

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 4 September 2018 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

| | | |
|---|--------------------|-----------------|
| | Cllr W Major | (Chairman) |
| A | Cllr Ms C Bilbie | |
| A | Cllr Mrs L Bilbie | |
| | Cllr S Bilbie | (Vice-Chairman) |
| | Cllr Mrs S Dickman | |
| | Cllr G Dinsdale | |
| | Cllr Mrs C French | |
| A | Cllr A Hardy | |
| | Cllr R Harris | |
| A | Cllr T Pearson | |
| A | Cllr Mrs C Powers | |
| A | Cllr T Sanghera | |
| | Cllr Mrs K Stewart | |
| | Cllr R Stewart | |

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Four present

Cllr Major welcomed everyone to the meeting following the Summer Recess.

70. APOLOGIES AND APPROVAL OF ABSENCES

| Councillor | Reason for absence |
|------------|--------------------|
| C Bilbie | Work commitment |
| L Bilbie | Work commitment |
| A Hardy | Convalescence |
| C Powers | Work commitment |
| T Sanghera | Work commitment |

RESOLVED: to approve the apologies for absence received

The Clerk noted that Cllr Pearson had not provided apologies for the meeting.

71. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

72. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

73. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

74. PUBLIC PARTICIPATION SESSION

The following matters were raised:

Library consultation

It was noted that the outcome of the consultation to consider changes to the library service across Derbyshire was expected later in the year.

Progress on faulty street lighting and street signs

The Clerk confirmed she had previously reported faulty street lighting and leaning street signs, but DCC and EBC had not yet actioned.

75. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

- GCSE results across Derbyshire were better than the national average and Friesland School and its pupils were congratulated for all their hard work
- Derbyshire Youth Services had held weekly activity sessions on Doncaster Avenue Recreation Ground over the summer, which had proved very popular.
- Some families were entitled to up to 15 hours of free childcare for two, three and four year olds. Parents were encouraged to apply.

II. Borough Councillor report

- Latest figures indicated there continued to be more compliments than complaints received by EBC and people were taking greater pride in their community
- EBC was extending its waste collection service to provide 2 free schemes that would further help recycle household material. www.erewash.gov.uk
- The Showman's Guild had asked to extend the funfair's opening times to include Sundays. The request would be put forward to public consultation.
- Funding had been granted to the Petersham Estate by Derbyshire Sports to encourage more outdoor activities

76. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 JULY 2018 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 17 July 2018, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

77. MATTERS FOR REPORT

There were no matters for report.

78. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 17 JULY 2018

RESOLVED: to receive the Minutes of the meeting held on 17 July 2018

79. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 17 JULY 2018

RESOLVED: to receive the Minutes of the meeting held on 17 July 2018

80. CHAIRMAN'S ANNOUNCEMENTS

As a precautionary measure, the library car park gate had remained closed on Monday, 3/9/18 at the suggestion of the police due to travellers being in the area looking for a new site.

81. REPORT OF THE CLERK

I. Sandiacre reported crime statistics

June 2017 = 78 / June 2018 = 54

From 3/9/18, Sgt 2429 Lee Welsby had replaced Sgt Damien Shannon.

II. Battle's Over: Lamp column poppies display

Lamp column poppies would be displayed from 1/11/18 to 30/11/18.

Since a number of parishes had asked to display poppies on lamp columns during 2018, DCC had issued guidance on safety near the public highway and avoiding obstructing other signage and that poppies must be displayed above head height.

The Clerk would ensure a risk assessment was completed and advice sought for those carrying out installation near the highway.

III. Boundary sign: Progress to date

DCC was in the process of issuing a licence, which was required before work to install the sign could commence.

IV. Civic Service and Remembrance Service arrangements

Invitations would shortly be issued to local groups and organisations and include those with a Sandiacre connection put forward by the Heritage Group for the 'Battle's Over' commemoration.

GDPR guidance would be followed.

V. Closed churchyard: Surveyor's report prioritising areas for work to retaining walls

A Chartered Surveyor's report had been produced that identified two areas of the closed Churchyard retaining wall which required remedial work.

The Clerk had recently met with the Tree Surgeon to prioritise tree work in the closed Churchyard and a quote was awaited. It was considered that roots from nearby mature trees were not causing a problem to the integrity of the wall, brick and stone work was required due to age.

The Clerk had also arranged to meet with the specialist builder who had undertaken work to the retaining wall in the past and a quote was being obtained.

VI. Direct Debit instruction: Water Plus

RESOLVED: to set up a monthly Direct Debit payment for the account

VII. External Audit: Progress to date

PKF-Littlejohn had acknowledged receipt of the 2018/2019 End of Year Accounts, which were subject to being signed off.

They had noted the AGAR Part 3 submission required adjustment, but this could be undertaken in the next financial year. The internal auditor had been notified.

VIII. New website: Progress to date

Work to create the new website was progressing and it was expected to be finalised in the coming month.

IX. Summer play scheme: Report enclosed

Feedback from parents had proved very positive for the 4-week scheme held at Cloudside Junior School. An average of 45 children had attended each session.

The Clerk was asked to convey Councillors thanks and appreciation to all the staff for making the Summer play scheme such a success.

X. Tesco bag grant application: Delayed due to demand

With demand being so high for other local projects, Tesco had confirmed they had been unable to consider the application during the past 12 months.

RESOLVED: to withdraw the Tesco grant application, but apply for a picnic area through the WREN bid

82. CONSULTATIONS

I. Proposed new footpath at Sandiacre Lock/Extinguishment of part Footpath 68

RESOLVED: to note the consultation without comment

II. Stapleford Town Council: Stapleford Neighbourhood Plan

RESOLVED: to note the consultation without comment

Councillors could respond individually, if they wished.

83. PARISH COUNCIL NEWSLETTER

Preparations were underway to produce the newsletter and content was still being received.

84. GROUNDS MAINTENANCE AND AMENITY TENDERS

RESOLVED: to consider quotations under the Confidential Section – Item 90

85. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

| | |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Circ 9 | Launch of the Derbyshire Excellence Awards for DALC Member Local Councils: Call for Entries Derbyshire Dales District Council Consultations Launch of the Great British High Street Award Government announces new powers for councils to deliver homes for local families Local Government Association (LGA) councillor workbooks Updated Legal Topic Note – Procurement Legal Briefing L08-18 – Data Protection Fee Community Infrastructure Levy (CIL) Survey |
| Circ 10 | AGM -Tuesday, 9 October 2018 |
| Circ 11 | DALC Executive Vacancies Nominations are open for places on NALC's Larger Councils Committee |

| |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Civil Society Strategy announced Local Councils in favour of single, mandatory code of conduct Continued precept capping deferral recommended The Princes Countryside Fund Councils are being given the power to increase taxation on homes New fund launched to increase community-led affordable housing New East Midlands Women's Awards Toilet tax makes national news Funding and Grants bulletin Training</p> |
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RESOLVED: to note the circulars

86. FINANCIAL STATEMENT

RESOLVED: to note the financial statement and quarterly budget position tabled

87. ACCOUNTS FOR PAYMENT

To authorise payments as listed below:

| | | | |
|----------------|---------------------|------------------------------------|-----------------|
| <u>DD 15/8</u> | BT (3066) | Line rental | 114.56 |
| <u>DD 20/8</u> | Sovereign | Play area inspections | 47.99 |
| <u>DD 24/8</u> | Peninsula | Business consultancy | 187.20 |
| <u>DD 30/8</u> | E.on (8660) | Electricity charges | 60.59 |
| 3461 | Andrew's GS | Litter picking to 29/8/18 | 627.30 |
| 3462 | Andrew's GS | Low level maintenance work | 237.50 |
| 3463 | Mr N Wilford | Cemetery/Churchyard work | 520.00 |
| 3464 | A M Sports Coaching | Summer Play Scheme | 2,700.00 |
| 3465 | Mrs Bloor | Salary: August | 1,409.27 |
| 3466 | HMRC | Tax/NIC's: August | 380.38 |
| 3467 | Memorial Institute | Hire of meeting room: Nov/July (9) | 189.13 |
| 3468 | Horizon | Grounds maintenance: July | 1,288.97 |
| | | Total: | <u>7,762.89</u> |

RESOLVED: that the accounts presented for payment be approved

88. INCOME RECEIVED

August

| | | |
|----|-----------------------------|---------------|
| 6 | Hawleys: G82 Headstone | 48.00 |
| 6 | M S Bailey: A169 Plaque | 73.00 |
| 6 | G82: Transfer of Rights | 32.00 |
| 29 | M S Bailey: Headstone | 147.00 |
| 29 | Hawleys: A2,RB,G2 Headstone | 147.00 |
| 31 | HSBC Election Costs A/C | 0.31 |
| 31 | HSBC Deposit (Business) A/C | 6.14 |
| 31 | HSBC Grant Account | 0.00 |
| | Total | <u>453.45</u> |

RESOLVED: to note the income received

89. CORRESPONDENCE

- I. Broxtowe BC: Local Plan Submission – Part 2 – Progress
- II. Autumn Footprints posters
- III. Dementia Friendly Communities Workshop: Whitworth Centre, Darley Dale 19/9/18
10am to 1pm (Free admission – Councillors welcome)

RESOLVED: to note the above items of correspondence

90. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

Ground Maintenance Contract: 1/4/19 – 31/3/20 – Refer Item 84

From the six companies who had expressed interest to tender for the grounds maintenance contract for 2019/2020, two had submitted quotations.

RESOLVED: that Horizon Landscapes be offered the contract for the coming year

91. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 2 OCTOBER 2018

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.35pm.

Signed by the Chairman: _____

Date: _____