

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 30/8/17

To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.40pm** on **Tuesday, 5 September 2017** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

71. APOLOGIES AND APPROVAL OF ABSENCES

To consider further dispensation for Cllr Hardy during his long-term convalescence

72. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

73. TO CONSIDER REQUESTS FOR DISPENSATIONS

74. VARIATION OF ORDER OF BUSINESS

75. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

76. TO RECEIVE REPORTS FROM THE FOLLOWING:

- I. Police / Crime statistics from the police website
- II. County Councillor
- III. Borough Councillors

77. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 JULY 2017 ARE A CORRECT RECORD

78. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

79. **TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 4 JULY 2017**
80. **TO RECEIVE THE MINUTES OF THE MEETING OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 4 JULY 2017**
81. **CHAIRMAN'S ANNOUNCEMENTS**
- I. Visit to Cloudside Junior School - Year 8 children
Consultation responses from children regarding relocating play area
 - II. To report any urgent action taken during the Summer Recess
DARG: Request from residents to reduce 2 trees and remove bench to deter ASB
82. **REPORT OF THE CLERK**
- I. Audit of the 2016/2017 Annual Return by Grant Thornton
 - II. Summer play scheme feedback: Enclosed
 - III. Outcome of the meeting with Mr Hazeldine: Volunteer projects within the parish
 - IV. Volunteer painting work undertaken by Mr English
 - V. CiLCA: Free refresher course 5/9/17
 - VI. DALC: Clerks' all day finance training on 11/9/17 – Cost £60 – Place reserved
 - VII. Asset Register: Being updated / Write-off old gardening tools
 - VIII. DCC: Parish and Town Council Liaison Forum: 21/9/17 6pm-8pm County Hall
 - IX. Progress on website development
 - X. HS2 Early Access Agreement for Surveys / Licence / Payment for access
 - XI. DCC: Minor Maintenance Grant 2017/18
83. **DONCASTER AVENUE RECREATION GROUND - PLAY AREA CONSULTATION**
- I. Outcome of public consultation on moving the existing play area: 11 responses
 - II. Estimates for moving existing play equipment across the park
 - III. Awards for All grant for new play frame: £10,000
 - IV. Tesco bags funding for picnic tables, benches, litter bins, trees: £4,000
84. **CHRISTMAS LIGHTS**
- I. Christmas lamp column motifs x 30: Design and associated costs to be ratified
 - II. Cost of licences and lamp column stability checks
 - III. Change of supplier for 2017
 - IV. Installation, dismantling and storage
84. **EREWASH RURAL GRANT SCHEME – SECOND ROUND**
- Outcome of the bids submitted through the Parish Council:
- Sandiacre and Derbyshire Canal Trust – Improvements to Sandiacre lock
 - St Giles' Football Club – Development of new all-weather pitch at Friesland School
85. **HS2 – PHASE 2B, EASTERN LEG - www.gov.uk/hs2**
- Construction of Phase 2b expected to start in 2023 ready for operation in 2033
- I. Consultations for technical stakeholders, such as Local Authorities end 29/9/17
 - Consultation on the draft Environmental Impact Assessment (EIA)
 - Consultation on the draft Equality Impact Assessment (EQIA)

HS2 Information event: West Park Leisure Centre Thursday 21/9/17 2pm – 8pm

II. To consider calling a public meeting following the information event

86. COUNCILLOR TRAINING

- I. In-house finance training for Councillors through DALC
- II. Autumn date to be agreed
- III. Invitation to Risley Parish Councillors to attend / Cost per place
- IV. Individual Councillor training

87. PARISH COUNCIL NEWSLETTER

- I. Distribution: 'Connections' magazine £35 per 1,000 copies x 4
- II. Printing and publication
- III. Date of issue

88. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 9	DALC AGM New General Data Protection Regulations DALC'S new offices Special Offer – Local Councils Explained for just £10 HR Advice regarding statutory breaks for employees Report published – The Voice of the Councillor Legal briefing £13 million Woodland Creation grant confirmed
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89. FINANCIAL STATEMENT

Report to be presented at the meeting.

Monitoring report from April to June circulated with meeting papers.

90. ACCOUNTS FOR PAYMENT – JULY & AUGUST

<u>DD 11/7</u>	E.on (5590)	Bridge lights	17.87
<u>DD 17/7</u>	BT (3066)	Line rental	66.02
<u>DD 17/7</u>	BT (0468)	BB / Internet	108.00
<u>DD 19/7</u>	E.on (8660)	Electricity charges	34.90
<u>DD 20/7</u>	Sovereign	Play area inspections	47.99
<u>DD 24/7</u>	Peninsula	Business consultancy	187.20
<u>DD 28/7</u>	Veolia	Waste container collection (2)	103.96
3314	EBC	Cemetery: Bin collection	85.15
3315	Waterplus	Office: Water charges	64.99
3316	Viking	Hazard tape	8.99
3317	UK Safety Management	Office: PAT testing	118.80
3318	Wicksteed	Basket swing / Safety surface (DCC Grant)	4,331.50
3319	Civic Pride	Office: Wall mounted notice board	573.00
3320	Mr & Mrs Nicol	Cemetery fees: Reimbursement (Moving area)	726.00
3321	Horizon	Grounds maintenance: June	1,288.97
3322	Mr D Ingman	Internal audit: 2016/2017	195.00
3323	Canopy Tree Services	Annual tree survey	540.00
3324	Park Hall Designs	Website: 1/4/17 - 31/7/17	105.00

3325	Andrew's GS	Litter picking: July	680.00
3326	Andrew's GS	Low level maintenance work	55.00
3327	Mrs Bloor	Salary: July	1,381.52
3328	HMRC	Tax/NIC: July	379.21
		Total:	<u>11,099.07</u>

<u>DD 15/8</u>	BT (3066)	Line rental	71.27
<u>DD 18/8</u>	E.on (8660)	Electricity charges	20.92
<u>DD 21/8</u>	Sovereign	Play area inspections	39.99
<u>DD 24/8</u>	Peninsula	Business consultancy	156.00
<u>DD 28/8</u>	Veolia	Waste container collection (2)	96.92
3329	Earth Anchors	Car park sign/fixings	338.95
3330	Canopy Tree Services	DARG: Pollard T9 / T10	800.00
3331	A M Sports Coaching	Summer Play Scheme	2,700.00
3332	Fenland Leisure Products	DARG car park: Paint	62.00
3333	Mrs Bloor	Salary: August	1,381.72
3334	HMRC	Tax/NIC: August	379.01
		Total:	<u>6,046.78</u>

91. INCOME RECEIVED

<u>July</u>		£
14	VAT Refund	12,154.33
17	Co-op (ST): A151 Additional fees due	12.00
17	Lymns: A2, RA, G8 Grave/Burial	765.00
17	G T Edwards: A2, RA,G16	1,250.00
17	Co-op: H/S approval G189	140.00
31	HSBC Election Costs A/C	0.11
31	HSBC Deposit (Business) A/C	3.39
31	HSBC Grant Account	0.00
	Total	<u>14,324.83</u>

<u>August</u>		£
4	Hawleys: H/S approval: A2,RA,G6	140.00
17	T of Rights: A2, RA, G9	30.00
22	Hawleys: Plaque approval A151	70.00
22	Rose garden: 3 plots	840.00
	Total	<u>1,080.00</u>

92. QUOTATIONS

- I. DARG: Estimate for restoring footpath surface – Horizon Landscapes
- II. DARG: Estimates for relocating existing play area and making good surface

93. CORRESPONDENCE

- I. DCC: Invitation Parish & Town Council Liaison Forum 21/9/17 6pm-8pm
- II. EBC: Awards Panel support the application from Sandiacre Canal Trust
- III. EBC: Awards Panel support the application from Sandiacre Football Club
- IV. HS2: Phase 2b: Route Update
- V. HS2 Phase 2b: Public information events 2017

94. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

RESOLVED: *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

95. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 3 OCTOBER 2017

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm