

SANDIACRE PARISH COUNCIL

Parish Council Office, 73 Travers Road, Sandiacre, Derbyshire, NG10 5GE

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www.sandiacreparishcouncil.org

Date: 31/12/14

To: The Chairman and Members of Sandiacre Parish Council

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 6 January 2015** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

AGENDA

PART 1. NON-CONFIDENTIAL INFORMATION

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. VARIATION OF ORDER OF BUSINESS

3. DECLARATION OF MEMBERS' INTERESTS

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. DISPENSATIONS

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

5. PUBLIC SPEAKING – 10 MINUTES

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - I. Police report
 - II. County Councillor report
 - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 2 DECEMBER 2014 (COPY ENCLOSED)

7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 DECEMBER 2014 (COPY ENCLOSED)

8. TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON TUESDAY, 26 NOVEMBER 2014 (COPY ENCLOSED)

9. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

10. CHAIRMAN'S ANNOUNCEMENTS

11. REPORT OF THE CLERK

- a) Christmas pea-lights: Installation / Investment of new lights
- b) Christmas concert: Change of date - Monday, 7/12/15
- c) Christmas Tree installation: Risk assessment
- d) Carols Around the Tree: Risk assessment

12. CHRISTMAS CONCERT

To consider distribution of proceeds from ticket sales

13. REVIEW OF POLLING STATIONS

To consider responding to the consultation:

- Sandiacre North Parish - Memorial Institute
- Sandiacre South Parish - Cricket Club
- Springfield Park Parish - Petersham Hall
- Sandiacre West Parish – Risley VH

14. TO SET THE LEVEL OF THE CONCURRENT FUNCTIONS BUDGET FOR 2015/2016

Report to be presented at the meeting.

15. TO SET THE LEVEL OF PRECEPT FOR 2015/2016

Report to be presented at the meeting.

16. TO SET THE LEVEL OF CEMETERY FEES FOR 2015/2016

Refer Finance Committee Minutes 26 November 2014 - Appendix 1

17. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

| | |
|---------|--|
| Circ 26 | 2014 – 2016 National Salary Award |
| Circ 27 | 2014-2016 NJC Pay award frequently asked questions Internal Audit Congratulations to Belper - Great British High Street Awards 2014 Councillor Induction Training DALC Spring Seminar New Mills Town Council Vacancy: RFO Morton Parish Council Vacancy: Clerk/RFO DALC Christmas break closure |

18. FINANCE

I. Accounts for payment

| | | | |
|----------|----------------|---------------------------------------|-----------------|
| DD 4/12 | Eclipse | Internet | 17.94 |
| 2676 | RSS HAGS-SPM | Playground inspections: November | 72.00 |
| 2677 | RSS HAGS-SPM | Spr PK: Replace vandalised swing seat | 117.60 |
| 2678 | NAMM | Subscription 1/1/15 - 31/12/15 | 184.50 |
| 2679 | S H Electrical | MUGA lights: Timer repaired | 30.00 |
| 2680 | E.on | DARG: Electricity 24/9/14-3/12/14 | 122.91 |
| 2681 | DSL | Christmas Tree: Security fencing | 157.44 |
| 2682 | S H Electrical | MUGA lights: Area lighting adjusted | 30.00 |
| 2683 | Viking | Office supplies (Paper) | 32.23 |
| 2684 | Mrs Bloor | Salary: December | 1,220.88 |
| 2685 | HMRC | Tax: £119.60 & NIC: £198.62 | 318.22 |
| 2686 | Viking | Office: Printer toner/Paper | 229.43 |
| DD 24/12 | Peninsula | H/S Consultancy | 240.00 |
| DD 30/12 | SITA | Waste collection both parks | 75.89 |
| | | | Total: 2,849.04 |

II. Income and Interest

| | | |
|-------------------------------------|---|--------|
| Hemlockstone Lions Club: Tree | | |
| 09-Dec | donation | 50.00 |
| 09-Dec | A77: Transfer of Rights | 25.00 |
| 09-Dec | Concert: Ticket sales | 716.00 |
| G124: Lymns - Grave/interment for 2 | | |
| 11-Dec | (PIF) | 625.00 |
| 11-Dec | G179: Co-op Grave/interment for 1 (PIF) | 513.00 |
| 11-Dec | G126: Lymns - Interment (Out of area) | 216.00 |

| | | |
|--------|---------------------------------|-----------------|
| 11-Dec | A24: Co-op - Interment 1 | 55.00 |
| 11-Dec | A77: Co-op - Interment 1 | 55.00 |
| 11-Dec | A77: Co-op - Plaque inscription | 28.00 |
| | Total: | <u>2,283.00</u> |

III. Financial Report

Report to be presented at the meeting

19. CORRESPONDENCE - ITEMS FOR INFORMATION ONLY

- a) EBC Today magazine – Issue 14
- b) NAMM Newsletter – November and December 2014
- c) Derbyshire Alert – Ozbox scheme - Funding ceased
- d) DCC – Footpath 13 and 20 closure until 30/4/15
- e) DCC – Temporary road closure Stanton Road on 26/1/15 only
- f) Thank you from British Legion for donation

PART II. CONFIDENTIAL INFORMATION

20. CONFIDENTIAL ITEM/S

21. DATE AND TIME OF THE NEXT MEETING: TUESDAY, 3 FEBRUARY 2015

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm