

## **SANDIACRE PARISH COUNCIL**

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**Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 4 September 2007 at 7.30pm.**

**PRESENT:**

	Cllr Mrs Noskwith (Chair)
	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
	Cllr I Judson
	Cllr A Mrs Nisbet
	Cllr Mrs B Uren
A	Cllr Miss L Walker

Mr R Brown (Retiring Parish Clerk)  
Mrs M Bloor (Newly Appointed Parish Clerk)

**ALSO PRESENT:**

Mr A Ault (Flood Warden)  
Mr G Partridge (Licensing Officer – EBC)

### **APOLOGIES FOR ABSENCE:**

Apologies for absence were received and accepted from Cllr Blount, Cllr Mrs Hardy and Cllr Miss Walker.

### **96. DISCLOSURE OF MEMBERS' INTERESTS**

There were no declarations of interest.

### **97. TO CONFIRM THE APPOINTMENT OF THE NEW CLERK**

The Chair introduced Mrs Bloor as the new Parish Clerk/Responsible Finance Officer and confirmed she had commenced employment on Monday, 6 August 2007 following appointment by the selection panel.

Mr Brown would be retiring on Wednesday, 5 September 2007 and had remained in post for Mrs Bloor's 4-week induction period.

Mrs Bloor expressed her thanks to Mr Brown for all his help and support and to Council Members for her appointment.

### **98. PUBLIC SESSION**

There were no members of the public present.

### **99. REPORT FROM MR A AULT – FLOOD WARDEN**

Mr A Ault reported that he had attended a meeting of the local Flood Warden scheme, which he found very useful and informative. A copy of the information was provided. If he was unable to attend the next Parish Council meeting he would inform the Clerk of progress.

## **100. MEMBERS ADDRESSED BY MR G PARTRIDGE - LICENSING OFFICER**

The Chair welcomed Mr G Partridge (Licensing Officer – EBC) to the meeting who had been invited to discuss under age drinking in the area, which had resulted in incidents of anti-social behaviour by young people.

Mr Partridge confirmed that the local Police and Trading Standards Officers in Sandiacre were currently taking action, as a matter of priority, to address the issue and reduce the problem. It was noted that statistics showed 60% of parents allowed their children to drink.

Regular and random spot checks were being carried out at licensed premises. Those found to be selling alcohol to anyone under the age of 18 would face prosecution. Businesses prosecuted 3 times, over a 3-month period, would have their licences revoked by Magistrates for 3 months at a time.

It was noted that Section 13 of the Criminal Justice and Police Act 2001 gave local authorities the power to restrict anti-social drinking in public places through the creation of a Designated Public Places Order (DPPO). Public spaces could be identified that gave the police discretionary powers to prevent anyone possessing or consuming alcohol when causing public disorder.

Mr Partridge answered Members' questions and was thanked by the Chair for attending.

Mr Partridge left the meeting at 8.00pm.

Following discussion, it was **RESOLVED** that Inspector Picken be asked to attend the next Parish Council meeting to discuss future policing arrangements in the area.

## **101. TO CONFIRM THE MINUTES OF THE COUNCIL HELD ON 3 JULY 2007**

It was **RESOLVED** that the Minutes of the Parish Council meeting held on Tuesday, 3 July 2007 be accepted as a true record and were signed by the Chair.

PC C Gray and PCSO K Borsley joined the meeting at 8.05pm and offered apologies for late arrival having been called to an urgent incident in the vicinity.

It was **AGREED** to suspend Standing Orders to allow the Police Officers the opportunity of addressing the Parish Council.

PC Gray gave a general report on problems encountered in the area, particularly with anti-social behaviour and under age drinking by groups of young people. Both Officers frequently patrolled areas of concern and dealt with incidents and reports from residents.

Regular visits to schools were undertaken to raise awareness and good relationships were formed with local families and residents. However, it was sometimes difficult to resolve all incidents, particularly those involving mopeds, scooters and mini motorbikes.

Officers were informed of complaints received from residents on Hayworth Road and Derby Road regarding disturbances and anti-social behaviour late in the evening. This was noted.

It was **RESOLVED** that the Community Police Officers be invited to attend each Parish Council meeting to report generally on crime trends and crime reduction schemes within the area. Should they not be able to attend due to work commitments, they would provide a written report to the Clerk.

Officers left the meeting and were thanked by the Chair.

It was **AGREED** to resume Standing Orders.

## **MATTERS ARISING**

### **102. Water Leakage – Wood Avenue**

It was reported that a water sample had been taken and there were currently no problems with leakage. The Clerk would contact Mr S Tilley to ascertain the latest position.

### **103. Village Sign**

Mr Tidmarsh had completed the carved and painted village sign and colour photographs were circulated. Local landmarks and features were identified in the picture.

It was **RESOLVED** that Mr Tidmarsh be thanked for all his work. The Clerk would contact EBC and DCC Highways Department to obtain necessary approval of the location and installation, prior to proceeding with a planning application.

### **104. Stanton Regeneration Area Action Plan**

It was confirmed that nothing further had been heard from EBC on this matter. However, plans for installation of a waste disposal plant at the Stanton site were at the consultation stage and the Parish Council would need to respond after 29 September 2007. It was **RESOLVED** that this item should be included on the agenda for the next meeting.

### **105. Sandiacre Village Plan**

Concern was raised that EBC had withdrawn funding for Phase 4 of the Sandiacre Town Centre improvement scheme without warning, leaving completion of the final stage of the project in doubt. It was **RESOLVED** that Cllr Hardy would establish why funding was not continuing, as it was understood that £145,000 had previously been allocated.

Parish Capital Fund projects were progressing well. DCC is planning to repair and paint railings on either side of the Canal Bridge and along the corner of Longmoor Lane. Installation of 4 ornamental lights would temporarily be suspended pending completion of the work by the end of 2007.

Work on the Library car park had been satisfactorily completed and construction of new paths at the Parish Council Cemetery would commence shortly. Local residents would be notified when work was to begin. To improve visibility and safety, an additional bulkhead lamp was to be fitted on the path leading to St Giles Church.

### **106. Sandiacre Parish Cemetery – Consecration of Land**

A report on progress was still awaited from The Reverend Cooney.

### **107. Highway Matters**

Development of flats on Dorothy Avenue had been completed, although they were currently unoccupied. Once occupied, DCC could monitor the effects on traffic congestion at the Dorothy Avenue / Derby Road junction.

### **108. Memorial Safety Inspections**

There was nothing further to report at the present time. National Audit Commission guidance was still awaited on the extent to which public funds could be used for repairing headstones.

### **109. Registration of Parish Land**

It was **RESOLVED** that the Clerk would undertake registration of Parish Council land with the Land Registry Department, which included: Springfield Park, Doncaster Avenue Recreation Ground and the Parish Council Cemetery.

### **110. Provision of Bus Shelter**

Development of land at Sandiacre Court Nursing Home on Derby Road had been approved. Erection of a bus shelter near the site could be considered once work had been completed. At that time, the Clerk would consult with EBC over planning and with DCC over the possibility of funding.

**111. Provision of Skate Board Park – Doncaster Av. Recreation Ground**

Funding for the project of £37,400 was currently available from DCC and would need allocating at the earliest opportunity for funding to be secured.

Following discussion, it was **RESOLVED** that the Clerk would contact Mr M Elliott (Groundwork – Derby and Derbyshire) to decide the precise location of the Skate Board Park on Doncaster Avenue Recreation Ground. A further public consultation would be arranged and if no objections were raised, planning permission would be sought without delay.

**112. Digital Mapping**

It was **RESOLVED** that the Clerk would complete the contract for obtaining digital maps of Springfield Park, Doncaster Recreation Ground and the Parish Council Cemetery, prior to registering the land with Land Registry.

**113. Play Schemes 2007**

A 2-week summer play scheme had taken place at Friesland Sports Centre and had proved very popular. Out of 240 places available, 220 had been filled. In addition, First Stage Coaching had provided a well attended 2-week play scheme at both Sandiacre Cricket Club and The Memorial Institute with 59 children attending.

**114. Code of Conduct**

All Parish Councils in Erewash had recently been notified by DALC that it was their responsibility to publicise in local papers that Paragraph 12.2 of the new Code of Conduct had been adopted. Since there would be a cost implication for each Parish Council, enquiries had been made to establish if EBC would be prepared to cover the cost of one inclusive advert.

**115. Bank Mandate**

Mr Brown and Mrs Bloor had recently visited the HSBC Bank in Long Eaton and had been informed that evidence of identity was only required for the new Parish Clerk/Responsible Finance Officer, since accounts were held in the name of a local authority. All Councillors were invited to add their names to the list of signatories on the new mandate form.

**116. Footpath Diversion and Creation**

Following no objections, the diversion of 2 paths and creation of a new footpath through the southern boundary of Cloudside Farm had been approved by DCC.

**117. Audit of Parish Council Accounts 2006/2007**

The Year End Accounts had been submitted to the Audit Commission for approval.

**118. Civic Service and Remembrance Day Service**

Invitations would be sent in the coming week. Following discussion, it was **RESOLVED** that the Parish Council would offer a £25 donation for the purchase of a third poppy wreath.

**119. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

1. Treetops Hospice Trust – Promotion of Christmas raffle
2. East Midlands Airport – 1<sup>st</sup> Community Investment Report
3. B-Line – Derbyshire Student Card magazine
4. Safer Derbyshire - Magazine for residents
5. Derbyshire 'Excellence In The Community' nominations 2007
6. Climate change - Campaign to raise awareness
7. Derbyshire Association of Local Councils – (DALC) Circular 17/2007  
'No smoking' notices to be displayed in entrances to all village and community halls
8. SPODA – Registered charity supporting families/carers/partners of drug users
9. Victim Support Derbyshire – Registered charity for victims and witnesses of crime
10. Mineral site allocations development plan and leaflet
11. 'What's on 2007' – Erewash Museum / Events / Arts (May 07 to August 08)
12. Derbyshire Police Authority – 'Policing Matters' Annual Report 2006/2007
13. EMDA – News magazine
14. Tree Warden Scheme - Jaimey Richards (Erewash Tree Officer)

15. Sandiacre Community Forum – Next meeting 29/8/07  
 16. Erewash BC - Minutes of Council and Committee meetings

It was **RESOLVED** to note the above items of correspondence.

**102. TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE OF 3/3/07**

It was **RESOLVED** to accept the report of the meeting held on Tuesday, 3 July 2007.

**103. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS**

**July**

Eclipse Internet (Direct Debit)		£19.96	DD
Wicksteed	Springfield Park Replacement rope for multi-play area	£137.95	180
Countrywide Grounds Maintenance	- Cemetery/Recreation Ground	£1323.56	181
Midland's Newspaper Ltd	– Advertising Clerk vacancy	£239.14	182
Erewash BC	Cemetery waste bins	£64.92	183
Harlite	St Giles Church - Additional lighting to paths	£2387.98	184
W Albans	Springfield Park - Repairs to stream bank at	£47.00	185
Severn Trent	Parish Store Supply charge	£15.75	186
Derbyshire CC	Library Room hire for interviews	£10.50	187
Mr Brown	Salary	£640.14	188
Mrs Pendrey	Salary + Burial fee	£461.28	189
Mr Ault	Salary	£108.82	190
Mr Mead	Salary	£108.82	191
HM Revenue & Customs (PAYE & NIC)		£394.86	193
<b>Total:</b>		<b>£5960.68</b>	

It was **RESOLVED** to approve the above payments for July.

**August**

Eclipse Internet (Direct Debit)		£ 19.96	DD
Countrywide Grounds Maintenance	– Cemetery / Recreation ground	£1323.56	194
Erewash BC	Sponsorship of 2 hanging baskets (Year 2 of 3)	£98.70	195
Fibrous Ltd	Memorial plaque	£77.05	196
Metwood Forge	Canal Bridge lights (5 lamp head frames)	£1405.00	197
D Young	Cemetery – Cutting of hedges and shrubs	£675.00	198
D Ball	Cemetery – Repair to water tap	£45.00	199
Streetmaster	Padmore Moorings – Replacement seat	£673.93	200
Powergen	Parish Store & Car Park (Supply charges)	£111.38	201
Steelcraft	Doncaster Av. Repair to basket ball post	£123.38	202
First Grade Coaching	– Summer play scheme	£1762.50	203
Mr Mead	Salary	£108.82	204
Mr Ault	Salary	£108.82	205
Mrs Pendrey	Salary	£412.30	206
Mrs Bloor	Salary + Burial fee	£611.40	207
HM Revenue & Customs (PAYE & NIC)		£719.10	209
Mr Brown	Salary	£639.92	210
Mr Brown	General office expenses (July & August)		
	Postage costs (stamps)	£42.25	
	Stationary – Envelopes	£4.98	
	Padlock replacement	£1.09	
Erewash BC	Summer play scheme – Friesland LC	£2088.00	212
Erewash BC	Emptying of dog bins	£1404.97	213
<b>Total:</b>		<b>£12457.11</b>	

It was **RESOLVED** to approve the above payments for August.

**104. ANY OTHER BUSINESS**

There were no other items of business to consider.

**The meeting closed at 8.45pm.**

Upon the occasion of his retirement and in recognition and appreciation of his long service and commitment to the Parish Council and the community of Sandiacre over 14 years, Cllr Mrs Noskwith presented Mr Brown with a gift and numerous cards.

Past and present Councillors, colleagues and friends had been invited to attend Mr Brown's retirement celebration.

Mr Brown expressed his sincere thanks to everyone for the surprise presentation of a large print of a train and conveyed his delight at meeting everyone again and receiving their good wishes for his retirement.

**Signed by Chair..... Date.....**

## **SANDIACRE PARISH COUNCIL**

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**Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 2 October 2007 at 7.30pm.**

**PRESENT:**

	Cllr Mrs Noskwith (Chair)
	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
A	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
	Cllr I Judson
	Cllr A Mrs Nisbet
	Cllr Mrs B Uren
	Cllr Miss L Walker

Mrs M Bloor - Clerk

### **105. APOLOGIES FOR ABSENCE:**

Apologies for absence were received from Cllr Blount, Cllr Mrs Hardy and Cllr Judson (work commitments).

### **106. DECLARATION OF MEMBERS' INTERESTS**

Cllr Mrs Blackler, Cllr Hardy, Cllr Mrs Noskwith and Cllr Mrs Uren (Memorial Institute Management Committee Members) declared an interest in Item 126.4 Correspondence – Quote for work. They took no part in the discussion.

### **107. PUBLIC SESSION**

Two members of the public were present. No questions were raised.

### **108. MEMBERS TO BE ADDRESSED**

#### Community Police Officer's Report

The Chair welcomed PC Gray to the meeting, who had been invited to report on general policing matters in the area. PCSO Borsley had forwarded apologies for being unable to attend the meeting.

PC Gray reported that due to the recent spell of cold weather, groups of young people had been congregating inside the Library on Doncaster Avenue and causing a disturbance.

Regular patrols were carried out to prevent under age drinking, drug taking and anti-social behaviour, particularly at Springfield Park and Doncaster Avenue Recreation Ground.

There had been repeated problems with mopeds and motorbikes and Section 59 Notices had been issued when vehicles were used off-road or in order to avoid noise and disturbance to residents.

Over the previous weekend there had been several incidents of vehicles being broken into on Victoria Road and Linden Grove.

PC Gray answered Members' questions and was thanked by the Chair for attending.

#### Inspector Picken – To Discuss Policing Arrangements in the Area

Insp. Picken joined the meeting and gave apologies for late arrival, having travelled from a previous meeting out of the area.

Insp. Picken confirmed that police coverage in Sandiacre was one of the highest in the area and in addition to PC Gray and PCSO Borsley, Special Constable Brian Lowe was undertaking work to engage with the community at all levels to prevent crime.

Statistics showed that crime was reducing in the area and preventative methods of policing helped cut down incidents and proved very effective. The Long Eaton division, which included Sandiacre, was 9% above the target rate for detecting crime.

Incidents of burglary, violent crime, vehicle crime and anti-social behaviour were being addressed and preventative measures were in place. All members of the public were encouraged to have an interest in their community and to report crimes.

Through the use of Neighbourhood Watch and The Ringmaster scheme, which warned people about crimes taking place in the area by sending them a telephone message, email or fax, crime had reduced and the community was more aware of crime prevention issues.

Insp. Picken answered Members' questions and was thanked by the Chair for attending.

The Chair extended an invitation to PC Gray, PCSO Borsley and Special Constable Lowe to attend each Parish Council meeting to provide a report.

Insp. Picken and PC Gray left the meeting at 8.20pm

#### **109. TO CONFIRM THE MINUTES OF THE COUNCIL HELD ON 4 SEPTEMBER 2007**

It was **RESOLVED** that the Minutes of the Parish Council meeting held on Tuesday, 4 September 2007 be accepted as a true record and were signed by the Chair.

#### **MATTERS ARISING**

##### **110. Flood Warden Scheme**

Mr Ault (Flood Warden) had recently met with the Clerk to discuss outline proposals for establishing a workable flood warden scheme. Mr Ault had offered to attend the next Parish Council meeting to put forward his suggestions for taking the project forward.

##### **111. Water Leakage – Wood Avenue**

Simon Tilley (DCC Highways Department) had confirmed that the results of a water sample analysis taken by Severn Trent Water Authority were still awaited. Residents had reported no further problems.

##### **112. Village Sign**

Mr Tidmarsh had been thanked for his work in creating the village sign. Details of the sign and the proposed location had been submitted to DCC Highways Department and EBC Planning Department. Before proceeding with a planning application, approval of the site location was required.

##### **113. Stanton Regeneration Area Action Plan – Waste Site Allocation**

The preferred options report on proposed waste site allocations had been published and the 6-week consultation period commenced on 28/9/07. The Stanton Site was included as a proposed site and details of the consultation were circulated at the meeting.

Representations should be given to the Clerk for submission on behalf of the Parish Council.



#### **114. Sandiacre Village Plan**

##### Phase Four Funding

Cllr Hardy had been unable to attend the last EBC meeting to ascertain if future funding for Phase Four of the Sandiacre Improvement Scheme was still to be made available. It was understood that funding for this scheme had previously been set aside by EBC.

##### Parish Council Fund

Work was due to start in the coming week on installation of a bulkhead lamp on the path leading to St Giles Church.

Work to repair existing footpaths at St Giles Church Cemetery was expected to begin week commencing 8 October 2007. Local residents would be notified when work was to start.

EBC was expected to start repairs and painting of railings on either side of the Canal Bridge before the end of the year. The four ornamental lamps already commissioned would then be installed.

#### **115. Sandiacre Parish Cemetery – Consecration of Land**

A report on progress was still awaited from The Reverend Cooney.

#### **116. Highway Matters**

Development of flats on Dorothy Avenue had been completed, although they were currently unoccupied. Once occupied, DCC could monitor the effects on traffic congestion at the Dorothy Avenue / Derby Road junction.

#### **117. Memorial Safety Inspections**

There was nothing further to report at the present time. National Audit Commission guidance was still awaited on the extent to which public funds could be used for repairing headstones.

#### **118. Registration of Parish Land**

The Clerk had obtained details on registering Parish Council land, which included: Springfield Park, Doncaster Avenue Recreation Ground and the Parish Council Cemetery. Deeds would now be obtained.

#### **119. Provision of Bus Shelter**

Development of land at Sandiacre Court Nursing Home on Derby Road had been approved. Erection of a bus shelter near the site could be considered once work had been completed. At that time, the Clerk would enquire if there were plans to erect a new bus shelter.

#### **120. Provision of Skate Board Park – Doncaster Av. Recreation Ground**

Funding for the project of £37,400 was currently available from DCC and would need allocating at the earliest opportunity for funding to be secured.

Mike Elliott (Groundworks – Derby and Derbyshire), Cllr Mrs Noskwith and the Clerk would meet on 8 October 2007 to consider the precise location of the proposed site.

#### **121. Digital Mapping**

The Clerk had completed the contract for obtaining digital maps of Springfield Park, Doncaster Recreation Ground and the Parish Council Cemetery, prior to registering the land with Land Registry.

#### **122. Revised Code of Conduct**

It was noted that the Clerk had attended training on the revised Code of Conduct at Ilkeston Town Hall on 28 September 2007.

#### **123. Bank Mandate**

The bank mandate form had been completed and the signatures of two Councillors and the Clerk were required for each cheque.

#### **124. Footpath Diversion and Creation**

It was noted that objections had been raised by the Ramblers' Association regarding the diversion of 2 paths and creation of a new footpath through the southern boundary of Cloudside Farm.

#### **125. Audit of Parish Council Accounts 2006/2007**

The Year End Accounts had been submitted to the Audit Commission for approval and Section 3 – Certificate of Approval was still awaited.

#### **126. Civic Service and Remembrance Day Service**

Invitations had been sent for the Civic Day Service to be held on Sunday, 7 October 2007 and around 30 people had already confirmed they would be representing local community groups.

An additional poppy wreath had been ordered for the Remembrance Day Service and a donation of £25 had been offered to the Royal British Legion. The Rev. Cooney to store.

#### **127. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

1. Derbyshire Association of Local Councils Circulars (DALC) - Training Courses

CiLCA training for new Clerks	17/10/07 & 7/11/07	£150.00
Accounts and Audit Regulations	6/11/07	£15.00
Basic training for Clerks and Cllrs	13/11/07	£15.00
Society of Local Council Clerks (SLCC) Membership		£150.00
The Clerk's Manual		£35.00
Local Council Administration - publication		£50.00
Local Council Finance - publication		£11.60
Postage		£5.95
<u>Total:</u>		<u>£432.55</u>
2. Parish Council Fund - (EBC) - Reminder for completion of work
3. DCC - Young Achievers Awards
4. Mick Linney – Quote for decorating outside Memorial Institute (2008) £963.15
5. Highways Agency Stakeholder Newsletter
6. Remco Signs – Christmas Lights  
Installation £1650+Vat / Removal £710+VAT £2773.00
7. Sandiacre History Group Newsletter
8. Email request from PSCO Borsley - Key to library car park gate £15
9. E-on - 'Inventory of equipment' for Christmas lights to estimate consumption
10. Allowances for Council Members – A Sharpe (Democratic Services) None
11. Friesland Sports Centre – Play scheme numbers for 2007
12. Erewash Heritage Forum – Minutes of 13/8/07
13. New Hope Christian Fellowship – No longer a congregation in Sandiacre
14. Waste Site Allocations – Development Plan booklet
15. Post Office consultation on proposed closures
16. Erewash BC - Minutes of Council and Committee meetings 6/9/07

It was **RESOLVED** to note the above items of correspondence.

In respect of Item 127.11, the Clerk would thank Friesland Leisure Centre for hosting one of the summer Play Schemes and ensuring it was a very successful and well-attended event.

It was **AGREED** to approve expenditure as shown at Items 127.1, 127.4, 127.6 and 127.8.

#### **128. FINANCE COMMITTEE – DATE OF NEXT MEETING**

The date of the next meeting was to be confirmed.

#### **129. TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE OF 4 SEPTEMBER 2007**

It was **RESOLVED** to accept the report of the meeting held on Tuesday, 4 September 2007.

**130. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS**

<b>September 2007</b>			<b>Cheque</b>
Eclipse Internet (Direct Debit)		£ 19.96	DD
Countrywide Grounds Maintenance		£1323.56	214
BT Business Plan		£131.74	215
Internal Auditor – Mr Ingham	2006/2007	£120.00	216
Viking Direct – Office Supplies		£142.12	217
Royal British Legion – Donation for poppy wreath		£25.00	218
Severn Trent Water		£35.49	219
Dave’s Landscapes – Springfield Park		£1190.00	220
Mr Mead	Salary - Recreation Ground Attendant	£136.25	221
Mr Ault	Salary - Recreation Ground Attendant	£136.25	222
Mrs Pendrey	Salary - Admin Assistant	£564.06	223
Mrs Bloor	Salary - Clerk	£648.24	224
Mrs Bloor	Reimbursement		
	Stamps	£25.92	
	PS2 Keyboard	£5.88	
	Address book/Card for invitations	£8.98	
		£40.78	225
Erewash BC	May Elections	£3275.00	226
HM Revenue & Customs (PAYE & NIC)		£339.00	227
<b>Total:</b>		<b>£8127.45</b>	

It was **RESOLVED** to approve the above payments for September 2007.

**131. ANY OTHER BUSINESS**

A resident on Gloucester Avenue had informed Cllr Mrs Davis that improvement work to her pavement had not been carried out by DCC when they had undertaken other work along the road. The Clerk was asked to make enquiries to establish why this area had been omitted.

**The meeting closed at 8.50pm.**

**Signed by Chair.....**

**Date.....**

## **SANDIACRE PARISH COUNCIL**

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**Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 6 November 2007 at 7.30pm.**

**PRESENT:**

	Cllr Mrs Noskwith (Chair)
A	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
	Cllr I Judson
	Cllr A Mrs Nisbet
	Cllr Mrs B Uren
	Cllr Miss L Walker

Mrs M Bloor (Clerk to the Parish Council)

**132/07. APOLOGIES FOR ABSENCE:**

Apologies for absence were received from Cllr Mrs Hardy, Cllr Blount and Cllr R Bilbie.

**133/07. DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of interest.

**134/07. PUBLIC SESSION**

One member of the public was present. No questions were raised.

**135/07. MEMBERS TO BE ADDRESSED BY**

Mr A Ault - Flood Warden

Mr Ault reported that he had recently attended County Hall, Nottingham to meet with other Flood Warden representatives to consider preventative measures and risk assessment.

He had also attended an Open Day at Bakewell, where he had acquired sand bags and aqua bags for the Parish Council to store. Although there was no provision for the storage of sand, aqua bags proved useful, as they soaked water and expanded. It was noted that DCC held a large supply of sand bags, should further supplies be needed.

Mr Ault felt it was useful for residents to be aware of the Flood Warden Scheme and he wanted to encourage all members of the public to help in times of emergency and to offer help and assistance, especially to those most at risk and vulnerable within the community.

It was considered useful for the Parish Council to hold a list of emergency flood services and agencies. It was noted that local emergency services would have emergency plans in place.

Leaflets to publicise the Flood Warden scheme would be made available on the Parish Council notice board and in local public places, such as the library. Mr Ault's contact details could be obtained from the Clerk.

Mr Ault answered Members' questions and was thanked for all his involvement.

Community Police Officer's Report

The Chair welcomed PC Gray and Special Constable Brian Lowe to the meeting, who had been invited to report on general policing matters in the area.

PC Gray reported that there had recently been a spate of burglaries in the Margaret Avenue and Vine Crescent areas and residents were urged to be vigilant at this time of year.

In the past, incidents had occurred during Halloween and Bonfire Night, but this year fewer incidents had been reported. It could be a difficult time for vulnerable and elderly residents and there had been an increased police presence.

SC B Lowe introduced himself and outlined his involvement in community policing. He reported that he had noticed groups of young people around Doncaster Avenue late at night and emphasised that it was important for local residents to ensure the barrier gate was closed, to avoid scooters and mopeds gaining access.

Checks continued on local shops to discourage under age drinking, but it was known that people over the age of 18 purchased alcohol for those who were under age. Preventative measures were in place and it was a priority area, with fines being imposed.

It was noted that the barrier to Sandiacre Friesland School car park had recently been vandalised and Officers were asked to ensure a police presence in the area at weekends.

Members highlighted that a high volume of HGV traffic continued to travel through the area and speeds reached by vehicles travelling along Derby Road continued to cause concern. Traffic calming was helping to prevent speeding vehicles, but this was not always effective. PC Gray confirmed that regular speed checks were carried out in the area and one had recently taken place.

PC Gray and SC Lowe answered Members' questions and were thanked by the Chair for attending.

#### **136/07. TO CONFIRM THE MINUTES OF THE COUNCIL HELD ON 2 OCTOBER 2007**

It was **RESOLVED** that the Minutes of the Parish Council meeting held on Tuesday, 2 October 2007, be accepted as a true record and were signed by the Chair.

#### **MATTERS ARISING**

##### **137/07. Village Sign**

It was reported that EBC had confirmed a planning application would be required. Confirmation of the situation was awaited from DCC.

##### **138/07. Stanton Regeneration Area Action Plan – Waste Site Allocation**

There was nothing further to report on the proposal for a waste disposal site in the area at this time.

The Clerk would respond to the consultation to highlight the anticipated increase in HGV traffic passing through the area.

##### **139/07. Sandiacre Village Plan**

###### Phase Four Funding

Cllr Hardy would ascertain if future funding for Phase Four of the Sandiacre Improvement Scheme was to be made available through EBC.

###### Parish Council Fund

- a) It was expected that installation of a bulkhead lamp on the path leading to St Giles Church would be completed in the following 2 weeks.
- b) Work to repair existing footpaths at St Giles Church Cemetery had been completed.
- c) EBC was expected to start repairs and painting of railings on either side of the Canal Bridge before the end of the year. Four ornamental lamps already commissioned would then be installed.

##### **140/07. Sandiacre Parish Cemetery – Consecration of Land**

The Clerk had arranged for the New Parish Cemetery title deeds to be collected. The Reverend Cooney would then request the Bishop to consecrate the remaining land.

#### **141/07. Highway Matters**

There was nothing further to report at the present time.

#### **142/07. Memorial Safety Inspections**

The Clerk would enquire with the National Audit Commission on progress.

#### **143/07. Registration of Parish Land**

Once the Clerk had obtained the title deeds to the new Parish Council Cemetery, registering of Parish land would proceed, which also included Springfield Park and Doncaster Avenue Recreation Ground.

#### **144/07. Provision of Skateboard Park – Doncaster Av. Recreation Ground**

Mike Elliott (Groundworks – Derby and Derbyshire), Cllr Mrs Noskwith and the Clerk had met to discuss taking the project forward.

All Councillors were invited to attend a meeting, prior to the next Finance Committee meeting, where Mr Elliott would report on the next stages of development including funding, the preferred location and arrangements for consultation with residents.

#### **145/07. Digital Mapping**

Maps could be obtained through EBC, if required.

#### **146/07. Audit of Parish Council Accounts 2006/2007**

The Audit Commission had approved the Year End Accounts and the Section 3 – Certificate had been received. Details would be published on the Parish Council notice board.

#### **147/07. Civic Service and Remembrance Day Service**

All Members were invited to attend.

#### **148/07. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

DALC

- a) Minutes of Annual Meeting 15/9/07
- b) Circ. 28/2007 - Consultation on changes to Post Office network
- c) Circ. 29/2007 Licensing Act 2003 - Removing 'Designated Premises Supervisor'

DCC

- a) Emergency Planning Officer – Community Response Plan - Framework and CD for Civil Emergencies. (Example: Flooding in the community).
- b) 'Be Bright at Night' - Posters
- c) Annual child car seat checking event in October – Posters

EBC

- a) Culture and Leisure Services – 'What's On' – Autumn/Winter 2007-08
- b) Planning Department - Village Sign – Planning application required
- c) Elaine Minnighan - Corporate Services - Offer to attend Parish Council meetings to provide a short presentation on the new Code of Conduct
- d) Elaine Minnighan – Parish Councils required to advertise the adoption of Paragraph 12.2 of the revised Code of Conduct
- e) Free Tree Planting Scheme – Ends 30/11/07

General

- a) Sandiacre and Stapleford News – Cost of advert for publicising adoption of Paragraph 12.2 new Code of Conduct (£38.10 + £6.66 VAT = £44.74)
- b) Rev. Cooney - Invitation for Parish Council contribution towards 100 Order of Service booklets for the Remembrance Day Service
- c) Defra booklet – Ways to tackle climate change through the community
- d) Standards Board for England - Town and Parish Council Newsletter
- e) M1 Widening – Notice of public exhibition at Risley Hall Hotel 25/10/07
- f) Derbyshire Criminal Justice Board – Combined Court Open Day 3/11/07
- g) Royal British Legion – Thank you for donation towards poppy wreath
- h) Three Valleys Housing – Supervisory status lifted
- i) Completion of Annual Audit – Notice of conclusion and public right to inspect

It was **RESOLVED** to note all items of correspondence.

In respect of Item 148.07 General Correspondence:

- a) It was **AGREED** to approve the payment of £44.74 for the cost of an advert.
- b) It was **AGREED** to offer a 50% contribution towards Remembrance Day Service booklets.

**149/07. FINANCE COMMITTEE – DATE OF NEXT MEETING**

All Members were invited to attend the next Finance Committee meeting, which would be held on Wednesday, 14 November 2007 at 7.00pm at The Memorial Institute.

**150/07. TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE OF 2 OCTOBER 2007**

It was **RESOLVED** to adopt the report of the meeting held on Tuesday, 2 October 2007.

**151/07. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS**

<b>October 2007</b>			<b>Amount</b>	<b>Cheque</b>
Eclipse Internet	Direct Debit	October	£19.96	DD
Countrywide Grounds Maintenance		October	£1,323.56	1228
EBC – Cemetery Wheeled Bin – 1/10/07 to 31/12/07			£64.92	1229
SLCC Joining fee £12 + Membership £120			£132	1230
SLCC Publications: £35 / £50 / £11.90 / P&P £5.95			£102.85	1242
Mr P Mead	Litter picking	October	£108.82	1233
Mr A Ault	Litter picking	October	£108.82	1234
Mrs Pendrey	Salary	October	£448.79	1235
Mrs Bloor	Salary	October	£713.44	1231
Mrs Bloor	Reimbursement:			
	Stamp books £5.76 (12 x 2)		£5.76	
	Spare keys for Contractors		£5.00	
	Car Park key for PCSO Borsley		£15.00	
	Stamp books (12 x 4)		£11.52	
	Stamp book (12 x 1)		£2.88	
	Stamp books (12 x 2)		£5.76	
	Total:		£45.92	1232
HM Revenue & Customs – Tax + NIC		October	£239.60	1236
Willy Albans (Cemetery Paths – PC Grant)			£14752.95	1237
Willy Albans (Cemetery Paths – PC Grant)			£8,051	1238
Midland Weekly News – Advert – Code of Conduct Para 12.2			£44.76	1239
DALC – Clerk’s Training Day 1/12/07			£20	1240
Audit Commission			£646.25	1241
<b>Total expenditure:</b>			<b>£26,823.64</b>	

It was **RESOLVED** to approve the above payments for October 2007.

**150/07. ANY OTHER BUSINESS**

- a) Cllr Mrs Hulls confirmed she had attended the M1 widening scheme public exhibition.
- b) It was noted that the one-way system through Sandiacre Friesland School continued to pose problems with traffic exiting onto Rushy Lane, especially during school hours.
- c) Cllr Mrs Nisbet highlighted the continued problem of HGV traffic using Sandiacre to access the Stanton site.

**The meeting closed at 8.35pm.**

**Signed by Chair.....**

**Date.....**

## **SANDIACRE PARISH COUNCIL**

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**Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 4 December 2007 at 7.30pm.**

**PRESENT:**

Cllr Mrs A Noskwith (Chair)  
A Cllr R Bilbie  
A Cllr S Bilbie  
Cllr Mrs M Blackler  
A Cllr A Blount  
A Cllr Mrs C Davis  
Cllr G Dinsdale  
Cllr A Hardy (Vice-Chair)  
A Cllr Mrs C Hardy  
Cllr Mrs J Hulls  
A Cllr I Judson  
A Cllr Mrs A Nisbet  
Cllr Mrs B Uren  
Cllr Miss L Walker

Mrs M Bloor (Clerk to the Parish Council)

**151/07. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr R Bilbie, Cllr S Bilbie (work commitments), Cllr Blount (work commitments), Cllr Mrs Davis, Cllr Mrs Hardy (illness), Cllr Judson (work commitments) and Cllr Mrs Nisbet (prior engagement).

**152/07. DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of interest.

**153/07. PUBLIC SESSION**

One member of the public was present to enquire if the Parish Council had received notification of a proposed development on Vine Avenue. It was confirmed that no planning application had been received.

**154/07. MEMBERS TO BE ADDRESSED BY**

Community Police Officer's Report

The Chair welcomed PC Gray and PCSO Borsley to the meeting.

PC Gray reported that there had been fewer incidents reported in the area at the present time, although young people had been using the Library as a meeting place during the darker evenings and on one occasion damage had been sustained to the main entrance door. Installation of a CCTV camera in the building was being considered.

Members reported that Heavy Goods Vehicles (HGVs) were cutting through Rushy Lane and Stanton By Dale to reach the Stanton Site, although restrictions were in place. PC Gray confirmed that regular checks were undertaken to stop HGV traffic using these routes and DCC was monitoring the situation. Local companies had been reminded of the restrictions but some drivers came from abroad.

PC Gray and SC Lowe answered Members' questions and were thanked by the Chair for attending. They left the meeting at 7.40pm.



**155/07. TO CONFIRM THE MINUTES OF THE LAST MEETING**

It was RESOLVED that the Minutes of the Parish Council meeting held on Tuesday, 6 November 2007, be accepted as a true record, with one amendment and were signed by the Chair.

Apologies:

Cllr Blount was present at the meeting.

**MATTERS ARISING FROM THE MINUTES**

**156/07. Village Sign**

The Clerk would enquire on progress with DCC.

**157/07. Sandiacre Village Plan**

Phase Four Funding

Cllr Hardy would ascertain at the next EBC meeting if future funding through the Capital Programme was to be made available for Phase Four of the Sandiacre Improvement Scheme.

Parish Council Fund

- a) It was reported that installation of a bulkhead lamp on the path leading to St Giles Church would be completed by mid December.
  
- b) EBC was due to start repairs and painting of railings on either side of the Canal Bridge in December. Four ornamental lamps already commissioned would then be installed.

**158/07. Sandiacre Parish Cemetery – Consecration of Land**

Deeds for the Parish Cemetery had been collected and the Clerk was arranging with the Diocesan Solicitor for consecration of the land by the Bishop of Derby.

**159/07. Memorial Safety Inspections**

The Clerk would enquire with the National Audit Commission on progress.

**160/07. Registration of Parish Land**

Once the Clerk had arranged for consecration of the Parish Cemetery, registering of all Parish land would proceed.

**161/07. Provision of Skateboard Park – Doncaster Av. Recreation Ground**

Mike Elliott (Groundworks – Derby and Derbyshire), Cllr Mrs Noskwith, Cllr Mrs Hulls and the Clerk had recently consulted with local residents on the proposal. Five residents had attended, mainly to raise concerns over general vandalism in the area.

Mike Elliott would await postal responses and if the outcome was favourable, he would proceed with a planning application. If approved, tendering would commence in the Spring.

**162/07. Civic Service and Remembrance Day Service**

The Civic Service and Remembrance Day Service had been well attended and it was AGREED that the Clerk would write to thank Rev. Cooney for all his involvement.

It was noted that the Church had been able to make their own arrangements for producing Remembrance Day Service booklets and a contribution from the Parish Council was no longer required.

### Christmas Concert

Cllr Mrs Noskwith reported that the Christmas Concert at Sandiacre Friesland Sports Centre had been a great success with over 250 people present, including the Sandiacre Male Voice Choir, Long Eaton Silver Prize Band and Mayor of Erewash.

Two Councillors and the Clerk had attended the event and Members were reminded of the importance of attending civic events and council meetings.

### **163/07. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

DALC

Derbyshire Association of Local Councils

Circular 31/2007 - National Salary Award for Clerks from 1/4/07

SLCC

Society of Local Council Clerks

- a) National Salary Award for Clerks from 1/4/07
- b) Letter of introduction – Branch Secretary (Whaley Bridge)

DCC

- a) 'This is me' campaign – Promoting positive images of young people
- b) On Board Booklets – Travel Schemes in Derbyshire
- c) Winter maintenance poster regarding gritting routes

EBC

- a) Review of Community Forums – New structure from Spring 2008
- b) Draft Green Space Strategy – Consultation from 26/11/07 to 21/1/08  
[www.erewash.gov.uk](http://www.erewash.gov.uk) or <http://consultation.limehouse.co.uk/erewash>
- c) Submission for Concurrent Function and Precept 2008/09
- d) Confirmation of public sector pay scales from 1/4/07
- e) Register of Electors – Copies available on request or in person

General

- a) EMDA – October Newsletter
- b) Tree Guardian Newsletter
- c) Derbyshire Children's' Holiday Centre – Request for funding
- d) Request to relinquish grave – Plot 139. £380 reimbursement
- e) REKK - Quotes for medium and long term repairs to Youth Shelter
- f) Quote from Richard Jones – Tree specialist for annual survey - £185
- g) Erewash Council for Voluntary Services (CVS) - Volunteer News
- h) Powergen – Annual energy cost increase to £35.71
- i) B-Line booklet

It was RESOLVED to note the above items of correspondence.

- In respect of General Item (d) it was RESOLVED to approve payment of £380
- In respect of General Item (f) it was RESOLVED to approve payment of £185
- In respect of General Item (e) it was RESOLVED that welding repairs to the Youth Shelter should be carried as a matter of urgency.

It was also noted that there would be considerable cost involved in replacing the Youth Shelter panels if further damage was sustained.

It was RESOLVED to delegate responsibility for looking into solutions for repairing the Youth Shelter to the Chair and Clerk.

Playground Supplies had been invited to quote for weekly checks on play equipment and this would cost £22 per park, per week with qualified Engineers highlighting any repairs and potential risks and dealing with them on site at the time.

It was RESOLVED to use the services of Playground Supplies at the earliest opportunity. *(To commence 3/1/08)*

**164/07. TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE**

It was RESOLVED to adopt the report of the Planning Committee meeting held on Tuesday, 2 November 2007.

**165/07. TO RECEIVE THE REPORT OF THE FINANCE COMMITTEE**

It was RESOLVED to adopt the report of the Finance Committee meeting held on Tuesday, 14 November 2007.

**166/07. TO SET THE LEVEL OF PRECEPT FOR 2008 - 2009**

It was RESOLVED to retain the level of Precept at £26,025, to include a 3% increase for inflation, with insurance premiums at 10%.

**167/07. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS**

<b>November 2007</b>			<b>Amount</b>	<b>Cheque</b>
Eclipse Internet	Direct Debit	November	£19.96	DD
Powergen	Doncaster Avenue Rec Ground		£121.34	1245
Mr P Mead	Litter picking	November	£140.71	1246
Mr A Ault	Litter picking	November	£140.71	1247
Mrs Pendrey	Salary	November	£555.88	1248
Mrs Bloor	Salary	November	£780.66	1249
Mrs Bloor	Reimbursement:			
	Stamp books x 2		£5.76	
	Postage charge (Underpaid letter)		£1.06	
	Stamps (Posting minutes – Large)		£2.24	
	Total:		£9.06	1250
HMRC	Tax + NIC	November	£329.28	1251
Viking Direct	Office supplies		£134.97	1252
Viking Direct	First Aid Box / Toner		£83.22	1253
Foulds	Xmas Concert piano hire		£45.83	1254
Mr D Gladwin	Foulds - Delivery driver for piano		£180.00	1255
Remco Signs	Xmas lights – Installation		£1938.75	1256
Remco Signs	Xmas lights - Dismantling		£752.25	1257
<u>Total expenditure:</u>			<u>£5,232.62</u>	

It was RESOLVED to approve the above payments for November 2007.

**168/07. ANY OTHER BUSINESS**

It was reported that Mrs Pendrey (Administrative Assistant) had been called to jury service from Wednesday, 2 January 2008 for an unspecified period. Mrs Bloor had offered to extend her hours over 5 days, in order to cover the office for 3 hours per day throughout the week.

Members agreed the schedule of meetings dates for 2008, as previously circulated.

The meeting closed at 8.15pm.

Signed by Chair..... Date.....