

SANDIACRE PARISH COUNCIL

Parish Council Office, 73 Travers Road, Sandiacre, Derbyshire, NG10 5GE
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Date: 26/2/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 4 March 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

AGENDA

PART 1 NON-CONFIDENTIAL INFORMATION

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. VARIATION OF ORDER OF BUSINESS**
- 3. DECLARATION OF MEMBERS' INTERESTS**

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting)
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. DISPENSATIONS

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

5. PUBLIC SPEAKING – 10 MINUTES

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - I. Police report
 - II. County Councillor report
 - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 FEBRUARY 2014 (COPY ENCLOSED)

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 4 FEBRUARY 2014 (COPY ENCLOSED)

8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

9. CHAIRMAN'S ANNOUNCEMENTS

10. REPORT OF THE CLERK ON: -

- I. Borough and Parish Councils' Forum: To receive the Minutes - Enclosed
- II. Padmore Moorings lamp column lights: Repairs to timer

11. PENINSULA – HEALTH AND SAFETY MATTERS

- I. To note outcome of the 'Business Safety Visit' report
- II. Cemetery/Church yards: Notice to remove fragile items displayed
- III. Letter from the Nottingham and Derbyshire Funeral Directors' Branch
- IV. Outcome of the meeting with the Branch: Monday 3/3/14
- V. Police House: Inspection recommendation for emergency lighting

12. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 3	CiLCA Skills Induction Courses Whole Council Training Chair Training Basic Finance and Internal and External Audit Bespoke VAT and Payroll Training Cemetery Management and Legal Compliance
Circ 4	Repeal of S.150 (5) of The Local Government Act 1972
Circ 5	DALC Subscription Renewals NALC Policy Consultation PC01-14 Quality Council Scheme Portfolios

	Are you satisfied with your bank and banking arrangements? The Big Allotment Challenge Clerk Vacancy – Clipstone Parish Council, Mansfield
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13. FINANCE

I. Accounts for payment

DD	Eclipse	Internet	17.94
DD	Peninsula	H/S consultancy services: January	240.00
DD	SITA	Refuse bin collection	67.85
2508	C&C Electricals	MUGA: Repairs to lighting	396.00
2509	Police Authority	Office rent: 1/3/13 - 28/2/14	1,000.00
2510	Mrs Bloor	Salary: February (Burial Fri 14/2/14)	1,233.00
2511	HMRC	Tax and NIC	344.15
Total:			<u>3,298.94</u>

II. Income and Interest

III. Budget Appraisal / Risk Assessment

Report to be presented at the meeting.

IV. Quotations

Report to be presented at the meeting.

14. ITEMS FOR INFORMATION ONLY

DCC	Temporary Road Closure: Bridge Street 14/4/14 9.30am-3.30pm
	Digital Derbyshire event: County Hall 20/3/14 2pm-4pm
EBC	
General	Phoenix Choir: thank you for donation
	Air Ambulance: Thank you for donation
	DB's Citizens Advice: Publicity for the community
	Sandiacre History Group: Newsletter March 2014

PART II – CONFIDENTIAL INFORMATION

15. CONFIDENTIAL ITEM/S

16. DATE AND TIME OF THE NEXT MEETING:

TUESDAY, 1 APRIL 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm