

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire. on Tuesday, 8 January 2008 at 7.30pm.

PRESENT:

	Cllr Mrs A Noskwith (Chair)
	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
	Cllr I Judson
	Cllr Mrs A Nisbet
A	Cllr Mrs B Uren
	Cllr Miss L Walker

Mrs M Bloor (Clerk to the Parish Council)

1/08. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Blount (work commitments), Cllr Mrs Uren (prior commitment) and Cllr Mrs Hardy (illness).

It was RESOLVED that Cllrs Mrs Hardy's period of absence over 6 months for medical reasons be approved.

2/08. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

3/08. PUBLIC SESSION

Two members of the public were present.

Mrs Dunning attended the meeting to raise concerns over the following issues:

- Groups of young people were congregating at the bench on Doncaster Avenue Recreation Ground at night near The Greenway and people walking on the unlit path were experiencing verbal abuse and having to manoeuvre around bikes.
- Groups of young people also gathered at the bus shelter on Travers Road during the day and this was causing concern for elderly residents who had experienced swearing and abusive behaviour.
- Vehicles mounting and dismounting the kerb on North Avenue had damaged grass verges.

It was RESOLVED that the Clerk would contact the police to inform them of the above.

Mrs Dunning was thanked for attending and left the meeting.

4/08. POLICE MATTERS

Apologies had been received from PC Gray (rest day) and PCSO Borsley (illness).

The Clerk gave a brief report on their behalf.

The proprietor of a shop on Derby Road had recently been made aware of health and safety risks to the public when working on the forecourt of his premises.

Graffiti had been sprayed on areas of Doncaster Avenue Recreation Ground, play equipment on Springfield Park and the canal bridge on Lock Lane. Arrangements for removal were being made through DCC and the Parish Council.

5/08. TO CONFIRM THE MINUTES OF THE LAST MEETING

It was RESOLVED that the Minutes of the Parish Council meeting held on Tuesday, 4 December 2007, be accepted as a true record, with one amendment and were signed by the Chair.

Precept

Page 4. Precept figure to read: £23,525

The figure of £26,025 included grants expected throughout the year.

MATTERS ARISING FROM THE MINUTES

6/08. Village Sign

The Clerk would enquire on progress with DCC who were considering the suitability of the preferred location, which was in the village centre conservation area.

7/08. Sandiacre Village Plan

Phase Four Funding

It was confirmed that Phase Four funding for the Sandiacre Improvement Plan was incorporated into the draft 2008/09 Capital Programme, but spending priorities had not yet been finalised.

Parish Council Fund

- a) It was reported that installation of a bulkhead lamp on the path leading to St Giles Church was still to be undertaken. The Clerk would check on progress.

- b) It did not appear that EBC had started work to repair and paint railings on either side of the Canal Bridge, although preliminary repairs to fencing had been carried out on the corner of Longmoor Lane. The Clerk would check on progress.

8/08. Sandiacre Parish Cemetery – Consecration of Land

The Clerk would arrange for Title Deeds to the Parish Cemetery to be verified by the Diocesan Solicitor for consecration of the land by the Bishop of Derby.

9/08. Registration of Parish Land

Once the Clerk had met with the Diocesan Solicitor to authenticate the Parish Cemetery Title Deeds, registering of all Parish land would proceed.

10/08. Provision of Skateboard Park – Doncaster Av. Recreation Ground

Mike Elliott (Groundworks – Derby and Derbyshire) had been unavailable to contact over the Christmas period and a report on progress was still awaited. No objections had been reported.

The Clerk would contact Mr Elliott again to enquire on progress

11/08. TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC Circular 32/2007

- a) Availability of Locum Clerks and Auditors
- b) Credit arrangements for borrowing by Parish Councils
- c) Consultation on compulsory registration of title on Parish Council land
- d) Introduction of revised Agenda and Standing Orders for Paragraph 12.2
- e) Police Annual Parish Councils' evening - Invitation for 9/1/08 at Police HQ Ripley

SLCC

- a) Practitioners' Conference Stoke-on-Trent Saturday 1/3/08 - £60 + VAT (£70.50)
- b) The Clerk - Magazine

DCC

- a) DCC - Rights of Way Improvement Plan 2007 – 2012
- b) Winter maintenance – Grit bins refilling
- c) Grit bin refill request – Cloudside Road

EBC

- a) Invitation to view new mobile skateboard/BMX facility (Circulated)
- b) Minutes of meetings held between 7 September and 14 November
- c) Planning Committee minutes 12 December 2007
- d) Corporate Plan 2008 – 2011
- e) Ordinary meeting of the Council - 13 December 2007
- f) Christmas and New Year refuse collections
- g) Confirmation that planning decisions are delegated if less than 3 objections received
- h) Committee Meeting dates for January

GENERAL

- a) Draft East Midlands Plan Panel Report– Future development of the region to 2026
- b) Local Council Update – December
- c) Change of Address – Three Valleys Housing, Bramley Road, Long Eaton
- d) Pride in Erewash – Blitz on litter from 25/2/08 – 21/3/08 – Areas to be identified
- e) Risley Parish Council – Grit bins - No Mans Land
Risley Parish Council – Proposal for Risley, Sandiacre and Stanton-By-Dale Parish Councils to work together when future road access to the site is considered
- f) AMScott – Notification that the Highways Agency will install ramp metering on the M1 at the southbound entry slip roads at J25

FINANCIAL

Abbey Tree Care - Quote for annual tree work £925 + VAT (£1086.87)

It was RESOLVED to note the above items of correspondence.

In respect of SLCC Item (a), it was RESOLVED to approve payment for the Clerk to attend the Practitioners' Conference.

In respect of General Item (e)

- 1) It was RESOLVED that the Clerk would investigate the possibility of locating a grit bin on No Man's Land.
- 2) It was RESOLVED that Sandiacre Parish Council would work in partnership with the Parish Councils of Risley and Stanton-By-Dale to address any future proposals for improving road access to the Stanton Regeneration Site.

In respect of the Financial Item, it was RESOLVED that Abbey Tree Care should again be contracted for work, following the tree inspection by R Jones.

12/08. TO CONSIDER THE FOLLOWING MATTERS

Tenders for Recreation Grounds, Cemeteries and Amenity Areas 2008/2009

It was RESOLVED that the following quotes be accepted, subject to confirmation of certain figures shown:

Countrywide Grounds Maintenance

Doncaster Avenue Recreation Ground	£1,669 + VAT	£1,961.08
Springfield Park	£1,278 + VAT	£1,501.65
Faircroft Avenue / Derby Road	*£400 + VAT	£470
Woodside Road / Derby Road	*£70	£82.25
Closed Churchyard – St Giles	£1,545 + VAT	£1,815.38
Closed New Churchyard – St Giles	£1,545 + VAT	£1,815.38
Parish Council Cemetery – Church Drive	£1,705 + VAT	£2,003.38

Erewash Borough Council

Padmore Moorings	£434.72 + VAT	£510.80
The Paddocks	£153.10 + VAT	£179.89

Playground Supplies

Playground Supplies had been contracted for weekly inspections and maintenance of playground equipment from January 2008. Checks would be carried out each Thursday.

Christmas Concert 2007 – Distribution of Proceeds

The Chair confirmed that 155 tickets (£4 each) had been sold raising £620 and expenditure amounted to £419, with the Parish Council covering the venue costs.

It was RESOLVED that the following local organisations would benefit from the proceeds as follows: Sandiacre Male Voice Choir £100 and Erewash Community Transport £101.

13/08. TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE

It was RESOLVED to adopt the report of the Planning Committee meeting held on Tuesday, 4 December 2007.

14/08. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS

December 2007			Amount	Cheque
Eclipse Internet	Direct Debit	December	£19.96	DD
Eon	(Meter Reading)	Doncaster Ave.	£26.13	1258
EBC	Friesland SC – Hire of hall		£162.80	1259
Severn Trent	Doncaster Ave.	3/7/07 – 4/12/07	£13.49	1260
Fibrous	Plaque IRO: Mr A Scattergood		£77.05	1261
Mr P Brotherton	Reimbursement of grave fee – Plot 139		£380.00	1262
Mrs Bloor	Reimbursement:			
	PC World – Norton Anti Virus Software	£24.99		
	Second class stamps 12 x 2 @ £2.88	£5.76		
	Total:		£30.75	1263
Mr P Mead	Litter picking	December	£140.91	1264
Mr A Ault	Litter picking	December	£140.91	1265
Mrs Pendrey	Salary	December	£538.52	1266
Mrs Bloor	Salary	December	£776.07	1267
HMRC	Tax + NIC	December	£317.22	1268
BT	Line rental / calls		£150.83	1269
Long Eaton Silver Prize Band – Hire (Christmas concert)			£200.00	1270
E.On	Lighting to Doncaster Avenue Recreation Ground		£19.74	1271
Playground Supplies	Weekly checks for January		£258.50	1272
Sandiacre Male Voice Choir – Donation (Christmas concert)			£100.00	1273
Erewash Community Transport – Donation (Christmas concert)			£101.00	1274
<u>Total expenditure:</u>			<u>£3,453.88</u>	

It was RESOLVED to approve the above payments for December 2007.

15/08. ANY OTHER BUSINESS

Gloucester Avenue

Cllr Mrs Davis confirmed that a resident on Gloucester Avenue had reported that her pavement had not been repaired despite recent work by EBC to other parts. The Clerk would ascertain why this area had been missed.

Traffic Congestion through Sandiacre

Cllr Mrs Nisbett raised concerns over traffic congestion and HGV traffic moving through the village centre to the M1 and Stanton site. She felt that further action was needed to address the problem.

Members noted that the matter was difficult to resolve as all traffic could pass freely through the village centre without restriction.

Traffic Congestion at Rushy Lane

Cllr Mrs Blackler highlighted that there had recently been significant traffic congestion at the exit to Friesland School and Sandiacre Friesland Leisure Centre along Rushy Lane and Derby Road, with long delays experienced by commuters at the end of the school day.

The Clerk was asked to write to the Head Teacher and Leisure Centre Manager enquiring if the matter could be addressed and if a one-way system could again be introduced on the site.

Apologies

Cllr Mrs Nisbitt gave advance apologies for being unable to attend the next Parish Council meeting on Tuesday, 5 February 2008.

The meeting closed at 8.35pm.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 5 February 2008 at 7.30pm.

PRESENT:

- Cllr Mrs A Noskwith (Chair)
- Cllr R Bilbie
- Cllr S Bilbie
- Cllr Mrs M Blackler
- Cllr A Blount
- Cllr Mrs C Davis
- Cllr G Dinsdale
- Cllr A Hardy (Vice-Chair)
- A Cllr Mrs C Hardy
- Cllr Mrs J Hulls
- A Cllr I Judson
- A Cllr Mrs A Nisbet
- A Cllr Mrs B Uren
- Cllr Miss L Walker

Mrs M Bloor (Clerk to the Parish Council)

16/08. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Judson (work commitments), Cllr Mrs Uren (illness) and Cllr Mrs Hardy (illness).

17/08. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

18/08. MATTERS RAISED BY THE PUBLIC

A resident from Three Valleys Housing on Town Street was present to raise concerns over the amount of litter that was left uncollected around the property and the number of mopeds that caused damage to the green and were a disturbance.

The Chair noted that EBC had relinquished responsibility for the complex to Three Valleys Housing and it was therefore private land and their duty to ensure removal of the litter surrounding the property.

It was RESOLVED that the Clerk would contact Three Valleys Housing Association to highlight the litter problem and inform the police of the disturbance with mopeds.

The resident was thanked for attending and left the meeting.

19/08. POLICE MATTERS

Apologies had been received from PC Gray and PCSO Borsley. The Clerk read out a report on their behalf.

- a) The police had visited premises on Derby Road to advise the proprietor of concerns over working and running his business on the forecourt.
It was RESOLVED that the remaining item be exempt from disclosure for reasons set out in the Minutes. See Confidential Section - Appendix A
- b) Residents were reminded not to leave valuable items unattended or on display in their vehicles as there had been a spate of break-ins in the area.
- c) The Youth Shelter on Doncaster Avenue Recreation Ground had been targeted with graffiti and recently sustained fire damage, resulting in the

police raising a crime number. They had informed users that any further attempts to cause damage could result in the removal of the shelter.

CCTV cameras were monitoring the area and anyone found to be causing acts of vandalism would be dealt with. The police had asked if anti-vandal paint be coated on as a measure to reduce further incidents.

- d) From February, monthly police surgeries would again be held at the Library on Doncaster Avenue and residents were invited to attend to raise any concerns, or put their comments in a suggestion box.

It was RESOLVED that the Clerk would obtain a quote for anti-vandal paint for the Youth Shelter.

20/08. TO CONFIRM THE MINUTES OF THE LAST MEETING

It was RESOLVED that the Minutes of the Parish Council meeting held on Tuesday, 5 February 2008, be accepted as a true record.

MATTERS ARISING FROM THE MINUTES

3/08. Public Session – Path on Doncaster Avenue Recreation ground

To ensure the public were able to walk freely through Doncaster Avenue Recreation Ground on the path running alongside The Greenway at night, it was RESOLVED that the Clerk would establish the cost of cutting back shrubs near the bench area.

4/08 Police Matters

It was reported that graffiti had been removed from play equipment on Springfield Park and Doncaster Avenue Recreation Ground and from outside doors and walls on The Memorial Institute. E.On had been notified that graffiti needed to be removed from their sub-station on Springfield Park.

6/08. Village Sign

The Clerk was meeting with Valerie Glew (Planning Officer) and Neil Kellogg (Conservation Officer) to establish if the Village Sign could be located at Padmore Moorings.

7/08. Sandiacre Village Plan

Phase Four Funding

Cllr Hardy reported that further details on Phase Four funding for the Sandiacre Improvement Plan would not be known for some time, although he was aware that funding was incorporated into the draft 2008/09 Capital Programme.

Parish Council Fund

- a) It was reported that installation of a 5th bulkhead lamp on the path leading to St Giles Church would be completed shortly. Following an inspection, cabling needed to be replaced. Funding of £801 was still available through the Parish Council Fund and the project had to be completed by 31 March 2008.
- b) EBC had confirmed that lighting columns on the bridge had recently been refurbished and re-installed. Due to excessive damage, new sections of railings had to be manufactured. To complete the work, the parapets between the lighting columns would be repaired in the new financial year. The Parish Council could now proceed with installation of the bridge lights.

8/08. Sandiacre Parish Cemetery – Consecration of Land

The Clerk had contacted the Diocesan Solicitor on numerous occasions but no response had been received. She would forward a written request for consecration of the land by the Bishop of Derby.

9/08. Registration of Parish Land

Once the Parish Cemetery Title Deeds had been authenticated, registering of all Parish land would proceed. Maps of each area had been obtained from EBC.

10/08. Provision of Skateboard Park – Doncaster Av. Recreation Ground

Mike Elliott (Groundworks – Derby and Derbyshire) intended to proceed with the project at the earliest opportunity. He expected to have everything ready to deliver in the first quarter of the financial year.

15/08. Traffic Congestion at Rushy Lane

The Clerk had written to the Head Teacher and Leisure Centre Manager enquiring if congestion around the Rushy Lane exit could be reduced during the school day at certain times.

Mr Ruhmund had responded that the system in place for traffic to exit the site at the end of the school day onto Rushy Lane had worked well for several years.

It was RESOLVED that the Clerk would ask the Head Teacher to remind all parents that parking along Derby Road and Rushy Lane at busy times of the school day could create congestion and inconvenience to residence, especially at peak periods and when there were special events.

21/08. TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

- 1) Circular 3/2008: 'Representing the Future' – Report of the Councillors' Commission
- 2) Circular 5/2008: In response to Circular 3/2008 – Proposed response form
- 3) Circular 6/2008: General Circular – Clerk/Council/Communication Awards/Vacancies
- 4) Circular 7/2008: Draft Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2007 – Requirement to adopt a Publication Scheme
- 5) Circular 8/2008: Greenspace Community Network
- 6) Circular 8/2008: Derbyshire Playing Fields – Details to DBs Rural Community Council

DCC

- 1) Extension of Ordnance Survey Sub-Contractor Licence 17/9/07 to 31/12/08
- 2) SACRE Annual Report 2006/07

EBC

- 1) Code of Conduct Training for Parishes – Elaine Minnighan (Monitoring Officer)
- 2) Members' Allowances – Regard to the Panel's recommendations
- 3) Standard Planning Applications – Standard form for all – 1APP from 1/4/08
- 4) Padmore Mooring - Willow tree - Confirmation that tree works applied for
- 5) Mayor's Award Scheme 2008
- 6) Minutes of the Council – 13/12/07

GENERAL

- 1) Crime report for Youth Shelter vandalism on 13th/14th January 2008
- 2) Police Authority approval for office sign
- 3) Friesland School - Christmas Concert provisionally booked for 1/12/08 + piano
- 4) Annual Tree Inspection report
- 5) Erewash Community Transport – Letter of thanks for £101 donation
- 6) Sandiacre Male Voice Choir – Letter of thanks for £100 donation
- 7) Biodiversity for Public Bodies - Seminar at Nottm Racecourse on 7/2/08
- 8) Safer Neighbourhood Teams - Safer News - leaflet
- 9) Countryside Services Events in Derbyshire - booklet
- 10) Planning Seminar on Saturday 26/4/08 at Findern - £7. All aspects of planning

- 11) Environment Agency Newsletter – Issue 2. Winter 2007
- 12) Audit Commission – Appointment of External Auditor – Jackie Bellard
- 13) Pride-Line leaflet
- 14) Memorial Headstones Inspection Company – Promotional letter

FINANCIAL

- 1) VAT repayment from 1/4/07 to 31/10/07 - £5,422.60
- 2) NS&I Account – Annual Interest to be transferred to HSBC - £785.50
- 3) ROSPA – Independent Annual Inspection for insurance cover
- 4) Playground Supplies - Safety inspection report – Quote £513.00 for all repairs
- 5) Quotes for repairs to Notice Boards £286.69
- 6) E.On – Leasehold rent at 12/1/08 for Springfield Avenue Sub-station - £1.00
- 7) Severn Trent Water – Credit of £17.51 for Church Drive – Cemetery area

It was RESOLVED to note the above items of correspondence.

In respect of DALC Items 1) and 2), it was RESOLVED that the Chair would be given delegated authority for completing the consultation documents.

In respect of EBC Items 1), it was RESOLVED that the Clerk would invite Elaine Minnighan to provide a brief training session on the revised Code of Conduct.

In respect of General Item 10), it was RESOLVED that the Clerk would attend the Seminar at a cost of £7.

22/08. TO CONSIDER THE FOLLOWING MATTERS

Tenders for Amenity Areas 2008/2009 – Revised figures

It was RESOLVED that the following quotes be accepted:

Countrywide Grounds Maintenance	Net	VAT	Gross
Doncaster Avenue Recreation Ground	£1,669		
Springfield Park	£1,278		
Closed Churchyard – St Giles	£1,545		
Closed New Churchyard – St Giles	£1,545		
Parish Council Cemetery – Church Drive	£1,705		
<u>Total</u>	<u>£7,742</u>	£1354.85	£9,096.85
Erewash Borough Council			
Padmore Moorings	£434.72		
Faircroft Avenue / Derby Road	£1,521.93		
The Paddocks	£153.10		
Woodside Road / Derby Road	£205.18		
<u>Total</u>	<u>£2,314.93</u>	£405.11	£2720.04
<u>Sub total</u>	<u>£10,056.93</u>	£1,759.96	£11,816.89

Cemetery Fees 2008/2009

It was RESOLVED to approve the following figures, which included a 3% increase:

INTERMENT	2007	2008
Exclusive right of burial	£255	£263
Interment fee	£55	£57
Interment of Urn, including ground fee	£60	£62
Scattering of Ashes	£19	£20
Interment of Urn into purchased grave	£19	£20

MEMORIALS

Vases and Plaques	£25	£26
Other memorials including initial inscription	£66	£68
Subsequent inscriptions	£14	£15
Dedication of standard rose, including plaque for a fixed period of 7 years	£132	£136

NOTES

For small graves for a baby only, the charge is half the Exclusive Right of Burial fee. Charges for non-residents are double those for residents of the Parish, except in those cases where Council Tax payers have become non-residents due to ill health or infirmity.

Cemetery – Revised Rules and Regulations / Contract

This was still in draft form and would be brought to a future meeting.

Criminal Records Bureau Checks for Staff Members

All staff members were required to undertake a standard CRB check. EBC were the issuing authority and the cost of the checks at £31 each would be payable to them.

It was RESOLVED that CRB checks would be required every 3 years for staff.

Remaining Finances for the 2007/2008 budget.

Details of the remaining budget were circulated at the meeting and the Clerk highlighted areas of spending and funds remaining to be spent.

There would be a large carry forward, although certain projects were still outstanding.

There had been elements of change during the year with the retirement of the previous Clerk, Parish elections, unexpected repairs and the introduction of weekly play equipment checks.

Salaries and other areas of spending were on target and there was funding set aside from the previous year for memorial headstone repairs.

It was RESOLVED to note the financial report, which also contained details of the Parish Council Fund.

It was RESOLVED that areas of spending should be prioritised and remaining funds allocated, such as a replacement roundabout on Springfield Park, bins, benches and dog bins. The Clerk would obtain quotes for a replacement roundabout.

23/08. TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE

It was RESOLVED to adopt the report of the Planning Committee meeting held on Tuesday, 8 January 2008.

24/08. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS

January 2008			Amount	Cheque
Eclipse Internet	Direct Debit	January	£19.96	DD
C&C Electrical (Midlands) Ltd		PAT Testing Office	£49.94	1275
R J Tree Services		Tree survey	£185.00	1276
EBC	Cemetery bin collection	1/1/08 – 31/3/08	£64.92	1277
SLCC	Conference	1/3/08	£70.50	1278
Severn Trent Water	Cemetery	31/12/07 to 31/3/08	£17.69	1279
Mrs Bloor	Salary	January	£739.33	1280
Mr P Mead	Litter picking	January	£112.51	1281
Mr A Ault	Litter picking	January	£112.51	1282

Mrs Pendrey	Salary/Burial	January (155)	£491.20	1283
HMRC	Tax + NIC	January	£256.37	1284
Mrs M Bloor	Reimbursement	Stamps X 2	£5.76	1285
Chem-Clean	Graffiti removal		£317.25	1286
Remco Signs	Removal of Christmas Lights		£834.25	1287
Steelcraft	Repairs to Youth Shelter		£105.75	1288
Streetmaster	2 Benches for Padmore Moorings		£1356.07	1289
<u>Total expenditure:</u>			<u>£4739.01</u>	

It was RESOLVED to approve the above payments for January 2008.

25/08 ANY OTHER BUSINESS

Traffic on Derby Road

Cllr Mrs Blackler highlighted the difficulties faced by vehicles filtering left at the traffic lights at the top of Derby Road.

The meeting closed at 8.45pm.

Signed by Chair..... Date.....

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CONFIDENTIAL SECTION – APPENDIX A

19/08. POLICE MATTERS

Business Premises on Derby Road

Alan Hoyles (EBC Planning Enforcement Officer) had written to confirm that he had received the Parish Council's complaints about the proprietor of the car valeting shop at 46 Derby Road conducting work on his forecourt, allegedly, without permission.

He would conduct a site visit to establish if planning permission had been breached and if so, would try to negotiate a solution, although the process could be lengthy.

Simon Tilley (DCC Highways Department) had also been notified and would have an Inspector check the premises to see if there was an infringement of highway regulations.

Signed by Chair..... Date.....

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PRESENT: Cllr Mrs A Noskwith (Chair)
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Cllr S Bilbie
Cllr Mrs M Blackler
A Cllr A Blount
Cllr Mrs C Davis
A Cllr G Dinsdale
Cllr A Hardy (Vice-Chair)
A Cllr Mrs C Hardy
Cllr Mrs J Hulls
A Cllr I Judson
Cllr Mrs A Nisbet
Cllr Mrs B Uren
Cllr Miss L Walker

Mrs M Bloor (Clerk to the Parish Council)

MEMBERS OF THE PUBLIC: Six local residents, including Mr Webber

26/08. PRESENTATION BY SPRING DEVELOPERS

The Chair welcomed Mr K Fenwick (Planning Director - Spring Developers) and Ms R Paczek (Director - PPS Group) to the meeting.

Mr Fenwick explained the involvement of Spring, as developers for the regeneration of the Stanton site following the acquisition of 500 acres for residential and business development and continued green space.

Mr Fenwick outlined his background and elaborated on the work previously undertaken by Spring in other areas of the country. He noted that this project was the largest mixed-use development his company had been involved in and they were very aware of the importance of public consultation.

Spring was currently considering the main priorities for the area, including traffic and access issues and removal of contamination from the land. Consultants from Beyond Green were advising on sustainable development and a master plan of the area was being created.

Mr Fenwick confirmed there were no definite proposals for the site at the present time, although once the 'enquiry by design' process was complete, the master plan would be made public through a round of local exhibitions and meetings.

It was anticipated that the master plan would be available by Autumn 2008 for public consultation and a planning application would be submitted to EBC in July 2009. It was expected that work would commence in 2011, with completion of the project by 2026.

In response to Councillors' questions, Mr Fenwick confirmed there was no predetermination for an access route at present and Spring would be considering all available options. They were aware of the constraints on the existing network and

intended to consult with the Highways Commission and the East Midlands Development Agency.

Spring were involving experts to look at solutions for contamination of the land and they were assisted by advisers from Saint Gobain.

Ms Paczek outlined her involvement in the project and plans of the site were tabled.

Councillors were invited to attend a joint consultation meeting between Spring and Stanton-By-Dale and Risley Parish Councils on 18 March 2008. The venue and time would be confirmed.

There being no further questions, the Chair thanked Mr Fenwick and Ms Paczek for attending and invited them to meet with the Parish Council when further developments were known.

Mr Fenwick and Ms Paczek left the meeting at 8.15pm.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr A Blount (work commitment), Cllr G Dinsdale (work commitment), Cllr I Judson (prior commitment) and Cllr Mrs C Hardy (illness).

27/08. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

28/08. MATTERS RAISED BY THE PUBLIC

Ms Lamb highlighted residents concerns over the amount of heavy goods traffic travelling through the area, especially along Ilkeston Road and enquired if a traffic survey could be conducted.

Residents felt it was noticeable that HGVs appeared to be travelling at speed along main roads and it could prove dangerous to manoeuvre in and out of driveways onto the highway.

The Chair confirmed that speed restrictions had been introduced and speed cameras were in operation along main routes through Sandiacre, including Ilkeston Road.

Councillors noted residents concerns.

The resident was thanked for attending and left the meeting.

29/08. POLICE MATTERS

PC Gray offered apologies for PCSO Borsley, who was unable to attend the meeting and provided the following report.

Residents were asked to be vigilant when leaving their vehicles unattended, as there had recently been a spate of vehicle break-ins in the area.

Four youths had been caught riding mopeds and had been issued with Section 59 warnings. Should they be caught again causing disturbance or nuisance to the public, their mopeds would be confiscated.

There had been a recent break-in at the phone box on Austins Drive and both perpetrators had been caught and convicted.

It was reported that an air gun had been used to break windows at a property along Longmoor Lane.

PC Gray was thanked for attending and left the meeting at 8.25pm.

30/08. TO CONFIRM THE MINUTES OF THE LAST MEETING

It was RESOLVED that the Minutes of the Parish Council meeting held on Tuesday, 5 February 2008, be accepted as a true record.

MATTERS ARISING FROM THE MINUTES

4/08 Police Matters

The Clerk would remind E.On to remove graffiti from their sub-station located on Springfield Park.

The Clerk was currently obtaining a quote for anti-vandal paint on the Youth Shelter.

6/08. Village Sign

EBC Planning and Conservation Officers had raised no objections to the location of the village sign near the seating area at Padmore Moorings. Before a planning application was submitted, permission was also required from British Waterways.

7/08. Sandiacre Village Plan

Parish Council Fund

- a) Installation of a 5th bulkhead lamp on the path leading to St Giles Church was expected by 31 March 2008.
- b) Lamp brackets on the canal bridge parapets were not yet in place and additionally, DCC had confirmed they could not proceed with repair work to the bridge railings until the start of the new financial year.

Work to install new bridge lamps was therefore not expected to commence until April 2008.

The Clerk had informed Claire Coombes at EBC of the circumstances for the delay and requested that funding be carried over into the new financial year for installation of the lamps.

8/08. Sandiacre Parish Cemetery – Consecrate Remaining Land

The Clerk had spoken with the Diocesan Solicitor who had advised her of the procedure for petitioning the Bishop of Derby to consecrate the remaining cemetery land.

She had also recommended that the Parish Council proceed with registering all Parish land, prior to submitting a petition.

It was RESOLVED that Cllr Mrs Noskwith and Cllr Mr Hardy should be delegated with responsibility for petitioning the Bishop when registration of land was complete.

9/08. Registration of Parish Land

Registering of Parish land could now proceed.

10/08. Provision of Skateboard Park – Doncaster Av. Recreation Ground

Mike Elliott (Groundworks – Derby and Derbyshire) intended to submit a planning application to EBC by 31 March 2008.

31/08. TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

- a) Circular 10/2008: Annual Parish Councils' Evening / Vacancies
- b) Circular 11/2008: Local Council Review – Subscriber form £13.50
- c) Circular 12/2008: Orders and Regulations relating to the Conduct of LA Members

DCC

- a) Victim Support Derbyshire - Leaflets
- b) Mobile Phone Campaign – Posters
- c) Standard Planning Application form from 6/4/08 – Consultation ends 10/3/08
- d) Management and Safekeeping of Parish Records – 20/5/08 at Matlock
- e) Approval for Grit Bin on No Mans Land – (Out of area)

EBC

- a) Enforcement Officer – 46, Derby Road – See CONFIDENTIAL SECTION
- b) Dog waste bags no longer available from EBC
- c) Comprehensive Performance Assessment (CPA) from 19th to 23rd May 2008
- d) Cancellation of Community Forum Meeting 19/2/08 – Sandiacre in Erewash South
- e) Calling papers for EBC meeting of 29/2/08
- f) Validation of Electronic Planning Applications – 'Local Lists'. Comments by 20/3/08
- g) Borough and Parish Councils' Forum – 17/3/08

GENERAL

- a) Audit Commission – Sandiacre PC asked to contribute to assessment of EBC
- b) ROSPA – Annual Inspection to be carried out within the month
- c) Derbyshire Childrens Holiday Centre – Donations by Community Saver Account
- d) Long Eaton and District 50+ Open Meeting on 10/3/08
- e) Tree Guardian magazine
- f) Countrywide Grounds Maintenance – Contracts manager leaving end of February

FINANCIAL

- a) Quote to repair play equipment and ensure current safety guidelines - £602.78 + VAT
- b) Harlites – 5th Bulkhead Lamp at St Giles Church - £1600 + VAT
- c) Friesland School Booking form – Hall reserved for 1/12/08. Cost of Hall £82.50.
Upright piano £100
- d) Office Sign – Quote for £65.32 (A3 size) DCC County Sign Service (Free installation)

It was RESOLVED to note the above items of correspondence.

In respect of DALC Item c) it was confirmed that the Cllr Mrs Noskwith and Cllr Mrs Hulls had responded to the consultation.

In respect of EBC Item f) the Clerk was asked to respond to the consultation and object to any changes in the current arrangement for receiving paper copies of planning applications and plans.

In respect of GENERAL Item a) the Chair and Clerk would respond to the assessment of Erewash Borough Council's services

It was RESOLVED to approve the above quotes in FINANCIAL Items a) to d).

32/08. TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE

It was RESOLVED to adopt the report of the Planning Committee meeting held on Tuesday, 5 February 2008.

33/08. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS

January 2008			Amount	Cheque
Eclipse Internet	Direct Debit	February	£19.96	DD
Playground Supplies	Weekly checks	February	£206.80	1290
Sandiacre Memorial Institute			£180.00	1291

Mr A Ault	Litter picking	February	£112.73	1292
Mr P Mead	Litter picking	February	£112.73	1293
Mrs Pendrey	Salary	February	£448.56	1294
Mrs Bloor	Salary/Burial	February	£776.07	1295
Mrs Bloor	Reimbursement:		£7.59	1296
	Second class stamps 12 x 2 @ £2.88 - £5.76			
	Postage charge for package £1.83			
HMRC	Tax + NIC	February	£317.49	1297
EBC	CRB checks £31 X 4		£124.00	1298
Eon	(Meter Reading) Doncaster Ave.		£102.92	1299
Mr R Brown	Pay arrears from 1/4/07 to retirement		£189.29	1300
DCC	Office Rent 29/2/08-28/2/09		£620.00	1301
EBC	Installation of 3 benches (Town St.)		£1427.03	1302
DCC	Grit bins x 2 – Refilling		£150.40	1303
CPRE Derbyshire Branch – Planning Seminar 26/4/08			£7.00	1304
<u>Total expenditure:</u>			<u>£4802.57</u>	

It was RESOLVED to approve the above payments for February 2008.

34/08 ANY OTHER BUSINESS

Cllr Mrs Hulls reported that Rachel Sidebottom (Youth Services) would be providing activities in the Library over the Easter period.

The Clerk was asked to inform DCC Highways Department of a vehicle obstruction at the corner of Stevens Road and Derby Road.

The meeting closed at 9.00pm.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 4 March 2008 at 7.30pm.

CONFIDENTIAL SECTION

The Chair moved that the public and press be excluded from the meeting for the remaining items on the agenda to avoid disclosure of exempt or confidential information.

31/08. TO RECEIVE AND DEAL WITH CORRESPONDENCE

Business Premises on Derby Road

Alan Hoyles (EBC Planning Enforcement Officer) had written to confirm that he had contacted the proprietor of the car valeting shop at 46 Derby Road, but he had not received a response.

It was noted that the proprietor was intending to move premises.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 1 April 2008 at 7.30pm.

PRESENT:

	Cllr Mrs A Noskwith (Chair)
	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
A	Cllr G Dinsdale
A	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
A	Cllr Mrs J Hulls
A	Cllr I Judson
A	Cllr Mrs A Nisbet
	Cllr Mrs B Uren
	Cllr Miss L Walker

IN ATTENDANCE: Mrs M Bloor (Clerk to the Parish Council)

MEMBERS OF THE PUBLIC:

Three local residents were present, including Mr Webber and Mrs Marshall.

**35/08. PRESENTATION BY MR SHELTON (COMMUNITY SERVICE OFFICER)
IMPROVEMENTS TO CEMETERY GROUNDS THROUGH COMMUNITY
PAYBACK SCHEME**

The Chair welcomed Mr Shelton to the meeting.

Mr Shelton outlined the work of the Crime Punishment Team and their involvement in projects that could help improve the local community. Teams of supervised offenders performed unpaid work in the community as a punishment for their offending. The team sought projects that provided opportunities for offenders to learn new skills to improve their chances of finding employment or training.

Community orders resulted in offenders undertaking unpaid work of between 40 to 300 hours and work was regularly undertaken for schools, charities and councils. A full risk assessment would be undertaken and many varied projects were carried out. The team had received many letters of thanks for their efforts.

Mr Shelton outlined the measures in place for ensuring supervision of teams and the penalties imposed for offenders breaching the rules. Work had successfully been carried out locally and most recently, at Stoney Cloud, Sandiacre to prepare the ground for tree planting.

The Clerk reported that the Cemetery grounds at St Giles' Church were in need of attention, with a significant amount of overgrown shrubs and foliage needing clearance. This large project could be started with the help of the Crime Punishment Team, allowing the area to be more easily maintained for the future with the introduction of a dedicated Gardener. The Rev. Cooney had already confirmed his support of the project.

In answer to Member's questions, Mr Shelton confirmed that a team could work at regular agreed times for the length of the project and would be able to supply their own equipment.

There being no further questions, Mr Shelton left the meeting at 8.15pm and was thanked by the Chair for attending.

Following discussion, it was RESOLVED that the Crime Punishment Team should begin improvement work to the Cemetery areas at St Giles' Church at the earliest opportunity.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr I Judson (abroad), Cllr Mrs C Hardy (illness), Cllr A Hardy, Cllrs Mrs J Hulls, Cllr G Dinsdale and Cllr Mrs A Nisbet (Summoned to an Extraordinary meeting of the Borough Council).

36/08. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

37/08. MATTERS RAISED BY THE PUBLIC

PC Gray and PCSO Borsley joined the meeting at 7.55pm.

Mrs Marshall outlined her concerns that horses were being ridden along a narrow footpath near Kings Road. She felt there was a risk of accidents occurring if horses were unable to turn and elderly people were afraid to pass, either alone or with dogs.

PCSO Borsley confirmed she had spoken with the owner of the local stable and riders had been notified of residents' concerns, in order to avoid the area.

Mr Webber asked if a litter bin could be provided near Town Street and highlighted the number of motorised bikes and mopeds in the area causing a disturbance.

PC Gray confirmed that two bikes had recently been confiscated and the owners prosecuted.

Councillors noted residents' concerns.

38/08. POLICE MATTERS

PC Gray and PCSO Borsley reported on the following:

There had recently been several incidents of young people riding bikes without insurance or helmets and those that were caught could expect to be prosecuted.

Garage thefts were presently on the increase and residents were asked to be vigilant.

Police surgeries would soon be held at the Library and dates and times would be advertised for those wishing to attend.

In comparison with the previous month, car crime incidents had reduced. Residents were reminded to be careful in ensuring their vehicles were secured, especially as the area was close to the M1 and A52.

Travellers had been targeting the area for work and anyone with concerns is asked to contact the police with vehicle registration numbers and/or names.

Activities for the young people of Sandiacre would be held during the Easter holiday period on Doncaster Avenue Recreation Ground.

PC Gray was thanked for attending and left the meeting at 8.25pm.

39/08. TO CONFIRM THE MINUTES OF THE LAST MEETING

It was RESOLVED that the Minutes of the Parish Council meeting held on Tuesday, 4 March 2008, be accepted as a true record and were signed by the Chair.

40/08. MATTERS ARISING FROM THE MINUTES

4/08 Police Matters

The Clerk would remind E.On to remove graffiti from their sub-station located on Springfield Park.

The Clerk was currently obtaining a quote for anti-vandal paint on the Youth Shelter.

6/08. Village Sign

EBC Planning and Conservation Officers had raised no objections to the location of the village sign near the seating area at Padmore Moorings. Before a planning application was submitted, permission was also required from British Waterways.

7/08. Sandiacre Village Plan

Parish Council Fund

- a) Installation of a 5th bulkhead lamp on the path leading to St Giles' Church was expected shortly.
- b) DCC had confirmed they could not proceed with repair work to the bridge railings until the start of the new financial year.

8/08. Sandiacre Parish Cemetery – Consecrate Remaining Land

Registration of Parish Council land must commence before petitioning the Bishop of Derby to consecrate the remaining Cemetery land.

9/08. Registration of Parish Land

The Clerk would arrange for Parish Council land to be registered with Land Registry in Nottingham.

10/08. Provision of Skateboard Park – Doncaster Avenue Recreation Ground

Mike Elliott (Groundwork – Derby and Derbyshire) was now in a position to submit the planning application to EBC.

41/08. REVIEW OF CEMETERY RULES AND REGULATIONS

Copies of the current Rules and Regulations had previously been circulated.

It was RESOLVED to consider only the following two items, as families were awaiting a decision on sizes of memorial headstones before ordering and not all Councillors could attend the meeting to consider the item.

- a) It was RESOLVED that the choice of colour for memorial headstone in granite or marble should rest with families.
- b) It was RESOLVED that the measurements of the memorial headstones should not be changed from those currently shown: Height 13" / Width 9" / Depth 4".

This item would be included on the next agenda for further consideration.

42/08. CONSIDERATION TO INTRODUCE A PARISH COUNCIL CREST

It was RESOLVED that the Clerk would ask the Head Teacher at Sandiacre Friesland School if Sixth Form pupils would undertake the design of a Parish Council emblem/crest for inclusion onto stationery and the Parish Council website, once established.

43/08. UPGRADING OF OFFICE EQUIPMENT

Regrettably, in order to meet the ever-increasing demand and expectation that Parish Councils download information, including planning applications and consultation documents, the Clerk recommended investment in more efficient and robust office equipment. Parish Councils would have to meet the additional cost of printing.

It was RESOLVED that the Clerk should purchase a heavy-duty duplex printer at a cost of £489.15 (+VAT) and an office shredder at a cost of £99 (+VAT).

44/08. TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

- 1) Circ 13/2008 – General
 - I. Quality Parish Council Scheme – First time accreditation extended until 30/6/08
 - II. Vacancy for Clerk - Parwich PC
- 2) Circ 14/2008 - Crime & Disorder Act 1998 Section 17. Cllrs should consider 'due regard' to the Act when exercising Parish Council functions
- 3) Training course for Clerks and Cllrs on all aspects of work. Saturday 17/5/08
- 4) Brian Wood: Change to Agenda and Declaration of Members' Interests - Section 12.2

DCC

- a) Community Forum Rounds – Sandiacre Friesland School 8/4/08
- b) Derbyshire Records Office – Retention list for PC records. Clerk to visit 20/5/08
- c) B Line – Spring 2008
- d) Derbyshire Gold magazine

EBC

- a) Erewash Culture and Leisure Strategy – Online consultation on available services
- b) Events during school holidays – leaflet. April 5th to 20th & 24th May to 1st June
- c) Extraordinary Meeting of the Council – Tuesday, 1 April 2008

GENERAL

- a) Police Surgery – Wednesday, 2/4/08 at 11.30am in Sandiacre Library Leaflets
- b) EMDA News – Spring 2008
- c) Mencap – Request for funding
- d) Sandiacre History Group – Newsletter March 2008
- e) Appointment of External Auditor – Jackie Bellard - From 2007/08 to 2011/12
- f) Sandiacre and Risleigh Neighbourhood Panel – Minutes of 3/3/08
- g) Corporate Assessment by the Audit Commission of EBC – PC response received
- h) Health and Safety Executive – Leaflets received on current practice
- i) Town and Parish Standard – The Standards Board for England Leaflet - March 2008
- j) Derbyshire Rural Community Council - Annual Review
- k) Derbyshire Rural Community Council – Rural Matters – Autumn / Winter 2007-08
- l)

FINANCIAL

- a) CiLCA training for Clerk – June 2008 - £150 through DALC (2 day course)
- b) Dura Sport – Repair to damaged green safety surface – Doncaster Avenue RG £325
- c) Litter Picker – Protective footwear (Wellington Boots / Litter pickers tongues x 2
- d) Quote - Newlands – Springfield Park - Quote to contain stream to reduce erosion of bank £2500 + laying of topsoil over piping and stone
- e) Quotes - Roundabout at Springfield Park £3,000 to £5,000
- f) Investment Account - £785.50 transferred to Current Account 31/3/08
- g) Allianz Insurance £4825.82 from 1 June 2008

It was RESOLVED to note the above items of correspondence.

It was RESOLVED to approve FINANCIAL Items a) to c).

45/08. TO RECEIVE THE REPORTS OF THE PLANNING COMMITTEE

It was RESOLVED to adopt the reports of the Planning Committee meetings held on Tuesday, 4 March 2008 and 17 March 2008.

46/08. TO AUTHORISE PAYMENT OF THE FOLLOWING ACCOUNTS

The Clerk circulated a final breakdown of expenditure at the meeting.

Eclipse DD March	£	19.96	
Iris Software Annual subscription	£	151.58	1305
EBC - Submission of Skate Park Planning Application	£	132.50	1306
Mr N Wilford Grave levelling	£	30.00	1307
Playground Supplies – Equipment checks March	£	206.80	1308
DALC Subscription 1/4/08 to 31/3/09	£	744.89	1309
Assoc. of Burial Authorities Subscription 1/4/08 to 31/3/09	£	60.00	1310
Fibrous Ltd Plaque IRO: J Scattergood	£	77.05	1311
A Ault March salary	£	140.69	1312
P Mead March salary	£	140.69	1313
M Pendrey March salary	£	537.22	1314
M Bloor March salary	£	739.33	1315
M Bloor March reimbursement	£	5.56	1316
HMRC Cheque destroyed	£	-	1317
Severn Trent Water - Church Drive	£	45.06	1318
HMRC March Tax/NIC	£	295.73	1319
Viking Direct - Office supplies	£	185.15	1320
E.on Christmas lighting	£	554.34	1321
BT Services Rent/Charges	£	150.75	1322
Mr Hellaby – Damaged Greenhouse glass replaced	£	11.73	1323
Total:	£	4,229.03	

Accounts at 31/3/08

Current Account	£	9,544.20
Business Account	£	24,770.93
		£34,315.13

It was RESOLVED to approve the above payments for March 2008.

47/08 ANY OTHER BUSINESS

There were no other items of business.

The Chair moved that the public be excluded from the meeting for the remaining item as it was of a confidential nature.

The public left the meeting at 8.45pm.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 1 April 2008 at 7.30pm.

CONFIDENTIAL SECTION

Exempt Item

31/08. TO RECEIVE AND DEAL WITH CORRESPONDENCE

Business Premises on Derby Road

Councillors reiterated their concerns that vehicles continued to be repaired and washed on the pavement area outside the business premises at 46, Derby Road and there remained a danger to the public of obstruction and slipping.

It was RESOLVED that the Clerk would contact the EBC Enforcement Officer and police to establish if ownership of the property had changed.

Officers from the Health and Safety Executive (HSE) would also be asked to visit the premises, once contact details were known and if it was established that the new owner continued to carry out the same activities.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 6 May 2008 at 7.30pm.

PRESENT:

	Cllr Mrs A Noskwith (Chair)
A	Cllr R Bilbie Cllr S Bilbie
A	Cllr Mrs M Blackler Cllr A Blount Cllr Mrs C Davis Cllr G Dinsdale Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy Cllr Mrs J Hulls Cllr I Judson Cllr Mrs A Nisbet Cllr Mrs B Uren Cllr Miss L Walker

IN ATTENDANCE: Mrs M Bloor (Clerk to the Parish Council)

MEMBERS OF THE PUBLIC:

Four local residents were present, including Mr Webber and Mrs Marriott.

48/08 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs C Hardy (illness) and Cllr R Bilbie.

49/08 ELECTION OF CHAIR

It was unanimously agreed that Cllr Mrs Noskwith would continue as Chair of the Parish Council for the forthcoming year.

50/08 ELECTION OF VICE-CHAIR

It was unanimously agreed that Cllr A Hardy would continue as Vice-Chair of the Parish Council for the forthcoming year.

51/08 TO APPOINT MEMBERS TO THE FOLLOWING COMMITTEES AND DECIDE THE QUORUM FOR EACH

Planning	Finance	Churchyard & Recreation	Road Safety
Cllr Mrs M Blackler	Cllr R Bilbie	Cllr S Bilbie	Cllr R Bilbie
Cllr A Blount	Cllr S Bilbie	Cllr Mrs M Blackler	Cllr S Bilbie
Cllr Mrs C Davis	Cllr Mrs M Blackler	Cllr G Dinsdale	Cllr Mrs M Blackler
Cllr G Dinsdale	Cllr G Dinsdale	Cllr A Hardy	Cllr A Blount
Cllr Mrs J Hulls	Cllr A Hardy	Cllr Mrs J Hulls	Cllr Mrs C Davis
Cllr I Judson	Cllr Mrs J Hulls	Cllr I Judson	Cllr A Hardy
Cllr Mrs A Nisbet	Cllr I Judson	Cllr Mrs B Uren	Cllr Mrs C Hardy
Cllr Mrs B Uren	Cllr Miss L Walker	Cllr Miss L Walker	Cllr Mrs A Nisbet
Cllr Mrs A Noskwith Ex-officio	Cllr Mrs A Noskwith Ex-officio	Cllr Mrs A Noskwith Ex-officio	Cllr Mrs A Noskwith Ex-officio

It was RESOLVED that the quorum for the Planning Committee would reduce to 3 Members.

The quorum for all other Committees would remain at 5 Members.

52/08 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

53/08 MATTERS RAISED BY THE PUBLIC

Local residents raised concerns over anti social behaviour created by several new families living on Cloudside Road. There had been incidents of verbal abuse and even physical assault on an elderly resident when confronting them about their children playing football close to residents' properties.

Although issues had recently been reported to the police and dealt with at the time, the problem remained and it seemed parents now actively encouraged their children to provoke residents.

Councillors noted residents concerns and the Clerk was asked to inform PC Gray and PCSO Borsley of the latest incidents. Residents thanked Councillors for considering the matter and left the meeting at 7.50pm.

Mr Webber wished to highlight the ongoing problem of mopeds being ridden across the green near Town Street and reiterated his concerns that litter was left lying around land owned by Three Valleys Housing Association.

Since it appeared that nothing was being done by Three Valleys to clear the litter on a regular basis, Mr Webber was voluntarily clearing it himself.

Mr Webber had informed Three Valleys on numerous occasions that drains were blocked on Hall Drive and more litter and dog bins were needed in the area, but as yet, no action had been taken to address the issues.

It was RESOLVED that the Clerk would contact Three Valleys Housing Association to ask if the issues were being addressed.

54/08 POLICE MATTERS

In the absence of PC Gray and PCSO Borsley there was no report under this item.

55/08 TO DETERMINE CONFIDENTIALITY OF BUSINESS

It was RESOLVED to exclude the public from the meeting during consideration of Agenda Item 17, Business Premises and Staffing Matters to avoid the disclosure of exempt information.

56/08 TO CONFIRM THE MINUTES OF THE LAST MEETING

It was RESOLVED that the Minutes of the Parish Council meeting held on Tuesday, 1 April 2008 be confirmed as a true record, with the following amendment:

The Planning Committee meeting held prior to the Council meeting had not been quorate and it was RESOLVED to adopt their recommendations, as given below:

ERE/0308/0015 **31 Elm Avenue** Mr M Riggott
First floor extension above existing shower room and kitchen and two-storey side extension of utility room and bedroom
It was RESOLVED that no objections be raised to the proposed development.

ERE/0308/0028 **41 Springfield Avenue, land at** Mr T Drew
Demolition of number 41 Springfield Avenue and erection of 3 detached bungalows including retrospective application for retention of a 2-metre high boundary fence (revised scheme)
It was RESOLVED that no objections be raised to the proposed development.

57/08 MATTERS ARISING FROM THE MINUTES

4/08 Police Matters

A quote for anti-vandal paint on the Youth Shelter had been received for £220 and the Clerk was asked to make arrangements for the work to be carried out.

6/08 Village Sign

British Waterways had expressed concern over the location of the village sign near the seating area at Padmore Moorings due to possible instability of the canal bank in taking the weight of a large sign.

Mr Tidmarsh had been informed and another central village location was being considered. Possibly near the planting area at Faircroft Avenue.

7/08 Sandiacre Village Plan

Parish Council Fund

- a) Installation of a 5th bulkhead lamp on the path leading to St Giles Church had been planned, but work had inadvertently been carried out to replace the Church gate light. The Clerk would ascertain what progress was being made.
- b) DCC had not yet begun repair work to the bridge railings, therefore installation of the new bridge lamps could not proceed at the present time.

8/08 Sandiacre Parish Cemetery – Consecrate Remaining Land

The Parish Council had been advised to register the land before submitting a petition to the Bishop of Derby.

9/08 Registration of Parish Land – Parks and Cemetery

An Officer from Land Registry would visit on 21/5/08 to work through the application process. It was RESOLVED that the Clerk would arrange for the land to be valued, as the Land Registry fee would be dependent on the outcome.

10/08 Provision of Skateboard Park – Doncaster Av. Recreation Ground

Mike Elliott (Groundworks – Derby and Derbyshire) had submitted the Skate Park planning application to EBC before 31/3/08 and was now seeking tenders for work.

35/08 Cemetery Improvement Work

Work to improve the Cemetery grounds by the Community Payback Team was going well and Mr P Mead had started work as the Cemetery Gardener from 1/5/08.

58/08 TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY 1/4/08

It was RESOLVED to adopt the report of the Planning Committee meetings held on Tuesday, 1 April 2008.

59/08 TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

Circ 17/2008 (General) - Review of NALC Publications in respect of Standing Orders and Chairmanship (July 2003)

Circ 18/2008 - DBs County Training Partnership – CiLCA 18/6/08 & 16/7/08

Circ 19/2008 (General)

- a) Executive Committee Minutes 1/3/08
- b) Attendance of Police Officers at Parish/Town Council Meeting 1/3/08
- c) HMRC Business support Team Workshop at Derby

Circ 20/2008 (General)

- a) 2008/2009 Pay negotiations – Offer of 2.2%
- b) NJC Car Allowance – Agreed rates 2008/2009 (58.7p)
- c) VAT & Petrol Element within the NJC car allowances rates 2008/2009

- d) Sub-National Review (SNR) – Consultation until 20/6/08
- SLCC
- a) Cemetery Management training course - Coventry 21/5/08
- DCC
- a) Safer Derbyshire - Magazine
- EBC
- a) West Park Tree Trial
 - b) Pride in Erewash – Leaflet – Campaign for local people to be involved
 - c) Erewash Play Partnership – Funding secured for job opportunities
 - d) Leisure and Culture Strategy 2008/2013 - Consultation at West Park LC on 14/5/08
 - e) Planning for Erewash: Towards 2026 – Policy & Development Team
 - f) On-line questionnaire / Consultation on launching a new e-Consultation Hub
 - g) Council Minutes 7 & 29 February 2008
 - h) Agenda and papers of Council meeting held on 24/4/08
 - i) Reports of Council meeting held on 24/4/08
 - j) CRB checks for all Parish Council staff satisfactorily completed
 - k) Agenda and Minutes of EBC Planning Committee meeting of 7/5/08
- GENERAL
- a) Leaflets on waste disposal / Fly tipping
 - b) Mr and Mrs Hexter – Call for action regarding nuisance parking on Bostocks Lane
 - c) Police Surgery – Wednesday, 21/5/08 at 11.30am in Sandiacre Library
 - d) British Waterways – Improvements to the canal area. Heritage Lottery funding
 - e) Kidney Research UK – London walk to raise funds
 - f) Notice of Annual Audit deadline – 9 June 2008
 - g) Andrew Hawley – Response to Cemetery Rules & Regulations Review

It was RESOLVED to note the above items of correspondence.

In respect of General Item (f), the Clerk reported that the deadline for the End of Year accounts to be sent to the Audit Commission had been brought forward to 9th June 08 from 31st July 08. As it was unlikely the new deadline could be met, the Audit Commission would be notified of any delay.

It was noted that other Parish Councils were concerned by the deadline being brought forward to such an extent.

60/08 REPORT OF THE CLERK

- I. EBC was again offering a grant of up to £1200 for Summer Play Schemes and Sandiacre Friesland Sports Centre had been booked for weeks commencing 4th and 11th August. Places are available for 24 children.
- II. The police authority Fire Officer had recently carried out a fire risk assessment of the Community Beat Team House and Parish Council staff had been instructed to evacuate the building via the upstairs landing window onto the flat-roof extension if there was a fire on the ground floor.

Following discussion, it was RESOLVED that the Clerk would contact the Police Authority to ascertain how staff, or members of the public visiting the office could exit from the flat roof to a place of safety. There was no external staircase or other suitable means of reaching the ground. It was agreed that safer alternatives should be identified.

- III. Mr Bruce Broughton (Park Hall Designs) had been invited to design a Parish Council website, incorporating links to different organisations and details of Parish Council meetings and agendas.

The package would cost £200 for the initial design, £60 for the domain name and hosting of the site and £20 per month for site maintenance.

It was RESOLVED that Mr Broughton would be invited to the next Council meeting on 3/6/08 to present the software.

61/08 TO REVIEW THE CEMETERY RULES AND REGULATIONS

Copies of the revised Cemetery Rules and Regulations had previously been circulated. It was RESOLVED to approve the Rules and Regulations with the following clauses:

- a) Dogs kept under proper control would be allowed
- b) Memorial headstones for cremated remains would be allowed up to a maximum of 18" X 18"
- c) Memorial headstones could be of natural granite or marble with no restriction placed upon colour

Copies of the revised Rules and Regulations would be sent to Funeral Directors and Stonemasons in the area. Families would be asked to sign a copy upon application.

62/08 FINANCE

a) Income received

Parish Precept	£23,525.00
Concurrent Function	£36,494.00
English Rose Stone Masons – IRO: Mr and Mrs Marriott (Cemetery)	£ 25.00
A W Lymn – IRO: E Corrigan (Cemetery)	£ 57.00
DCC - Litter picking services - Reimbursement to PC	£ 428.20
	<u>£60,529.20</u>

The above income was noted.

b) To authorise the payment of accounts as presented at the meeting

		Cheque	VAT
Eclipse - April	£ 19.96	DD	£ 2.97
Stephenson's Plumbing - Cemetery tap	£ 47.00	1324	£ -
Playground Supplies - Replacement cheque for 1290 (February)	£ 206.80	1325	£ 30.80
Playground Supplies - Equipment checks (April)	£ 206.80	1326	£ 30.80
Mr I Morris - Padlock and 12 keys - Memorial Institute	£ 36.40	1327	£ -
Abbey Tree Care - Tree work - Doncaster Ave. Rec. Ground	£ 470.00	1328	£ 70.00
Playground Supplies - Repairs to footrests for spring mobiles	£ 123.38	1329	£ 18.38
Steelcraft - Welding to 5 A-side football goal posts + Youth Shelter	£ 144.53	1330	£ 21.53
Viking - Toner / Pens	£ 40.37	1331	£ 6.01
Glasdon - Litter Picker tongues x 2	£ 55.90	1332	£ 8.32
Countrywide Grounds Maintenance - April	£ 1,299.55	1333	£ 193.55
EBC - Zurich Insurance Playground Inspections	£ 220.83	1334	£ -
EBC - Grounds Maintenance Operations	£ 2,720.13	1335	£ 405.13
Dabs4work - Duplex printer	£ 568.27	1336	£ 84.63
Playground Supplies - Spare parts to play equipment	£ 602.78	1337	£ 89.78
Dura-sport - Repairs to green play surfaces	£ 381.88	1338	£ 56.88
Mick Linney - Painting exterior of Memorial Institute	£ 708.15	1339	£ -
Vic Shaw decorators - Painting of Memorial Inst. - Assistant	£ 255.00	1340	£ -
EBC - Collection of Cemetery bin - 1/4/08 to 30/6/08	£ 64.92	1341	£ 9.67

Mr A Ault - Salary April	£ 125.32	1342	£ -
Mrs M Bloor - Salary April	£ 730.74	1343	£ -
Mrs M Bloor - Reimbursement	£ 15.92	1344	£ 0.55
Mr P Mead - Salary April	£ 125.32	1345	£ -
Mrs M Pendrey - Salary April	£ 517.57	1346	£ -
HMRC	£ 279.41	1347	£ -
Allianz Insurance - Renewal 1/6/08	£ 4,825.82	1348	£ -
Seton - Safety Wellingtons (A Ault)	£ 43.06	1349	£ 6.41
Mr I Morris - Repairs to gates at Springfield Park	£ 90.00		
	£14,925.81		£1,035.41

It was RESOLVED to approve the above payments.

c) Quotes received

1. Springfield Park Stream repair work - £5,735.60 (Third quote being obtained)
2. Litter bin by Padmore Moorings seating area £650 / Installation by EBC £115 / collection by EBC £4.06 per week (all +VAT)

d) Precept and Concurrent Function

Received for 2008-09 as requested.

63/08 ANY OTHER BUSINESS

Cllr Mrs Nisbett asked that details of the Parish Council be included in monthly editions of Sandiacre Connections. This could be provided at no cost.

PART II. CONFIDENTIAL INFORMATION

64/08 EXEMPT MATTERS

The Chair moved that the public and press be excluded from the meeting for the remaining items on the agenda to avoid disclosure of exempt or confidential information.

- a) To confirm the exempt minutes of the meeting of Parish Council held on 1 April 2008 relating to business premises
- b) To consider staffing matters

The meeting closed at 8.40pm.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 6 May 2008 at 7.30pm.

PART II. CONFIDENTIAL SECTION

64/08 EXEMPT MATTERS

a) Business Premises

46, Derby Road

The Clerk had recently contacted Alan Hoyles (EBC Planning Enforcement Officer) and Roy O'Driscoll (Health & Safety Executive) to establish if the proprietor was contravening any laws by working on the forecourt of the shop premises.

Mr Hoyles would carry out a Land Registry search to establish the owner of the property and the boundary line of the premises. If it was a Highways matter then he would ask Simon Tilley at DCC to investigate the premises and outside activities.

8, Friesland Drive

The Clerk was asked to contact Mr Hoyles to let him know that the property remained neglected and that the appearance and aspects of safety concerned residents. The building was boarded up and the owner showed no signs of carrying out improvement work.

b) Staffing Matters

This item would be brought to the next meeting.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 3 June 2008 at 7.30pm.

PRESENT:

	Cllr Mrs A Noskwith (Chair)
	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
	Cllr I Judson
A	Cllr Mrs A Nisbet
	Cllr Mrs B Uren
	Cllr Miss L Walker

IN ATTENDANCE: Mrs M Bloor (Clerk to the Parish Council)

MEMBERS OF THE PUBLIC:
Mr Webber and Mr Tidmarsh.

65/08 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Cllr Mrs C Hardy (illness), Cllr Mrs A Nisbett (prior engagement) and Cllr A Blount (work commitments).

66/08 PRESENTATION BY MR BROUGHTON – PARISH COUNCIL WEBSITE

Mr Broughton (Park Hall Designs) gave a demonstration on a laptop to show how the Parish Council website could be introduced and developed. He explained that links could be added for the Police, Church groups, local schools, community groups, businesses and organisations.

The content of the site could cover a wide range of items including: Councillor contact details, agendas and minutes, notices, archive material and photographs of historical interest.

Mr Broughton would maintain the site and the Clerk would assist in providing information. The package would cost £200 for the initial design, £60 for the domain name and hosting of the site and £20 per month for site maintenance. Councillors were invited to complete a questionnaire.

RESOLVED that the Parish Council website would be introduced and hosted by Mr Broughton.

67/08 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

68/08 MATTERS RAISED BY THE PUBLIC

Mr Tidmarsh expressed his disappointment that the Village Sign he had carved over 12 months ago had not yet been erected. He noted that objections had been raised by DCC and British Waterways to the two preferred sites in the village centre.

RESOLVED that the Clerk would contact EBC Planning Department to ascertain if the Village Sign could be placed at the junction of Derby Road and Faircroft Avenue.

Mr Tidmarsh thanked Councillors and left the meeting at 8.15pm.

69/08 POLICE MATTERS

PC Gray reported that a careers event would be held for young people on Tuesday, 17 June 2008 on Doncaster Avenue Recreation Ground.

There had been several drugs raids in the area, arrests had been made and large amounts of cannabis had been seized. It was noted that any information received was acted upon and the Police could call upon the services of the Police helicopter to trace cannabis that was being grown in residential areas.

It was noted that offensive graffiti had recently appeared on the Youth Shelter and the Clerk was arranging for it to be cleaned and coated with anti graffiti film.

PC Gray was due to open the Ladycross Infant School Summer Fayre on Saturday, 7 June 2008.

PC Gray was thanked for attending and left the meeting at 8.25pm.

70/08 TO DETERMINE CONFIDENTIALITY OF BUSINESS

It was RESOLVED to exclude the public from the meeting during consideration of Agenda Item 14, Business Premises and Staffing Matters to avoid the disclosure of exempt information.

71/08 TO CONFIRM THE NON CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 6 MAY 2008

RESOLVED to confirm as a correct record the Non-Confidential Minutes of the Meeting held on 6 May 2008.

72/08 MATTERS ARISING FROM THE MINUTES

**7/08 Sandiacre Village Plan
Parish Council Fund**

- a) Due to an unexpected problem with electrical cabling at the Church, Mr Harper (Director - Harlites) would contact his electrician to determine what progress could be made with installation of the column lamp on the footpath.
- b) DCC had now completed work to repair the bridge railings and Harlites would proceed with installing the bridge lamps.

8/08 Sandiacre Parish Cemetery – Consecrate Remaining Land

The Parish Council had been advised to register the land before submitting a petition to the Bishop of Derby.

9/08 Registration of Parish Land – Parks and Cemetery

The Clerk would arrange for an Officer from Land Registry to visit and value the 2 parks and Cemetery.

10/08 Provision of Skateboard Park – Doncaster Av. Recreation Ground

The Skate Park planning application had been submitted and the outcome was awaited.

73/08 TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY 6 MAY 2008
RESOLVED to adopt the report of the Planning Committee meeting held on Tuesday, 6 May 2008.

74/08 TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

- a) Circ 17/2008 (General) - Review of NALC Publications in respect of Standing Orders and Chairmanship (July 2003)
- b) Circ 18/2008 - DBs County Training Partnership – CiLCA 18/6/08 & 16/7/08
- c) Circ 19/2008 (General)
 - I. Executive Committee Minutes 1/3/08
 - II. Attendance of Police Officers at Parish/Town Council Meeting 1/3/08
 - III. Consultation on Draft Policy on Roadside Memorials by DCC – Response
 - IV. HMRC Business support Team Workshop at Derby
- d) Circ 20/2008 (General)
 - I. 2008/2009 Pay negotiations – Offer of 2.2%
 - II. NJC Car Allowance – Agreed rates 2008/2009
 - III. VAT & Petrol Element within the NJC car allowances rates 2008/2009
 - IV. Sub-National Review (SNR) – Consultation until 20/6/08

SLCC

- a) Cemetery Management training course – Coventry £85

DCC

- a) Safer Derbyshire - Magazine

EBC

- a) West Park Tree Trial
- b) Pride in Erewash – Leaflet – Campaign for local people to be involved
- c) Erewash Play Partnership – Funding secured for job opportunities
- d) Leisure and Culture Strategy 2008/2013 - Consultation at West Park LC on 14/5/08
- e) Planning for Erewash: Towards 2026 – Policy & Development Team
- f) On-line questionnaire / Consultation on launching a new e-Consultation Hub
- g) Council Minutes 7 & 29 February 2008
- h) Agenda and papers of Council meeting held on 24/4/08
- i) Reports of Council meeting held on 24/4/08
- j) CRB checks completed for all Parish Council staff
- k) Agenda and Minutes of EBC Planning Committee meeting of 7/5/08

GENERAL

- a) Leaflets on waste disposal / Fly tipping
- b) Mr and Mrs Hexter – Call for action regarding nuisance parking on Bostocks Lane
- c) Police Surgery – Wednesday, 21/5/08 at 11.30am in Sandiacre Library
- d) British Waterways – Improvements to the canal area. Heritage Lottery funding
- e) Kidney Research UK – London walk to raise funds
- f) Notice of Annual Audit deadline – 9 June 2008
- g) Andrew Hawley – Response to Cemetery Rules & Regulations Review

In respect of SLCC Item a)

RESOLVED that the Clerk should obtain the CD on Cemetery management, as she was unable to attend the training course.

RESOLVED to note the above items.

75/08 REPORT OF THE CLERK

Health and Safety

- a) It was noted that a small child had recently fallen through the seating area on the Youth Shelter and the incident had been dealt with and reported. The child was uninjured and no further action was required.

b) A resident who lived close to the Multi User Games Area (MUGA) had sustained a large amount of broken glass to his greenhouse due to a football being kicked over the high fence.

RESOLVED that the Clerk would arrange for repair work to be carried out and a notice would be erected on the MUGA to highlight that balls must not be kicked over the fence, as there is a risk of injury to the public and damage to nearby property.

Notices would also be erected to prohibit the playing of golf on the park as this had also contributed to damage to nearby property.

c) It was reported that the lock on the entrance gate to Springfield Park was damaged and repair work was to be carried out.

d) Weekly play equipment inspection reports were noted.

76/08 2007-2008 ACCOUNTS

The Year End Accounts were with Mr D Ingman, the internal Auditor and would be returned at the end of June.

77/08 FINANCE

a) Income received

None

b) To Authorise Payment of Accounts

	Cheque	Amount	VAT
Countrywide Grounds Maintenance	1351	£1,299.55	£ 193.55
Abbey Tree Care - Spr. Park	1352	£ 146.88	£ 21.88
E.on Donc. Ave. Electricity charge	1353	£ 120.99	£ -
Mr A Ault - Salary May	1354	£ 125.24	£ -
Mr P Mead - Salary May (+ Gardner)	1355	£ 158.19	£ -
Mrs M Pendrey - Salary May	1356	£ 478.36	£ -
Mrs M Bloor - Salary May	1357	£ 730.74	£ -
Mrs M Bloor - Stamps	1358	£ 8.58	£ -
HMRC - May	1359	£ 76.13	£ -
Total		£3,144.66	£ 215.43

HMRC May	1359		
Employer's NIC		£ 56.19	
Employee's NIC		£ 48.28	
PAYE - Total tax		£ 158.20	
		£ 262.67	
Less HMRC overpayment		£ 186.54	
		£ 76.13	

RESOLVED to approve the above payments.

c) Quotes received

None

78/08 ANY OTHER BUSINESS

Cllr Mrs M Blacker highlighted the following:

a) Repair work was required to a dropped kerb on Victoria Road, Sandiacre.

- b) A snack van had recently started trading on the road next to Comet and the Clerk was asked to ascertain if permission had been granted by EBC.

PART II. CONFIDENTIAL INFORMATION

79/08 EXEMPT MATTERS

The Chair moved that the public and press be excluded from the meeting for the remaining items on the agenda to avoid disclosure of exempt or confidential information.

- a) To confirm the exempt minutes of the meeting of Parish Council held on 6 May 2008 relating to business premises
- b) To consider staffing matters

The meeting closed at 9.00pm.

The next meeting would be held on Tuesday, 1 July 2008 at 7.30pm.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 3 June 2008 at 7.30pm.

PART II. CONFIDENTIAL SECTION

79/08 EXEMPT MATTERS

a) Business Premises

46, Derby Road

Mr Alan Hoyles (EBC Planning Enforcement Officer) was continuing to investigate if the proprietor at 46, Derby Road was contravening any laws by working on the forecourt of the shop premises.

8, Friesland Drive

Mr Hoyles had contacted the owner of the property who had promised that improvement work would be carried out.

b) Staffing Matters

This item would be brought to the next meeting.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 1 July 2008 at 7.30pm.

PRESENT:

	Cllr Mrs A Noskwith (Chair)
A	Cllr R Bilbie
	Cllr S Bilbie
A	Cllr Mrs M Blackler
A	Cllr A Blount
A	Cllr Mrs C Davis
A	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
A	Cllr I Judson
A	Cllr Mrs A Nisbet
A	Cllr Mrs B Uren
	Cllr Miss L Walker

IN ATTENDANCE: Mrs M Bloor (Clerk to the Parish Council)

MEMBERS OF THE PUBLIC:
Mr Webber (Resident).

80/08 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Cllr R Bilbie, Cllr Mrs M Blackler (prior engagement), Cllr A Blount (work commitments), Cllr Mrs C Davis, Cllr G Dinsdale, Cllr Mrs C Hardy (illness), Cllr I Judson (prior engagement), Cllr Mrs A Nisbett and Cllr Mrs B Uren (unwell).

81/08 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

82/08 MATTERS RAISED BY THE PUBLIC

There were no matters raised by the public.

83/08 POLICE REPORT

PC Gray reported that large groups of young people had been gathering on Springfield Park on Friday evenings, but with assistance from Officers at Long Eaton, action had been taken to reduce numbers.

Police Officers would be participating in a friendly cricket match to raise funds for the local Treetops Hospice on Sunday, 6 July 2008. Everyone was welcome to attend and the event would start at 1.00pm.

Mopeds were again causing a disturbance in the area, especially around Town Street, with some being ridden dangerously on pavements and through pedestrian areas. PC Gray would look into the matter.

PC Gray was thanked for attending the meeting and left at 8.05pm.

84/08 TO DETERMINE CONFIDENTIALITY OF BUSINESS

It was resolved to exclude the public from the meeting during consideration of Agenda Item 16, Staffing Matters, to avoid the disclosure of exempt information.

85/08 TO CONFIRM THE NON CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 3 JUNE 2008

It was resolved to confirm as a correct record the Non-Confidential Minutes of the Meeting held on Tuesday, 3 June 2008.

86/08 MATTERS ARISING FROM THE MINUTES

**7/08 Sandiacre Village Plan
Parish Council Fund**

- a) A bulkhead lamp would soon be installed and electrical certificates would be issued to the Parish Council for the work undertaken to improve lighting on the paths leading to St Giles.
- b) Harlites were in the process of installing and connecting the 2 remaining canal bridge lamps and electrical certificates would soon be issued.

8/08 Sandiacre Parish Cemetery – Consecrate Remaining Land

The Parish Council had been advised to register the land before submitting a petition to the Bishop of Derby.

9/08 Registration of Parish Land – Parks and Cemetery

Arrangements had been made for the land to be valued and an evaluation would be received shortly.

10/08 Provision of Skateboard Park – Doncaster Av. Recreation Ground

Cllr Mrs Noskwith and the Clerk had attended a meeting at DCC to report on progress of the Skateboard park scheme to ensure funding was not withdrawn.

Negotiations were in progress and it was expected that once a contract was approved, work would soon commence.

87/08 TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY 3 JUNE 2008

- I. **It was resolved** to adopt the report of the Planning Committee meeting held on Tuesday, 3 June 2008.
- II. The Planning Committee meeting scheduled to take place prior to the main Council meeting had not been quorate and Councillors therefore considered the following applications:

Planning Applications

It was resolved that no objections be raised to the following applications:

- a) ERE/0608/0033 **32 Sandringham Road** Mr S Fitch
Single storey rear and side extension and formation of a pitched roof over the existing side garage (includes removal of existing conservatory)
- b) ERE/0608/0031 **39 York Avenue** Mr D Smith
Erection of a front extension comprising entrance porch and water closet
- c) CD8/0508/23 **Ladycross Infant School, Victoria Road** DCC
Erection of additional fencing along site boundary – Height of 3.400m

Planning Decisions

It was agreed to note the following decisions:

- a) ERE/0408/0060 **30 Maple Avenue**
Erection of detached dwelling Refused 5/6/08

b) ERE/0508/0018 **36 Lancaster Avenue**
Porch extension on front elevation

Permitted 18/6/08

c) ERE/0508/0027 **Skate Park, Doncaster Avenue Recreation Ground**

Notification received 18/6/08

Application deemed permitted

Application for planning permission not required – Fee refunded

Arrangements During Summer Recess

It was resolved that during the August recess, any matters requiring attention be delegated to the Clerk, in consultation with Cllr Mrs Hulls (Chair of Planning) and Cllr Mrs Noskwith (Chair of the Parish Council).

88/08 TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

Circ 24/2008 (General)

- a) DCC raising awareness of fly tipping in the County
- b) HMRC Workshops

SLCC

- a) 'The Clerk' magazine

DCC

- a) 'On Board' magazine
- b) B Line magazine
- c) Archaeological and Conservation magazine
- d) Derbyshire Directory
- e) Foster Carer Recruitment campaign

EBC

- a) EBC Council Meeting Agenda 26/6/08
- b) Cllr Training in July – Local Assessment process
- c) Cllr Training Tuesday 8/7/08 6.00pm to 7.00pm – Breaches of the Code of Conduct
- d) Erewash in Bloom competition 2008 – closing date 11/7/08
- e) Erewash Heritage Forum meeting Monday 21/7/08
- f) EBC Minutes: 1/4/08 and 24/4/08 and Annual Meeting 8/5/08
- g) Copy of reports for meeting of 26/6/08 – Final Accounts for 31/3/08

GENERAL

- a) Memorial Institute Trustees/Committee - Letter of thanks for decorating exterior
- b) Clerks and Councils Direct magazine
- c) Association of Burials Authority magazine Spring 2008

It was resolved to note the above items of correspondence.

89/08 REPORT OF THE CLERK

I. Health and Safety Report

The Clerk reported that ROSPA had recently carried out an inspection of play equipment on Springfield Park and Doncaster Avenue Recreation Ground and highlighted areas for repair and improvement.

It was resolved that the Clerk would contact Playground Supplies, who carried out weekly play equipment checks, to provide a written quotation for renovation and redecoration work. The Clerk would also enquire why several repairs had not previously been carried out. ROSPA expected work to be undertaken within 60 days of the inspection.

A third quote for a replacement roundabout on Springfield Park was being obtained from Wicksteed Leisure and Councillors would be invited to visit the site to consider the precise location of a new roundabout and approve a design and quotation.

II. Parishes Joint Committee for Stanton Regeneration

Correspondence had recently been received from the Clerk of Risley Parish Council enquiring if other Parish Councils in the area would consider joining together to form a collaborative group that could meet regularly to look at important issues brought about by redevelopment of the Stanton site.

Representatives could include Clerks or Councillors and the remit of the group was to work in partnership to consider wider issues such as access routes and increased traffic congestion through neighbouring villages.

Cllr Mrs Noskwith had attended the first meeting on 23/6/08 and proposed that Sandiacre Parish Council should be represented.

It was resolved that the Parish Council would support the implementation of the new group and send a representative to each meeting.

90/08 2007-2008 ACCOUNTS

I. Appointment of Internal Auditor

It was resolved that Mr David Ingman be appointed as the Internal Auditor from 1st April 2008 to 31 March 2009.

II. Chair's Allowance

It was resolved that the Chair's allowance remains unchanged at £100.

III. Insurance Premiums and Sums Insured

Current premiums and sums insured were reviewed and no changes were proposed at the present time.

The Clerk had been informed by DCC that Public Liability Insurance should be increased to £6m if a Village Sign was to be installed.

III. Accounts for Year Ended 31/3/08, Annual Return and Internal Auditor's Report

It was resolved to approve the 2007/2008 Accounts that had been subject to Internal Audit for submission to the Audit Commission.

The Chairman and Responsible Financial Officer signed section 1 and 2 of the Annual Return for the year ended 31 March 2008 and a copy of the Accounts.

The Internal Auditor's report was noted and there were no items to bring to Councillors attention.

The Chair thanked Mrs Bloor for all efforts as the Responsible Finance Officer.

91/08 FINANCE

a) Income received

EBC - Summer Play Scheme	£1,000.00
Cemetery fee - IRO: Mr J Charlton (A77)	£ 60.00
Cemetery fee - IRO: Mrs D Blount (Plot A90)	£ 62.00
EBC - Skate Park - Planning Application fee refunded	£ 132.50
Cemetery fee - IRO: Mr P T Hollis (G168)	£ 310.00
Cemetery fee - IRO: Mr and Mrs Smith (Advance payment)	£ 62.00
Total	£1,626.50

b) To Authorise Payment of Accounts

Expenditure for June 2008	Cheque	VAT	Amount
Eclipse	DD	£2.97	£19.96
R Pochin Ltd - Tools for Cemetery Gardener	1360	£50.01	£335.80
Able Group UK - Re-glaze damaged greenhouse	1361	£34.12	£229.12
Booth & Derry - Make safe solar light - Youth Shelter	1362	£10.50	£70.50
Steelcraft - Gate repair + repair seating on Youth Shelter	1363	£16.63	£111.63
DALC - Electronic copy of Standing Orders/Chairmanship	1364	£0.00	£14.98
Midland Reprographics - Toner for copier	1365	£10.15	£68.15
Playground Supplies - June inspections	1366	£30.80	£206.80
Countrywide Grounds Maintenance - June	1367	£193.55	£1,299.55
Viking Office Supplies - Stamps/Envelopes/Toner	1368	£7.96	£101.43
EBC - Sponsorship of 2 hanging baskets	1369	£14.70	£98.70
Playground Supplies - Weekly safety inspections - May	1370	£38.50	£258.50
Steelcraft - Repairs to Youth Shelter	1371	£12.25	£82.25
Remco - Signs for MUGA & Park Donc. Ave. Rec. Grnd.	1372	£35.00	£235.00
SLCC - Regional Conference at Quorn (Clerk)	1373	£7.88	£52.88
BT Business Plan - Calls/line rental	1374	£26.35	£181.45
Rospa Annual Inspection - Playsafety Ltd	1375	£22.58	£151.58
Mr A Ault - Salary June (Litter Picker)	1376	£0.00	£125.24
Mrs M Bloor (Clerk) - Salary June + Burial	1377	£0.00	£784.35
Mr P Mead - Salary June (Litter Picker + Gardener)	1378	£0.00	£303.05
Mrs M Pendrey - Salary June (Administration Assistant)	1379	£0.00	£478.36
Mrs M Bloor - Re-imburement - Stamps/3 stakes/gully grid	1380	£0.19	£5.99
HMRC - June (Tax and NIC)	1381	£0.00	£332.72
Mr P Mead - Replacement cheque for salary 2006/07	1382	£0.00	£109.04
Mr I R Morris (Locksmith) 2 replacement keys for Spr. Park	1383	£0.00	£6.50
Chem-Clean Services - Youth Shelter - Remove graffiti / Film	1384	£54.25	£364.25
SLCC - CD on Cemetery Management	1385	£0.00	£29.00
Mrs M Clayton - Paint for Cemetery gates (Probation Team)	1386	£0.00	£19.49
Severn Trent - Toilet Block - Doncaster Ave. Rec. Ground	1387	£0.00	£17.14
Memorial Institute - Room Hire (January to December 08)	1388	£0.00	£229.38
Total		£568.39	£6,322.79

It was resolved to approve the above payments.

c) Quotes received

None

Approval of Payments in August

It was resolved that the Clerk would obtain signatures from any two Members available for payments due in August.

Details of payments would be brought to the attention of the Chair (or Vice-Chair) in the first instance, then to Councillors at the September meeting for approval.

Arrangements during the Summer Recess

It was resolved that during the August recess any matters requiring urgent attention be delegated to the Clerk, in consultation with the Chair (or Vice-Chair).

92/08 ANY OTHER BUSINESS

There were no other items of business.

PART II. CONFIDENTIAL INFORMATION

93/08 EXEMPT MATTERS

It was resolved that the public and press be excluded from the meeting for the remaining items on the agenda to avoid disclosure of exempt or confidential information in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in specific paragraphs of Part I of Schedule 12A of the Act.

- I. To confirm the Exempt Minutes of the Last Meeting held on Tuesday, 3 June 2008
- II. Local business premises – Footpath obstruction
- III. Housing Matter - Unoccupied property
- IV. Staffing Matters
 - a) Hours for Clerk/RFO and travelling expenses
 - b) Contract for Cemetery Gardener

The meeting closed at 9.05pm.

The next meeting would be held on Tuesday, 2 September 2008 at 7.30pm.

Signed by Chair..... Date.....

SANDIACRE PARISH COUNCIL

**Minutes of a meeting of Sandiacre Parish Council held at The Memorial Institute,
Doncaster Avenue, Sandiacre, Derbyshire on Tuesday, 2 September 2008 at 7.30pm.**

PRESENT:

	Cllr Mrs A Noskwith (Chair)
A	Cllr R Bilbie
A	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
A	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
A	Cllr I Judson
A	Cllr Mrs A Nisbet
	Cllr Mrs B Uren
	Cllr Miss L Walker

IN ATTENDANCE: Mrs M Bloor (Clerk to the Parish Council)

MEMBERS OF THE PUBLIC:

Ms R Paczek and Mr A Wilkins - Spring UR (Urban Regeneration), Mr W Major and a member of the public.

94/08 APOLOGIES FOR ABSENCE

Apologies were received on behalf of Cllr R Bilbie (work commitments), Cllr S Bilbie (work commitments), Cllr A Blount (work commitments), Cllr Mrs C Davis, Cllr Mrs C Hardy (illness) and Cllr I Judson (work commitment).

95/08 PRESENTATION BY SPRING (UR) – STANTON SITE UPDATE

Ms R Paczek and Mr Wilkins from Spring UR were welcomed to the meeting.

It was reported that the recent Design Enquiry consultation meeting in June had been well attended by different stakeholder groups and, as a result, the Stanton Regeneration Newsletter had been published. A copy of which was circulated at the meeting and different areas were highlighted.

It was expected that a planning application would be submitted in the second quarter of 2009, now the master plan had been produced.

Councillors raised their concerns over access and increased traffic congestion, but it was confirmed that no definite road solution had been formulated at the present time. It was noted that HGV traffic would be greatly increased if aggregate from the Stanton site was transported to London for construction of the Olympic Village.

Spring UR had looked closely at completed developments in other areas to gain examples of good practice for roadways, residential areas and architectural design.

Mr Wilkins answered Councillors' questions and emphasised that there was little information available at the present time. As soon as developments were known, stakeholders would be notified.

Cllr Mrs Noskwith asked for assurances that the Parish Council would be kept informed of developments as soon as they occurred.

Ms Paczek and Mr Wilkins were thanked for attending and left the meeting at 8.00pm.

96/08 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

97/08 MATTERS RAISED BY THE PUBLIC

There were no matters raised by the public.

98/08 POLICE REPORT

The Chair welcomed PC Gray and newly appointed PCSO Sean Hill to the meeting.

PC Gray introduced Sean Hill as the replacement PCSO for Kate Borlsey, who had returned to her original duties at Police Head Quarters in Ripley to be nearer home.

PCSO Hill would be working alongside PC Gray in the coming weeks, then he would work independently in the community after this time.

PC Gray reported that August had been a difficult month without the usual police presence in the area and with children being off school over the Summer months. Although, there were no serious incidents reported during this time.

Mopeds continued to cause a disturbance in the area, but action was being taken and riders were regularly stopped and warned.

It was noted that St Giles Church Hall had recently suffered vandalism and residents at Springfield Park continued to raise concerns over large gangs of young people congregating at the park on a Friday evening. PC Gray confirmed he would look into these matters and he would also visit Hayworth Road Park, which was experiencing similar problems with large groups of young people.

PC Gray and PCSO Hill were thanked for attending the meeting and left at 8.15pm.

99/08 TO DETERMINE CONFIDENTIALITY OF BUSINESS

It was **RESOLVED** to exclude the public from the meeting during consideration of Agenda Item 14, Staffing Matters, to avoid the disclosure of exempt information.

100/08 TO CONFIRM THE NON CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 1 JULY 2008

It was **RESOLVED** to confirm as a correct record the Non-Confidential Minutes of the Meeting held on Tuesday, 1 July 2008.

101/08 MATTERS ARISING FROM THE MINUTES

7/08 Sandiacre Village Plan - Parish Council Fund

Work to install the Canal Bridge lights and a bulkhead lamp on the path leading to St Giles Church had now been completed.

8/08 Sandiacre Parish Cemetery – Consecrate Remaining Land

The Parish Council had been advised to register the land before submitting a petition to the Bishop of Derby.

9/08 Registration of Parish Land – Parks and Cemetery

Parish Council land had been independently valued, as follows:

Parish Cemetery	£30,000
Springfield Park	£65,000
Doncaster Avenue Recreation Ground	£100,000

Consecration of remaining Cemetery land could now proceed.

10/08 Provision of Skateboard Park – Doncaster Av. Recreation Ground

Construction work on the Skate Park project would begin on Monday 22/9/08.

102/08 TO RECEIVE THE PLANNING COMMITTEE REPORTS OF TUESDAY 3 JUNE 2008 AND 1 JULY 2008

- I. It was **RESOLVED** to adopt the report of the Planning Committee meeting held on Tuesday, 3 June 2008
- II. It was **RESOLVED** to adopt the report of the Planning Committee meeting held on Tuesday, 1 July 2008.

103/08 PARISHES JOINT CO-ORDINATING AND ADVISORY COMMITTEE FOR STANTON REGENERATION

The minutes of the meeting held on Monday, 21 July 2008 were noted.

Representatives had felt it was important for the Parish Councils to work collaboratively together to deal more effectively with issues that arose.

Trowell Parish Council was pleased to send a representative to the Committee, as they had not always been made aware of developments at the Stanton Bonna sleeper site.

The Committee would next meet on Monday, 22 September 2008.

104/08 TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

Circ 24/2008	Fly Tipping posters / HMRC free workshops
Circ 26/2008	Code of Conduct – Areas selected for Pilot project - Not Erewash
Circ 27/2008	Empowerment White Paper – Communities in Control www.communities.gov.uk/communities/communityempowerment/communitiesincontrol
Circ 28/2008	DALC President – Annual election
Circ 29/2008	Corporate Manslaughter and Corporate Homicide Act 2007
Circ 30/2008	Public Catalogue Foundation request list of public paintings / Clerk vacancy Stanley and Stanley Common
Circ 31/2008	Local Government Act 2000 - 'The Power of Well Being'
Circ 32/2008	Moving the date of local Government elections to the date of European Parliament elections to 4 th June 2009 - Consultation
Circ 33/2008	DALC New Clerks' Induction course
Circ 35/2008	Quality Parish Councils – Re-accreditation and training
Circ 36/2008	Being A Good Councillor – Training course 8/11/08 Hulland Ward VH
Circ 38/2008	DBs County Training Partnership – CiLCA
Circ 39/2008	New members for DB and DBs Local Access Forum (DADLAF) / Parish Council training needs
Circ 40/2008	DALC AGM 6/9/08 / Appointment of 3 Commissioners for Commission for Rural Communities (CRF)
Circ 41/2008	Consultations – Election Day – Weekend voting / Cllrs indemnity – Code of Conduct www.justice.gov.uk/publications/cp1308.htm

- Circ 42/2008 Councillor indemnity – Code of Conduct / Consultation on direct elections to English National Parks and Broads Authority
www.defra.gov.uk/corporate/consult/np-directelections/index/htm
- Circ 43/2008 BT-Proposal to re-align payphone provision and retain red boxes for historical purposes – www.bt.com/payphones
 DALC Annual Report 2007/2008
 DALC 62nd AGM 6/9/08 / Minutes of 61st AGM

DCC

- a) Rights of Way Maintenance Scheme 2008/09
- b) Bostock's Lane, Risley – Temporary closure 3/8/08 to 28/9/08
- c) Rushy Lane - Temporary closure 3/8/08 to 28/9/08

EBC

- a) Trade recycling – Now taking glass and jars
- b) Street naming and numbering moved to Geographical Information Systems (GIS) section
- c) Play Schemes 2008 – Additional £200 – Total £1200
- d) Help for those affected by mortgage and debt crisis – Leaflets
- e) Erewash Annual Sports Awards
- f) Extraordinary Meeting of EBC on 14/8/08

GENERAL

- a) Notification from Cllr Nisbet – Change to Independent Councillor
- b) EMDA News – Summer 2008
- c) Derbyshire Community Payback – National Probation Service leaflet
- d) Derbyshire Rural Community Council – Spring 2008
- e) Derbyshire Rural Community Council – Membership
- f) Stanton Regeneration – Design Enquiry Newsletter – July 2008
- g) The Playing Field –Rural Community Council Newsletter – Summer 2008
- h) Stakeholder News - Issue 20
- i) Tree Guardian Newsletter
- j) Connections Magazine
- k) East Midlands Fire and Rescue Control Centre – Information leaflet
- l) Erewash South - Community Forum 13/8/09
- m) Severn Trent Water – Supply disconnected from Doncaster Avenue Rec. Ground
- n) Children With Leukaemia – Request for funding
- o) Treetops Hospice – Calendar of Events 2008
- p) Sherwood Foresters – Donation for war memorial stone
- q) Clerks and Councils Direct – Magazine
- r) Sandiacre Historical Society – Thank you for improvements to Canal Bridge lights

It was **RESOLVED** to note the above items of correspondence.

In respect of General Item p).

It was **AGREED** to approve a contribution of £30 under Section 137.

105/08 REPORT OF THE CLERK

a) East Midland Regional Plan

It was noted that the consultation period ended on 17 October 2008.

b) Website

Mr Broughton would be invited to the next meeting to report on progress. The website was close to completion and would be launched soon.

c) Trent Barton Bus Company – Possible withdrawal of service route

It was reported that a meeting had taken place between Trent Barton, DCC and Cllr Mrs Noskwith to address the problems experienced by bus drivers unable to manoeuvre around the Wood Avenue and Stevens Road junction, due to vehicles parked in close proximity to the bend.

In order to find a solution to the problem and avoid the Rainbow 4 bus service route being withdrawn around that area, it had been agreed that an interim waiting restriction order should be introduced by DCC.

No consultation notice was required for this temporary measure and the Police would have authority to prosecute offenders who ignored the waiting restriction order relating to the white lines.

Local residents would be advised that these measures were being introduced.

d) Job Appraisals / Revised Contracts of Employment and Job Descriptions for Office Staff

Mrs Bloor confirmed that she had recently carried out a job appraisal for Mrs Pendrey (Administrative Assistant), as her Line Manager and one would shortly be undertaken for herself by the Chair and Vice-Chair, as she had been in post for over 12 months.

Contracts of Employment and Job Descriptions would be revised and brought to the next meeting.

106/08 FINANCE

To Authorise Payment of Accounts for July

Payments for July 2008

	VAT	Amount	Cheque
Eclipse - Internet Provider	£2.97	£19.96	DD
Play-Ground Supplies - Weekly Inspections	£38.50	£258.50	1389
Severn Trent Water - Doncaster Ave.		£2.29	1390
Midland Reprographics - Toner		£68.15	1391
Bardill's - 5 Cemetery replacement roses		Cancelled	1392
Countrywide Grounds Maintenance	£193.55	£1,299.55	1393
SLCC - (Clerk) Regional Seminar - Quorn	£0.00	£52.88	1394
EBC - Cemetery - Bin collection	£10.78	£72.40	1395
Play-ground Supplies - Duplicated cheque		Cancelled	1396
Viking Direct - Office Supplies	£16.12	£108.25	1397
Viking Direct - Office Supplies	£1.17	£34.86	1398
DCC - Office Sign	£5.52	£37.07	1399
Mr A Ault - Salary July		£125.04	1400
Mr P Mead - Salary July + Arrears		£263.16	1401
Mrs M Pendrey - Salary July + Burial		£517.49	1402
Mrs M Bloor - Salary July + Arrears		£903.07	1403
Mrs M Bloor - Mileage - Training (122 miles)		£71.62	1404
Mrs M Bloor - Expenses (Pegs + postage)	£0.35	£3.61	1405
HMRC - July - Tax and NIC		£424.55	1406
Total	£268.96	£4,262.45	

Income - July 2008

Cemetery fee	£68.00
Cemetery fee	£320.00
Total	£388.00

It was **RESOLVED** to approve the above payments for July.

To authorise payment of Accounts for August 2008

Payments for August 2008

	VAT	Amount	Cheque
Eclipse - Internet Provider	£2.97	£19.96	DD
Mr N Wilford - Clearing Cemetery and Park		£100.00	1407
SLCC Book - Essentials of Employment Law		£29.20	1408
Andrew's Garden Services – Removing Cemetery cuttings over Summer months, following work by Probation Team		£745.00	1409
Mr D Ingman - Internal Auditor fee 2007/08		£215.00	1410
Countrywide Grounds Maintenance - August	£193.55	£1,299.55	1411
E.on	£6.30	£132.22	1412
Steelcraft - Repairs to Youth Shelter and gate at Spr. Park	£21.00	£141.00	1413
Harlite - Bridge Lighting - (Parish Council Fund)	£987.81	£6,632.46	1414
EBC - Summer Play Scheme		£2,232.00	1415
Viking Direct - BT Phone + Second class stamps	£8.75	£85.74	1416
Land Registry - Fee for valuation of Cemetery and Parks		£110.00	1417
Mrs M Bloor - Reimbursement - 3 spare keys		£6.00	1418
Mr A Ault - Salary		£125.12	1419
Mrs M Bloor - Salary		£848.80	1420
Mr P Mead - Salary		£239.37	1421
Mrs M Pendrey - Salary		£517.69	1422
HMRC - August - Tax and NIC		£383.15	1423
EBC - Planning application fee - Village Sign		£85.00	1424
Valuation Office Agency - Valuation of Parish Council land	£131.25	£881.25	1425
Bardill's Garden Centre - 5 replacement roses at Cemetery	£16.44	£110.40	1426
Viking Direct - Card + Letter weighing scales	£6.80	£45.66	1427
Total	£1,374.87	£14,984.57	

Income - August 2008

Stapleford Funeral Service	£	320.00
EBC - Summer Play Scheme - Additional funding	£	200.00
Stapleford Funeral Service	£	10.00
Hawley Stone Mason	£	26.00
Total	£	556.00

It was **RESOLVED** to approve the above payments for August.

c) Quotes received

Replacement Memorial Institute Boiler

Two quotes had already been received for a boiler, with little difference between them.

It was **RESOLVED** that when all 3 quotes were obtained, the Clerk and Chairman would be delegated with responsibility for deciding which quote was acceptable.

107/08 ANY OTHER BUSINESS

There were no other items of business.

108/08 EXEMPT MATTERS

It was **RESOLVED** that the public and press be excluded from the meeting for the remaining items on the agenda to avoid disclosure of exempt or confidential information in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in specific paragraphs of Part I of Schedule 12A of the Act.

It was **RESOLVED** to confirm as a true record the Confidential Minutes of the last meeting held on Tuesday, 1 July 2008.

There were no matters arising.

The meeting closed at 9.15pm.

The next meeting would be held on Tuesday, 7 October 2008 at 7.30pm.

Signed by Chair _____ Date _____

SANDIACRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday, 7 October 2008 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

PRESENT:

	Cllr Mrs A Noskwith (Chair)
	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
A	Cllr Mrs J Hulls
A	Cllr I Judson
	Cllr Mrs A Nisbet
	Cllr Mrs B Uren
A	Cllr Miss L Walker

IN ATTENDANCE:

	Mrs Bloor - Clerk to the Parish Council	
	Mr Broughton (Park Hall Designs)	Item 110
	PC Gray, PCSO Hill and PCSO Buchanan	Item 113

MEMBERS OF THE PUBLIC: Mr Major and Mr Thompson (Resident)

109/08 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Blount (work commitment), Cllr Mrs Hardy (illness), Cllr Mrs Hulls (holiday), Cllr Judson (work commitment) and Cllr Miss Walker (illness).

110/08 PRESENTATION BY MR BROUGHTON (PARK HALL DESIGNS) - WEBSITE

Mr Broughton began his presentation by thanking office staff and local groups and organisations for contributing to the 60 page site.

Mr Broughton highlighted different pages and links and explained how the site could be used, especially for local groups wishing to publicise their forthcoming events.

Standing Orders were suspended whilst Councillors had their photographs taken.

Following a short break, Standing Orders resumed and Mr Broughton answered questions and tabled publicity material for the site: www.sandiacreparishcouncil.org

It was **RESOLVED** that Mr Broughton would launch the website forthwith.

The Chair thanked Mr Broughton for all his efforts in developing the website.

111/08 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

112/08 PUBLIC SPEAKING SESSION

Mr Thompson voiced his concerns over the worsening state of the road surface on Derby Road, near The Paddocks, which he felt was in urgent need of improvement.

He highlighted that constant use by Heavy Goods Vehicles increased deterioration of the road surface and additionally, HGV's travelling with an empty load increased vibration and noise levels, which adversely effected nearby residents and their homes.

Mr Thompson gave the Clerk a report and DVD that supported his findings. The Clerk was asked to contact DCC to enquire if repair work could be carried out.

113/08 POLICE MATTERS

PC Gray reported on annual crime prevention figures for the area. Household burglaries had increased slightly and vehicle crimes had dropped.

Councillors asked if monthly figures could be provided to identify trends. Councillors asked for data to show the number of reported incidents involving mopeds, substance abuse, illegal drinking, illegal parking and burglaries.

PC Gray confirmed that 3, Section 59 warnings (for vehicles used in a manner causing alarm or annoyance) had recently been issued to moped users. He was also aware that large groups of young people were gathering on Springfield Park and Hayworth Road Recreation Ground and causing a disturbance to local residents.

PC Gray confirmed he would address problems identified by Councillors and noted that Police resources had recently targeted underage drinking in surrounding areas.

The Chair expressed Councillors' appreciation to Police Officers for all their work.

114/08 TO DETERMINE CONFIDENTIALITY OF BUSINESS

There were no items deemed confidential.

115/08 TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY, 2 SEPTEMBER 2008

The minutes of the previous meeting were accepted as an accurate record and signed by the Chair.

116/08 MATTERS ARISING FROM THE MINUTES

8/08 Sandiacre Parish Cemetery – Consecrate Remaining Land

Consecration of the remaining Parish Cemetery land was in progress.

10/08 Provision of Skateboard Park – Doncaster Av. Recreation Ground

Work to lay the foundations had begun and the scheme was due to end by mid October.

The Clerk reported that a section of the perimeter fencing had been vandalised to gain access to the site. In addition, there had been an accident reported. The Contractors had since brought in extra safety and security measures.

117/08 TO RECEIVE THE PLANNING COMMITTEE REPORT

It was **RESOLVED** to adopt the report of the Planning Committee held on Tuesday, 2 September 2008.

118/08 PARISHES JOINT CO-ORDINATING AND ADVISORY COMMITTEE FOR STANTON REGENERATION

The minutes of the meeting held on 22 September 2008 had previously been circulated.

Cllr Mrs Noskwith confirmed that important issues of access and egress to the development site remained unresolved. There were no identifiable solutions at the present time.

The Committee would next meet on:

Monday, 10 November 2008

Wednesday, 17 December 2008

119/08 TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

Circ 44/2008

- a) Level of Burial Fees (England)
- b) Use of red diesel by Local authorities

Circ 45/2008

- a) Climate change – The CO2 Message
- b) East Midlands Expo – Acting on CO2 – Seminar 19/11/08 in Lincoln
- c) NALC response to the consultation on moving the date of English Local Government Elections
- d) Derbyshire Link

Circ 46/2008

Membership of DALC (183 out of 204 Parish/Town Councils)

Circ 47/2008

Freedom of Information Act – New Model Publication Scheme – Adopt by 31/12/08

Circ 48/2008

General Circular:

SLCC

- a) Blanchere Illuminations - Christmas lights – Refurbished: Special offer

DCC

- a) Young Achievers Awards 2008 by 17/10/08
- b) Child Car Seat Checking Events in September – Posters
- c) Environmental Services – Stevens Road Experimental Prohibition Waiting Order

EBC

- a) 8 Friesland Drive - Section 152 issued for property and land to be tidied by owner
- b) Draft Greenprint for Biodiversity in Erewash – Consultation until 3/11/08
- c) EBC Reports for the meeting of 25/9/08
- d) The Place Survey 2008 – Consultation on local services
- e) Local Development Framework – Newsletter – Fourth Edition
- f) EBC – Meeting of 25/9/08 – Agenda and Minutes
- g) EBC – Minutes of 26/6/08 and 14/8/08
- h) Thank you from Friesland Sports Centre regarding Summer Play Scheme
- i) Borough and Parish Councils Forum – Meeting 8/10/08

GENERAL

- a) Communities and Local Government – Consultation on making and enforcing bylaws
- b) Erewash Community Safety Partnership – Designated Public Place Order – Consultation – EBC designate the whole Borough - Consultation ends 31/10/08
- c) Standards Board for England - Town and Parish Standard – Issue 3
- d) Community Environmental Action Projects – Disability access survey in public spaces
- e) Sandiacre History Group – AGM 18/9/08 / Programme of Events for 2009

It was **RESOLVED** to note the above items of correspondence.

It was **RESOLVED** that DALC Circular 47/08 and General Item b) would be placed on the agenda for the next meeting for further consideration.

120/08 REPORT OF THE CLERK

a) Contracts of Employment and Job Descriptions

This item would be brought to the next meeting.

b) Staffing Matters

The Clerk reported that she had recently attended a training course in Barnsley on employment and personnel issues.

It was **AGREED** that Mrs Bloor should also attend the second part of the course on employment legislation on Thursday, 23 October 2008 at the same venue.

It was noted that Mrs Pendrey (Administrative Assistant) had attended a seminar in Nottingham on developing playground provision in public spaces.

121/08 FINANCE

To Authorise Payment of Accounts for September

	VAT	Amount	Cheque
Eclipse - Internet Provider	£2.97	£19.96	DD
Academy for Community Leadership (Barnsley) - Lunch		£10.00	1428
The Sherwood Foresters - Donation - Section 137		£30.00	1429
Mrs M Pendrey - Replacement cheque for salary (Cheque 1422)		£517.69	1430
Countrywide Grounds Maintenance - August	£193.55	£1,299.55	1431
BT Calls, charges and line rental	24.57	£169.52	1432
Severn Trent Water - Cemetery		£28.73	1433
Viking Direct – Stamps x 100	£0.51	£30.41	1434
Park Hall Designs - Website	£8.75	£208.74	1435
Greenbarnes - Cemetery - Replacement sign and posts	£104.38	£700.74	1436
Playground Supplies - Repairs following Rospa inspection	£401.63	£2,696.63	1437
Playground Supplies - Weekly checks for August	£30.80	£206.80	1438
E.on - Street lighting - 8/1/08 to 31/3/08 & 1/4/08 to 30/6/08	£0.89	£18.75	1439
Playground Supplies - Weekly checks for September	£30.80	£206.80	1440
ASB Recruitment Services - Cover for Litter Pickers September	£13.07	£87.77	1441
Mr A Ault - Salary September - Litter Picker)		£125.32	1442
Mrs M Bloor - Salary September (Incremental point from Aug. / new tax code)		£950.75	1443
Mr P Mead - Salary September (Litter Picker / Gardener)		£239.37	1444
Mrs M Pendrey - Salary September (Incremental point + new tax code)		£547.21	1445
HMRC - September - Tax and NIC		£320.53	1446
Mrs Pendrey - Mileage claim - Conference in Nottingham		£18.21	1447
Mrs Bloor - Mileage claim - Training course in Barnsley		£59.87	1448
Mrs M Bloor - Reimbursement - 3 keys		£7.50	1449
Total	£811.92	£8,500.85	

It was **RESOLVED** to approve the above payments for September.

Income - September 2008

Cemetery fee	£	62.00
Cemetery fee	£	62.00
Cemetery fee	£	88.00
Cemetery fee	£	68.00
Cemetery fee	£	20.00
Total	£	300.00

b) To Authorise Replacement Office Equipment

It was **RESOLVED** that the following office equipment should be purchased:
Digital Monitor £179.99 (+ VAT) and Desktop Keyboard £29.99 (+ VAT).

c) Quotes received

- I. It was **RESOLVED** that the Parish Council office and adjoining meeting room, should be painted by Bagnalls (Police approved contractor) at a cost of £300.

- II. It was **RESOLVED** that 2 benches should be ordered to be placed inside the fenced area containing the new roundabout at a cost of £1,404 plus installation of £364 + VAT.

122/08 ANY OTHER BUSINESS

Cllr Hardy reported that he had attended the Sandiacre Phase 4 Steering Group meeting at EBC where plans for the final stage of improvement work to the town centre had been considered.

Funding of £172,000 had been allocated and improving seating areas was seen as a priority.

The next meeting of the Phase 4 Steering Group would be held on Tuesday, 2 December 2008.

The Clerk was asked to include this item on the agenda for future meetings.

The meeting closed at 8.50pm.

The next meeting will be held at 7.30pm on Tuesday, 4 November 2008.

Signed by Chair _____

Date _____

SANDIACRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday, 4 November 2008 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

PRESENT:

	Cllr Mrs A Noskwith (Chair)
A	Cllr R Bilbie
A	Cllr S Bilbie
A	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
A	Cllr Mrs C Hardy
	Cllr Mrs J Hulls
A	Cllr I Judson
A	Cllr Mrs A Nisbet
	Cllr Mrs B Uren
	Cllr Miss L Walker

IN ATTENDANCE: Mrs Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Mr Major, Mr Webber and Mr Walsh

The Chair welcomed everyone to the meeting and apologised for any inconvenience that Councillors might have experienced with papers and reports not being received.

PART 1. NON-EXEMPT MATTERS

123/08 APOLOGIES FOR ABSENCE

Apologies were received from Cllr R Bilbie (work commitment), Cllr S Bilbie (work commitment), Cllr A Blount (work commitment), Cllr Mrs Hardy (illness), Cllr Judson (work commitment) and Cllr Mrs A Nisbet (other commitment).

RESOLVED that the letter received from Dr O'Neil on 22 October 2008, regarding Cllr Mrs Hardy be accepted as medical evidence for absence from Council meetings until further notice.

124/08 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

125/08 PUBLIC SPEAKING SESSION

There were no items raised.

126/08 POLICE MATTERS

PC Gray and PCSO Hill did not attend the meeting and no report was given.

The Chair reported that there had recently been problems in the evenings with groups of young people causing anti-social behaviour at the Library on Doncaster Avenue.

As a result, the Library would in future close at 5.00pm instead of 7.00pm each weekday.

127/08 TO DETERMINE CONFIDENTIALITY OF BUSINESS

There were no items deemed confidential.

128/08 TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 7 OCTOBER 2008

RESOLVED that the Minutes of the previous meeting be accepted as an accurate record and signed by the Chair.

129/08 MATTERS ARISING FROM THE MINUTES

129.1 Sandiacre Parish Cemetery – Consecration of Remaining Land (8/08)

The Clerk confirmed that the Parish Cemetery had been registered and she had met with Rev. Cooney to consider which remaining areas of land should be consecrated. The proposals are as follows:

- Land running across the top part of the Cemetery, near Church Lane should be consecrated for the interment of cremated remains
- A proportion of land running alongside the public footpath down the Cemetery should remain un-consecrated for people of other faiths and religions
- The remaining area of land should be consecrated for graves

RESOLVED that the application for consecrating the remaining land should be made to the Bishop of Derby as outlined above.

129.2 Provision of Skateboard Park (10/08)

The Skateboard Park base and ramps had been installed and funds which were being held by Derby and Derbyshire Groundworks were expected to be transferred directly.

A full ROSPA inspection was to be carried out and perimeter fencing would be installed at each end of the Skate Park to avoid the risk of accidents.

To complete the project a small path would be laid running from the edge of the Skateboard Park across to the public footpath near The Greenway.

130/08 TO RECEIVE THE PLANNING COMMITTEE REPORT OF 7 OCTOBER 2008

RESOLVED to adopt the report of the Planning Committee held on Tuesday, 7 October 2008.

131/08 TO RECEIVE THE MINUTES OF THE SANDIACRE PHASE 4 STEERING GROUP

The minutes of the meeting held on 7 October 2008 were received and noted.

Cllr Mr Hardy reported on several items discussed by the Steering Group.

The next meeting would be held on Tuesday, 2 December 2008 and Cllr Mrs Noskwith, Cllr Mrs Hulls, Cllr Mr Hardy and the Clerk would attend.

132/08 TO ADOPT THE NEW MODEL PUBLICATION SCHEME – FREEDOM OF INFORMATION ACT

RESOLVED that this item would be delegated to the Chair, Vice-Chair and Clerk for further consideration and deferred until the next meeting.

133/08 TO RESPOND TO THE EBC DESIGNATED PUBLIC PLACE ORDER CONSULTATION

RESOLVED that the Parish Council raise no objections in principle, to the proposal for EBC to make a Designated Public Places Order (under the Criminal Justice and Police Act 2001) in respect of public places within the whole Borough.

With the proviso that sufficient cover is allocated to implement the process without further increasing the responsibilities of the already overstretched police resources in Sandiacre.

134/08 TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

Circ 49/2008

Quality Parish Council Training Scheme 18/11/08

Circ 50/2008

Communities in Control: Real People, Real Power – Consultation on improving local accountability – Consultation ends 30/10/08

Circ 52/2008

2008/09 Interim salary award for Clerks from 1/4/08 at 2.45%
Clerk/ RFO vacancy for Pinxton

SLCC

None

DCC

- a) Community Safety –Promoting the recruitment of School Crossing Patrols
- b) Arts Derbyshire – Website to publicise all art events in the County and City
www.artsderbyshire.org.uk

EBC

- a) Agenda for Council meeting of 23/10/08
- b) Pride in Erewash - Fly-Tipping Leaflet
- c) Minutes of the Council meeting of 25/9/08
- d) Concurrent Function and Precept 2009/10 – 2.5% general inflation rate for expenditure

GENERAL

- a) Safer Neighbourhoods News – Autumn 2008
- b) Letter of thanks from Memorial Institute Committee for re-decorating the exterior
- c) East Midlands Regional Assembly – Regional Plan – Partial Review
- d) Completion of the 2007/2008 Annual Audit - Approved by the Audit Commission
- e) Derby and Derbyshire Groundworks – Leaflet on services

RESOLVED to note the above items of correspondence.

135/08 REPORT OF THE CLERK

135.1 Contracts of Employment and Job Descriptions

This item would be deferred until all the necessary information became available.

135.2 To Consider Adopting a Grievance Procedure and Protocol

This item would be included on the agenda for the next meeting

135.3 To Agree the Meeting Dates and Times for 2009

RESOLVED that the following dates and times for 2009 be agreed and included on the Parish Council website:

Full Council Meeting Dates	Time	Note
Tuesday, 6 January 2009	7.30pm	
Tuesday, 3 February 2009	7.30pm	
Annual Parish Meeting	6.30pm	
Tuesday, 3 March	7.30pm	
Tuesday, 7 April	7.30pm	
*Tuesday, 12 May	7.30pm	*Second Tuesday
*Tuesday, 9 June	7.30pm	*Second Tuesday
Tuesday, 7 July	7.30pm	
August - Recess	7.30pm	
*Tuesday, 8 September	7.30pm	*Second Tuesday
Tuesday, 6 October	7.30pm	
Tuesday, 3 November	7.30pm	
Tuesday, 1 December	7.30pm	

136/08 FINANCE

136.1 To Authorise Payment of Accounts for October

	VAT	Net	Amount	Cheque
Countrywide Grounds Maintenance - October	£193.55	£1,106.00	£1,299.55	1450
EBC - Wheelie Bin Service 1/10/08 to 31/12/08	£10.78	£61.62	£72.40	1451
SLCC - 2009 Membership			£182.00	1452
Dabs4work - Printer toner	£21.94	£125.40	£147.34	1453
E.on - Street lighting 1/7/08 - 30/9/08	£0.45	£8.93	£9.38	1454
ASB Business Services - Litter Picker cover	£5.81	£33.20	£39.01	1455
Viking Direct - Stamps (2nd class) / Toner/ Hazard tape	£9.79	£82.96	£92.75	1456
Eclipse - Internet Provider	£2.97	£16.99	£19.96	DD
1st Call Services - Cemetery blocked drain	£20.13	£115.00	£135.13	1457
Allianz - Increase premium for Skate Park			£336.10	1458
Viking Direct - Computer keyboard	£5.25	£29.99	£35.24	1459
Viking Direct - Big box of copier paper	£1.65	£9.44	£11.09	1460
ASB Business Services - Litter Picker cover	£23.24	£132.80	£156.04	1461
Steelcraft - Repairs play areas / Youth Shelter	£17.50	£100.00	£117.50	1462
Mr A Ault - Salary			£125.12	1463
Mrs M Bloor - Salary			£879.67	1464
Mr P Mead - Salary			£125.32	1465
Mrs M Pendrey - Salary			£497.21	1466
HMRC - October - Tax and NIC			£328.90	1467
Invoice for Skate Park	£6,077.45	£34,728.28	£40,805.73	1468
Playground Supplies - October (5 weeks)	£38.50	£220.00	£258.50	1469
Mr I Morris - 2 keys for fenced area - Springfield Park			£4.50	1470
Total	£6,429.01	£36,770.61	£45,678.44	

RESOLVED to approve the above payments for October.

QUOTATIONS

Playground Supplies

Paint one bay / two cradle swing (Missed by Rospa) £275.00

Christmas Lights - Harlites - Repair/Install/Remove £2,925.00
(Slightly less than Remco for 2007)

Cemetery - Unblock gully and pipe £650.00

RESOLVED that quotations for Playground Supplies and Harlites be approved.

RESOLVED that 2 further quotations be obtained for work to unblock the Cemetery drain.

136.2 To Note Income Since the Last Meeting

Income - October 2008

EBC - Parish Council Fund - Bridge lights/Cem. Lighting	£5,644.65
Cemetery fee	£15.00
Total	£5,659.65

136.3 Finance Committee Meeting

RESOLVED that the Finance meeting be held on Tuesday, 25 November 2008.

Subsequently arranged for Wednesday, 26 November at 6.30pm

137/08 ANY OTHER BUSINESS

137.1 Crime Punishment Team – Work in the Cemetery

RESOLVED that a letter of thanks be sent to the Probation Service for the improvement work successfully carried out in the Cemetery by the Crime Punishment Team over the Summer months.

137.2 Parking on Grass Verges – Bostock Lane

RESOLVED that the Highways Department would be informed that vehicles involved in Motorway construction were parking on the grass verges near the top of old Bostock Lane and were causing an obstruction to passing traffic.

PART 2. EXEMPT MATTERS

There were no exempt matters.

The meeting closed at 8.35pm.

The next meeting will be held at 7.30pm on Tuesday, 2 December 2008.

Signed by Chair _____ Date _____

SANDIACRE PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday, 2 December 2008 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

PRESENT:

- Cllr Mrs A Noskwith (Chair)
- Cllr R Bilbie
- Cllr S Bilbie
- Cllr Mrs M Blackler
- Cllr A Blount
- A Cllr Mrs C Davis
- Cllr G Dinsdale
- Cllr A Hardy (Vice-Chair)
- A Cllr Mrs C Hardy
- Cllr Mrs J Hulls
- Cllr I Judson
- A Cllr Mrs A Nisbet
- Cllr Mrs B Uren
- Cllr Miss L Walker

IN ATTENDANCE: Mrs Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Mr Major and Mr Weber (local residents).

The Chair welcomed everyone to the meeting.

PART 1. NON-EXEMPT MATTERS

138/08 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Hardy (continuing illness).

139/08 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

140/08 PUBLIC SPEAKING SESSION

Mr Weber raised his concerns that a litter bin and dog waste bin had not been installed on open space at the rear of Town Street. The Clerk was asked to contact Three Valleys' Housing Association and EBC to ascertain what progress was being made.

141/08 POLICE MATTERS

PC Gray and PCSO Hill were unable to attend but had provided a report that was circulated at the meeting

Trent Barton had not reported any further incidents of inconsiderate parking since temporary double yellow lines had been laid.

The initiative to hire the local cinema for young people during Halloween, to reduce anti-social behaviour and disturbance, had proved very successful. As a result, it was being considered whether cinemas in Ilkeston and across Derbyshire could be opened on a monthly basis to keep youths off the streets.

142/08 TO DETERMINE CONFIDENTIALITY OF BUSINESS

There were no items deemed confidential.

143/08 TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 4 NOVEMBER 2008

RESOLVED that the Minutes of the previous meeting be accepted as a true record and were signed by the Chair with one amendment: Cllr Mrs Blackler had sent apologies for the last meeting.

MATTERS ARISING FROM THE MINUTES

143.1 Sandiacre Parish Cemetery – Consecration of Remaining Land (8/08)

RESOLVED that Cllr Mrs Noskwith and Cllr Mr Hardy would petition the Bishop of Derby to consecrate the remaining Cemetery land, with provision for an area of land that remained unconsecrated for people of other faiths or beliefs.

143.2 Provision of Skateboard Park (10/08)

A full ROSPA inspection had been carried out and perimeter fencing had been installed at each end of the Skate Park to avoid the risk of accidents.

In order to avoid the risk of accident or injury, a warning sign had been ordered to deter young people from using bikes.

144/08 TO RECEIVE THE PLANNING COMMITTEE REPORT OF 4 NOVEMBER 2008

RESOLVED to adopt the report of the Planning Committee held on Tuesday, 4 November 2008.

145/08 TO RECEIVE THE FINANCE COMMITTEE REPORT OF WEDNESDAY, 26 NOVEMBER 2008

RESOLVED to adopt the report of the Finance Committee meeting held on Tuesday, 26 November 2008.

RESOLVED to make a £25 donation to the Royal British Legion for 2008.

It was noted that the Parish Council Christmas Concert had been a great success. Savings had been made on the previous year as the event had been held in Friesland School Hall. Venue costs were reduced and there was no hire charge for the piano. Ticket sales (158 at £4) = £636.00

Distribution of proceeds from the concert would be decided at the next full Council meeting.

146/08 TO SET THE LEVEL OF PRECEPT FOR 2009 - 2010

The Clerk outlined areas of expected expenditure for the forthcoming financial year.

RESOLVED to again retain the level of Precept for 2009 – 2010 at £23,525, to include a 2.5% increase for inflation, 2.45% increase for staff salaries, with insurance premiums at 15% to take into account the increase in premium for the Skateboard Park.

147/08 TO CONSIDER ADOPTING A GRIEVANCE PROCEDURE AND PROTOCOL

RESOLVED to adopt the draft Grievance Procedure and Protocol, as circulated at the previous full Council meeting on 4 November 2008.

148/08 TO RECEIVE AND DEAL WITH CORRESPONDENCE

DALC

Circ 55/2008

- a) Consultation on lowering the voting age to 16 – response by 19/12/08
- b) Clerk's vacancies

Circ 56/2008

- a) Training on the Planning system – Melbourne 23/4/09
- b) Law and good practice for Parish Councils – Barlborough 16/2/09

Circ 57/2008

- a) Training for Clerks

Annual Parish Council's Meeting – Wednesday 7/1/09 Police HQ Ripley

DCC

- a) Carriageway problems – Derby Road, Sandiacre – Response by DCC
- b) Trusted Trader scheme – Launched 17/11/08
- c) Derbyshire Gold magazine – Autumn/Winter edition
- d) Onboard Leaflets – Public Transport in Derbyshire

EBC

- a) Development Control – Untidy Building – Notice served
- b) Erewash South Community Forum – White Lion 11/12/08 at 7.00pm
- c) Sandiacre Phase 4 Steering Group Meeting – Town Hall 2/12/08 at 2.00pm
- d) Tree Guardian magazine

GENERAL

- a) Communities in Control Consultation – Responses by 24/12/08
- b) Parishes Joint Co-ordinating Committee for Stanton Regeneration - Agenda
- c) Jog Derbyshire – Developing groups for community activity
- d) Nottingham Core Housing Market Area Strategic Housing Availability Assessment – Seeking views on draft assessment by 8/12/08
- e) The Playing Field – Newsletter
- f) Highways Agency – Newsletter – M1 Widening update on progress
- g) MVM – M1 Widening – Roadwork layout changes between J25 and J26
- h) Rospa Inspection of the Skateboard Park
- i) Freedom of Information Act – New Model Publication Scheme. Effective from 1/1/09

RESOLVED to note the above items of correspondence.

DALC Circular 55/2008 – Consultation on lowering the voting age to 16

RESOLVED to respond to the consultation with objections to the proposal.

General Item (j) – Freedom of Information Act

RESOLVED to adopt the new publication scheme in line with Section 20 of 'the Act'.

149/08 REPORT OF THE PARISH CLERK

149.1 Roundabout on Springfield Park

The Clerk reported that installation of the new roundabout and two benches on Springfield Park had been satisfactorily completed.

150/08 FINANCE MATTERS

150.1 To Authorise Payment of Accounts for November

	VAT	Net	Amount	Cheque
Eclipse - Internet Provider	£2.97	£16.99	£19.96	DD
Standards Industries Ltd - Lighting column checks	£49.96	£285.50	£335.46	1471
Chem-Clean-Services Ltd - Graffiti removal	£13.65	£78.00	£91.65	1472
Playsafety Ltd - Rospa inspection Skateboard Pk	£69.13	£395.00	£464.13	1473

Viking Direct - Stamps / Office supplies	£11.77	£88.26	£100.03	1474
Countrywide Grounds Maintenance - October	£93.28	£533.00	£626.28	1475
C&C Electrical Ltd relocate light switch in Store	£31.50	£180.00	£211.50	1476
Audit Commission - Fee 2008	£96.25	£550.00	£646.25	1477
Park Hall Designs - Website fee for October			£20.00	1478
C&C Electrical Ltd - Replaced faulty RCD in Store	£15.05	£86.00	£101.05	1479
Mr A Ault - Litter Picker - Salary + Pay arrears			£154.32	1480
Mrs M Bloor - Clerk - Salary + Pay arrears			£1,011.34	1481
Mr P Mead - Litter Picker - Salary + Pay arrears			£168.72	1482
Mrs M Pendrey - Salary + Pay arrears			£563.14	1483
HMRC - November - Tax and NIC			£472.43	1484
Royal British Legion - Section 137 donation				1485
Bagnall Decorators - Painting Office	£52.50	£300.00	£352.50	1486
EBC Supply litter bin / Emptying 15/9 to 31/3/09	£69.42	£396.69	£466.11	1487
Play-Ground Supplies - Inspections November	£30.80	£176.00	£206.80	1488
Mr I Morris - Padlock/Keys Springfield Park gates			£11.25	1489
Total	£536.28	£3,085.44	£6,022.92	

RESOLVED to approve the above payments for November.

150.2 To Note Income Received Since the Last Meeting

Cemetery fee	£62.00
Cemetery fee	£15.00
Christmas Concert - Ticket sales (39)	£160.00
Cemetery fee	£26.00
EBC - Refund of Planning Application fee overpaid	£10.00
HMRC VAT Repayment 1/11/07 to 31/3/08	£5,448.71
Cemetery fee	£62.00
Christmas Concert - Ticket sales (48)	£192.00
Christmas Concert - Ticket sales (71)	£284.00
Total	£6,259.71

RESOLVED to note the above income.

150.3 To Consider Quotations Received

RESOLVED to use Newlands Groundcare to supply and install a dog waste bin and litter bin on Springfield Park at a cost of £450 + VAT.

151/08 ANY OTHER BUSINESS

It was reported that a car had been illegally parked on Stevens Road without road tax and with a flat tyre. PC Gray would be informed.

PART 2. EXEMPT MATTERS

There were no exempt matters.

The meeting closed at 8.30pm.

The next meeting will be held at 7.30pm on Tuesday, 6 January 2009.

Signed by Chair _____ Date _____