

**Date: 1/10/14**

**To: The Chairman and Members of Sandiacre Parish Council**

Dear Councillor,

You are SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.30pm** on **Tuesday, 7 October 2014** in the Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

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## **AGENDA**

### **PART 1. NON-CONFIDENTIAL INFORMATION**

#### **1. TO RECEIVE APOLOGIES FOR ABSENCE**

#### **2. VARIATION OF ORDER OF BUSINESS**

#### **3. DECLARATION OF MEMBERS' INTERESTS**

Please note:

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken, (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting)
- (b) to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

#### **4. DISPENSATIONS**

To consider any written applications or requests for dispensation from a Member who may have a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item

## **5. PUBLIC SPEAKING – 10 MINUTES**

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - I. Police report
  - II. County Councillor report
  - III. Borough Councillor report
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

## **6. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY, 2 SEPTEMBER 2014 (COPY ENCLOSED)**

## **7. TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY, 2 SEPTEMBER 2014 (COPY ENCLOSED)**

## **8. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

*In view of the confidential nature of Item... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.*

## **9. CHAIRMAN'S ANNOUNCEMENTS**

### **10. REPORT OF THE CLERK**

- a) Consultation: Proposed waiting restrictions near Ladycross Infant School
- b) Stanton Regeneration: Briefing meeting with EBC 13/10/14
- c) Vandalism over the previous month
- d) Annual donation to the British Legion
- e) Civic events: Numbers attending
- f) Council dates 2015
- g) BT: Direct Debit payments to create saving
- h) Play Scheme provision 2015: Parish Council funding

### **11. FLOOD WARDEN SCHEME**

- a) To consider re-introducing a Parish Council Flood Warden scheme for volunteers
- b) Flood Warden workshop: 29/10/14 County Hall, Matlock

### **12. CAROLS AROUND THE TREE**

- a) Tree and lights: Delivery, installation and dismantling by Councillors
- b) Battery charging: Councillors / Mr Wallace over the Christmas period
- c) Mayor attending / MP to be confirmed
- d) Press and publicity
- e) Carols Around the tree: Phoenix Ladies Choir
- f) To consider additional arrangements

### 13. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 19	New DALC Website: <a href="http://www.derbyshirealc.gov.uk">www.derbyshirealc.gov.uk</a> Recording of Parish and Town Council Meetings – New Law Community Transport Code of Conduct Training Vacancy: Tideswell PC Leicestershire & Rutland ALC Training Opportunities
Circ 20	Covering the basics of employment Elections 2015 – Get it Right Data Protection and Freedom of Information Workshops Vacancy: Duffield
Circ 21	DALC new website: Member area Town and Parish Council Elections 2015 Tax exemptions on Councillor's travel Connecting Derbyshire

### 14. FINANCE

#### I. Accounts for payment

<u>SEPTEMBER</u>			<u>Net</u>	<u>VAT</u>	<u>Gross</u>	
DD 3/9	Eclipse	Internet	14.95	2.99	17.94	
2618	BT Business Direct	Printer/Toner/Software	542.23	108.43	650.66	
2619	BT Business Direct	Computer	400.88	80.17	481.05	
2620	Poplar	St Giles' Church: Tree work	950.00	190.00	1,140.00	
2621	Horizon	Grounds Maintenance: July	999.33	199.87	1,199.20	
2622	Horizon	Springfield Park: Paint	85.00	17.00	102.00	
2623	Horizon	Grounds Maintenance: August	999.33	199.87	1,199.20	
2624	BT	Calls/charges	174.60	34.92	209.52	
2625	Hags-SMP Ltd	Play equipment inspections	60.00	12.00	72.00	
2626	Viking	Office supplies: Stamps/Ink	136.33	9.37	145.70	
2627	Mrs Bloor	Salary: September + Burial	1,244.40		1,244.40	
2628	HMRC	Tax: £124.80 & NIC: £205.07	329.87		329.87	
DD 24/9	Peninsula	H/S Consultancy	200.00	40.00	240.00	
DD 30/9	SITA	Waste collection both parks	63.24	12.65	75.89	
			<b>Total:</b>	<b>6,200.16</b>	<b>907.27</b>	<b>7,107.43</b>

#### II. Income and Interest

18-Sep	DCC: Litter picking along towpath	936.00
30-Sep	HSBC Business Account: Interest	3.93
30-Sep	HSBC Election Account: Interest	0.28
		<b>Total:</b>
		<b>940.21</b>

#### III. Financial Report

Report to be presented at the meeting

**15. CORRESPONDENCE - ITEMS FOR INFORMATION ONLY**

- a) Adoption of the Broxtowe Core Strategy: [www.broxtowe.gov.uk/corestrategy](http://www.broxtowe.gov.uk/corestrategy)
- b) The Clerk magazine: September issue
- c) Clerks and Councils Direct: magazine
- d) EBC today: Magazine Autumn 2014 issue
- e) Long Eaton & South Community Forum: 15/10/14 at 7pm. Long Eaton TH
- f) NAMM Newsletter: August and September 2014

**PART II. CONFIDENTIAL INFORMATION**

**16. CONFIDENTIAL ITEM/S**

**17. DATE AND TIME OF THE NEXT MEETING:**

**TUESDAY, 4 NOVEMBER 2014**

- Planning Committee meeting                      7.00pm
- Parish Council meeting                              7.30pm