

# **SANDIACRE PARISH COUNCIL**

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**Minutes of the Parish Council meeting held on Tuesday, 6 January 2015 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ**

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
	Cllr S Bilbie
	Cllr Mrs J Chandler
	Cllr Mrs S Dickman
	Cllr G Dinsdale
A	Cllr Miss K Hales
	Cllr A Hardy (Vice-Chairman)
	Cllr A Hughes
A	Cllr Mrs J Hulls
	Cllr P Hunt
A	Cllr I Judson
	Cllr W Major
	Cllr L White
	Cllr Mrs N White

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Council

**MEMBERS OF THE PUBLIC:** None

## **PART 1 - NON-CONFIDENTIAL ITEMS**

### **124. TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr Miss Hales	Work commitment
Cllr Hulls	Family commitment
Cllr Judson	Prior commitment

**RESOLVED:** to accept the apologies submitted by Councillors

### **125. VARIATION OF ORDER OF BUSINESS**

There were no variations to the order of business on the Agenda.

### **126. DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of interest received.

### **127. DISPENSATIONS**

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

### **128. PUBLIC SPEAKING – 10 MINUTES**

No members of the public were present.

**a) Police report**

There was no report under this heading.

Police Authority website: Statistics

SANDIACRE	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov
ASB	30	44	11	28	31	33	17	30	34	32	25	35	20
Bicycle theft	4	0	1	1	0	1	2	2	1	1	0	2	1
Burglary	5	5	7	5	2	7	6	3	7	4	0	6	9
Criminal damage/arson	13	7	9	3	8	8	5	10	4	5	10	7	3
Drugs	0	3	0	1	4	1	2	3	1	1	2	2	0
Other crime	0	0	0	0	0	0	3	0	2	0	1	1	0
Other theft	6	3	3	0	3	0	0	1	2	5	5	3	4
Possession of weapons	0	0	0	0	1	1	0	1	0	0	0	0	0
Public order	1	0	0	0	0	0	0	1	1	0	3	1	0
Robbery	1	0	0	0	0	1	0	0	0	0	0	0	0
Shoplifting	5	5	4	2	2	6	1	3	0	0	0	2	1
Theft from person	0	1	1	0	0	0	0	0	0	0	0	1	0
Vehicle crime	4	9	6	6	6	3	11	5	4	3	1	4	1
Violent offences	3	4	6	4	7	8	5	8	16	12	7	5	3
Total:	72	81	48	50	64	69	52	67	72	63	54	69	42

**b) County Councillor report**

There was no report under this heading.

**c) Borough Councillor Report**

There was no report under this heading.

**129. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 2 DECEMBER 2014**

**Approval of the Minutes**

**RESOLVED:** that the Minutes of the meeting held on Tuesday, 2 December 2014, as previously circulated to Members, were signed as a correct record

**Matters Arising from the Minutes**

Cllr Bilbie joined the meeting at 7.35 and gave apologies for late arrival due to travelling.

**I. Page 57. Service of Remembrance**

The Clerk had contacted Rev Holmes to arrange the date of the 2015 service and in order to notify the Mayor's office. To date, a reply had not been received.

The Clerk was asked to contact Rev Holmes again to ascertain details and issue an invitation to the Mayor's office at the earliest opportunity.

- II. Page 57. Sandiacre Co-op – Sponsorship of flower beds  
The Clerk would contact the Co-op Manager to discuss possible sponsorship of flower beds in front of the store.

A letter of thanks had been sent to the store Manager after the Carols Around the Tree event in appreciation of free mince pies and chocolates.

- III. Page 58. Members' Community Grant Scheme  
Cllr Mrs Hulls and Cllr Mrs Booth had both confirmed they were unable to offer a donation to the Parish Council's February half-term playscheme at Cloudside Junior School having already funded local projects.

Cllrs Bilbie and Dinsdale agreed to increase their grant funding to £250 each to support the scheme.

- IV. Page 58. McDonald's Restaurant  
It was noted that the appeal would be heard on 26 February 2015.

- V. Page 58. Parish Council Office  
It was confirmed that the Police Authority Solicitor had been notified that the office lease would not be extended beyond 28/2/15.

The planning application had been submitted by hand after the last meeting, but EBC had later invalidated it because further information was required.

The Clerk had re-submitted the application and Mr Cox (Planning Officer) had verified everything was now to hand and the application could proceed.

Quotations for building work would now be sought and details brought to the next Council meeting.

It was confirmed that Mr Ashley (EBC) had been reminded that the street cleaner should vacate the Lock-up before 30/1/15, since building work would commence without delay and priority would be given to installing a new roof.

Following the Christmas break, the Clerk would now undertake the following:

- Transfer of £10,000 from the National Savings Account
- Inform Severn Trent to reinstate a water supply to the building
- BT and other services would be introduced for the change of use

**130. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 DECEMBER 2014**

**Minutes of the Meeting**

**RESOLVED:** that the Minutes of the Planning Committee meeting held on Tuesday, 2 December 2014, as previously circulated to Members be received and noted

**Matters Arising from the Minutes**

There were no matters arising.

**131. TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY, 26 NOVEMBER 2014**

## Minutes of the Meeting

**RESOLVED:** that the Minutes of the Finance Committee meeting held on Wednesday, 26 December 2014, as previously circulated to Members be received and noted with one amendment: Cllr P Hunt to be shown as present at the meeting.

### Matters Arising from the Minutes

#### Page 4. Clerk's Salary

**RESOLVED:** to approve the Committee's recommendation that the Clerk's salary be increased from 1/1/15 in line with the agreed NJC National Salary Awards: Pt 34

#### 132. **TO DETERMINE WHICH ITEMS FROM THE AGENDA, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed confidential.

#### 133. **CHAIRMAN'S ANNOUNCEMENTS**

There was no report under this heading.

#### 134. **REPORT OF THE CLERK ON:**

##### a) Christmas pea-lights: Installation / Investment of new lights

The Clerk reported that complaints had been received over the Christmas period with regard to the poor display of pea-lights on trees by Padmore Moorings.

The Clerk had notified DECX of the ongoing problems and asked them to rectify any problems as a matter of urgency or consider a refund. Although Engineers had visited and established a timer needed adjustment, the problems had continued throughout December.

The Clerk would meet with the Managing Director of DECX to resolve the problems and arrange for installation to be carried out much sooner.

Councillors considered where savings had been made, which allowed for further investment into festive lights to enhance and improve the existing displays.

I. **RESOLVED:** that the Parish Council invest in 2 additional batteries for the Christmas Tree to support additional strings of warm white pea-lights

II. **RESOLVED:** that the Clerk ascertain if it would be possible to display some form of festive lighting on the canal bridge and obtain quotations

III. **RESOLVED:** that the Clerk obtain quotations for new strings of warm white pea-lights to replace any written-off by the canal side

##### b) Christmas concert: Change of date - Monday, 7/12/15

The Clerk reported that Friesland School had offered a new date for the Parish Council concert of Monday, 7/12/15 due to the school hall being needed during the first week in December for the drama department's play.

This date was convenient for the band and both choirs and the Clerk would complete the lettings form once the date was agreed.

It was noted that the concert had again been well supported and enjoyed by those attending, but had again over-run slightly because of the interval.

**RESOLVED:** that the 2015 concert should start at 7.00pm instead of 7.15pm to allow for a 30 minute interval and a prompt finish at 10.00pm

c) Christmas Tree installation: Risk assessment

Cllr Bilbie was thanked for undertaking a risk assessment of the tree and pea-light's installation and dismantling.

The following items were considered when installing the tree and considering public safety for the Carols Around the Tree event:

- Due to the 20' high tree being in close proximity to two well-used public footpaths and a main highway, a tall fence had been erected. This had ensured safety in a public open space and avoided litter being discarded beneath the tree
- At the next event, it would be useful for at least 2 Councillors and the Clerk to be identified as public safety marshal's wearing high visibility jackets, especially as the event attracts young children and the numbers of those attending could increase year on year
- A copy of the risk assessment would be made available for Councillors

d) Carols Around the Tree: Risk assessment

The Clerk reported that she had undertaken a risk assessment at the time and details would be brought to the next meeting.

It was noted that a first aid kit had been taken to the event and lighting and public safety near a main highway had been considered as priorities.

**135. CHRISTMAS CONCERT – DISTRIBUTION OF PROCEEDS**

**RESOLVED:** that the Parish Council distribute the concert proceeds of £716, as follows;

- Friesland School - Hire of hall £85 (Invoiced)
- Sandiacre Male Voice Choir £200
- Long Eaton Silver Prize Band £200 (Invoiced)
- Erewash Phoenix Choir £50
- DB's, Leic's, Rutland Air Ambulance £181

**136. REVIEW OF POLLING STATIONS: CONSULTATION**

To consider responding to the consultation.

The following Polling Stations are proposed for Sandiacre:

- Sandiacre North Parish - Memorial Institute
- Sandiacre South Parish - Cricket Club
- Springfield Park Parish - Petersham Hall
- Sandiacre West Parish – Risley VH

Councillors considered the distances involved with each venue and how easily accessible they were for the majority of residents when voting at the next election, especially for residents living in the Springfield Park area who may not be familiar with the Petersham Estate in Long Eaton.

Consultation recommendation: Springfield Park – Petersham Hall

A vote was taken to respond to the consultation by proposing Trent College as the preferred Polling Station for Sandiacre Park residents, not Petersham Hall:

For: 4  
 Against: 5  
 Abstentions: 2

As the vote was lost, it was **RESOLVED:** not to respond to the consultation, but to accept the above Polling Stations, with Petersham Hall being allocated for Sandiacre Park residents

**137. TO SET THE LEVEL OF THE CONCURRENT FUNCTIONS BUDGET 2015/2016**

EBC Finance Officers would meet with Parish Council representatives on Wednesday, 14 January at the Borough and Parish Forum meeting to confirm the level of Concurrent Function’s budgets being given to parishes from 1/4/15.

**RESOLVED:** that the Concurrent Functions budget would be ratified at the February Council meeting

**138. TO SET THE LEVEL OF PRECEPT 2015/2016**

Without details of the Concurrent Function’s allocation being available at the present time, Councillors were unable to set the Precept.

**RESOLVED:** to ratify the Precept at the February Council meeting

**139. TO SET THE LEVEL OF CEMETERY FEES FOR 2015/2016**

Refer Finance Committee Minutes 26 November 2014 - Appendix 1

**RESOLVED:** to ratify the Cemetery fees, as shown

**140. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

Circ 26	2014 – 2016 National Salary Award
Circ 27	2014-2016 NJC Pay award frequently asked questions Internal Audit Congratulations to Belper - Great British High Street Awards 2014 Councillor Induction Training DALC Spring Seminar New Mills Town Council Vacancy: RFO Morton Parish Council Vacancy: Clerk/RFO DALC Christmas break closure

**RESOLVED:** to note the listed circulars

**141. FINANCE**

**I. Accounts for payment**

DD 4/12	Eclipse	Internet: December 2014	17.94
2676	RSS HAGS-SPM	Playground inspections: November	72.00
2677	RSS HAGS-SPM	Spr PK: Replace vandalised swing seat	117.60
2678	NAMM	Subscription 1/1/15 - 31/12/15	184.50
2679	S H Electrical	MUGA lights: Repair timer	30.00
2680	E.on	DARG: Electricity 24/9/14-3/12/14	122.91
2681	DSL	Christmas Tree: Security fencing	157.44
2682	S H Electrical	MUGA lights: Area lighting adjusted	30.00
2683	Viking	Office supplies (Paper)	32.23
2684	Mrs Bloor	Salary: December	1,220.88
2685	HMRC	Tax: £119.60 & NIC: £198.62	318.22
2686	Viking	Office: Printer toner/Paper	229.43
2687	Horizon	Grounds maintenance: November	1,199.20
2688	Travis Perkins	Christmas Tree: Security fencing	74.46
2689	Travis Perkins	Christmas Tree: Security fencing	28.84
2690	BT	Calls 16/9-15/12 Rental: 1/12-28/2	224.42
2691	RSS HAGS-SPM	Playground inspections: December	72.00
2692	Andrew's GS	Lock-up: Clearance trestle tables	15.00
2693	Andrew's GS	Christmas Tree: Area grass cutting	25.00
2694	Andrew's GS	Salt bins: Refills	18.00
2695	Andrew's GS	Christmas Tree/Battery maintenance	144.00
2696	Andrew's GS	Litter picking: December	657.00
2697	SMVC	Christmas concert proceeds	200.00
2698	Phoenix Choir	Christmas concert proceeds	50.00
2699	LE SP Band	Christmas concert proceeds	200.00
2700	DLR Air Ambul	Christmas concert proceeds	181.00
DD 24/12	Peninsula	H/S Consultancy	240.00
DD 31/12	SITA	Waste collection both parks	75.89
DD 31/12	Eclipse	Internet: January 2015 (Early payment)	17.94
		Total:	<u>5,955.90</u>

**RESOLVED:** to approve the above payments

## II. Income and Interest

09-Dec	Hemlockstone Lions Club: Tree donation	50.00
09-Dec	A77: Transfer of Rights	25.00
09-Dec	Concert: Ticket sales	716.00
11-Dec	G124: Lymns - Grave/interment for 2 (PIF)	625.00
11-Dec	G179: Co-op Grave/interment for 1 (PIF)	513.00
11-Dec	G126: Lymns - Interment (Out of area)	216.00
11-Dec	A24: Co-op - Interment 1	55.00
11-Dec	A77: Co-op - Interment 1	55.00
11-Dec	A77: Co-op - Plaque inscription	28.00
31-Dec	HSBC Interest	2.70
31-Dec	HSBC Interest - Election account	0.29
	Total:	<u>2,285.99</u>

**RESOLVED:** to note the above income and interest received

### III. Financial Report

**RESOLVED:** to note the financial budget monitoring reports tabled at the meeting

- Bank reconciliation from April to December
- Income from April to December
- Expenditure April to December: Concurrent Function's headings
- Expenditure April to December: Precept headings

#### 142. ITEMS FOR INFORMATION – CORRESPONDENCE

- a) EBC Today magazine: Issue 14
- b) NAMM Newsletter: November and December 2014
- c) Derbyshire Alert: Ozbox scheme - Funding ceased
- d) DCC: Footpath 13 and 20 closure until 30/4/15
- e) DCC: Temporary road closure Stanton Road on 26/1/15 only
- f) Thank you from British Legion for £25 donation
- g) Long Eaton Silver Prize Band new premises: Trade Centre, Derby Road Sandiacre

**RESOLVED:** To note the above items of correspondence

#### PART 2 - CONFIDENTIAL ITEM

#### 143. CONFIDENTIAL ITEM

No items were deemed confidential.

#### 144. DATE AND TIME OF THE NEXT MEETING

##### TUESDAY, 3 FEBRUARY 2015

- Planning Committee meeting 7.00pm
- Parish Council meeting 7.30pm

**The meeting closed at 8.15pm**

Signed by the Chairman: \_\_\_\_\_

Date: \_\_\_\_\_