

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 6 March 2018 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
A	Cllr Mrs J Chandler	(Resigned 6/3/18)
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
A	Cllr A Hardy	
	Cllr R Harris	
A	Cllr T Pearson	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk of the Council

MEMBERS OF THE PUBLIC: Three residents

210. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
C Bilbie	Work commitment
L Bilbie	Family commitment
G Dinsdale	Work commitment
A Hardy	Convalescence
K Stewart	Health reasons

- I. **RESOLVED:** to approve the apologies for absence received
- II. **RESOLVED UNANIMOUSLY:** to approve Cllr Hardy's dispensation for long term illness by a further 6 month period until September 2018

Councillors considered it important to support Cllr Hardy at this time as he was a dedicated Councillor who had given many years of loyal service to the community.

Resignation

The Chairman confirmed he had received a letter of resignation signed by Cllr Mrs J Chandler prior to the meeting commencing in which she had tendered her resignation as a Parish Councillor with immediate effect due to ongoing health reasons.

Councillors expressed their thanks to Cllr Mrs Chandler for all her commitment and dedication to serving the community over many years. She had been a valued member of the Council and her dedication and experience would be greatly missed.

The Clerk was asked to send a letter of appreciation to Cllr Mrs Chandler, which included Councillors' best wishes for a full recovery.

It was noted that a casual vacancy now existed and the Clerk was asked to inform EBC Democratic Services in order that the vacancy could be advertised.

211. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

212. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

213. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

214. PUBLIC PARTICIPATION SESSION

It was noted that anti-social behaviour and criminal activity had reduced over the past month. There now appeared to be a greater police presence involving more patrols.

215. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

Cllr Major reported on the following:

- Residents were commended for dealing with the recent spell of heavy snow. Schools had been closed and gritting lorries had worked at capacity to clear roads
- DCC had recently approved the 2018/19 budget
- Hazelwood Home for Older People would remain open until a replacement facility could be built elsewhere

II. Borough Councillor reports

- Cllr Bilbie noted that Leisure Services were important to the community and EBC was trying to ensure centres remained open whilst being cost effective.
- Cllr Major confirmed that EBC continued to maintain and support services and carried out public consultations. Savings were sought to ensure 'best value'.
- From 1/4/18, anyone caught dropping litter in Erewash would face an increased Fixed Penalty Notice fine of £100. There was an early repayment rate of £50.

216. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 FEBRUARY 2018 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 6 February 2018, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

217. MATTERS FOR REPORT

No items were raised.

218. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 6 FEBRUARY 2018

RESOLVED: to receive the Minutes of the meeting held on 6 February 2018

219. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS AND HIGHWAY MATTERS COMMITTEE MEETING HELD ON 6 FEBRUARY 2018

RESOLVED: to receive the Minutes of the meeting held on 6 February 2018

220. CHAIRMAN'S ANNOUNCEMENTS

- I. Mayor's Charity Civic Dinner: Friday 20/4/18 at 7.15. Erewash Valley Golf Club
Any Councillor wishing to attend the Civic Dinner could contact EBC directly to reserve a place.
- II. HS2: Offer to meet with Parish Council for progress update
HS2 had offered to send a representative to the Council to report on developments. The Clerk was asked to arrange a suitable date and time.
- III. Clerk's appraisal
Two Councillors had recently undertaken the Clerk's appraisal. Mrs Bloor was thanked for all her support and assistance to the Council.

221. REPORT OF THE CLERK

- I. Sandiacre crime statistics
Details of the latest crime figures were noted: Dec 2016: 47 / Dec 2017: 60
- II. Borough & Parish Council Forum meeting 5/3/18: Cancelled
The EBC Forum meeting had been cancelled through lack of business.
- III. Councillor finance training: Postponed
It was confirmed that the trainer had been unable to attend the training session due to ill health.

Councillors considered that it was beneficial to hold in-house training to gain a shared experience, but it was proving difficult to organise and DALC were increasing costs for bespoke whole Council training to £250 per session.

RESOLVED: that the Clerk produce a draft Training and Development Policy in consultation with the Chairman and Vice-Chairman

- IV. Mr Wallace – Extended 2 year contract
It was noted that the 2018/19 budget had previously been set to reflect the new hourly rate for litter picking, but notice of confirmation had not yet been issued.

RESOLVED: that the Clerk confirm with Mr Wallace that the new hourly rate would be paid from 1/4/18 over a 2-year period until 31/3/20

- V. Society of Local Council Clerks (SLCC): Membership renewal 2018
The Clerk noted that guidance and information was available through other sources and she was not recommending renewal of the annual subscription.

RESOLVED: that the SLCC membership subscription be lapsed

- VI. General Data Protection Regulations: From May 2018
The Clerk confirmed that she would obtain further guidance on the new legislation to ensure the Council was compliant.
- VII. Summer Play Scheme: EBC grant application
EBC would next meet on 8/3/18 to set their budget and details of the Summer play scheme grant application scheme would be made available after this time.
- VIII. Outside grant funding: Doncaster Avenue Recreation Ground play equipment
A £10,000 bid had been submitted to 'Awards for All' for new play equipment on Doncaster Avenue Recreation Ground that catered for younger children.

Further grant funding would be sourced in the coming weeks to further develop the play area for all ages.

- IX. Waste collection: Progress to date
Veolia had removed their two waste containers upon completion of the existing contract. Replacement containers had been purchased to provide storage facilities on each park for filled refuse sacks before collection by EBC.
- EBC had arranged twice weekly removal of the sacks from Doncaster Avenue Recreation Ground and Springfield Park which Mr Wallace collected over 6 days per week.
- X. Boundary sign: Progress to date
The sign was now held in storage ready to install once the position had been agreed with DCC Highways Department and a licence obtained.

The Clerk would meet with a DCC officer the next day to finalise arrangements.

222. 'BATTLES OVER' – A NATIONAL TRIBUTE

To consider arrangements for commemorating the centenary of the ending of the Great War and marking Armistice - Sunday, 11/11/18

- I. Sandiacre Heritage Group and St Giles' Church joint commemorative event
Sandiacre Heritage Group and St Giles' Church had formed a Committee to oversee arrangements for commemorating the centenary of the ending of the Great War and marking Armistice, as per the national 'Battles Over' guidance.

They had met on two occasions and considered the benefits of holding only a morning Remembrance Service, especially as EBC were holding two large evening events, which the Mayor and local Councillors would be asked to attend.

Besides ringing the Church bells, the Committee had considered lighting a portable WW1 beacon in the Church grounds, assuming funds could be sourced.

The Clerk was asked to notify the Committee that Sandiacre Borough Councillors could be approached to consider funding the beacon, which would mark national occasions for the community. The Clerk outlined parts of the guidance contained in the 'Battles Over' booklet regarding the lighting of the WW1 beacons.

II. EBC: Two large evening events: Ilkeston and Long Eaton. Beacons lit/Bell ringing
EBC had advised parishes that the Borough Council would be organising two large evening events in Ilkeston and Long Eaton on 11/11/18 to include a proms style concert, beacon lighting and ringing of Church bells.

III. Parish Council Remembrance Service at St Giles' Church
Taking into account the decision of the organising Committee, Councillors considered that an earlier evening Remembrance Service was still preferred.

The Clerk was asked to liaise with the Committee to inform them of the above.

IV. Royal British Legion: Lamp post poppies
Councillors considered a display of poppies on lamp posts running along the main highways in Sandiacre. The Clerk confirmed the cost and for installation and dismantling.

RESOLVED: to invest in a display of lamp post poppies as a mark of remembrance

The Clerk was delegated with authority to liaise with the Chairman and Vice-Chairman on arrangements.

V. Memorial Institute
It was noted that the Memorial Institute Trustees may wish to mark the 'Battles Over' celebrations.

223. CEMETERY RULES AND REGULATIONS

The Cemetery Rules and Regulations were reviewed, with the following amendments:

Item 16

Scattering of ashes in any part of the Cemetery is only permitted upon application to the Clerk. A Certificate from the Crematorium where the cremation took place and the appropriate payment must accompany all applications for scattering of ashes from the Crematorium. A record of such disposals of ashes will be kept in the Parish Council office.

To read:

The loose scattering of cremated remains (ashes) is not permitted within the Cemetery grounds, as this would affect other graves. However, there is an area provided for the burial of cremated remains.

Item 22 – Approval of memorials – Signature of qualified Mason

The Clerk confirmed she had taken advice from ICCM on the following clause which could be inserted into the Rules and Regulations:

A qualified Mason must sign the application form or a scanned copy of the qualified Mason's signature may be used. An electronic generated (font) signature will not be accepted.

RESOLVED: to approve the above amendments

The Clerk would notify Funeral Directors and Masons of the amended Rules and Regulations, which came into immediate effect.

224. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circ 4	DALC Spring Seminar New Training offering planned General Data Protection Regulation (GDPR) NALC Lobby Keep Britain Tidy campaign Census Survey of Parish and Town Councillors National Agreement (Clerk Model Contract) Collaborative Working with a Principal Council Consultation on Waste Crime Consultation on implementing Geological Disposal New Legal Briefings Training in Leicestershire – Grants and Grant Funding
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The Clerk confirmed that she would obtain further details on the National Agreement Clerks' Model Contract to ensure compliance.

RESOLVED: to note the DALC circular

225. FINANCIAL STATEMENT

RESOLVED: to note the financial statement presented

226. ACCOUNTS FOR PAYMENT

<u>DD 15/2</u>	BT (3066)	Line rental: 1/2/18 - 28/2/18	86.07
<u>DD 19/2</u>	E.on (8660)	Electricity charges: Office/DARG/Car park	211.37
<u>DD 20/2</u>	Sovereign	Play area inspections x 2 (Feb)	47.99
<u>DD 26/2</u>	Peninsula	Business consultancy	187.20
<u>DD 28/2</u>	Veolia	Waste container collection (2) 1/1 - 31/1	112.66
3401	Horizon	Grounds maintenance: January	1,288.97
3402	Soho Commercial	2 x 660Ltr Wheelie bin waste containers	411.60
3403	Mr Bloor	Cloud IT renewal 2018	18.76
3404	Mrs Bloor	Salary: February	1,381.52
3405	HMRC	Tax/NIC: February	379.21
3406	Sign of the Times	Boundary sign / Two 3m posts	1,840.32
3407	DALC	Clerk training: Law & Good Practice (DALC)	60.00
3408	Andrew's GS	Litter picking: February	640.00
3409	Andrew's GS	Low level maintenance work	215.00
Total:			<u>6,880.67</u>

RESOLVED: that the accounts for payment presented be approved

227. INCOME RECEIVED

05-Feb	A159 Pre-paid plot for 1 / Interment	210.00	
05-Feb	A160 Plot for 2 / Interments	280.00	
05-Feb	A156 Gillotts: Plot for 2 / Interments	280.00	
05-Feb	A161: Plot for 2 / Interments for 2	280.00	
05-Feb	A2,RA,G15: Reserved (P in F)	625.00	
05-Feb	G82 Gillotts: Burial	280.00	
21-Feb	A160 Hawleys: Plaques not approved	70.00	Approved 28/2/18
21-Feb	A161 Hawleys: Plaques not approved	70.00	Approved 28/2/18
23-Feb	EBC: Refund of concert booking fee	139.50	

23-Feb	A158 Gillotts: Plot for 2/Interment for 2	280.00
27-Feb	G219 Transfer of Rights	30.00
28-Feb	HSBC Election Costs A/C	0.08
28-Feb	HSBC Deposit (Business) A/C	2.07
28-Feb	HSBC Grant Account	0.00
	Total	<u>2,546.65</u>

RESOLVED: to note the income received

228. CORRESPONDENCE

- I. Highways England: Layby restrictions A52 near Bardill and Bramcote roundabouts – additional signage for HGV overnight parking restrictions
- II. East Midlands Air Ambulance: Thank you for donation
- III. Sandiacre Male Voice Choir: Thank you for donations
- IV. Long Eaton Silver Prize Band: Confirmation of attending 2018 concert
- V. Clerks and Councils Direct: Magazine March 2018

229. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

230. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 3 APRIL 2018

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.55pm.

Signed by the Chairman: _____

Date: _____