Drugs	0	0	3	0	1	4	1	2	3	1	1	2	2
Other crime	0	0	0	0	0	0	0	3	0	2	0	1	1
Other theft	3	6	3	3	0	3	0	0	1	2	5	5	3
Possession of weapons	0	0	0	0	0	1	1	0	1	0	0	0	0
Public order	0	1	0	0	0	0	0	0	1	1	0	3	1
Robbery	2	1	0	0	0	0	1	0	0	0	0	0	0
Shoplifting	5	5	5	4	2	2	6	1	3	0	0	0	2
Theft from person	0	0	1	1	0	0	0	0	0	0	0	0	1
Vehicle crime	6	4	9	6	6	6	3	11	5	4	3	1	4
Violent offences	7	3	4	6	4	7	8	5	8	16	12	7	5
Total:	77	72	81	48	50	64	69	52	67	72	63	54	69

b) County Councillor's report

There was no report under this heading.

c) Borough Councillors' Report

There was no report under this heading.

d) Representatives from outside bodies report

There was no report under this heading.

112. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 NOVEMBER 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 4 November 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

Page 48. Memorial Plaques

Mr and Mrs Bloor were thanked for delivering, collecting and installing the commemorative plaques for the Memorial Institute, which had helped reduce costs.

Cllr Major was thanked for contributing £500 from his Community Leadership Fund towards restoration work. The Memorial Institute had met remaining costs, which included backing boards and lacquering to preserve the sheen and avoid polishing.

113. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 4 NOVEMBER 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 4 November 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

114. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

115. CHAIRMAN'S ANNOUNCEMENTS

a) Outcome of the Clerk's Appraisal

Cllr Mrs Noskwith and Cllr Hardy had conducted the Clerk's appraisal on 26/11/14. It was noted that everything was satisfactory and Mrs Bloor was providing an excellent service to the Council. Mrs Bloor was thanked for her work.

b) Service of Remembrance: Arrangements 2015

It was reported that the Methodist Church Committee had written to the Parish Council to express their thanks for the £25 donation and to confirm that the Church would be delighted to hold the Service of Remembrance in 2015.

The Clerk would contact Rev. Holmes to set the date in the civic calendar.

116. REPORT OF THE PARISH CLERK ON:

a) Outcome of a meeting with Sandiacre Co-op 26/11/14

The Chairman and Clerk had met with the store's Deputy Manager and it was confirmed that the Co-op was willing to donate food items for the Carols Around the Tree event. Additionally, there was a possibility that the Co-op would consider sponsoring additional planting for the flower beds facing the store.

The Clerk would ascertain if the store Manager would support Spring planting.

b) Litter picking: Arrears for clearance of canal towpath

It was noted that 2 years arrears of fees were due to Mr Wallace for removing litter from the old Derbyshire canal towpath. Payment for 2013 was not being sought, only arrears from April 2014 to date amounting to £648.

c) EBC: Small grant application for Playscheme – February 2015

£750 had been received from EBC through the second round of the Small Grants Fund for the Parish Council to run a playscheme at Cloudside Junior School during February half-term 2015. Only half the amount applied for was granted, which was not sufficient to cover the full cost required.

Cllr Bilbie and Cllr Dinsdale offered £150 each from their Members' Community Grant Scheme to further support the playscheme.

The Clerk was asked to contact Cllr Mrs Hulls and Cllr Mrs Booth to establish if they could offer a similar donation as Ward Councillors.

d) Minutes of the Parish and Borough Forum meeting – Enclosed

RESOLVED: to note the Minutes of the meeting

e) Updating of Disclosure and Barring checks for the Clerk and Mr Wallace
CRB checks for the Clerk and Mr Wallace had expired and a Disclosure and Debarring check was now due.

RESOLVED: that the Clerk arrange for disclosure checks to be undertaken.

f) Date for ratification of the 2015/2016 budget

The Finance Committee had met on 26/11/14 to set a provisional budget and the 2015 Cemetery fees in preparation for ratification by full Council in the New Year.

EBC would provide final figures for parishes of the Concurrent Functions allocations when Government funding for EBC was known.

RESOLVED: that the any adjustments in the budget would be ratified at the January Council meeting in order for EBC to be informed of the Precept figure

117. ERE/0214/0009: McDONALD'S RESTAURANT LTD – APPEAL NOTICE

RESOLVED: that the Parish Council submit further comments based on the following:

- I. Loss of residents' amenity through disturbance
- II. Loss of residents' amenity through overspill parking, especially by way of regular movement of HGVs and coaches
- III. Limited pedestrian safety on a residential road close to a busy M1 junction and in close proximity to a large Secondary School
- IV. Conditions should be sought for the control of odours from food preparation
- V. Conditions should be sought for the control of noise after 11.00pm at night

118. PARISH COUNCIL OFFICE

a) To note the Parish Council office lease expires 28/2/15

It was noted that alternative accommodation for a Parish Council office would create a saving of £1,000 per year in rent. Additionally, the police sector were expecting further budgetary cuts and there was no longer any guarantee that police houses would remain open as savings were pursued.

With unanimous agreement, the following matters were **RESOLVED:**

- I. That the office lease agreement with Derbyshire Police Authority would not be extended beyond 28/2/15 when the current 3-year term expired
- II. The Clerk would instruct the Parish Council's Solicitor to notify the Police Authority Solicitor that the lease would not be renewed from 1/3/15.

b) To consider provision of office facilities following expiry of the lease

With unanimous agreement, it was **RESOLVED** that:

- I. A new office would be created at the Parish Council building on Doncaster Avenue, near the Memorial Institute, currently referred to as the Lock-up
- II. The Clerk would give notice to Mr D Bramwell (Head of Service, Green Space and Street Scene) and Mr R Ashley (Manager, Green Space and Street Scene) that EBC should find an alternative facility for their street cleansing operative who currently used the Lock-up as a base
- III. The Clerk would submit a full planning application to EBC for change of use and which showed the introduction of a new pitched roof and new window and door facing Doncaster Avenue
- IV. The Clerk would arrange for an initial transfer of £10,000 from the Council's National Savings Account. The fund had been established when DCC purchased land from the Parish Council to build the library car park
- V. The Clerk would ensure that Severn Trent was informed the water supply to the building should be reinstated and charges reintroduced
- VI. Once building work was completed, the Clerk would arrange for a BT and broadband connection and the introduction of all other necessary services

119. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 23	Internal Audit provision Free used chairs from a Community Centre Clerk/RFO vacancy: Dethick, / Clerk/RFO vacancy: Lea and Holloway Locum Clerk/RFO arrangements Clerk induction training
Circ 24	DALC: Copyright Clerk vacancy Dronfield TC / Clerk/RFO vacancy Breaston PC

RESOLVED: to note the above circulars

120. FINANCE

I. Accounts for payment

DD 4/11	Eclipse	Internet	17.94
2657	RSS HAGS-SPM	Playground inspections: October	72.00
2658	Horizon	Grounds maintenance: October	1,199.20
2659	Horizon	DARG: Skate Pk: Repairs vandalised fence	252.00
2660	Horizon	Cemetery: New perimeter fencing	2,868.00
2661	Horizon	WW1 bench: Installation and base	679.20
2662	DECX Ltd	Christmas lights: Installation	1,080.00
2663	Mrs Bloor	Salary: November	1,220.68
2664	HMRC	Tax: £119.80 & NIC: £198.62	318.42
2665	Mr J Bloor	Plaques x 3: Delivery/collection (Buxton)	25.63
2666	Mr J Bloor	Plaques x 3: Brass screws for fixing (B&Q)	7.48
2667	EBC	Planning application: New Council office	97.50

2668	Mr J Bloor	Internet security: Kaspersky (PC World)	19.99
2669	Friesland Sch	Christmas concert: Hire of hall 3/12/14	85.00
2670	Andrew's GS	Padmore: Trim Willow from pavement	30.00
2671	Andrew's GS	Spr PK: Fix safety sign to culvert grill	25.00
2672	Andrew's GS	Spr PK: Mow play area	35.00
2673	Andrew's GS	Arrears: Litter pick old towpath April/Nov	648.00
2674	Andrew's GS	Litter picking: November	468.00
2675	Broxap	Padmore: Litter bin replacement (vandalism)	220.74
DD 24/11	Peninsula	H/S Consultancy	240.00
DD 30/11	SITA	Waste collection both parks	75.89
Total:			<u>9,685.67</u>

RESOLVED: to approve the above payments

II. Income and Interest

17-Nov	HMRC: VAT Refund: 1/1/14 - 30/8/14	4,505.41
19-Nov	Bailey: G195 Headstone approval	108.00
19-Nov	Hawley: G207: Headstone approval	108.00
24-Nov	EBC: Small Grant Fund: February playscheme	750.00
Total:		<u>5,471.41</u>
30-Nov	HSBC Business Account: Interest	0.28
30-Nov	HSBC Election Account: Interest	2.42
Total:		<u>2.70</u>

RESOLVED: to note the above income and interest received

III. Financial Report

RESOLVED: to note the financial report circulated at the meeting

121. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) NAMM magazine: October 2014
- b) The Clerk Magazine: November 2014
- c) Methodist Church: Letter of 27/11/14, expressing thanks for the £25 donation and agreeing to host the Service of Remembrance in November 2015

RESOLVED: To note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

122. CONFIDENTIAL ITEM

No items were deemed confidential.

123. DATE AND TIME OF THE NEXT MEETING

TUESDAY, 6 JANUARY 2015

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.05pm

Signed by the Chairman: _____

Date: _____