

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 4 March 2014 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
A	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None present

PART 1 - NON-CONFIDENTIAL ITEMS

166. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr G Dinsdale	Prior commitment
Cllr J Hulls	Prior commitment
Cllr I Judson	Personal commitment

RESOLVED: to accept the apologies submitted by Councillors

167. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

168. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

169. DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

170. PUBLIC SPEAKING – 10 MINUTES

a) Members of the public

No items were raised.

b) Police report

In the absence of police officers, the Chairman read the report.

Statistics

Monthly	Crime 2013	Crime 2014	ASB 2013	ASB 2014
January	28	36	45	11
February	17	22	17	26

Theft from vehicles had risen and residents were asked to be vigilant.

Yearly	Crime 2013	Crime 2014
February	390	341

Police Surgery / Public Drop-in session

The next police panel meeting to decide priority profiles would be held on Monday, 24 March at the Community Beat Team Office, Travers Road.

Priority Profile

Drug dealing and anti-social behaviour around Sandiacre Library

It was noted that incidents of anti-social behaviour and drug taking on Doncaster Avenue Recreation Ground and around the library continued.

Councillors considered if the level of police cover in Sandiacre was adequate and officers were sufficiently supported in such a highly populated area.

RESOLVED: that the Clerk contact Inspector Andrews (Section Inspector) to comment on the level of police service available for Sandiacre since the recent reorganisation of officers throughout Erewash

c) County Councillor's report

There was no report under this heading.

d) Borough Councillors' Report

There was no report under this heading.

e) Representatives from outside bodies report

There was no report under this heading.

171. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 4 FEBRUARY 2014

Approval of the Minutes

RESOLVED: that the Minutes of the meeting held on Tuesday, 4 February 2014, as previously circulated to Members, were signed as a correct record

Matters Arising from the Minutes

- I. Page 62. Grave Digger Policy
The Clerk was attending Cemetery management training on 12 March 2014 and further details could be obtained at that time
- II. Page 63. Peninsula – Police House Health and Safety
The Clerk would meet with Chris Gray (Police Estates) to discuss documentation for checking H/S systems at the police house.

172. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 4 FEBRUARY 2014

Minutes of the Meeting

RESOLVED: that the Minutes of the Planning Committee meeting held on Tuesday, 4 February 2014, as previously circulated to Members be received and noted

Matters Arising from the Minutes

There were no matters arising.

173. TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED

No items were deemed confidential.

174. CHAIRMAN'S ANNOUNCEMENTS

There were no items raised.

175. REPORT OF THE PARISH CLERK ON: -

- I. Borough and Parish Councils' Forum
Councillors were provided with Minutes of the last Forum meeting.
- II. Padmore Moorings: Lamp column lights
The Clerk reported that the electrician would soon be inspecting the lamp columns at Padmore Moorings since a faulty timer allowed two lamps to be lit throughout the day.

176. PENINSULA

- I. To note outcome of the 'Business Safety Visit' report
Mr Stretton (Peninsula Consultant) had produced an initial report for the Parish Council itemising Health and Safety matters that were in place, or required attention before the next visit.

The Clerk would itemise the report for the next meeting.
- II. Cemetery/Church yards: Notice to remove fragile items displayed
The Clerk reported that she had displayed public notices around the Cemetery and Churchyards to remind families to remove glass and fragile items from the Cemetery that might get broken. Grass cutting was due to start from the middle of March.

III. Letter from the Nottingham and Derbyshire Funeral Directors' Branch

The Nottingham and Derbyshire Funeral Directors' Branch had requested a meeting to discuss details of the Parish Council's requirement for them to provide documentation for safe working practices in Sandiacre Cemetery and evidence of insurance cover.

A meeting had been arranged for Monday, 3 March 2014.

IV. Outcome of the meeting with the Branch

A meeting was held on 3 March 2014 with the following representatives:

Sandiacre PC: Cllr Mrs Noskwith (Chairman), Cllr Hardy (Vice-Chairman) and Mrs Bloor (Clerk)

Nuthall PC: Cllr Watson and Mrs Stack (Clerk)

Funeral Director Branch Association: Mr B Hutsby

Mr N Lymn-Rose

Bramcote Crematorium: Mr K Browne (Bereavement Services Manager)

Peninsula: Mr M Stretton (Health and Safety Consultant for the Council)

It was noted that the Parish Council was regulated by the Local Authorities Cemeteries Order 1977 amended by the Local Authorities (Amendment) order 1986 and by the Health and Safety at Work Act 1974 for all those working in the Cemetery and Church grounds.

Since agreement could not be reached on the requirement for Funeral Directors to provide documentation for carrying out work within the Cemetery grounds, a further meeting was convened for 31 March 2014.

V. BRAMM (British Register of Accredited Memorial Masons)

It was noted that the Parish Council was now registered with BRAMM.

A Burial Authority who is signed up to the scheme can insist that persons fixing memorials must be accredited or they cannot work in that Authority's Cemetery.

The Clerk would write to local Masons informing them that the Parish Council had now registered with BRAMM.

VI. Police House: Inspection recommendation for emergency lighting

The Clerk had been advised that following an electrical inspection, a recommendation had been made for emergency lighting to be installed.

The Clerk would meet with Chris Gray (Police Estates) to ascertain if emergency lighting work could be scheduled for completion.

177. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 3	CiLCA Skills Induction Courses Whole Council Training Chair Training Basic Finance and Internal and External Audit Bespoke VAT and Payroll Training Cemetery Management and Legal Compliance
Circ 4	Repeal of S.150 (5) of The Local Government Act 1972

Circ 5	DALC Subscription Renewals NALC Policy Consultation PC01-14 Quality Council Scheme Portfolios Are you satisfied with your bank and banking arrangements? The Big Allotment Challenge Clerk Vacancy: Clipstone Parish Council, Mansfield
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RESOLVED: to note the above DALC circulars

178. FINANCE

I. Accounts for payment

DD	Eclipse	Internet	17.94
DD	Peninsula	H/S consultancy services: February	240.00
DD	SITA	Refuse bin collections	67.85
2508	C&C Electricals	MUGA: Electrical repairs to lighting	396.00
2509	Police Authority	Office rent: 1/3/13 - 28/2/14	1,000.00
2510	Mrs Bloor	Salary: February (plus burial Fri 14/2/14)	1,233.00
2511	HMRC	Tax and NIC: February	344.15
2512	Mrs Bloor	Postage costs: Meeting papers posted	7.70
2513	E.on	Electricity supply: DARG	111.63
2514	HAGS-SMP Ltd	Playground inspections: February	72.00
2515	HAGS-SMP Ltd	Spr Park: Repairs to play frame	1,063.92
2516	IRIS	Payroll software renewal 2014	252.00
2517	Andrews GS	Cemetery/Church: Litter picking/tidy	30.00
2518	Andrews GS	DARG: Clear broken glass/Remove drugs	30.00
2519	Andrews GS	Cemetery: Remove spent wreaths	30.00
2520	Andrews GS	Footpath 14 (DCC) Minor mtce grant	115.00
2521	Andrews GS	Litter picking: February	468.00
Total:			5,479.19

RESOLVED: to approve the above payments.

II. Income and Interest received

Co-op Stapleford	Plot A136 (Plot for 2/Int for 2 (PIF)	206.00
	Plaque approval A136	52.00
		258.00
Interest	Election Account	0.20
28-Feb	Business Account	2.30

RESOLVED: to note the income and interest received

III. Quotations

Play Safety Surfaces

Quotations had been received from Horizon and RSS for different play safety surfaces for the swing bays and play frame area, including replacing existing green matting or introducing rubber square matting.

Both options were expensive and Councillors considered that it would be beneficial to obtain further quotations to form a comparison of cost.

RESOLVED: that the Clerk obtain quotations from Wicksteed and Sovereign for play safety surfacing that was durable and cost effective

IV. Monitoring Report

RESOLVED: to note the monitoring report circulated at the meeting

179. ITEMS FOR INFORMATION ONLY – CORRESPONDENCE

DCC	Temporary Road Closure: Bridge Street 14/4/14 9.30am-3.30pm Digital Derbyshire event: County Hall 20/3/14 2pm-4pm
EBC	First World War: Commemorative planting – Licence must be obtained before planting
General	Phoenix Choir: thank you for donation Air Ambulance: Thank you for donation DB's Citizens Advice: Publicity for the community Sandiacre History Group: Newsletter March 2014

RESOLVED: to note the above items of correspondence

PART 2 - CONFIDENTIAL ITEM

180. CONFIDENTIAL ITEM

No items were deemed confidential.

181. DATE AND TIMES OF THE NEXT MEETINGS: TUESDAY, 1 APRIL 2014

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

The meeting closed at 8.50pm.

Signed by the Chairman: _____ Date: _____