

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 4 February 2014 at 7.30pm in  
The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**PRESENT:**

- Cllr Mrs A Noskwith (Chairman)
- Cllr S Bilbie
- Cllr Mrs J Chandler
- Cllr Mrs S Dickman
- Cllr G Dinsdale
- A Cllr Miss K Hales
- Cllr A Hardy (Vice-Chairman)
- Cllr A Hughes
- A Cllr Mrs J Hulls
- A Cllr P Hunt
- A Cllr I Judson
- Cllr W Major
- Cllr L White
- Cllr Mrs N White

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Council  
PC L Hopwell and PCSO L Buchanan                      Item 151

**MEMBERS OF THE PUBLIC:** Resident from Doncaster Avenue

## PART 1 - NON-CONFIDENTIAL ITEMS

### 147. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr P Hunt    Prior meeting commitment (School Governor)  
Cllr J Hulls    Prior meeting commitment (School Governor)  
Cllr I Judson    Personal commitment

**RESOLVED:** to accept the apologies submitted by Councillors

### 148. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

### 149. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

### 150. DISPENSATIONS

The Clerk granted dispensations to all Parish Councillors present to allow them to vote at the Council meeting to set the Precept, as per The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

### 151. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

Concerns were raised that there continued to be inconsiderate parking around Ladycross Infant School and The Greenway causing ongoing damage to grass verges and inconvenience to residents wishing to park their vehicles. It was also creating a hazard for children and the public.

It was noted that DCC was currently consulting with the Parish Council on the following Traffic Regulation Order and a response was required by 14/2/14 before a statutory public notice was issued:

Outside Ladycross Infant School

No stopping                      Keep Clear (Zig-zag markings)  
Monday to Friday                7.30am to 6.00pm

Junction of The Greenway, opposite the school

No waiting at any time      (Double yellow lines)

It was confirmed that the police had initiated the parking restrictions and fully endorsed the proposals.

**RESOLVED:** that the Parish Council respond to the consultation indicating their support for the introduction of parking restrictions

The resident thanked those present for their support and left the meeting.

**b) Police report**

PCSO Buchanan presented the police report.

**Statistics**

Monthly	Crime 2012	Crime 2013	%	ASB 2012	ASB 2013	%
November	44	40	-9.1	37	28	-24.3
December	32	35	+9.4	21	43	+104
	Crime 2013	Crime 2014	%	ASB 2013	ASB 2014	%
January	28	36	+36	45	11	-75%

Yearly	Crime 2012	Crime 2013	%	ASB 2012	ASB 2013	%
November	264	240	-17.2	264	249	-5.7
December	345	285	-17.4	285	295	+10.4
	Crime 2013	Crime 2014	%	ASB 2013	ASB 2014	%
January	373	319	-14.5	330	303	-8.2

It was noted that enquiries had proved inconclusive regarding damage to the play frame on Springfield Park and the Memorial Institute windows.

Cllr Major was pursuing funding for black-spot lighting adjacent to the play area on Springfield Park to deter anti-social behaviour.

Police Surgery / Public Drop-in session

The next police surgery would be held on Friday, 7/2/14 between 2.30pm and 3.30pm at the Spa Shop on Stanton Road, Sandiacre.

Priority Profile

Drug dealing and anti-social behaviour around Sandiacre Library

Officers were thanked for attending and left the meeting.

c) County Councillor's report

DCC had recently approved its annual budget for 2014/2015, which included a range of measures to make savings and reduce costs.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

**152. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 JANUARY 2014**

**Approval of the Minutes**

**RESOLVED:** that the Minutes of the meeting held on Tuesday, 4 January 2014, as previously circulated to Members, were signed as a correct record

**Matters Arising from the Minutes**

- I. Page 54. Model Standing Orders  
This item would be included on the April Agenda.
- II. Page 55. Damage to play area  
The play frame on Springfield Park would be repaired w/c 10/2/14.
- III. Page 55. Multi-Use Games Area lighting  
A replacement casing for the MUGA lamp column was still awaited.
- IV. Page 56. Christmas concert 2014  
Due to unforeseen circumstances, the Christmas concert date had been changed to Wednesday, 3 December. The band and choirs could attend.

**153. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 7 JANUARY 2014**

**Minutes of the Meeting**

**RESOLVED:** that the Minutes of the Planning Committee meeting held on Tuesday, 7 January 2014, as previously circulated to Members be received and noted

**Matters Arising from the Minutes**

There were no matters arising.

**154. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed confidential.

**155. CHAIRMAN'S ANNOUNCEMENTS**

There were no items raised.

**156. REPORT OF THE PARISH CLERK ON: -**

I. Revised Tenancy Agreement and Lease

Documents had been signed by the Chairman and Vice-Chairman and sent to the Parish Council's Solicitor for completion by the Police Authority.

II. Damage to play areas / Insurance

The Clerk had contacted several play safety surface suppliers and established there were numerous options available for the Council to consider. Grasslock proved popular and could be installed by the metre and wetpour was more expensive but repair kits were available.

In order to provide three related quotations, the Clerk asked Councillors to consider their preferred option for replacing the damaged green safety matting under the swing bays and wetpour to the inner ring of the roundabout.

**RESOLVED:** that the Clerk initially ascertain the cost of grasslock for the swing bay areas (by the metre) and wetpour repairs for the roundabout area

III. Writing off of 4 unused trestle tables in the Lock-up

**RESOLVED:** that 4 discarded trestle tables be written off and removed from the Lock-up to create additional storage space

IV. Quotations for the Christmas Tree housing

The Clerk had obtained quotations from two local builders to construct a concrete chamber with metal pipe to stabilise and secure the Christmas Tree.

**RESOLVED:** that the quotation from CR Civil Engineering be approved for £350, which included a chamber below ground and a secure metal lid

Maintenance of Christmas Tree and Pea-lights

The Clerk confirmed that Mr Wallace was willing to recharge the pea-light batteries over the Christmas period at regular intervals and to check the tree's stability. The Council's Lock-up had an electricity socket that could be used.

**RESOLVED:** that Mr Wallace be offered extra hours during December to ensure the batteries were charged and the tree was stable

**157. PENINSULA**

I. To consider adoption of the Grave Digger Policy

The draft policy was being finalised and would be brought to the March meeting when Peninsula had approved the final wording.

II. Letter and questionnaire issued to Funeral Directors and Stone Masons on Health and Safety practices

A draft letter was being finalised and would be issued shortly following formal approval by Peninsula.

The letter gave notice of a response deadline and should a response not be received within the time stipulated, the Council could suspend work being carried out in the Cemetery and Church grounds.

III. Police House: Meeting Health and Safety requirements

The Clerk reported that she had received documentation from the Police House Log book having been required by Peninsula to establish that regular checks to the work place had been undertaken by the landlord.

**158. TO SET THE LEVEL OF THE CONCURRENT FUNCTIONS BUDGET FOR 2014/2015**

It was confirmed that EBC had allocated a Concurrent Function's Grant of £34,623 to Sandiacre Parish Council for 2014/2015.

**RESOLVED:** to receive the Concurrent Function's payment as shown below, with areas for spending identified:

Recreation & Amenity Areas	19,748.00
Burial Grounds	1,679.00
Clerk's salary (70%)	13,196.00
Public Lighting	0.00
Total:	<u>34,623.00</u>

**159. TO SET THE LEVEL OF PRECEPT FOR 2014/2015**

It was confirmed that EBC had 'passed over' a council tax support top-up grant of £2,396 to Sandiacre Parish Council for 2014/2015.

Precept	27,981.00
Council Tax Support Top-up Grant	2,396.00
Total	<u>30,377.00</u>
Concurrent Function	34,623.00
Sub Total:	<u>65,000.00</u>

I. **RESOLVED:** to approve a Precept of £27,981

II. **RESOLVED:** to receive the (CTS) top-up grant of £2,396

III. **RESOLVED:** to receive in total: £30,377

Band D property

£9.99 per year 2013/2014    £10.85 per year 2014/2015

**160. TO SET THE LEVEL OF CEMETERY FEES FOR 2014/2015**

**RESOLVED:** that the recommendation of the Finance Committee to set the Cemetery fees as shown at Appendix 1 be adopted

The Clerk was thanked for all her work in finalising the budget.

**161. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

Circ 22	DALC Drop-in sessions Clerk induction training CiLCA 2 day course
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	Councillor induction training DALC Spring Seminar Revised Model Standing Orders DALC contact telephone numbers Clerk/RFO vacancies
Circ 23	Section 137 expenditure limit 2014/15 Council Tax Benefit Support Grant Lottery cash to commemorate the First World War DALC Spring Seminar 27/3/14 Rural Action Derbyshire oil buying scheme Rural Communities event DALC office closed over Christmas
Circ 1	Index of 2013 circulars
Circ 2	DALC Spring Seminar £35 per delegate War memorial conservation work NTS Bursary scheme CiLCA DALC subscription 2014/15 (£837.97) Spring training dates Clerk/RFO vacancies

I. **RESOLVED:** to note the above DALC circulars

II. **RESOLVED:** that the Clerk reserve a place on the DALC Spring seminar at a cost of £35

## 162. FINANCE

### I. Accounts for payment

DD	Eclipse	Internet	17.94
DD	Peninsula	H/S consultancy services: January	240.00
DD	SITA	Refuse bin collection	67.85
2497	Horizon	Grounds maintenance: November	1,321.50
2498	Friesland Sch	Christmas concert: Hire of hall	85.00
2499	DECX	Christmas lights: Dismantling/Storage	1,245.00
2500	Seton	Safety wear: Protective gloves/boots	83.76
2501	EBC	Dog/litter bags: 2 boxes of each	246.00
2502	Mrs Bloor	Salary: January 2014	1,209.24
2503	HMRC	Tax and NIC	332.90
2504	MSA	Church Arch: Site visits x 2	496.80
2505	Andrews GS	Spr Pk: Replace vandalised mesh x 2	15.00
2506	Andrews GS	Litter picking: January	468.00
2507	Hags-SMP Ltd	RSS: Play inspections: January	72.00
Total:			<u>5,900.99</u>

**RESOLVED:** to approve the above payments.

### II. Income and Interest received

NS&I	Interest: 1/1/13-31/12/13	145.00
HMRC	VAT Refund: 1/4/13-31/12/13	<u>3,734.97</u>
	Total:	<u>3,879.97</u>
<u>Interest</u>	Election Account	0.22
31-Jan	Business Account	2.54

**RESOLVED:** to note the income and interest received

**III. Quotations**

Quotations had been considered under previous Agenda items.

**IV. Monitoring Report**

**RESOLVED:** to note the monitoring report circulated at the meeting

**163. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE**

- DCC Traffic Regulation Order: Doncaster Ave and The Greenway
  - No stopping 7.30am-6pm outside the school
  - Double yellow lines proposed at the junction of The Greenway: No waiting at any timeComments or objections by 14/2/14  
Road closure: Maple Avenue 17/2/14
- EBC Borough Blitz 1/3/14  
Long Eaton and South Community Forum: 19/2/14 Long Eaton TH at 7.00pm  
Funding: Community Led Project Support Fund: Community buildings  
Borough and Parish Councils Forum 17/2/14 Long Eaton TH  
Erewash Museum: Forthcoming events: Sandiacre Library
- General A52 westbound M1 J25 to Borrowash resurfacing 10/1/14 to 8/3/14  
Clerks and Councils Direct: January 2014 Issue 91  
Health watch Derbyshire: Request for views from the public  
The Clerk magazine  
Sandiacre Male Voice Choir: Thank you for concert donation

**RESOLVED:** to note the above items of correspondence

**PART 2 - CONFIDENTIAL ITEM**

**164. CONFIDENTIAL ITEM**

No items were deemed confidential.

**165. DATE AND TIMES OF THE NEXT MEETINGS: TUESDAY, 4 MARCH 2014**

- Annual Parish Meeting 6.30pm
- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

**The meeting closed at 8.45pm.**

Signed by the Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

## APPENDIX 1

### CEMETERY FEES 1/4/14 to 31/3/15

#### Graves

	<u>2014/2015</u>	<u>2014/15</u>
	<u>RESIDENT</u>	<u>NON</u>
		<u>RESIDENT</u>
<u>Grant of Exclusive Right of Burial for 75 years</u>		
Purchase of grave for <b>one</b>	405.00	810.00
Interment for one	108.00	216.00
<b>Total</b>	<b>513.00</b>	<b>1,026.00</b>
Purchase of grave for <b>two</b>	405.00	810.00
Interment for two.	220.00	440.00
(Pre-purchase and re-opening for second)		
<b>Total</b>	<b>625.00</b>	<b>1,250.00</b>

Interment of each casket into purchased grave (maximum 4)	55.00	110.00
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#### Transfer of ownership

Transfer of ownership of the Grant of Right	25.00	25.00
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#### Cremated Remains

<u>Grant of Exclusive Right of Burial for 75 years</u>		
Purchase of plot for <b>one</b> , including ground fee	108.00	216.00
Interment of one casket into plot	55.00	110.00
<b>Total</b>	<b>163.00</b>	<b>326.00</b>
Purchase of plot for <b>two</b> , including ground fee	108.00	216.00
Interment of two caskets into plot	110.00	220.00
(Pre-purchase and re-opening for second)		
<b>Total</b>	<b>218.00</b>	<b>436.00</b>

Scattering of cremated remains in Cemetery grounds	55.00	110.00
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#### Exhumations

Grave	420.00	840.00
Ashes Plot	210.00	420.00

#### Memorials

Memorials may only be erected on graves in respect of which an Exclusive Right of Burial has been purchased

<u>Memorial tablet</u> (Cremated remains), including initial inscription	55.00	110.00
Subsequent inscriptions	28.00	56.00
Vases (10" square x 10" high)	55.00	110.00
<u>Headstone for grave, including initial inscription</u>	108.00	216.00
Subsequent inscriptions	28.00	56.00

#### Roses

Standard rose: Including plaque for a fixed period of 7 years	168.00	168.00
Plaque 6 x 4 bronze in colour - max of 70 letters		
Standard rose only, including maintenance for 7 years	85.00	85.00

#### Notes

Child grave: The charge is half the Exclusive Right of Burial fee	200.00	400.00
Interment	55.00	110.00
<b>Age: Birth to 16</b>	<b>255.00</b>	<b>510.00</b>