

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 6 November 2018 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**PRESENT:**

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
	Cllr Mrs C French	
A	Cllr A Hardy	
A	Cllr R Harris	
	Cllr T Pearson	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Council

**MEMBERS OF THE PUBLIC:** One resident

## 114. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
C Bilbie	Work commitment
L Bilbie	School meeting commitment
A Hardy	Convalescence

**RESOLVED:** to approve the apologies for absence received

## 115. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

## 116. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

## 117. VARIATION OF ORDER OF BUSINESS

There was no variation to the order of business.

## 118. PUBLIC PARTICIPATION SESSION

No matters were raised.

**119. TO RECEIVE REPORTS FROM THE FOLLOWING:**

I. County Councillor report

- Consultation - Improving household waste recycling centres 2018  
DCC was carrying out a survey to establish how the public rated recycling centres in certain parts of the county, including Ilkeston.
- Consultation - Budget priorities 2019/2020  
DCC was undertaking a public consultation on spending priorities. Residents were asked to prioritise services and areas of work they considered important.
- Resurfacing of the A6007 White Lion Square, Ilkeston  
Resurfacing work to roads around the centre of Ilkeston would begin shortly and continue for a two week period. Chalons Way would be closed.

II. Borough Councillor report

- In order to create savings, EBC was in the process of outsourcing an independent provider to deliver leisure services across the Borough and final details would be made known shortly.

**120. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 OCTOBER 2018 ARE A CORRECT RECORD**

**RESOLVED:** that the Minutes of the Parish Council meeting held on 2 October 2018, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

**121. MATTERS FOR REPORT**

There were no matters for report.

**122. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 2 OCTOBER 2018**

**RESOLVED:** to receive the Minutes of the meeting held on 2 October 2018

**123. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 2 OCTOBER 2018**

**RESOLVED:** to receive the Minutes of the meeting held on 2 October 2018

**124. CHAIRMAN'S ANNOUNCEMENTS**

I. EBC – Review of Polling Stations

The Chairman noted that EBC was currently reviewing Polling Stations in the area and was asking for comments, which were required by 19/11/18.

**RESOLVED:** to retain the existing Polling Stations sited in Sandiacre

- North Ward The Memorial Institute
- South Ward Sandiacre Cricket Club

It was noted that following an earlier review, Springfield Park was served by a Polling Station located on the Petersham Estate.

II. DALC Excellence Awards

The Chairman noted that DALC had recently held its first annual Excellence Awards and he was pleased to announce that Mrs Bloor had been runner-up for the title of Clerk of the Year.

Cllr Major presented the Clerk with her runner-up Certificate of Excellence from DALC and Councillors gave a round of applause.

Mrs Bloor thanked Councillors for all their support.

**125. REPORT OF THE CLERK**

I. Sandiacre reported crime statistics

Latest crime figures were noted: August 2017 = 65 / August 2018 = 69

II. Boundary sign: Cultivation Licence agreement received

The Clerk and Chairman had signed the Cultivation Licence legal agreement issued by DCC, which was required prior to installation.

The contractor had been notified of the above ready for work to be scheduled.

III. Christmas Tree: Delivery arrangements

It was confirmed a 20' Spruce would be delivered by Mr Christmas Tree on 24/11/18. Cllr S Bilbie and other Councillor volunteers would arrange installation.

IV. Christmas lights: Installation 26/11/18 / Completion 27/11/18

Millennium Quest had confirmed the above dates for installation of lamp column motifs and pea-lights.

It was noted that the Parish Council could consider purchasing the motifs in year 4, once the 3-year rental agreement had ended.

V. Clerk's appraisal: Date and time to be arranged

The Clerk, Cllr Major and Cllr Mrs Bilbie would arrange a date and time for the appraisal meeting, which was expected to take place early in the New Year.

VI. Newsletter distributed

The newsletter had recently been distributed within the community and Councillors had received positive feedback for the latest edition.

VII. New website: Progress to date

Preparations for introducing the new website were near completion.

VIII. Parish & Town Council Liaison Forum meeting 29/1/19 at County Hall, Matlock

Details of the meeting were noted.

IX. Remembrance Day Service: Attendance / Arrangements

It was confirmed that the Great War Commemoration Group, established through St Giles' Church and the Methodist Church had met regularly over several months to undertake arrangements for marking the 'Battle's Over' celebration.

The group had reached out to the community for poppy making and organised a programme of events, which would take place between 9<sup>th</sup> to 11<sup>th</sup> November.

The Remembrance Day evening service would begin at 5.30pm and end at 7pm with sounding the Last Post and ringing Church bells. Descendants of Sandiacre families involved in WW1 had been invited and it was expected that the service, being held at St Giles' Church, would be very well attended.

Due to other 'Battle's Over' celebrations being held in the Borough that evening, the Mayor and MP had offered their apologies for being unable to attend.

The Clerk was asked to send a letter of thanks to the organising committee for all their efforts in marking the national event and involving the community.

X. Remembrance poppies displayed

The Parish Council had arranged for 200 lamp column poppies to be displayed within the parish to mark the centenary of the end of WW1.

Councillors had received positive feedback on the display. The Clerk was asked to thank Mr Wallace for all his work in displaying poppies along the roadside.

XI. Springfield Park gates

The Clerk had met with a contractor to obtain a second quote for work.

**RESOLVED:** that the Clerk in consultation with the Chair and Vice-Chair consider quotations received in order to move the repair work forward between meetings.

XII. St Giles' Church retaining wall: Work undertaken / Further work required

It was noted that work had been completed to Section A of the Church retaining wall by the boundary property and also several urgent sections of the retaining wall leading up Church Drive.

The Clerk confirmed she had negotiated a reduction in costs, but this included Section B of the boundary wall that still required attention, as indicated in the Chartered Surveyor's report and also all the remaining sections of the wall leading up Church Drive, which had recently been uncovered following clearance of vegetation along the bank.

Councillors considered that investment into remedial repairs of the Church retaining walls at this time would ensure long-term stability of the wall for many years to come.

**RESOLVED:** that the costs negotiated be accepted and the Church retaining wall be completed over two financial years through VAT refund claims so there was no unexpected pressure placed on the Council's budgets

Costs for 2018/19 = £12,000 + VAT

Costs for 2019/20 = £12,000 + VAT

XIII. WREN grant – Decision expected 5/12/18

It was confirmed that the application for £35,000 had been passed to the Grant's Manager following receipt of all information required and a decision was awaited.

Consultations ending 21 December 2018

- I. Draft Environmental Statement
- II. Draft Equality Impact Assessment Report

The Chairman tabled two extensive booklets produced by HS2, which related to the consultations. He noted that EBC had additional resources available that allowed Officers to technically examine the content in order to formulate a detailed response.

It was noted that the Parish Council would focus their response on matters affecting Sandiacre, such as increased traffic congestion and management, parking and environmental impact issues and the design and appearance of a proposed viaduct.

**RESOLVED:** to include this item on the next Agenda for further consideration

**127. LITTLE EATON NEIGHBOURHOOD PLAN: CONSULTATION**

**RESOLVED:** to note the consultation without comment

**128. DCC: TOWN AND PARISH COUNCIL MEETING – COMMUNITY INVOLVEMENT SCHEME**

**RESOLVED:** to note the Minutes of the Meeting

**129. FINANCE MEETING**

To set a date and time for the Finance Committee meeting in order to recommend the 2019/2020 draft budget and Cemetery fees to full Council.

**RESOLVED:** that the Finance Committee would meet on Thursday, 22/11/18 at 7pm

**130. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

Circ 13	DALC – Awards for Excellence – Reference to Sandiacre Parish Council Update on the audit and AGAR Forms Aviva Community Fund HR advice on supporting employees with mental health problems Government Investment to overcome barriers to building Beacon Lighting Safety Guidelines Dementia Friendly Communities Arnold-Baker on Local Council Administration 11 <sup>th</sup> Edition Training & Events Diary
Circ 14	DALC Excellence Awards 2018 – Including Sandiacre Parish Council Government publishes updated model byelaws External Audit Issues update HS2 Consultation on 'Working Draft Environmental Statement' Funding and Grant Bulletin – October 2018 Elections 2019 – date of taking office Data Protection Fee payments (GDPR) VAT advice service Tree Charter

**RESOLVED:** to note the above circulars

**131. FINANCIAL STATEMENT**

**RESOLVED:** to note the financial statement tabled

**132. ACCOUNTS FOR PAYMENT**

To authorise payments as listed below:

<u>DD 12/10</u>	E.on (5590)	Bridge lights	20.54
<u>DD 15/10</u>	BT (3066)	Line rental	87.78
<u>DD 22/10</u>	Sovereign	Play area inspections	47.99
<u>DD 22/10</u>	E.on (8660)	Electricity charges (Office/DARG)	55.10
<u>DD 31/10</u>	BT (2269)	BB / Internet: 1/10/18 - 31/12/18	136.44
3479	EBC	Cemetery bin collection: 1/10/18-31/12/18	89.44
3480	Mrs Bloor	Civic Service: Refreshments	22.05
3481	Local Magazines	Newsletter distribution	155.40
3482	Horizon	Grounds maintenance: September	1,288.97
3483	Stirland Paterson	Newsletter printing	650.00
3484	JC Joinery & Property Mtce	Removal of play item	20.00
3485	Ackroyds Electrical	Churchyard: Retaining wall repairs	14,400.00
3486	Mrs Bloor	Salary: October	1,409.27
3487	HMRC	Tax/NIC's: October	380.38
3488	Royal British Legion	Donation S137	25.00
3489	Millennium Quest Ltd	Christmas lights: Rental/Installation Yr 2/3	9,348.00
3490	Andrew's GS	Litter picking: October	642.60
3491	Andrew's GS	Litter picking: October	320.00
3492	Mr Dunham	Litter picking cover: October	249.90
3493	Horizon	Grounds maintenance: May	1,288.97
			Total: <u>30,637.83</u>

**RESOLVED:** that the accounts presented for payment be approved

**133. INCOME RECEIVED**

3	A2,RB,G3 Burial / Interments	803.00	
9	Western Power: Wayleave payment - Spr Pk	8.05	Sub-Station
17	A155 Memorial approved	73.00	
31	A59 Interment / Transfer of Rights	105.00	
31	HSBC Election Costs A/C	0.90	
31	HSBC Deposit (Business) A/C	13.95	
31	HSBC Grant Account	0.01	
		Total	<u>1,003.91</u>

**RESOLVED:** to note the income received

**134. CORRESPONDENCE**

- I. Village Halls and Community Buildings: Meeting 23/11/18 at South Normanton
- II. EBC: Director of Resources – Play area inspections by EBC cancelled
- III. HS2: Have Your Say leaflet: Public meeting 7/12/18 West Park LC / Information Points Sandiacre Library, Long Eaton Town Hall & Long Eaton Library

**RESOLVED:** to note the above items of correspondence

**135. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

No items were deemed confidential.

**136. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS**

**TUESDAY, 4 DECEMBER 2018**

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm

**The meeting closed at 8.30pm.**

Signed by the Chairman: \_\_\_\_\_

Date: \_\_\_\_\_