

SANDIACRE PARISH COUNCIL

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Date: 29/1/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 4 February 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

AGENDA

PART 1 NON-CONFIDENTIAL INFORMATION

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. VARIATION OF ORDER OF BUSINESS**
- 3. DECLARATION OF MEMBERS' INTERESTS**

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting)
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. DISPENSATIONS

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

5. PUBLIC SPEAKING – 10 MINUTES

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - I. Police report
 - II. County Councillor report
 - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 7 JANUARY 2014 (COPY ENCLOSED)

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 7 JANUARY 2014 (COPY ENCLOSED)

8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

9. CHAIRMAN'S ANNOUNCEMENTS

10. REPORT OF THE CLERK ON: -

- I. Revised Tenancy Agreement and lease completed
(To be signed by the Chairman and Vice-Chairman)
- II. Damage to play areas quotations for resurfacing
- III. Writing off of 4 un-used trestle tables in the Lock-up
- IV. Quotations for a Christmas Tree housing

11. PENINSULA

- I. To consider adoption of the Grave Digger Policy
- II. Letter and questionnaire issued to Funeral Directors and Stone Masons on Health and Safety practices
- III. Police House: Meeting Health and Safety requirements

12. TO SET THE LEVEL OF THE CONCURRENT FUNCTIONS BUDGET FOR 2014/2015

13. TO SET THE LEVEL OF PRECEPT FOR 2014/2015

14. TO SET THE LEVEL OF CEMETERY FEES FOR 2014/2015

15. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 22	DALC Drop-in sessions Clerk induction training CiLCA 2 day course Councillor induction training DALC Spring Seminar Revised Model Standing Orders DALC contact telephone numbers Clerk/RFO vacancies
Circ 23	Section 137 expenditure limit 2014/15 Council Tax Benefit Support Grant Lottery cash to commemorate the First World War DALC Spring Seminar 27/3/14 Rural Action Derbyshire oil buying scheme Rural Communities event DALC office closed over Christmas
Circ 1	Index of 2013 circulars
Circ 2	DALC Spring Seminar £35 per delegate War memorial conservation work NTS Bursary scheme CiLCA DALC subscription 2014/15 (£837.97) Spring training dates Clerk/RFO vacancies

16. FINANCE

I. Accounts for payment

		£
Eclipse	Internet	17.94
Peninsula	H/S consultancy services	240.00
SITA	Refuse bin collection	67.85
Horizon	Grounds maintenance: November	1,321.50
Friesland School	Christmas concert: Hire of hall	85.00
DECX	Christmas lights: Dismantling/Storage	1,245.00
Seton	Safety wear: Gloves/boots	83.76
EBC	Dog/litter bags: 2 boxes of each	246.00
Total:		<u>3,307.05</u>

II. Income and Interest

		£
NS&I	Interest: 1/1/13-31/12/13	145.00
HMRC	VAT Refund: 1/4/13-31/12/13	<u>3,734.97</u>
Total:		<u>3,879.97</u>

III. Budget Appraisal / Risk Assessment

Report to be presented at the meeting.

IV. Quotations

Report to be presented at the meeting.

17. ITEMS FOR INFORMATION ONLY

- DCC Traffic Regulation Order: Doncaster Ave and The Greenway
 - No stopping 7.30am-6pm outside the school
 - Double yellow lines proposed at the junction of The Greenway: No waiting at any time
- Comments or objections by 14/2/14
- EBC Borough Blitz 1/3/14
- Long Eaton and South Community Forum: 19/2/14 Long Eaton TH at 7.00pm
- Funding: Community Led Project Support Fund: Community buildings
- Borough and Parish Councils Forum 17/2/14 Long Eaton TH
- Erewash Museum: Forthcoming events: Sandiacre Library
- General A52 westbound M1 J25 to Borrowash resurfacing 10/1/14 to 8/3/14
- Clerks and Councils Direct: January 2014 Issue 91
- Healthwatch Derbyshire: Request for views from the public
- The Clerk magazine

PART II – CONFIDENTIAL INFORMATION

18. CONFIDENTIAL ITEM/S

19. DATE AND TIME OF THE NEXT MEETING:

TUESDAY, 4 MARCH 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm