

# **SANDIACRE PARISH COUNCIL**

Parish Council Office, 73 Travers Road, Sandiacre, Derbyshire, NG10 5GE  
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**www.sandiacreparishcouncil.org**

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Date: 28/5/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 3 June 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

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## **AGENDA**

### **PART 1 NON-CONFIDENTIAL INFORMATION**

#### **1. TO RECEIVE APOLOGIES FOR ABSENCE**

#### **2. VARIATION OF ORDER OF BUSINESS**

#### **3. DECLARATION OF MEMBERS' INTERESTS**

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting)
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

#### **4. DISPENSATIONS**

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

**5. PUBLIC SPEAKING – 10 MINUTES**

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - I. Police report
  - II. County Councillor report
  - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

**6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 13 MAY 2014 (COPY ENCLOSED)**

**7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 13 MAY 2014 (COPY ENCLOSED)**

**8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

*In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.*

**9. CHAIRMAN'S ANNOUNCEMENTS**

**10. REPORT OF THE CLERK**

- a) Borough & Parish Councils' Forum: Minutes of 17/2/14
- b) Borough & Parish Councils' Forum: Next meeting 30/6/14 at 6.30pm Ilkeston TH

**11. YEAR END ACCOUNTS 2012/2013 FOR SUBMISSION TO THE AUDIT COMMISSION**

- a) To accept the Annual Return for the financial year 2013/14: Sect's 1 & 2
- b) To receive the report of the Internal Auditor
- c) To appoint the Internal Auditor for 2014/2015

**12. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

DALC Circ 10	<ul style="list-style-type: none"><li>• DALC Website</li><li>• Financial Regulations Training</li><li>• Protocol on the Recording and Filming of Council and Committee Meetings</li><li>• Vacancies</li></ul>
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**13. FINANCE**

**I. Accounts for payment**

Report to be presented at the meeting

**II. Income and Interest**

Report to be presented at the meeting.

**III. Quotations**

Report to be presented at the meeting.

**16. ITEMS FOR INFORMATION ONLY**

Report to be presented at the meeting

**PART II – CONFIDENTIAL INFORMATION**

**17. CONFIDENTIAL ITEM/S**

**18. DATE AND TIME OF THE NEXT MEETING:**

**TUESDAY, 1 JULY 2014**

- Planning Committee meeting            7.00pm
- Parish Council meeting                    7.30pm