

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 3 June 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
	Cllr G Dinsdale
	Cllr Miss K Hales
A	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Council  
PCSO L Buchanan (Safer Neighbourhood Team)

**MEMBERS OF THE PUBLIC:** None present

## PART 1 - NON-CONFIDENTIAL ITEMS

### 19. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Hardy	Illness
Cllr Mrs J Hulls	Convalescing
Cllr Judson	Other commitment

**RESOLVED:** to accept the apologies submitted by Councillors

### 20. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

### 21. DECLARATION OF MEMBERS' INTERESTS

There were no Members' interests declared.

### 22. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

### 23. PUBLIC SPEAKING – 10 MINUTES

#### a) Members of the public

Mr D Priest and Mr W Priest – Residents of Barker Avenue East

The following concerns were raised on behalf of a number of residents:

- DCC owned several trees bordering Barker Avenue East that had been left to mature without pruning until they were now overgrown.
- East Midlands Housing had commenced grass cutting later than usual this year. Grass had grown very high and when eventually cut, had been spread over parked vehicles and pavements.
- East Midlands Housing had promised to rebuild a perimeter wall at one of the properties, but had left work unfinished.

The Clerk was asked to contact DCC and East Midlands Housing Association to ask that the problems be rectified without delay.

Residents thanked Councillors and left the meeting at 7.40pm

**b) Police report**

PCSO Buchanan presented the following May figures:

May	2013	2014	%	Year to date	2013	2014	%
Crime	27	33			55	69	
ASB	21	17			43	44	
Total	48	50	+4		98	113	+15

SANDIACRE 2014	January	February	March	April
ASB	11	28	31	33
Bicycle theft	1	1	0	1
Burglary	7	5	2	7
Criminal damage/arson	9	3	8	8
Drugs	0	1	4	1
Other crime	0	0	0	0
Other theft	3	0	3	0
Possession of weapons	0	0	1	1
Public order	0	0	0	0
Robbery	0	0	0	1
Shoplifting	4	2	2	6
Theft from person	1	0	0	0
Vehicle crime	6	6	6	3
Violent offences	6	4	7	8
Total:	81	50	64	69

The Chairman asked PCSO Buchanan to explain what the police had been doing recently to combat anti-social behaviour and crime in Sandiacre, especially on Doncaster Avenue Recreation Ground and Springfield Park.

PCSO Buchanan reported that recent fire damage to litter bins on Doncaster Avenue Recreation Ground had not sustained as much damage as first expected and they did not need replacing. Additionally, signs were being introduced to notify park users that the CCTV camera by the Library was operational.

Councillors asked if the CCTV camera's range was effective and footage could be monitored when incidents occurred and when identification was sought.

PCSO Buchanan confirmed the camera's range across the park and noted there were many hours of footage to check if identity was required. Incidents should be reported straight away so footage could be examined at appropriate times.

Councillors considered that it was important for the public to be confident the CCTV camera was effective and footage was available to determine crime on the park and catch those responsible for ASB, damage, graffiti and drug taking.

PCSO Buchanan explained that the camera was monitored at Long Eaton police station. There were many more CCTV cameras in Erewash that needed checking, including several in Long Eaton. Other areas had better quality CCTV.

Councillors noted that the Parish Council had a very tight budget and there had been ongoing problems of vandalism, graffiti and drug taking on Springfield Park and Doncaster Avenue Recreation Ground, which was most noticeable during school holidays and weekends. Councillors enquired if the CCTV camera near the Library could be targeted towards certain areas over a 12 hour period?

PCSO Buchanan explained that the police talked with youths and integrated with them. It was important not to segregate them. When the police were around, they had not witnessed anyone causing damage.

Councillors enquired what the police were doing to combat drug taking near the Library and update Priority Profiles.

PCSO Buchanan confirmed there was usually a poor attendance for Panel Meetings and a suggestion had previously been put forward that meetings could be combined with Parish Council meetings.

Councillors considered that the police presence in Sandiacre had reduced over the past 12 months and more regular patrols were needed to combat a rise in crime and ASB in a large urban parish. The Parish Council was bearing the cost of continuing vandalism to play areas, park equipment and with graffiti removal.

It was preferred that the police were more frequently visible throughout the community as a preventative measure to deter crime, especially on the parks.

It was reiterated that this was not an issue that raised concerns over local officers, only that Councillors were concerned by a reduced police presence in Sandiacre in the past year and it was more beneficial for the community to have longer-term preventative, rather than reactive, measures in place.

PCSO Buchanan was thanked for attending and left the meeting.

To avoid an overlap of meetings, it was noted that Officers could hold their Panel Meetings at the Library prior to a Council meeting commencing. Also, residents had an opportunity to attend regular monthly Council meetings to raise any matters under the public session, at which the police could be present.

The Clerk was asked to invite Sergeant Caldicott to the next Parish Council meeting on 1/7/14 for Councillors to ask him about the possibility of an increased police presence in Sandiacre.

**c) County Councillor's report**

**DCC to consult on changes to street light maintenance**

To seek spending reductions, DCC would soon undertake a public consultation asking for residents' views on where street light bulbs should be replaced when they

went out. Not all bulbs could be routinely replaced and communities could identify priority locations.

**d) Borough Councillors' Report**

Hanging basket sponsorship

Cllr Bilbie reported that he had recently been asked by a local business owner about hanging basket sponsorship in Sandiacre.

It was noted that the Parish Council sponsored 2 hanging baskets per year from EBC over a three year period. The current contract ended in 2014.

The Clerk would contact EBC for sponsorship details.

**e) Representatives from outside bodies report**

There was no report under this heading.

**24. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 13 MAY 2014**

**Approval of the Minutes**

**RESOLVED:** that the Minutes of the meeting held on Tuesday, 13 May 2014, as previously circulated to Members, were signed as a correct record.

**Matters Arising from the Minutes**

Page 6. Memorial Institute: Priorities for funding

The Clerk confirmed that an Awards for All grant could be applied for, to help with improvement work to the Memorial Institute.

Page 6. Cemetery Plan- Grave markers

The Clerk confirmed she had contacted the manufacturer to place an order for grave markers: Two rows for 20 grave spaces per row.

**25. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 13 MAY 2014**

**Minutes of the Meeting**

**RESOLVED:** that the Minutes of the Planning Committee meeting held on Tuesday, 13 May 2014, as previously circulated to Members be received and noted

**Matters Arising from the Minutes**

There were no matters arising.

**26. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed confidential.

**27. CHAIRMAN'S ANNOUNCEMENTS**

No items were raised.

**28. REPORT OF THE PARISH CLERK ON: -**

a) Borough & Parish Councils' Forum: Minutes of 17/2/14

Minutes of the meeting had been circulated to all Councillors.

b) Borough & Parish Councils' Forum: Next meeting 30/6/14 at 6.30pm Ilkeston TH

The date and time of the next meeting was noted.

**29. YEAR END ACCOUNTS 2013/2014 FOR SUBMISSION TO THE AUDIT COMMISSION**

a) To accept the Annual Return for the financial year 2013/14: Sect's 1 & 2

In accordance with regulations, the Annual Return for 2013/2014 and balance sheets were considered for approval.

i. **RESOLVED:** that the Accounting Statements for 2013/2014 be approved

ii. **RESOLVED:** that the Annual Governance statement be approved

The Chairman and Clerk (as Responsible Financial Officer) signed the documents.

b) To receive the report of the Internal Auditor

The Internal Auditor's report was received and noted. Financial records and accounts were maintained to a high standard and were in good order.

c) To appoint the Internal Auditor for 2014/2015

**RESOLVED:** that Mr D Ingman be appointed Internal Auditor for 2014/2015.

The Clerk was thanked for her work preparing the End of Year accounts.

**30. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

DALC Circ 10	DALC Website Financial Regulations Training Protocol on the Recording and Filming of Council and Committee Meetings Vacancies
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**RESOLVED:** to note the above DALC circular

**31. FINANCE**

**I. Accounts for payment**

			£
DD	Eclipse	Internet	17.94
DD	Peninsula	H/S Consultancy	240.00
DD	SITA	Waste collection from 2 parks	75.89
2552	Horizon	Grounds Maintenance: April	1,321.50
2553	Horizon	Springfield Pk: Repairs to entrance gate	126.00
2554	Andrews GS	Church grounds: Tidy/Litter pick	72.00

2555	Chem-Clean	DARG: Jetting - Graffiti removal	72.00
2556	EBC	Hanging baskets (2) - Year 3/3	132.00
2557	Andrews GS	DARG: Removal of large broken branch	20.00
2558	Andrews GS	DARG: Removal of discarded plants	20.00
2559	Andrews GS	Cemetery: Tidy/mow/litter pick	72.00
2560	C & C Elec	Padmore Mooring: Lamp column repairs	228.00
2561	Andrews GS	Cemetery: Grave infill/Removal dead tree	55.00
2562	Mrs Bloor	Postage for June meeting papers	13.95
2563	Andrews GS	Litter Picking: May	450.00
2564	Mrs Bloor	Salary: May/Burial 2/5/14 + Mileage	1,244.40
2565	HMRC	Tax: £124.80 & NIC: £205.07	329.87
2566	Mrs Bloor	Office: Cloud IT system (1 year)	24.95
Total			<u>4,515.50</u>

**RESOLVED:** to approve the above payments.

#### II. Income and Interest received

May	HSBC Business Account	4.46
May	HSBC Election Account	<u>0.28</u>
		<u>4.74</u>

**RESOLVED:** to note the above income and interest received

#### III. Quotations

There were no quotations to receive.

#### IV. Monitoring Report

**RESOLVED:** to note the financial report circulated at the meeting

#### 32. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

There were no items of correspondence received.

#### PART 2 - CONFIDENTIAL ITEM

#### 33. CONFIDENTIAL ITEM

No items were deemed confidential.

#### 34. DATE AND TIME OF THE NEXT MEETING - TUESDAY, 1 JULY 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

**The meeting closed at 8.10 pm.**

Signed by the Chairman: \_\_\_\_\_ Date: \_\_\_\_\_