

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 12 January 2010 at 7.30pm in  
The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

Cllr Mrs A Noskwith (Chair)  
Cllr Mrs L Bilbie  
Cllr R Bilbie  
Cllr S Bilbie  
Cllr Mrs M Blackler  
Cllr A Blount  
Cllr Mrs C Davis  
Cllr G Dinsdale  
Cllr A Hardy (Vice-Chair)  
A Cllr Mrs J Hulls  
Cllr Mrs M Jowett  
A Cllr I Judson  
A Cllr Mrs A Nisbet  
Cllr Mrs B Uren

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Parish Council

**MEMBERS OF THE PUBLIC:** Cllr W Major (County Councillor)  
Ms J Lee (Resident)  
Mr R Barker (Resident)

## PART 1. NON-EXEMPT MATTERS

The Chair welcomed everyone to the meeting, which commenced at 7.25pm.

### 103. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Mrs Hulls EBC training event on large scale planning applications  
Cllr Judson Work commitments  
Cllr Mrs Nisbett EBC training event on large scale planning applications

- It was **RESOLVED** to accept the apologies.

### 104. DECLARATION OF MEMBERS' INTERESTS

None.

### 105. POLICE MATTERS

Apologies were received for PC Porton and PCSO Hill. In the absence of Officers, the Chair presented the police report.

- a) Two illegally driven mini motors had recently been confiscated
- b) Over the Christmas and New Year period, calls for service had been minimal. PC Porton and PCSO Hill had undertaken vehicle patrols
- c) Residents were advised to be cautious, as there had been a spate of burglaries in the area
- d) A Police surgery would be held on Tuesday, 19 January 10 at the Library
- e) Travellers had been given notice to vacate land behind Mark Street

Cllr S Bilbie, Cllr R Bilbie and Cllr Mrs L Bilbie joined the meeting.

**106. PUBLIC SPEAKING SESSION**

Mr Barker raised the following matters:

a) Vine Crescent

A small piece of land at Vine Crescent was currently unused and the area should be safeguarded as a green open space without any future development of the site.

The Clerk was asked to ascertain the current status of the land.

b) Toton Sidings

A recent news report had shown that trees had been extensively cleared from land at Toton Sidings, but details of any future development were unknown.

The Clerk was asked to ascertain from NCC if there were plans for future development of the site.

**107. REPORT BY COUNTY COUNCILLOR**

Cllr Major reported on the following items:

- a) Bostock's Lane – Temporary Traffic Regulation Order – Civil engineering works for 3 nights between 22/2/10 and 1/4/10
- b) DCC grit bins had recently been filled in Sandiacre

**108. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

None.

**109. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 1 DECEMBER 2009**

- It was **RESOLVED** that the Minutes of the meeting held on Tuesday, 1 December 2009 be approved as a true record.

**MATTERS ARISING FROM THE MINUTES**

a) Page 41. Former Sandiacre Court Nursing Home - Trees

EBC (Development Control) had confirmed they were unaware of any recent felling of protected trees on the derelict site. However, previous planning permission had given consent for some of the protected trees to be felled.

b) Page 42. Multi User Games Area - Fencing

The Clerk was waiting to hear from residents if an alternative solution could be found to stop balls landing in their garden from the MUGA without the need to heighten the MUGA fencing, which would be at considerable cost.

c) Page 43. Planting of Herbaceous Flower Beds – Village Centre

*Note: Subsequent to the meeting, EBC confirmed their Parks Department would take responsibility for planting flowerbeds outside of the Co-op.*

d) Page 44. Risk Assessment Consultants

The Assessors would meet with the Clerk and Councillors on 3/2/10.

e) Christmas Lights

It was confirmed that a 20m string of blue pea-lights would cost £75 and five sets could be linked to one power source.

It was noted that the Christmas lights were in need of replacement since they were no longer energy efficient and bulbs needed frequent replacement.

The Clerk was asked to include this item on the March agenda for further consideration.

**110. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 1 DECEMBER 2009**

- It was **RESOLVED** to adopt the report of the Planning Committee.

**111. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

**DALC**

Circ 61/2009 – General

- a) DCC Parish and Town Council Forum held 22/10/09: Next meeting 22/4/10
- b) Urgent highways problems: pot holes, blocked gulleys, traffic light failure, highway flooding: Tel: **0845 605 8058**
- c) Community Response Plan for Civil Emergencies

Circ 62/2009 – Training events

- a) Law and good practice for Parish Councils
- b) Chairs and prospective Chairs training 24/4/10
- c) Freedom of Information training 24/3/10
- d) Clerk induction course

Circ 63/2009 – Training events

- a) Power of Well-being training 29/3/10
- b) CiLCA training

Circ 64/2009 – General

- a) Membership of DALC – Members 204 Parish/Town Councils. Non members 10
- b) Section 137 Expenditure Limit for 2010/11 = £6.15

**DCC**

- a) Promotion of DBs Community Climate Action Conference – 13/3/10 at Matlock
- b) Private Street Works: Development at Springfield Avenue. St James Court for a distance of 121.8 metres
- c) Proposed extension of Prohibition of Waiting – Rushy Lane – No waiting at any time
- d) Sandringham Road: Temporary Traffic Regulation Order. Repairs to sewers 17/1/10
- e) A-boards: DCC Officer to inspect advertising boards in the area
- f) Bostock's Lane: Temporary Traffic Regulation Order

**EBC**

- a) Newsletter re Stanton Regeneration
  - Environmental Working Group to be set up January 2010
  - Transport Working Group – Findings to be published March 2010
  - Public exhibition planned for March 2010
  - Planning application planned for June 2010
  - ATLAS (Advisory Team for Large Applications) Meeting at EBC Tuesday, 12/1/10
- b) Parish Councils' Forum Meeting 18/1/10 cancelled – Insufficient agenda items
- c) Erewash Core Strategy Document – Consultation on options

**RING MASTER (POLICE MESSAGING)**

- a) 'ICE' (In Case of Emergency) - Reminder to enter an emergency contact number in a personal mobile phone under
- b) Erewash and Amber Valley: Targeting criminals who travel through the area
- c) Reminder not to leave vehicles open and unattended on chilly mornings
- d) DBs Constabulary will change from four policing divisions to three to improve efficiency and costs. Division 3 – Derby City, Erewash and South Derbyshire
- e) 'Your Police, Your Say' consultation - Ilkeston Arena on Monday, 25/1/10

## GENERAL

- a) East Midlands Development Agency – Newsletter
- b) Subscription to 'DIS' (Direct Information Service) £135 per year
- c) SLCC – 'The Clerk' Magazine

- It was **RESOLVED** to note the above correspondence.

### EBC – Item c) Erewash Core Strategy Document

- It was **RESOLVED** to include this item on the March Agenda.

### General Item b) Subscription to DIS (Direct Information Service)

- It was **RESOLVED** not to pay a subscription to DIS

## 112. TO RECEIVE THE MINUTES OF THE SPECIAL COUNCIL MEETING OF WEDNESDAY, 16 DECEMBER 2009 – TESCO APPLICATION RESPONSE

Minutes of the Special Meeting were received and noted.

The Chair reported that EBC had arranged a public consultation meeting on Wednesday, 20 January 2010 with Tesco consultants, EBC Planning Officers, Ward Councillors and Lead Members at the Novotel Hotel, Long Eaton.

The public would have a further opportunity to consider the planning application and discuss the decision making process before the public consultation period ended on 17 February 2010.

District Judge, John Calladine would chair the meeting.

## 113. TO APPROVE CEMETERY FEES FROM APRIL 2010

### INTERMENT FEES

Exclusive right, including Certificate of Deed of Grant	£273.00
Interment fee	£60.00
Interment of Urn including Ground Fee	£65.00
Scattering of Ashes	£21.50
Interment of Urn into purchased grave	£22.50

### MEMORIALS

Vases and Plaques	£27.50
Other Memorials including initial inscription	£71.00
Subsequent inscriptions	£16.50
Dedication of standard rose, including plaque for a fixed period of 7 years	£141.50

### Notes:

1. For small graves for a baby only, the charge is half the Exclusive Right Fee
2. Charges for non-residents are double those for residents of the Parish, except in those cases where Council Tax payers have become non-residents due to ill health or infirmity.

- It was **RESOLVED** to approve the above Cemetery fees for 2010

## 114. GROUNDWORK LANDSCAPING PROJECT – CANAL BRIDGE AREA

### Marks and Spencer – Greener Living Expense Grant

It was reported that the Chair, Vice-Chair and Clerk had met with Marion Farrell (Health Coordinator - Groundworks), Mr H Smith (Chairman – Erewash Canal Preservation and Development Association), Mr P King (Publicity – ECP&DA) and PC Porton on 6 January 2010.

Groundworks had been granted £25,000 by Marks and Spencer to improve the public open space by the Toilet Block, which was owned by EBC. Grant funding was available for low-level shrub planting, new benches, granite paving slabs, a new litterbin, a cycling route and walkways.

### Stakeholder group meeting - Issues raised

- a) Councillors were concerned that responsibility for grounds maintenance work should not pass to the Parish Council after the initial 18 month period covered by Groundwork volunteers.  
*Note: EBC has confirmed responsibility for future maintenance work*
- b) Additional lamp columns should be introduced to deter vandalism and anti social behaviour.
- c) A light should be installed behind the Toilet Block with a timer
- d) Appropriate shrubs should be planted that do not attract litter
- e) Benches should face the canal to avoid anti social behaviour
- f) A water point should be installed for the benefit of canal users

Completion of the project was expected by June 2010.

## 115. FINANCE MATTERS

### 115.1 To Approve Payment of Accounts for December

With approval of the Chair and Vice-Chair, the Clerk had arranged for cheques 1692, 1693 and 1694 to be issued after the December Council meeting and the remainder on 6 January 10, the first Tuesday in the month.

14-Dec-09	150	1692	Newlands	Grounds Maintenance	£1,001.45
14-Dec-09	151	1693	Play-ground Supplies	Weekly inspections: November 5, 12, 19, 26	£202.40
14-Dec-09	152	1694	BT Business Direct Ltd	Printer cartridge	£143.73
31-Dec-09	153	DD	Eclipse	Internet / Broadband	£17.19
6-Jan-10	154	1695	BT Business Direct Ltd	Nortons Internet Security	£44.76
6-Jan-10	155	1696	Steelcraft	Springfield Park Play Area - Repairs to fence	£97.75
6-Jan-10	156	1697	BT	Telephone calls and rental	£179.36
6-Jan-10	157	1698	E.on	Doncaster Avenue - Toilet Building (Lock-up)	£176.63
6-Jan-10	158	1699	Andrew Hollis	Cemetery - Clearing compound 3/11, 17/11	£260.00
6-Jan-10	159	1700	Mr Ault	Salary - Litter Picker	£131.26
6-Jan-10	160	1701	Mrs Bloor	Salary - Clerk	£917.21
6-Jan-10	161	1702	Mr Mead	Salary - Litter Picker	£131.26
6-Jan-10	162	1703	Mrs Pendrey	Salary - Admin Assistant	£516.90
6-Jan-10	163	1704	HMRC	TAX and NIC (December)	£335.45
6-Jan-10	164	1705	Mrs Bloor	Postage for Calling Papers - 12/1/10 meeting	£6.58
12-Jan-10	165	1706	BT Business Direct Ltd	Copier ink cartridge	£23.22
12-Jan-10	166	1707	Play-ground Supplies	Inspections December 3, 10, 17, 24 and 31	£253.00
12-Jan-10	167	1708	EBC	Cemetery - Bin collection 1/1/10 to 31/3/10	£78.06
12-Jan-10	168	1709	Park Hall Designs	Website maintenance - October / November	£40.00

12-Jan-10	169	1710 Park Hall Designs	Website maintenance - December	£20.00
				<b>£4,576.21</b>

- It was **RESOLVED** to approve the payments.

**115.2 To Note Income Received Since the Last Meeting**

PC Concert	Ticket sales	£40.00
PC Concert	Ticket sales	£484.00
PC Concert	Ticket sales	<u>£16.00</u>
Tickets sold	135	<u>£540.00</u>

G Finch	Cemetery fee (Plaque inscription)	£16.00
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- It was **RESOLVED** to note the above income.

**115.3 To Consider Quotations Received**

None

**115.4 Distribution of Parish Council Christmas Concert Proceeds**

Sandiacre Male Voice Choir	£200.00
Erewash Community Transport	TBC

- It was **RESOLVED** to approve the above donations

**115.5 Funding for New Grit Bins**

Green Parish Council bin + first fill	£192.51
Refill	£57.74

Four held: Lincoln Avenue, Hillside Grove, Hart Avenue and Cloudside Avenue

The Clerk was asked to obtain a list of DCC grit bins in the village and to ascertain if DCC had funding available to supply new bins free of charge.

Requests for new bins had been made for Larch Drive and Kilverston Road.

**116. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

Cllr Blackler reported that dog walkers were allowing their dogs to foul on pavements, especially on routes to schools and this was a health hazard.

The Clerk would contact the Dog Warden to have the area around Ladycross Infant School and Cloudside Junior School patrolled.

Those found not to be clearing up after their dog/s could be issued with a fixed penalty notice and fined.

**The meeting closed at 8.05pm.**

**Signed by Chair:** \_\_\_\_\_

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 2 March 2010 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chair)
A	Cllr Mrs L Bilbie
A	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
A	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
	Cllr Mrs J Hulls
	Cllr Mrs M Jowett
	Cllr I Judson
A	Cllr Mrs A Nisbet
	Cllr Mrs B Uren

**IN ATTENDANCE:**

Mrs M Bloor	Clerk to the Parish Council	
Inspector P Laing	Long Eaton Section	Item 131
PCSO M Boyer	Ockbrook and Borrowash	Item 131
PCSO S Hill	Sandiacre and Risley	Item 131

**MEMBERS OF THE PUBLIC:** Cllr W Major (County Councillor)

## PART 1. NON-EXEMPT MATTERS

The Chair welcomed everyone to the meeting.

### 129. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr R Bilbie	Work commitment
Cllr Mrs L Bilbie	Other commitment
Cllr A Blount	Work commitment
Cllr Mrs C Davis	Child care commitment

It was **RESOLVED** to accept the apologies.

Cllr Mrs A Nisbet      Absent

### 130. DECLARATION OF MEMBERS' INTERESTS

Cllr Bilbie declared a personal interest in Item 145 Staffing Matter, as a friend of Mr Ault (Parish Council employee).

### 131. POLICE MATTERS

Apologies for absence were received on behalf of PC Porton.

Insp. Laing, PCSO Boyer and PCSO Hill answered Councillors' questions on the following matters:

a) Shift patterns

Insp. Laing confirmed it was not his intention to change the existing shift pattern for Safer Neighbourhood Team officers in Sandiacre.

Insp. Laing reported that PC Porton had temporarily been transferred to Long Eaton for personal professional development, having successfully passed his sergeant's exam. He would soon be returning to Sandiacre.

The Chair noted that it would have been beneficial for the Parish Council to have received earlier official notification that PC Porton was being transferred.

Insp. Laing confirmed that a police presence from outside Sandiacre was always available when needed and patrols were regularly undertaken.

PCSO Hill itemised statistics showing a reduction in calls for service and a drop in crime figures over recent months compared to neighbouring areas.

b) Inconsiderate parking causing obstruction

Councillors highlighted that vehicles continued to park on grass verges causing unnecessary obstruction and hazard to other vehicles and pedestrian users in several different areas of Sandiacre.

PSCO Hill outlined police and Local Authority powers when dealing with inconsiderate parking at junctions and on grass verges and those relating to unlawful obstruction of the highway. Notices had been issued to drivers causing an obstruction and further patrols would be made.

c) Anti Social Behaviour - Springfield Park

The Clerk reported there had been several incidents of vandalism following improvement work near the park play area, with turf and fencing being lifted and discarded. These incidents had been reported to the police.

PSCO Hill reported that the police were aware of a drugs problem in the area, but calls for service relating to anti social behaviour on the park had reduced.

d) Divisional mergers

Insp. Laing confirmed there would be no impact on the policing of Sandiacre as a result of four police divisions reducing to three.

PCSO Hill reported on newly identified priority profiles:

Anti-social behaviour and nuisance vehicles on Goodwin Close and Hart Ave.

- a) Increased police patrols at problem times.
- b) Letters will be sent to the parents of those found to be causing a nuisance. Acceptable Behaviour Contracts (ABCs) will be used as necessary.
- c) The drivers of nuisance vehicles will be given a warning and if this behaviour continues the vehicle will be confiscated.

Anti-social behaviour, nuisance vehicles and drug problems on Regent Street

- a) Increased police patrols at problem times.
- b) Letters will be sent to the parents of those found to be causing a nuisance. Acceptable Behaviour Contracts (ABCs) will be used as necessary.
- c) Drug problems will be dealt with and arrests will be made as necessary.

Anti-social behaviour and criminal damage on Hayworth Road

- a) Increased uniformed and plain clothed patrols around the area.
- b) Conduct stop checks to identify persons involved and to gather intelligence.
- c) The community is encouraged to report incidents of anti-social behaviour to help the police gain further information.



The Chair thanked Officers for attending.

**132. PUBLIC SPEAKING SESSION**

No members of the public were present at the meeting.

**133. REPORT BY COUNTY COUNCILLOR**

Cllr Major reported that the Council Tax across Derbyshire for the coming financial year had increased by no more than 1.5%.

**134. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

It was **RESOLVED** that Item 145 Staffing Matter was a confidential item and the public would be excluded from this part of the meeting.

**135. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 2 FEBRUARY 2010**

It was **RESOLVED** that the Minutes of the meeting held on Tuesday, 2 February 2010 were approved as a true record and signed by the Chair.

**MATTERS ARISING FROM THE MINUTES**

Page 52. Toton Sidings – Tree felling

It was reported that Broxtowe BC and the Forestry Commission were currently determining if enforcement action should be taken against the owners of land near Toton Sidings, requiring new trees to be planted to replace those that had recently been felled.

Page 54. New Grit Bins

It was noted that two new grit bins had been ordered from DCC (without charge) for Kilverston Road and Mountfield Avenue.

A grit bin for Larch Drive was deemed unnecessary since there was a grit bin close by on Cloudside Road.

It was noted that a third grit bin could be obtained from DCC (without charge) and a lidded wheelie bin on Hillside Grove could be replaced, if necessary.

It was **RESOLVED** that the Clerk would ascertain if a wheelie bin used to store grit for the Parish Council needed to be replaced and whether there was space.

Page 55. Kensington Road – Grounds Maintenance

It was **RESOLVED** that the Parish Council would pay £8 for an additional Land Registry search to establish the owner of a section of land on Kensington Road that required urgent grounds maintenance attention.

Shrubs on some planted areas of the residential estate were now overgrown and hindered the public from walking along stretches of pavement.

**136. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 2 FEBRUARY 2010**

It was **RESOLVED** to adopt the report of the Planning Committee.

### **137. TESCO STORE – APPLICATION WITHDRAWN**

The Chair confirmed that Tesco had withdrawn their application for a new store in the centre of the village, although it was likely they would re-submit.

Should a new or revised application be received by EBC, the formal consultation process with Councillors and the public would begin again.

### **138. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

#### **DALC**

##### Circ 9/2010

- a) Reminder that Councils can receive circulars by email
- b) Clerk vacancy – Stoney Middleton

##### Circ 10/2010

- a) Standing Orders – Replaces last edition published in 2003
- b) Training on Standing Orders, Audit return and Insurance: Ripley 28/4/10

##### Circ 11/2010

2010 NALC Leadership Academy Programme: Three events

##### Circ 12/2010

NALC Development Strategy and Business Plan: Consultation ends 27/2/10

##### Circ 13/2010

- a) DALC subscription due for 2010/2011 at £829.67
- b) Reporting HMRC related 'phishing' emails – Warning not to disclose information
- c) Revised Code of Conduct for Members of Local Authorities: Postponed until after the General Election

##### Circ 14/2010

Dept. of Communities and Local Government – Anti Social Behaviour Event – Pride Park 5/3/10 9.30am to 3.00 pm

#### **DCC**

- a) Road Traffic Temporary Footpath Restrictions: between 1/2/10 and 19/2/10  
To facilitate public safety during maintenance work affecting towpaths.
  - 1358 Sandiacre footpath 19 (part): Alternative routes at intervals  
Long Eaton footpath 3 (whole)  
Long Eaton 33 (part)  
Stanton By Dale footpath 21 (part)
  - 1359 Sandiacre footpath 19: Alternative route via Mill Lane and Town Street
  - 1360 Sandiacre footpath 19 (part): Alternative route via Lock Lane
- b) Safer Derbyshire - magazine
- c) Big Choices Consultation Report: Planning for waste sorting and treatment plants
- d) Parish and Town Council Forum meeting 22/4/10 6.00 County Hall, Matlock
- e) Parish and Town Council Forum - Newsletter

#### **EBC**

- a) Brass band concerts 2010: From 6/6/2010 to 22/8/2010
- b) Rural Housing Needs (Sandiacre not included)
- c) Planning training session on large applications. 23/3/10 6.00pm at Long Eaton TH
- d) Stanton Regeneration – Newsletter:
  - The Working Groups have not recently met
  - Findings from testing road options using a specialist computer model will be made available to the public in June at a public exhibition
  - Public exhibition of the proposals will take place in June 2010, at the earliest.

#### **GENERAL**

- a) Thank you from Erewash Community Transport for £70 donation
- b) Thank you from Sandiacre Male Voice Choir for £200 donation
- c) Derbyshire Constabulary: 'Have Your Say' report following public consultation
- d) The Playing Field – Newsletter
- e) IMI – Independent Memorial Inspection – Guidelines for Sandiacre PC Cemetery
- f) Came & Company: Discount of 15% on current premium for Parish Council insurance

- i) It was **RESOLVED** to note the items of correspondence.
- ii) It was **RESOLVED** that the Clerk would obtain further details from Came and Company on their Parish Council insurance promotion.

**139. EREWASH CORE STRATEGY – ISSUES AND OPTIONS STAGE**

The Clerk circulated a condensed report of the Core Strategy – Issues and Options Stage to all Councillors. The consultation period ended in April.

It was **RESOLVED** that the Parish Council would respond to the consultation.

The Clerk, in consultation with the Chair, would put forward a response taking into account comments received from Councillors over the next two weeks.

**140. SANDIACRE FORUM MEETING - MINUTES**

The Minutes of the last Forum Meeting were noted.

**141. RISK ASSESSMENT ANALYSIS OF PARKS AND CEMETERY**

The Clerk reported that Health and Safety consultants from Derby had recently undertaken a risk assessment of Springfield Park, Doncaster Avenue Recreation Ground and St Giles Church grounds, including the Parish Council Cemetery.

The consultants' findings formed the basis of priority areas for the coming year. It was noted that some improvement work had already been completed.

The Clerk had prioritised a programme of work from the risk assessment register and set timelines for action in each area.

It was **RESOLVED** that the Clerk would regularly report on progress and at least every three months.

**142. REMAINING FINANCES FROM THE 2009/2010 BUDGET**

RECEIPTS

Parks/Open Spaces	General Admin	Burial Grounds	Misc.	Staff Costs	Lighting	Section 137	Reserves	Total
£21,570.00	£23,525.00	£3,939.00	£0.00	£13,419.00	£500.00	£0.00	£26,024.10	£88,977.10

PAYMENTS

£26,016.65	£5,690.06	£6,568.88	£0.00	£19,765.38	£632.40	£25.00	£8,230.18	£66,928.55
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REMAINING

-£4,446.65	£17,834.94	-£2,629.88	£0.00	-£6,346.38	-£132.40	-£25.00	£17,793.92	£22,048.55
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**143. FINANCE MATTERS**

**143.1 To Approve Payment of Accounts for February**

189	<b>DD</b> Eclipse	Internet / Broadband	£17.57
190	1729Harlites	Christmas lights: Test, install and remove + repairs	£4,004.54
191	1730Horizon	Parks: Landscaping repairs / new small fence	£2,849.38
192	1731 Park Hall Designs	Website maintenance - January 2010	£20.00
193	1732 Steelcraft	Doncaster Ave. Repairs to litter bin	£29.38
194	1733DCC	Grit for bins on Hillside Grove and Cloudside Road	£148.26
195	1734ARC Consultants	Risk Assessment for parks and Cemetery	£1,175.00
196	1735 Viking Direct	Office: Fan heater and 2nd stamps x 100	£51.14
197	1736 E.on	Christmas lighting: Supply	£411.45
198	1737 SLCC	Training for Clerk - HR Management (Chilwell)	£141.00
199	1738Midland Estates	Annual Tree Survey	£180.00
200	1739Newlands	Grounds maintenance (Final)	£1,023.23
201	1740Mr Ault	Salary - Litter Picker	£131.26
202	1741 Mrs Bloor	Salary - Clerk	£917.01
203	1742Mr Mead	Salary - Litter Picker	£131.06
204	1743Mrs Pendrey	Salary - Admin Assistant	£516.90
205	1744HMRC	TAX and NIC (February)	£335.85
206	1745Playground Supplies	Inspections: February 4, 11, 18, 25	£206.80
207	1746Land Registry	Owner of land off Kensington Road - Grounds mtce	£8.00
208	1747 Park Hall Designs	Website maintenance - February 2010	£20.00
			<b>£12,317.83</b>

It was **RESOLVED** to approve the above payments.

#### **143.2 To Note Income Received Since the Last Meeting**

E.on	Leasehold rent: Brick bldg: 7, Springfield Ave.	£1.00
DCC	Litter picker cover (old canal path, near Spr. Park)	328.12

#### **143.3 To Consider Quotations Received**

Midland Estates	Carry out tree works following inspection	£880.00
ROSPA (May inspection)	Increase in items to be checked: MUGA, BMX track, Youth Shelter and Skate Park	£252.00

- i) It was **RESOLVED** that the Clerk would obtain a further quotation for tree works. Although, it was noted that a revised quotation had been requested
- ii) It was **RESOLVED** to approve the RoSPA quotation.

#### **144. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

- i) Cllr Mrs Hulls reported the following: Maintenance work is to be carried out on the A52 near Sandiacre, from the Bardill's roundabout towards Junction 25 of the M1. Work will start on Monday, 8 March 2010 and is due to be completed on Wednesday, 31st March 2010.
- ii) Cllr S Bilbie reported that a bollard had been permanently placed on a grass verge by Lancaster Avenue. The Clerk was asked to look into this matter.

#### 145. STAFFING MATTERS

Schedule 12A of the Local Government Act 1972 - Section 1. Information relating to a particular employee

The Chair moved that in view of the confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be excluded for this item.

##### Default Retirement Age

Due to the Employment Equality (Age) Regulation 2006, a member of staff had requested to continue working beyond retirement age.

- i) It was **RESOLVED** that the Parish Council adopt the national default retirement age of 65 for all employees.

Proposed: Cllr Judson    Seconded: Cllr Mrs Uren    Agreed

- ii) It was **RESOLVED** that the Parish Council approve and adopt the Retirement Policy, as circulated at the meeting, without amendment. Please refer Appendix 1.

Proposed: Cllr Dinsdale    Seconded: Cllr Mrs Uren    Agreed

- iii) It was **RESOLVED** that the Interview Panel to consider requests by staff to work beyond age 65 would consist of the Chair and two Panel Members, to be called upon as available.

Proposed: Cllr Judson    Seconded: Cllr Dinsdale    Agreed

- iv) It was **RESOLVED** that the Appeal panel would consist of the Vice-Chair and two other Panel Members, to be called upon as available.

Proposed: Cllr Dinsdale    Seconded: Cllr Judson    Agreed

- v) The Clerk would ensure all employees were given a copy of the Retirement Policy as attached to these Minutes in Appendix 1.

**The meeting closed at 9.05pm.**

**Signed by Chair:** \_\_\_\_\_ **Date** \_\_\_\_\_

## **APPENDIX 1.**

### **SANDIACRE PARISH COUNCIL**

#### **RETIREMENT POLICY**

This policy is intended to allow employees to retire by mutual agreement between employer and employee, or by the employee giving notice.

Sandiacre Parish Council (the Council) will at least 6 months in advance of an employee's retirement date notify them of this authority's procedure.

The Council's default retirement age is 65.

The Council will notify an employee, in writing, of their intended retirement date up to 1 year and no later than 6 months before their 65<sup>th</sup> birthday.

If an employee wishes to continue working for the Council beyond their intended retirement date the employee will notify the council, in writing, no later than 3 months before their intended retirement date.

If a request is received from an employee to continue working beyond their retirement date the Council will hold a meeting with the employee to discuss this.

A revised working pattern may also be discussed at this meeting. The Council will then consider whether:

1. They wish to continue the employee's employment.
2. They wish to retire the employee.

If the Council agree to continue with the employment a revised retirement date will be set and if appropriate a revised working pattern.

If the Council continues with the retirement, written notification of this decision will be given to the employee.

If the employee so requests, an Appeal meeting against the retirement decision can be held to allow the employee to present a case against retirement to the employer.

At this meeting the employee may be accompanied by a worker or Trade Union representative chosen by them, but must be employed by the Council or organisation.

The companion can address the meeting but not answer questions on behalf of the employee, they can also confer with the employee during the meeting.

After the Appeal meeting the Council will make a final decision on whether to accept or reject the employee's appeal and will confirm in writing:

1. The new retirement date and any change in work pattern
2. Confirm their retirement date and the date this will take effect.

Sandiacre Parish Council will not use this Retirement Policy for any dismissals of employees.

Review March 2013

PART 2. EXEMPT MATTERS

**145. STAFFING MATTERS**

This is a confidential minute - Schedule 12A of the Local Government Act 1972 -  
Section 1 - Information relating to a particular employee

The meeting closed at 9.05pm.

Signed by Chair: \_\_\_\_\_

Date \_\_\_\_\_

# SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 2 March 2010 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chair)
A	Cllr Mrs L Bilbie
A	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
A	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chair)
	Cllr Mrs J Hulls
	Cllr Mrs M Jowett
	Cllr I Judson
A	Cllr Mrs A Nisbet
	Cllr Mrs B Uren

**IN ATTENDANCE:**

Mrs M Bloor	Clerk to the Parish Council	
Inspector P Laing	Long Eaton Section	Item 131
PCSO M Boyer	Ockbrook and Borrowwash	Item 131
PCSO S Hill	Sandiacre and Risley	Item 131

**MEMBERS OF THE PUBLIC:** Cllr W Major (County Councillor)

## PART 1. NON-EXEMPT MATTERS

The Chair welcomed everyone to the meeting.

### 129. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr R Bilbie	Work commitment
Cllr Mrs L Bilbie	Other commitment
Cllr A Blount	Work commitment
Cllr Mrs C Davis	Child care commitment

It was **RESOLVED** to accept the apologies.

Cllr Mrs A Nisbet      Absent

### 130. DECLARATION OF MEMBERS' INTERESTS

Cllr Bilbie declared a personal interest in Item 145 Staffing Matter, as a friend of Mr Ault (Parish Council employee).

### 131. POLICE MATTERS

Apologies for absence were received on behalf of PC Porton.

Insp. Laing, PCSO Boyer and PCSO Hill answered Councillors' questions on the following matters:



a) Shift patterns

Insp. Laing confirmed it was not his intention to change the existing shift pattern for Safer Neighbourhood Team officers in Sandiacre.

Insp. Laing reported that PC Porton had temporarily been transferred to Long Eaton for personal professional development, having successfully passed his sergeant's exam. He would soon be returning to Sandiacre.

The Chair noted that it would have been beneficial for the Parish Council to have received earlier official notification that PC Porton was being transferred.

Insp. Laing confirmed that a police presence from outside Sandiacre was always available when needed and patrols were regularly undertaken.

PCSO Hill itemised statistics showing a reduction in calls for service and a drop in crime figures over recent months compared to neighbouring areas.

b) Inconsiderate parking causing obstruction

Councillors highlighted that vehicles continued to park on grass verges causing unnecessary obstruction and hazard to other vehicles and pedestrian users in several different areas of Sandiacre.

PSCO Hill outlined police and Local Authority powers when dealing with inconsiderate parking at junctions and on grass verges and those relating to unlawful obstruction of the highway. Notices had been issued to drivers causing an obstruction and further patrols would be made.

c) Anti Social Behaviour - Springfield Park

The Clerk reported there had been several incidents of vandalism following improvement work near the park play area, with turf and fencing being lifted and discarded. These incidents had been reported to the police.

PSCO Hill reported that the police were aware of a drugs problem in the area, but calls for service relating to anti social behaviour on the park had reduced.

d) Divisional mergers

Insp. Laing confirmed there would be no impact on the policing of Sandiacre as a result of four police divisions reducing to three.

PCSO Hill reported on newly identified priority profiles:

Anti-social behaviour and nuisance vehicles on Goodwin Close and Hart Ave.

- a) Increased police patrols at problem times.
- b) Letters will be sent to the parents of those found to be causing a nuisance. Acceptable Behaviour Contracts (ABCs) will be used as necessary.
- c) The drivers of nuisance vehicles will be given a warning and if this behaviour continues the vehicle will be confiscated.

Anti-social behaviour, nuisance vehicles and drug problems on Regent Street

- a) Increased police patrols at problem times.
- b) Letters will be sent to the parents of those found to be causing a nuisance. Acceptable Behaviour Contracts (ABCs) will be used as necessary.
- c) Drug problems will be dealt with and arrests will be made as necessary.

Anti-social behaviour and criminal damage on Hayworth Road

- a) Increased uniformed and plain clothed patrols around the area.
- b) Conduct stop checks to identify persons involved and to gather intelligence.
- c) The community is encouraged to report incidents of anti-social behaviour to help the police gain further information.

The Chair thanked Officers for attending.

**132. PUBLIC SPEAKING SESSION**

No members of the public were present at the meeting.

**133. REPORT BY COUNTY COUNCILLOR**

Cllr Major reported that the Council Tax across Derbyshire for the coming financial year had increased by no more than 1.5%.

**134. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

It was **RESOLVED** that Item 145 Staffing Matter was a confidential item and the public would be excluded from this part of the meeting.

**135. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 2 FEBRUARY 2010**

It was **RESOLVED** that the Minutes of the meeting held on Tuesday, 2 February 2010 were approved as a true record and signed by the Chair.

**MATTERS ARISING FROM THE MINUTES**

Page 52. Toton Sidings – Tree felling

It was reported that Broxtowe BC and the Forestry Commission were currently determining if enforcement action should be taken against the owners of land near Toton Sidings, requiring new trees to be planted to replace those that had recently been felled.

Page 54. New Grit Bins

It was noted that two new grit bins had been ordered from DCC (without charge) for Kilverston Road and Mountfield Avenue.

A grit bin for Larch Drive was deemed unnecessary since there was a grit bin close by on Cloudside Road.

It was noted that a third grit bin could be obtained from DCC (without charge) and a lidded wheelie bin on Hillside Grove could be replaced, if necessary.

It was **RESOLVED** that the Clerk would ascertain if a wheelie bin used to store grit for the Parish Council needed to be replaced and whether there was space.

Page 55. Kensington Road – Grounds Maintenance

It was **RESOLVED** that the Parish Council would pay £8 for an additional Land Registry search to establish the owner of a section of land on Kensington Road that required urgent grounds maintenance attention.

Shrubs on some planted areas of the residential estate were now overgrown and hindered the public from walking along stretches of pavement.

**136. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 2 FEBRUARY 2010**

It was **RESOLVED** to adopt the report of the Planning Committee.

### 137. TESCO STORE – APPLICATION WITHDRAWN

The Chair confirmed that Tesco had withdrawn their application for a new store in the centre of the village, although it was likely they would re-submit.

Should a new or revised application be received by EBC, the formal consultation process with Councillors and the public would begin again.

### 138. TO RECEIVE AND DEAL WITH CORRESPONDENCE

#### DALC

##### Circ 9/2010

- a) Reminder that Councils can receive circulars by email
- b) Clerk vacancy – Stoney Middleton

##### Circ 10/2010

- a) Standing Orders – Replaces last edition published in 2003
- b) Training on Standing Orders, Audit return and Insurance: Ripley 28/4/10

##### Circ 11/2010

2010 NALC Leadership Academy Programme: Three events

##### Circ 12/2010

NALC Development Strategy and Business Plan: Consultation ends 27/2/10

##### Circ 13/2010

- a) DALC subscription due for 2010/2011 at £829.67
- b) Reporting HMRC related 'phishing' emails – Warning not to disclose information
- c) Revised Code of Conduct for Members of Local Authorities: Postponed until after the General Election

##### Circ 14/2010

Dept. of Communities and Local Government – Anti Social Behaviour Event – Pride Park 5/3/10 9.30am to 3.00 pm

#### DCC

- a) Road Traffic Temporary Footpath Restrictions: between 1/2/10 and 19/2/10  
To facilitate public safety during maintenance work affecting towpaths.  
1358 Sandiacre footpath 19 (part): Alternative routes at intervals  
Long Eaton footpath 3 (whole)  
Long Eaton 33 (part)  
Stanton By Dale footpath 21 (part)  
1359 Sandiacre footpath 19: Alternative route via Mill Lane and Town Street  
1360 Sandiacre footpath 19 (part): Alternative route via Lock Lane
- b) Safer Derbyshire - magazine
- c) Big Choices Consultation Report: Planning for waste sorting and treatment plants
- d) Parish and Town Council Forum meeting 22/4/10 6.00 County Hall, Matlock
- e) Parish and Town Council Forum - Newsletter

#### EBC

- a) Brass band concerts 2010: From 6/6/2010 to 22/8/2010
- b) Rural Housing Needs (Sandiacre not included)
- c) Planning training session on large applications. 23/3/10 6.00pm at Long Eaton TH
- d) Stanton Regeneration – Newsletter:
  - The Working Groups have not recently met
  - Findings from testing road options using a specialist computer model will be made available to the public in June at a public exhibition
  - Public exhibition of the proposals will take place in June 2010, at the earliest.

#### GENERAL

- a) Thank you from Erewash Community Transport for £70 donation
- b) Thank you from Sandiacre Male Voice Choir for £200 donation
- c) Derbyshire Constabulary: 'Have Your Say' report following public consultation
- d) The Playing Field – Newsletter
- e) IMI – Independent Memorial Inspection – Guidelines for Sandiacre PC Cemetery
- f) Came & Company: Discount of 15% on current premium for Parish Council insurance

- i) It was **RESOLVED** to note the items of correspondence.
- ii) It was **RESOLVED** that the Clerk would obtain further details from Came and Company on their Parish Council insurance promotion.

**139. EREWASH CORE STRATEGY – ISSUES AND OPTIONS STAGE**

The Clerk circulated a condensed report of the Core Strategy – Issues and Options Stage to all Councillors. The consultation period ended in April.

It was **RESOLVED** that the Parish Council would respond to the consultation.

The Clerk, in consultation with the Chair, would put forward a response taking into account comments received from Councillors over the next two weeks.

**140. SANDIACRE FORUM MEETING - MINUTES**

The Minutes of the last Forum Meeting were noted.

**141. RISK ASSESSMENT ANALYSIS OF PARKS AND CEMETERY**

The Clerk reported that Health and Safety consultants from Derby had recently undertaken a risk assessment of Springfield Park, Doncaster Avenue Recreation Ground and St Giles Church grounds, including the Parish Council Cemetery.

The consultants' findings formed the basis of priority areas for the coming year. It was noted that some improvement work had already been completed.

The Clerk had prioritised a programme of work from the risk assessment register and set timelines for action in each area.

It was **RESOLVED** that the Clerk would regularly report on progress and at least every three months.

**142. REMAINING FINANCES FROM THE 2009/2010 BUDGET**

RECEIPTS

Parks/Open Spaces	General Admin	Burial Grounds	Misc.	Staff Costs	Lighting	Section 137	Reserves	Total
£21,570.00	£23,525.00	£3,939.00	£0.00	£13,419.00	£500.00	£0.00	£26,024.10	£88,977.10

PAYMENTS

£26,016.65	£5,690.06	£6,568.88	£0.00	£19,765.38	£632.40	£25.00	£8,230.18	£66,928.55
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REMAINING

-£4,446.65	£17,834.94	-£2,629.88	£0.00	-£6,346.38	-£132.40	-£25.00	£17,793.92	£22,048.55
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**143. FINANCE MATTERS**

**143.1 To Approve Payment of Accounts for February**

189	<b>DD</b> Eclipse	Internet / Broadband	£17.57
190	1729Harlites	Christmas lights: Test, install and remove + repairs	£4,004.54
191	1730Horizon	Parks: Landscaping repairs / new small fence	£2,849.38
192	1731 Park Hall Designs	Website maintenance - January 2010	£20.00
193	1732 Steelcraft	Doncaster Ave. Repairs to litter bin	£29.38
194	1733DCC	Grit for bins on Hillside Grove and Cloudside Road	£148.26
195	1734ARC Consultants	Risk Assessment for parks and Cemetery	£1,175.00
196	1735 Viking Direct	Office: Fan heater and 2nd stamps x 100	£51.14
197	1736 E.on	Christmas lighting: Supply	£411.45
198	1737 SLCC	Training for Clerk - HR Management (Chilwell)	£141.00
199	1738Midland Estates	Annual Tree Survey	£180.00
200	1739Newlands	Grounds maintenance (Final)	£1,023.23
201	1740Mr Ault	Salary - Litter Picker	£131.26
202	1741 Mrs Bloor	Salary - Clerk	£917.01
203	1742Mr Mead	Salary - Litter Picker	£131.06
204	1743Mrs Pendrey	Salary - Admin Assistant	£516.90
205	1744HMRC	TAX and NIC (February)	£335.85
206	1745Playground Supplies	Inspections: February 4, 11, 18, 25	£206.80
207	1746Land Registry	Owner of land off Kensington Road - Grounds mtce	£8.00
208	1747 Park Hall Designs	Website maintenance - February 2010	£20.00
			<b><u>£12,317.83</u></b>

It was **RESOLVED** to approve the above payments.

#### **143.2 To Note Income Received Since the Last Meeting**

E.on	Leasehold rent: Brick bldg: 7, Springfield Ave.	£1.00
DCC	Litter picker cover (old canal path, near Spr. Park)	328.12

#### **143.3 To Consider Quotations Received**

Midland Estates	Carry out tree works following inspection	£880.00
ROSPA (May inspection)	Increase in items to be checked: MUGA, BMX track, Youth Shelter and Skate Park	£252.00

- i) It was **RESOLVED** that the Clerk would obtain a further quotation for tree works. Although, it was noted that a revised quotation had been requested
- ii) It was **RESOLVED** to approve the RoSPA quotation.

#### **144. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

- i) Cllr Mrs Hulls reported the following: Maintenance work is to be carried out on the A52 near Sandiacre, from the Bardill's roundabout towards Junction 25 of the M1. Work will start on Monday, 8 March 2010 and is due to be completed on Wednesday, 31st March 2010.
- ii) Cllr S Bilbie reported that a bollard had been permanently placed on a grass verge by Lancaster Avenue. The Clerk was asked to look into this matter.

#### 145. STAFFING MATTERS

Schedule 12A of the Local Government Act 1972 - Section 1. Information relating to a particular employee

The Chair moved that in view of the confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be excluded for this item.

##### Default Retirement Age

Due to the Employment Equality (Age) Regulation 2006, a member of staff had requested to continue working beyond retirement age.

- i) It was **RESOLVED** that the Parish Council adopt the national default retirement age of 65 for all employees.

Proposed: Cllr Judson    Seconded: Cllr Mrs Uren    Agreed

- ii) It was **RESOLVED** that the Parish Council approve and adopt the Retirement Policy, as circulated at the meeting, without amendment. Please refer Appendix 1.

Proposed: Cllr Dinsdale    Seconded: Cllr Mrs Uren    Agreed

- iii) It was **RESOLVED** that the Interview Panel to consider requests by staff to work beyond age 65 would consist of the Chair and two Panel Members, to be called upon as available.

Proposed: Cllr Judson    Seconded: Cllr Dinsdale    Agreed

- iv) It was **RESOLVED** that the Appeal panel would consist of the Vice-Chair and two other Panel Members, to be called upon as available.

Proposed: Cllr Dinsdale    Seconded: Cllr Judson    Agreed

- v) The Clerk would ensure all employees were given a copy of the Retirement Policy as attached to these Minutes in Appendix 1.

**The meeting closed at 9.05pm.**

**Signed by Chair:** \_\_\_\_\_ **Date** \_\_\_\_\_

## **APPENDIX 1.**

### **SANDIACRE PARISH COUNCIL**

#### **RETIREMENT POLICY**

This policy is intended to allow employees to retire by mutual agreement between employer and employee, or by the employee giving notice.

Sandiacre Parish Council (the Council) will at least 6 months in advance of an employee's retirement date notify them of this authority's procedure.

The Council's default retirement age is 65.

The Council will notify an employee, in writing, of their intended retirement date up to 1 year and no later than 6 months before their 65<sup>th</sup> birthday.

If an employee wishes to continue working for the Council beyond their intended retirement date the employee will notify the council, in writing, no later than 3 months before their intended retirement date.

If a request is received from an employee to continue working beyond their retirement date the Council will hold a meeting with the employee to discuss this.

A revised working pattern may also be discussed at this meeting. The Council will then consider whether:

1. They wish to continue the employee's employment.
2. They wish to retire the employee.

If the Council agree to continue with the employment a revised retirement date will be set and if appropriate a revised working pattern.

If the Council continues with the retirement, written notification of this decision will be given to the employee.

If the employee so requests, an Appeal meeting against the retirement decision can be held to allow the employee to present a case against retirement to the employer.

At this meeting the employee may be accompanied by a worker or Trade Union representative chosen by them, but must be employed by the Council or organisation.

The companion can address the meeting but not answer questions on behalf of the employee, they can also confer with the employee during the meeting.

After the Appeal meeting the Council will make a final decision on whether to accept or reject the employee's appeal and will confirm in writing:

1. The new retirement date and any change in work pattern
2. Confirm their retirement date and the date this will take effect.

Sandiacre Parish Council will not use this Retirement Policy for any dismissals of employees.

Review March 2013

# SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

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Minutes of the Parish Council meeting held on Tuesday, 13 April 2010 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

- Cllr Mrs A Noskwith (Chair)
- Cllr Mrs L Bilbie
- Cllr R Bilbie
- Cllr S Bilbie
- Cllr Mrs M Blackler
- A Cllr A Blount
- Cllr Mrs C Davis
- Cllr G Dinsdale
- Cllr A Hardy (Vice-Chair)
- Cllr Mrs J Hulls
- Cllr Mrs M Jowett
- Cllr I Judson
- Cllr Mrs A Nisbet
- Cllr Mrs B Uren

**IN ATTENDANCE:**

- Mrs M Bloor Clerk to the Parish Council
- Cllr W Major County Councillor Item 150

**MEMBERS OF THE PUBLIC:** No members of the public were present

## PART 1. NON-EXEMPT MATTERS

The Chair welcomed everyone to the meeting.

### 146. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr A Blount Work commitment

It was **RESOLVED** to accept the apology.

### 147. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

### 148. POLICE MATTERS

In the absence of Police officers, the Chair read their submitted report.

- a) The transfer of Ilkeston and Long Eaton sections was now complete and 'D' Division in Derby would manage both areas.

From a community point of view, the Safer Neighbourhood Team (SNT) in Sandiacre would not be affected.

- b) Calls for service regarding nuisance mopeds and off-road bikes had recently increased in the Sandiacre area.



On 31/3/10, the local Beat Team seized a moped that was being ridden across Doncaster Avenue Recreation Ground. It would cost the owner £155 to reclaim the bike or it would be crushed within 7 days.

- c) Calls for service relating to incidents of anti social behaviour in Sandiacre and Rislely were down by 4.2%, compared to this time last year, which equates to 25 calls for service.
- d) Overall crime in Sandiacre and Rislely was down 1% from this time last year. The Force was currently showing a reduction of 7.4%.
- e) During March, there were two shed burglaries in one night in the Sandiacre area, which resulted in five arrests.
- f) A drugs warrant was executed on Norbury Way and arrests were made.

The Clerk reported on the following matters:

- a) There continued to be incidents of turf being lifted in the play area on Springfield Park. Although the Parish Council and residents had reported the matter to the police on different occasions, groups of young people continued to cause damage.
- b) At the Parish Council Cemetery, there had recently been a number of broken bottles and cans left lying around, indicating that groups of young people were now meeting there.

Cllr Hardy confirmed he was aware that groups of young people were gathering at Stoney Clouds and there was evidence of drinking in the Cemetery. This would be reported to the police.

Councillors reported they were receiving complaints from residents that mopeds were being driven at speed along the canal towpath.

The Clerk confirmed this matter had been reported to the police. They were aware that mopeds were gaining access to the derelict Stanton Site from the canal towpath and racing on the recently cleared land.

British Waterways had been informed of the problem and would monitor the situation. They were reluctant to introduce barriers since this caused an obstruction to the public, especially wheelchair users and cyclists.

Cllrs Jowett confirmed that she was aware of mopeds continuing to race along Kings Road.

#### **149. PUBLIC SPEAKING SESSION**

No members of the public were present.

#### **150. REPORT BY COUNTY COUNCILLOR**

Cllr Major reported on the following matters:

- a) DCC was expecting to secure funding in 2010/11 to introduce a one-way system along old Bostock's Lane to deter motorists using it as a cut-through.
- b) School attendance in Derbyshire had improved:  
Primary school absence for the county for 2008/2009 is 4.79 per cent compared to the national average of 5.30 per cent.  
  
Secondary school absence is 7 per cent compared to the national figure of 7.21 per cent. An improvement of 0.07 per cent on last year.
- c) Derbyshire Trading Standards Officers were successfully prosecuting second-hand car buyers for selling non-roadworthy vehicles.

**151. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

It was **RESOLVED** that Item 157. Any Other Business - Staffing Matters was a confidential item and the public would be excluded from this part of the meeting.

**152. TO CONFIRM THE NON-CONFIDENTIAL AND CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 2 MARCH 2010**

It was **RESOLVED** that the Minutes of the meeting held on Tuesday, 2 March 2010 were approved as a true record with one amendment and signed by the Chair.

Cllr Mrs Nisbet	Absent	To read:	
Cllr Mrs Nisbet	Apology received 2/2/10	Family commitment	

**MATTERS ARISING FROM THE MINUTES**

Page 59. New Grit Bins

It was noted that DCC would not replace existing grit bins free of charge.

It was **RESOLVED** not to pursue obtaining a third grit bin from DCC.

Page 59. Kensington Road – Grounds Maintenance

Following a Land Registry search, the developer of Springfield Estate: Chancery St James PLC, London had been contacted and their response highlighted that under the terms of the original lease agreement, maintenance of landscaped areas on the estate lay collectively with individual leaseholders.

It was **RESOLVED** that the Clerk would inform residents of the above.

Page 61. Parish Council Insurance – Promotion by Came Insurance

It was noted that Came Insurance had submitted a quotation in 2009 that was higher than other quotations received and had already allowed for a 15% discount.

Page 61. Core Strategy

The Parish Council had been granted an extension to respond to the Core Strategy consultation by Tuesday, 20 April 2010.

It was **RESOLVED** that the Clerk would respond on-line following consultation with the Chair.

Page 62. To Consider Quotations Received

It was noted that the Clerk had arranged a discount with Midland Estates for tree works and the cost had been reduced by £180.

Page 62. Bollard on Grass Verge - Lancaster Avenue

DCC had confirmed that a bollard had been installed on a grass verge outside of a property as a result of long term discussions with the resident to deter inconsiderate parking. Grass on the verge had since been removed and the area dug over.

In this instance, DCC had approved the request, but maintained they had insufficient funding to meet demand for improvement work to grass verges.

Councillors were concerned that DCC had set a precedent and yet other grass verges were left unattended following significant damage by parking.

It was **RESOLVED** that the Clerk would contact Simon Tilley (Highways) to ascertain his views on possible improvement work to grass verges in the area. Councillors were aware of a large number in the village.

**153. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 2 MARCH 2010**

It was **RESOLVED** to adopt the report of the Planning Committee.

**154. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

**DALC**

Circ 15/2010

- a) DCC Parish and Town Council Liaison Forum 22/4/10. County Hall at 6.30pm. Details at: [www.derbyshire.gov.uk/parishliaison](http://www.derbyshire.gov.uk/parishliaison)

Circ 16/2010

- a) DB's Environmental Trust – Aggregates Levy Sustainability Fund (ALSF) and DB's Aggregates Levy Grant Scheme (DALGS) – Applications by 14/5/10

Circ 17/2010 GENERAL

- a) Community Response Plan. To develop a plan contact DCC Emergency Planning
- b) Tackling anti-social behaviour – Circ 14/2010 refers. Leaflet available from: [www.communities.gov.uk/publications/communities/tacklingantisocialbehaviour](http://www.communities.gov.uk/publications/communities/tacklingantisocialbehaviour)
- c) Bringing People Together – six-week campaign. 11/5/10 to 23/5/10. Promoting projects fitting into community cohesion. [www.derbyshire.gov.uk/partnershipforum](http://www.derbyshire.gov.uk/partnershipforum)
- d) War Memorials Trust – War memorial theft. [www.warmemorials.org/protection](http://www.warmemorials.org/protection)

Circ 18/2010

- a) Training for Clerks and Chairs on new Standing Orders and Audit Return. 24/4/10

Circ 19/2010

- a) DBs County Training Partnership – Power of Well Being Training – Summer 2010

Circ 20/2010 - Training

- a) Law and Good Practice – An Introduction 30/6/10 at Aston on Trent
- b) HMRC free training

Circ 21/2010 – General

- a) Registering your Parish Council with Land Registry
- b) Vacancy for Local Council Advocate
- c) Clerk vacancy – Ticknall
- d) Clerk vacancy - Repton

Circ 22/2010

- a) New Powers for rural Councils to boost rural affordable housing

## DCC

- a) Managing and safekeeping of parish records: Open day 20/5/10 at Matlock
- b) Proposed: Revoke loading bay order: King Edward St. 8.00am to 6.00pm. Junction of Derby Road for a distance of 20 ms. Consultation ended 2/4/10
- c) Posters: Reduce, re-use, recycle rubbish in Derbyshire

## EBC

- a) Report to Council 4/3/10: Setting the Council Tax for EBC from 1/4/10 to 31/3/11
- b) Civic Dinner – 16/4/10: Funds raised for Treetops Hospice and The League of Friends of Ilkeston Community Hospital. Tickets £29
- c) Posters: Dog fouling in Erewash. Fixed penalty notice £75 (£50 if paid within 14 days)
- d) Email: Core Strategy – Adam Reddish: Offer to meet Cllrs regarding the consultation and extension of deadline to Tuesday, 20/4/10
- e) Mayor's Award Scheme 2010
- f) Stanton Regeneration – Monthly Update – March 2010. Planning application expected Summer 2010
- g) Parliamentary Election – Posters
- h) Borough and Parish Councils' Forum – Wednesday, 14 April 10 at 6.30 Ilkeston
  - Police restructure – Inspector Roberts
  - Civil parking enforcement update – Scott Cartledge
  - Disposal of Dog Waste - Scott Cartledge
  - DCC Winter gritting and grit bins
  - Budget briefing – Ian Sankey

## GENERAL

- a) Leaflet: Derbyshire Housing Aid – Training courses, legal advice and volunteering
- b) EMDA News – Spring edition
- c) Request for funding: DB's Children's Holiday Centre
- d) Clerks and Council's Direct magazine
- e) Long Eaton Police – News. Information on crime and anti-social behaviour
- f) Broxtowe Borough Council – Consultation on the Core Strategy – closes 12/4/10
- g) Erewash South Community Forum meeting: Thursday, 15/4/10 at 7.00pm in Draycott
- h) Highways Agency: Junction 25 – 28 widening. Work expected to complete on time
- i) DIS (Direct Information Service) from NALC – Council news and information
- j) Sandiacre History Group – Spring Newsletter and events leaflet
- k) Email: Community Payback Team Manager to visit Cemetery regarding complaint from resident over felling of cherry trees on approach to his property
- l) Email: Community Payback Team – New supervisor and team working on a Thursday

It was **RESOLVED** to note the above items of correspondence.

### DCC – Parking Order - King Edward Street

It was **RESOLVED** that no objections be made to revoking the parking order.

### General – DB's Children's Home – Request for funding

It was **RESOLVED** that a donation would not be made.

## 155. TO CONSIDER STAFFING POLICIES

Copies of the following policies had been circulated in advance to all Members for comments.

- a) **Equal Opportunities Policy**
- b) **Bullying and Harassment Policy**
- c) **Absence Policy**

It was **RESOLVED** to adopt the above policies without amendment.

The Clerk would ensure all staff members were provided with a copy.

## 156. FINANCE MATTERS

### 156.1 To Approve Payment of Accounts for March

23-Mar-10	209	1748	DCC	Grit bin refill - Lincoln Ave.	75.74
23-Mar-10	210	1749	Andrew Gdn Service	Cemetery - Compound clearance	£80.00
23-Mar-10	211	1750	Park Hall Designs	Website maintenance - March 2010	£20.00
23-Mar-10	212	1751	E.on	Electricity supply to 'toilet block' - DARG	£133.85
23-Mar-10	213	1752	BT	Telephone calls and line rental	£148.85
31-Mar-10	214	1753	Play-Ground Supplies	Inspections March 4, 11, 18, 25	£206.80
31-Mar-10	215	1754	Fibrous	Bronze Plaque IRO: Rose	£88.60
<b>April</b>	<b>1</b>	<b>DD</b>	Eclipse	Internet / Broadband	£17.57
6-Apr-10	2	1755	Mr Ault	Salary - March - Litter Picker (+ 10 hours)	£181.56
6-Apr-10	3	1756	Mrs Bloor	Salary - Clerk - March	£917.01
6-Apr-10	4	1757	Mr Mead	Salary - Litter Picker - March	£131.06
6-Apr-10	5	1758	Mrs Pendrey	Salary - Admin Assistant - March	£516.90
6-Apr-10	6	1759	HMRC	TAX & NIC - March	£348.45
6-Apr-10	7	1760	DALC	Annual subscription 2010	£829.67
6-Apr-10	8	1761	DALC	Association of Burial Authorities 2010	£60.00
6-Apr-10	9	1762	DB Constabulary	Office rent - 1/3/10 to 28/2/11	£750.00
6-Apr-10	10	1763	Severn Trent	Cemetery - Water supply 1/4/10 & 1/10/10	£80.85
6-Apr-10	11	1764	Midland Estates	Tree work following survey + Grounds mtce	£1,456.00
6-Apr-10	12	1765	Brady Corp Ltd	Seton - Safety gloves + H/S poster	£35.68
13-Apr-10	13	1766	EBC	Cemetery - wheeled bin collection 1/4/ to 30/6	£78.06
					<b>£6,156.65</b>

Cheques had been paid on invoices received before the end of the financial year. Cllrs Mrs Blackler and Mrs Uren had been the signatories

Due to the Council meeting date having been re-scheduled to the second Tuesday in the month, the Clerk had raised cheques on invoices received by 6/4/10. Cllrs Mrs Noskwith and Mrs Blackler had been the signatories.

It was **RESOLVED** to approve the above payments.

Since the next Council meeting had been re-scheduled to the second Tuesday in the month, the Clerk would raise cheques for payment on 4/5/10.

### 156.2 To Note Income Received Since the Last Meeting

R Smeeton - Cemetery fee IRO: G139                      £71.00

### 156.3 To Consider Quotations Received

No quotations had been received.

## 157. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)

### Sandiacre History Board – Padmore Moorings

As part of the final phase of improvement work to Padmore Moorings, a history board had been commissioned by EBC and Sandiacre History Group had agreed to collate historical information and provide historical photographs of the local area.

The content and layout had been decided over several months and the final design was submitted for Councillors' approval.

It was **AGREED** to approve the content with minor suggestions and convey thanks and appreciation to the History Group for all their efforts.

Staffing Matter

Schedule 12A of the Local Government Act 1972

Section 1. Information relating to particular employees.

The Chair moved that in view of the confidential nature of the business to be transacted, it was advisable in the public interest that the press and public be excluded for this item.

Cllr Major left the meeting, as a member of the public.

Councillors considered staff absence in the coming months and available cover.

**The meeting closed at 8.20pm.**

**Signed by Chair:** \_\_\_\_\_ **Date** \_\_\_\_\_

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# SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Annual Parish Council meeting held on Tuesday, 11 May 2010 at 7.30pm  
in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
	Cllr Mrs L Bilbie
A	Cllr R Bilbie
	Cllr S Bilbie
A	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chairman)
	Cllr Mrs J Hulls
A	Cllr Mrs M Jowett
	Cllr I Judson
A	Cllr Mrs A Nisbet
A	Cllr Mrs B Uren

**IN ATTENDANCE:**

Mrs M Bloor	Clerk to the Parish Council
Cllr W Major	County Councillor

**MEMBERS OF THE PUBLIC:** No members of the public were present

## PART 1. NON-EXEMPT MATTERS

Cllr Mrs Noskwith welcomed everyone to the meeting.

### 1. ELECTION OF CHAIRMAN

It was **RESOLVED** that Cllr Mrs Noskwith be appointed Chairman of the Parish Council until the next Annual Parish Council Meeting.

The Declaration of Acceptance was duly signed and given to the Clerk.

### 2. ELECTION OF VICE-CHAIRMAN

It was **RESOLVED** that Cllr Hardy be appointed Vice-Chairman of the Parish Council until the next Annual Parish Council Meeting.

### 3. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr R Bilbie	Work commitment
Cllr Mrs M Blackler	Other commitment
Cllr A Blount	Work commitment
Cllr Mrs M Jowett	Illness
Cllr Mrs A Nisbet	Other commitment
Cllrs Mrs B Uren	Illness

It was **RESOLVED** to accept the apologies.

### 4. TO APPOINT MEMBERS TO COMMITTEES AND DECIDE THE QUORUM FOR EACH COMMITTEE



It was **RESOLVED** to approve the Committee structures given below until the next Annual Parish Council Meeting.

Election of each Committee Chairman would take place at the first meeting.

It was **RESOLVED** to approve the quorums given below for each Committee.

<b>4.1 Planning</b>	<b>4.2 Finance</b>	<b>4.3 Churchyard and Recreation</b>	<b>4.4 Road Safety</b>	<b>4.5 Personnel</b>
<b>Quorum 3</b>	<b>Quorum 5</b>	<b>Quorum 3</b>	<b>Quorum 3</b>	<b>Quorum 3</b>
Cllr Blackler	Cllr L Bilbie	Cllr L Bilbie	Cllr R Bilbie	Chairman
Cllr Blount	Cllr R Bilbie	Cllr S Bilbie	Cllr S Bilbie	Vice-Chairman
Cllr Davis	Cllr S Bilbie	Cllr Blackler	Cllr Blackler	Cllr S Bilbie
Cllr Dinsdale	Cllr Blackler	Cllr Dinsdale	Cllr Blount	Cllr Blackler
Cllr Hulls	Cllr Dinsdale	Cllr Hardy	Cllr Davis	Cllr Dinsdale
Cllr Judson	Cllr Hardy	Cllr Hulls	Cllr Hardy	Cllr Hulls
Cllr Nisbet	Cllr Hulls	Cllr Judson	Cllr Jowett	Cllr Judson
Cllr Noskwith	Cllr Judson	Cllr Noskwith	Cllr Nisbet	
Cllr Uren	Cllr Noskwith	Cllr Uren	Cllr Noskwith	

- The Grievance and Disciplinary Panels could consist of the Chair and two Members of the Personnel Committee, to be called upon as and when available.
- The Appeal Panel could consist of the Vice-Chair and two other Members of the Personnel Committee, not previously involved, to be called upon as and when available.

#### **4.6 Memorial Institute Trustees**

Cllr S Bilbie, Cllr Blackler, Cllr Hardy, Cllr Jowett, Cllr Noskwith and Cllr Uren.

It was **RESOLVED** to appoint the above Members as Trustees of the Memorial Institute until the next Annual Parish Council Meeting.

#### **4.7 Risley Education Foundation – Board of Trustees**

It was **RESOLVED** to appoint Mr F Jones as a Trustees of the Risley Education Foundation for a further four-year term of office.

#### **5. DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of interest.

#### **6. PUBLIC SPEAKING SESSION**

No members of the public were present.

#### **7. POLICE MATTERS**

Apologies for absence were received on behalf of PC Porton and PCSO Hill. PC Porton's report was circulated at the meeting.

#### **Nuisance Motorcycles**

Target areas for nuisance mopeds and off-road bikes were Stoney Clouds and along the canal towpath. From January 2010, there had been 5 seized and 4 prosecutions for this kind of activity.

### **Recent Crimes**

After a recent burglary in the Sandiacre area, police searches resulted in the offender being arrested within the hour. Subsequent searches resulted in a further arrest in relation to other offences.

### **Proactive Work**

A warrant was executed on Derby Road and one on Town Street both with positive results. Information on drugs related crimes continue to be provided by concerned members of the community.

### **Calls for Service – Anti Social Behaviour**

Compared to this time last year, calls were down by 41.1% from 90 to 53.

Members of the public continued to help the police by reporting crimes.

The Clerk reported on the following matters:

- a) There had recently been a spate of small fires started close by St Giles Church Hall and the fire brigade had been called out on at least two occasions. Residents had reported the incidents to the police.
- b) It was alleged that young people could also be responsible for recent acts of graffiti in the church grounds.
- c) The police had been informed of fire incidents at St Giles Church Hall and Sgt Waters had confirmed the police were stepping up area patrols.

### Ringmaster Reports for Sandiacre

- a) Burglary at a property on Stanton Road 22/4/10
- b) Intruder disturbed at a property on Lock Lane 4/5/10
- c) Priority Profiles: Patrols had been increased on Springfield Park to deter anti social behaviour
- d) Priority Profile: Licensing issues at local public houses

The Clerk reported that on a number of occasions over the previous 2 months, turf had been lifted from the play area on Springfield Park and the police had been informed. No reports of damage had lately been received.

Where incidents of anti social behaviour were reported to the police, it was considered helpful if details were included in the police report to Councillors.

## **8. REPORT BY COUNTY COUNCILLOR**

A copy of Cllr Major's annual report highlighting DCC's priorities for the coming months had previously been circulated to all Members.

Cllr Major reported that funding to begin work on introducing a one-way system along old Bostock's Lane to deter motorists using it as a cut-through could become available in the coming months.

**9. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

No items were deemed confidential.

**10. TO CONFIRM THE NON-CONFIDENTIAL AND CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 13 APRIL 2010**

It was **RESOLVED** that the Minutes of the meeting held on Tuesday, 13 April 2010 were approved as a true record and signed by the Chairman.

**MATTERS ARISING FROM THE MINUTES**

Page 68. Kensington Road – Springfield Park Landscape Maintenance

Residents had been notified that maintenance of landscaped areas on the estate lay collectively with individual leaseholders.

Page 68. Core Strategy

The Clerk had responded on behalf of the Parish Council.

Page 69. Damage to Grass Verges in Sandiacre

Simon Tilley (Highways) had been informed of damage to grass verges in different parts of the village and a reply was expected shortly.

**11. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 13 APRIL 2010**

It was **RESOLVED** to adopt the report of the Planning Committee.

**12. TO RECEIVE AND DEAL WITH CORRESPONDENCE**

**DALC**

- a) DB's Constabulary Annual Parish Councils' Evening – Tuesday, 12/10/10 Ripley Circ 24/10 **GENERAL**
- a) Employee absence occasioned by volcanic ash
- b) 'Bringing People Together' campaign – Community cohesion posters
- c) Development of Credit Union Services across Derbyshire event 26/5/2010
- d) East Midlands Allotment Officers' Forum 15/6/10 Nottingham
- e) Training for people responsible for children's play areas 10/6/10
- f) Car allowances 2010

**DCC**

- a) Temporary Traffic Regulation Order: Starch Lane on 25/5/10 for water mains renewal
- b) Temporary road closures between 14/5/10 and 24/9/10 for road surface dressing
- c) DBs and Derby Minerals Core Strategy consultation – Responses by 25/6/10 **[www.derbyshire.gov.uk/mineralsplan](http://www.derbyshire.gov.uk/mineralsplan)**
- d) Extension of Ordnance Survey sub-contractor licence for PC – Extended to 31/3/11
- e) Local Transport Plan – New plan from 2011 to 2026. Consultation ends Thursday, 17/6/10 **[www.derbyshire.gov.uk/transportconsultation](http://www.derbyshire.gov.uk/transportconsultation)**

**EBC**

- a) No charge for EBC Amenity Area Maintenance for 2009/10 due to poor service
- b) Precept and Concurrent Functions 2010/11: £40,554 and £23,760 paid 23/4/10
- c) Enforcement issues – Car valeting services / Inconsiderate parking
- d) Play Scheme 2010 – Funding of £1,200 – Funding applied for and venue booked
- e) Erewash South Community Forum Minutes - Next meeting Thursday, 19/8/10

**GENERAL**

- a) Rainbows Hospice: Walk for Life event 13/6/10 or Fete: Victoria Park
- b) Tree Warden Scheme: Conference 5/5/10
- c) Parish and Town Council Liaison Forum 22/4/10 at County Hall, Matlock
- d) Clerks and Councils' Direct – Magazine
- e) Notice of Appeal dismissed –The Bridge Inn PH site car valeting business

It was **RESOLVED** to note the above items of correspondence.

**13. TO SET THE AMOUNT OF THE CHAIRMAN'S ALLOWANCE FOR 2010/11**

It was **RESOLVED** that the Chairman's allowance should be set at £100.

**14. TO RECEIVE AND APPROVE THE 2010 ASSET REGISTER OF COUNCIL PROPERTY**

The Clerk circulated copies of the up-dated Asset Register and itemised different headings. The Parish Council's assets amounted to £261,237.

It was **RESOLVED** to approve the 2010 Asset Register without amendment.

**15. FINANCE MATTERS**

**15.1 To Approve Payment of Accounts for April**

	14	DD	Eclipse	Internet / Broadband	£17.57
04/05/2010	15	1767	Manpower	Litter Picker cover: March 17,18,19,20,31	£101.87
04/05/2010	16	1768	E.on	Parish street lighting 1/1/10 to 31/3/10	£9.38
04/05/2010	17	1769	Mr Ault	Salary - Litter Picker (Plus 4 hours overtime)	£151.50
04/05/2010	18	1770	Mrs Bloor	Salary - Clerk (Point 33 from 1/4/10)	£939.27
04/05/2010	19	1771	Mr Mead	Salary - Litter Picker (Plus 8 hours overtime)	£171.74
04/05/2010	20	1772	Mrs Pendrey	Salary - Admin Assistant	£516.90
04/05/2010	21	1773	HMRC	TAX & NIC April	£364.46
04/05/2010	22	1774	Steelcraft	Remove and replace damaged post (golf sign)	£105.75
04/05/2010	23	1775	Midland Estates	Grounds maintenance (2)	£756.00
11/05/2010	24	1776	Play-Ground Supplies	Inspections: April 1,9,15,22,29	£258.50
11/05/2010	25	1777	Park Hall Designs	Website maintenance to month ending 30/4/10	£20.00
					<u>£3,412.94</u>

Due to the Council meeting date having been re-scheduled to the second Tuesday in the month, the Clerk had raised cheques on invoices received by 4/5/10. Cllrs Mrs Noskwith and Mrs Blackler had been the signatories.

It was **RESOLVED** to approve the above payments.

Since the next Council meeting had been re-scheduled to the second Tuesday in the month, the Clerk would raise cheques for payment by 28/5/10, prior to the Bank Holiday weekend.

**15.2 To Note Income Received Since the Last Meeting**

<b>Income</b>	Concurrent Function and Precept 2010/11	£64,314.00
	Cemetery fee	£89.00
	Cemetery fee IRO: A49	£60.00
		<u>£64,463.00</u>

**15.3 To Consider Quotations Received**

EBC	Amenity Area Maintenance 2010/11	£2,190.24
	Dog waste bins: 7 / Litter collections: 2	
	No charge for 2009/10 due to poor service	

Insurance	Tennyson (Zurich) 5% discount (3 year long term agreement)	£3,205.35
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It was **RESOLVED** to approve the EBC Amenity Area Maintenance contract for 2010/11.

It was **RESOLVED** to approve the 3-year long-term agreement with Tennyson Insurance, as linked to the updated Asset Register.

**16. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

Derby to Sandiacre Canal Restoration Project - Planning Application

The Clerk was asked to invite a speaker from the Derby and Sandiacre Canal Trust to attend the next Parish Council meeting to outline the large application that was currently under consideration.

Councillors were aware that the consultation period could not be extended beyond 28/5/10, but they wished to receive further information on the proposals for improvement work to the Sandiacre stretch of the canal scheme, should the project receive approval and funding in the future.

Meeting papers

Councillors asked that meeting papers be issued in different coloured paper for ease of reference.

Memorial Headstone

Cllr Hardy enquired if memorial headstones should only be installed in undisturbed ground at the head of a grave, thereby helping to support earth anchors.

Mrs Bloor confirmed that she would make enquiries with local Stone Masons to establish the legal minimum width between each grave.

**The meeting closed at 8.15pm.**

Signed by Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

# SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

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Minutes of the Parish Council meeting held on Tuesday, 8 June 2010 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
A	Cllr Mrs L Bilbie
A	Cllr R Bilbie
A	Cllr S Bilbie
A	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chairman)
	Cllr Mrs J Hulls
A	Cllr Mrs M Jowett
A	Cllr I Judson
	Cllr Mrs A Nisbet
	Cllr Mrs B Uren

**IN ATTENDANCE:**

	Mrs M Bloor	Clerk to the Parish Council
	Cllr W Major	County Councillor
	Mr Madge, Mr Flack and Mr Birtles	Item 17 only
	PC Porton and PCSO Hill	Item 21 only

**MEMBERS OF THE PUBLIC:** Miss C Nisbet and five local residents

## PART 1. NON-EXEMPT MATTERS

Cllr Mrs Noskwith welcomed everyone to the meeting and asked those present to stand and observe a period of silence as a mark of respect to the memory of Cllr S Bilbie's late son, Mr Sam Bilbie.

The Clerk was asked to send a letter of condolence to Cllr S Bilbie and his family.

### 17. PRESENTATION BY DERBY AND SANDIACRE CANAL SOCIETY

A presentation was given by members of the Derby and Sandiacre Canal Society outlining proposals for restoring a 12-mile stretch of the Erewash canal to its original line from Sandiacre to Swarkestone.

Outline planning permission was currently being sought and a decision would be known by 4<sup>th</sup> August. Consultation feedback was already proving positive.

The project would cost in the region of £45 million and funding had been sourced from different streams, including Regeneration and Lottery funding.

Benefits of the scheme included: job creation, nature conservation, increased tourism and leisure facilities and using the canal for commercial use. Should the project receive planning approval and funding in due course, Councillors would again be consulted, as a detailed planning application would be required for restoring each individual section of the canal.

It would be a flexible development with Spondon potentially being the first section to be restored. The Sandiacre section of the canal project would include restoration to the existing canal running alongside Longmoor Lane and opening up of the old canal route by Springfield Lane to the lock.

Following an opportunity by Councillors to ask questions, the Chairman thanked members of the Canal Society for attending and they left the meeting at 8.00pm together with members of the public.

**18. TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr L Bilbie	Family commitment
Cllr R Bilbie	Family commitment
Cllr S Bilbie	Family commitment
Cllr Mrs M Blackler	Prior commitment
Cllr A Blount	Work commitment
Cllr Mrs M Jowett	Holiday
Cllr I Judson	Work commitment

It was **RESOLVED** to accept the apologies.

**19. DECLARATION OF MEMBERS' INTERESTS**

The following disclosure of interest was received:

Item 26, (General correspondence f.) - Request for funding from Vitalise  
Cllr Mrs Davis disclosed a personal interest, as an employee of the charity.

**20. PUBLIC SPEAKING SESSION**

No members of the public were present.

**21. POLICE MATTERS**

PC Porton presented the following report:

Following a meeting of the Safer Neighbourhood Team (SNT) with residents that evening, three new priority targets had been set:

1. Church Drive and Stoney Clouds - Antisocial behaviour in the area and around St Giles Church Hall
2. Mornington Crescent - Antisocial behaviour
3. Canal towpath - Antisocial behaviour and nuisance motor bikes being used as a means of travelling to the derelict Stanton Site

Vehicle and plain clothes patrols would be increased and the Ilkeston SNT would provide additional cover over the Summer months.

PCSO Hill provided statistical information as follows:  
Erewash figures for anti social behaviour were down 16%  
Sandiacre figures for anti social behaviour were down by 45.8%

Councillors raised the following matters:

- Reports of drinking, smoking and anti social behaviour in the Parish Council Cemetery and signs of people sleeping on benches
- Damage to St Giles Church Hall including graffiti and arson attacks
- Ringmaster report on threatening behaviour at a local store using a taser gun
- Ringmaster report on threatening behaviour at a local store using an axe

PC Porton reported that the police relied upon local community intelligence and there had recently been arrests and prosecutions following local crimes. Plain clothes patrols would continue and not all incidents could be prevented.

The Chairman thanked Officers for attending and they left at 8.15pm

**22. REPORT BY COUNTY COUNCILLOR**

Old Bostock's Lane – One-way system

Cllr Major reported that funding to begin work on introducing a one-way system along old Bostock's Lane to deter motorists using it as a cut-through was scheduled for July.

Illegal sales of alcohol

Illegal sales of alcohol to children in Derbyshire had fallen.

In 2009/10 young volunteers were sold alcohol 25 times in 280 attempts and in 2008/09 there were 77 sales in 286 attempts.

**23. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

No items were deemed confidential.

**24. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 11 MAY 2010**

It was **RESOLVED** that the Minutes of the meeting held on Tuesday, 11 May 2010, as previously circulated to Members, were a correct record and signed.

**MATTERS ARISING FROM THE MINUTES**

Page 4. Damage to Grass Verges in Sandiacre

It was reported that several damaged grass verges had recently been re-seeded by DCC, but due to vehicles continuing to park on verges, Councillors considered it unlikely the verges would recover.

Page 6. Memorial Headstones

The Clerk confirmed that she had taken advice to establish the legal minimum width between each grave plot and it would be possible to increase the path width between plots in the future, once all available plots had been taken before commencing a new row.

**25. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 11 MAY 2010**

It was **RESOLVED** to adopt the report of the Planning Committee.



## 26. TO RECEIVE AND DEAL WITH CORRESPONDENCE

### DALC

#### Circ 23/2010 GENERAL

- a) Rural Action Derbyshire – Problems with server for DALC (information only)
- b) BLIMP - Broadband Line Information Monitoring Project
- c) Brackenfield - Clerk vacancy

#### Circ 26/2010 GENERAL

- a) Amendment to Standing Orders 32b): 'A motion to permanently add to or to vary or to revoke one or more of the Council's Standing Orders not mandatory by law, shall be decided by the majority of the Members present and voting'.
- b) District Audit: If Annual Return is not submitted on time there is a £20 fine
- c) Insurance promotion: Annual playground inspections – Digley Associates
- d) Wessington - Clerk vacancy

#### Circ 27/2010

- a) Land Registry training 9/6/10 at DALC office £15

#### Circ 28/2010

- a) Future Quarrying: Striking the balance – Joint DCC Council and Derby City Council Core Strategy. Consultation ends 25/6/10 [www.derbyshire.gov.uk/minerals](http://www.derbyshire.gov.uk/minerals)
- b) Promoting equality: DB's Dales and High Peak Core Strategy
- c) Edale – Clerk vacancy
- d) Bonsall – Clerk vacancy
- e) Foston and Scropton Clerk vacancy

Email: Blore and Swinscoe – Clerk vacancy

#### Circ 29/2010

- a) Letter from Cllr Hart regarding the Parish and Town Council Liaison Forum meeting
- b) Standards for England: Focus Group summary on the Model Compact. DALC involved as one of the five pilot areas covering ethical standards in parishes

### DCC

- a) Proposed no waiting at any time close: Junction of Rushy Lane, Risley.
- b) Public footpath diversion: Footpath No 2 (part) and No 3. Confirmed 13/5/10
- c) Temporary Traffic Order: Kings Road. Re-surfacing work continuing
- d) Parish and Town Councils Liaison Forum: What topics do councils wish to discuss?

### EBC

- a) Agenda for Council Meeting 20/5/10 and Minutes 4/3/10
- b) Erewash Sports Awards 22/9/10 and Derbyshire Sports Awards 12/11/10
- c) Enforcement: Overgrown vegetation on footpath by the former Sandiacre Court Nursing Home. Owner to be contacted for improvement work
- d) Dog fouling: Dog waste can now be placed in litter bins. Only EBC bins will be marked, although Parish Council bins can be used
- e) Erewash in Bloom gardening competition: Entries close 9/7/10
- f) Summer Play Scheme grant of £1200 approved. Funding under review for 2011/12.

### GENERAL

- a) BTCV (British Trust for Conservation Volunteers) £270 per day for project work
  - b) DBs GOLD magazine
  - c) The Playing Field magazine
  - d) Saint-Gobain – Public exhibition of outline proposals for the site: 10/6/10, 11/6/10 and 12/6/10 Saint-Gobain office, Lows Lane Stanton-by-Dale
  - e) Stanton Regeneration Newsletter April/May 2010
  - f) Vitalise: Request for funding. Respite care breaks for disabled people
  - g) Volunteer Centres Derbyshire Celebrates: Awarded quality accreditation from Volunteering England
  - h) Volunteering Newsletter – Volunteer week: 1<sup>st</sup> to 7<sup>th</sup> June 2010
  - i) Police using the services of the Community Payback Team and welcome suggestions for improvement work in Sandiacre
- It was **RESOLVED** to note the above items of correspondence.

#### 1. DALC Circ 26/2010 (a) Amendment to Standing Orders

Proposed: Cllr Dinsdale

Seconded: Cllr Hardy

It was **RESOLVED** to adopt the paragraph as given.

The Clerk would continue to record a Member moving and seconding a vote on a motion when requested to do so.

2. General Item (f) Vitalise – Request for funding

It was **RESOLVED** not to offer funding on this occasion.

**27. FINANCE MATTERS**

**27.1 To Approve Payment of Accounts for May**

May 26	DD	Eclipse	Internet / Broadband	£17.57
28-May 27	1778	Manpower	Litter Picker cover: May 6, 7, 8	£61.12
28-May 28	1779	Viking Direct	Office supplies	£114.86
28-May 29	1780	Mr Ault	Salary - Litter Picker	£131.26
28-May 30	1781	Mrs Bloor	Salary - Clerk	£939.07
28-May 31	1782	Mr Mead	Salary - Litter Picker (+ 8 hours) May 24,26,27,28	£171.54
28-May 32	1783	Mrs Pendrey	Salary - Admin Assistant	£516.90
28-May 33	1784	HMRC	TAX & NIC April	£359.86
8-Jun 34	1785	Zurich Insurance	Tennyson Ins. Cover 1/6/10 to 31/5/11	£3,205.20
8-Jun 35	1786	Midland Estates	Grounds maintenance (3)	£756.00
8-Jun 36	1787	Play-Ground Supplies	Inspections: May 7,13,20,27	£206.80
8-Jun 37	1788	EBC	Hanging basket sponsorship: Year 2 of 3	£110.00
8-Jun 38	1789	Andrew's Gdn Service	Cemetery: Clearing compound	£60.00
8-Jun 39	1790	E.on	Supply to toilet Block (DARG)	£144.91
				<b><u>£6,795.09</u></b>

Due to the Council meeting date having been re-scheduled to the second Tuesday in the month, the Clerk had raised cheques on invoices received by 28/5/10. Cllrs Mrs Noskwith and Mrs Blackler had been the signatories.

It was **RESOLVED** to approve the above payments.

**27.2 To Note Income Received Since the Last Meeting**

Cemetery fee IRO: A49	£22.50
Cemetery fee IRO: A97	£65.00
Cemetery fee IRO: A96	£130.00
Cemetery fee IRO: A87	£27.50
Bank Interest	£3.12
	<b><u>£248.12</u></b>
HMRC - Overpayment of Tax and NIC	<b>£75.04</b>

**27.3 To Consider Quotations Received**

It was **RESOLVED** that the Clerk be given delegated authority to call on the services of Andrew Hollis to undertake low level grounds maintenance work in the Parish Council Cemetery and Church grounds, mostly over the Summer months.

The Parish Council no longer employed the services of a Cemetery gardener and the Community Payback Team was no longer available on a regular basis to keep the church grounds tidy due to other project work.

**28. YEAR END ACCOUNTS 2009/2010 FOR SUBMISSION TO THE AUDIT COMMISSION**

1. In accordance with regulations, the Accounts for the year ended 31 March 2010 and the Annual Return to the Audit Commission were presented to the Council.

Proposed: Cllr Hardy                      Seconded: Cllr Mrs Nisbet  
It was **RESOLVED** to approve the Year End Accounts for 2009/10

The Chairman and Responsible Financial Officer signed the documents accordingly.

2. The Internal Auditor's report was received and noted. Financial records and accounts were maintained to a high standard and were in good order. No matters needed attention.
3. It was **RESOLVED** that Mr D Ingman be appointed Internal Auditor for a further 12 month period until 31 March 2011.

Mrs Bloor was thanked for all her work on the Parish Council accounts.

**29. TO CONSIDER A REQUEST TO WORK BEYOND RETIREMENT AGE**

Mr Ault – Litter Picker

Following an interview with Cllrs Noskwith and Hulls, at which the Clerk was present, Mr Ault had requested to work beyond age 65 since the Parish Council had formally adopted the default retirement age.

Councillors, having considered his request and associated factors, were recommending to full Council that Mr Ault should continue working beyond his 65<sup>th</sup> birthday for a further 12-month period.

It was **RESOLVED** that Mr Ault be permitted to continue working on a part-time basis from his 65<sup>th</sup> birthday until 19 July 2011.

Should Mr Ault wish to continue working beyond this time, he would be invited to reapply by the Clerk.

Mr Mead

The Clerk reported that Mr Mead had been admitted to hospital on 4 June and would be off work for at least 2 months to convalesce following an operation. Mr Ault would provide cover throughout this time or the services of Manpower would be used if Mr Ault was on leave.

**30. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

No items were raised.

**The meeting closed at 8.55pm.**

Signed by Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

# **SANDIACRE PARISH COUNCIL**

[www.sandiacreparishcouncil.org](http://www.sandiacreparishcouncil.org)

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Minutes of the Parish Council meeting held on Tuesday, 7 September 2010 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
A	Cllr Mrs L Bilbie
A	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
A	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chairman)
	Cllr Mrs J Hulls
	Cllr Mrs M Jowett
A	Cllr I Judson
	Cllr Mrs A Nisbet
	Cllr Mrs B Uren

**IN ATTENDANCE:** Mrs M Bloor Clerk to the Parish Council

**MEMBERS OF THE PUBLIC:** Cllr W Major County Councillor  
Mrs French Resident

## **PART 1. NON-CONFIDENTIAL INFORMATION**

Cllr Mrs Noskwith welcomed Cllr S Bilbie to the meeting. Cllr Bilbie thanked everyone for their support and understanding over the past months.

### **45. TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr Mrs L Bilbie	Family commitment
Cllr R Bilbie	Family commitment
Cllr A Blount	Work commitment
Cllr Mrs C Davis	Family commitment
Cllr I Judson	Work commitment

**RESOLVED** to accept the apologies.

### **46. VARIATION OF ORDER OF BUSINESS**

There were no variations to the order of business on the Agenda.

### **47. DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of interest received.

### **48. PUBLIC SPEAKING SESSION**

Members of the public raised no items.

#### **48.1 Police Report**

In the absence of Officers, the Chairman read the submitted police report.

### **Anti Social Behaviour**

Calls for service in Sandiacre were down by 36.6% compared to the same time last year, resulting in 97 fewer calls for service.

### **Crime figures within a 12-month period to August 2010**

Assault	Down 25.5%	13 fewer incidents
Robbery	Down 80%	4 fewer incidents
Burglary - Dwelling	Up 5.9%	1 extra incident
Burglary - Other	Down 25.8%	8 fewer incidents
Theft from vehicles	Down 42.3%	11 fewer incidents
Interference with vehicles	Down 50%	3 fewer incidents
Criminal damage	Up 10%	4 extra incidents
Drug offences	Up 120%	6 extra incidents
Other crime	Down 33.3%	3 fewer incidents

Although drug offences had increased by 120%, this was due to 6 incidents, which had been the result of pro-active policing targeting this offence in relation to a priority profile set by the SNT (Safer Neighbourhood Team). The closure of cannabis cultivation factories had contributed to the figure.

### **Recent issues**

#### Parish Council Cemetery

There had recently been reports of damage and theft in the Parish Council Cemetery, including the theft of 13 bronze memorial plaques. Enquiries were ongoing with scrap metal merchants and patrols in the area would continue.

#### Doncaster Avenue Recreation Ground

There had recently been reports of damage to 4 swings in the play area with rubber on seats being vandalised. CCTV coverage and plain-clothes patrols at night would help prevent further occurrences.

#### Robbery

The recent theft of a pushbike had resulted in the arrest of known individuals and the pushbike being recovered.

#### Special Constable

Mr Omid Pakan (volunteer Special Constable) would soon be joining the team and would assist with patrols.

### **48.2 County Councillor Report**

Cllr Major reported on the following:

#### DCC - Accessibility Partnership Grants

Local groups were invited to bid for a share of £52,000 earmarked to help people travel without using a car.

Up to £5,000 was available for transport related initiatives such as bikes for community groups, cycle parking stands, buying a vehicle suitable for disabled people or setting up a car share scheme.

Groups could also apply for up to £1,000 towards transport running costs or to advertise projects which help people access essential services.

The closing date for applications was 30/9/10.

**49. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

There were no items deemed confidential.

**50. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 6 JULY 2010**

**RESOLVED** that the Minutes of the meeting held on Tuesday, 6 July 2010, as previously circulated to Members, were signed as a correct record.

Cllr Mrs Nisbett noted that prior to the last meeting, she had tried unsuccessfully to convey her apologies for absence to the Clerk and Cllr Mrs Hulls.

**MATTERS ARISING FROM THE MINUTES**

Page14. Police report – Springfield Park damage to gate  
Repairs to the gate had been completed.

Page14. Police report - Cemetery grounds  
No further incidences of someone sleeping on benches or groups drinking in the Cemetery grounds had occurred since the last meeting.

Page15. Matters Arising - Cemetery grounds maintenance  
Mr Hollis (Cemetery gardener) was working 4 hours each fortnight instead of 2 hours per week, to work more effectively in the time available.

Page15. Report of the Clerk - Litter Picker cover  
Mr Mead had returned to work on 2/9/10 and had confirmed to the Clerk that he was now fully fit for work following his period of convalescence.

Page17. Finance Matters - Headstone retesting  
Following advice from Tennyson Insurance on setting priorities for retesting, IMI (Independent Memorial Inspection) had undertaken partial retesting of memorial headstones throughout the Church and Cemetery grounds.

To ensure continued public safety, the nearest two headstones on each row running alongside the public footpaths had been re-tested at a cost of £2,367.63.

Memorials inspected	571
Memorials single staked	14
Memorials laid	10
Memorials mechanically laid	10

Families would be informed if headstones had failed the stability inspection and needed repair. If families did not respond, the Parish Council could arrange for headstones to be laid flat on the graves.

Page18. Any Other Business - A52 Safety measures  
To identify areas of risk in wet weather, the Highways Authority had carried out a full drainage survey on the A52 slip road and safety signs had been installed warning drivers of possible flooding and skidding.

**51. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 6 JULY 2010**

**RESOLVED** to adopt the report of the Planning Committee.

**52. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcement.

**53. REPORT OF THE CLERK**

a) Request by resident to access/purchase land next to Lawrence Street  
Councillors considered a resident's request to allow access or ownership of land adjacent to the old Lock-up and Pound (a scheduled monument), registered with English Heritage and maintained by the Parish Council.

1. **RESOLVED** that the Clerk would ascertain ownership of the land.

2. **RESOLVED** that the residents should make a written request to the Parish Council to gain access to the land when undertaking property maintenance.

b) Request for a Cemetery bench  
Councillors considered a request by Mrs Jones to have a bench installed in the Parish Council Cemetery in memory of her family, who had previously lived in the Sandiacre area. The Community Payback Team could be asked to supply the bench.

**RESOLVED** to grant permission for Mrs Jones to install a bench.

c) EBC Strategic Housing and Availability Assessment – SHLAA 2010  
EBC had recently undertaken a review of the SHLAA to establish suitable sites for housing within the authority. It was anticipated the report would be finalised by December 2010. This allowed those with land interests to submit details to Council Planning Officers.

d) Proposed stopping up of highway at Old Bostock Lane  
The Clerk gave details of the proposals to create a turning space and provide a landscaped area at the end of the lane.

**RESOLVED** that the Clerk and Cllr Hulls would ascertain the exact nature of the proposal as outlined in the outline planning permission.

e) Accessibility Partnership – Funding for transport related improvements  
This item had been brought to Councillors' attention under the report of the County Councillor.

**54. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

36/2010 a) Employers' Guide 2010 / Training 9/10/10

b) Clerk vacancy - Winster

37/2010 a) Local Government Pay 2010/11: No increase. 2011/12: To be negotiated. Increments not affected.

b) Clerk vacancy - Parwich

38/2010 a) Training events: Power of Well being, CiLCA,

39/2010 a) Training events: Chairmanship, HMRC workshops

- 40/2010 a) Power of Well being resolutions  
b) Public works Loans Board: Annual report  
c) Powers to cap billing authorities' council tax and Parish Council's precept levels  
d) Legal Deposit Libraries Act 2003  
e) DB Wildlife Trust: [www.derbyshirewildlifetrust.org](http://www.derbyshirewildlifetrust.org)
- 41/2010 a) DCC – Corporate Property Pack: Overview of services  
b) Highway news for Town and Parish Councils  
c) DCC Parish Liaison Meeting: 21/10/10
- 42/2010 a) DALC AGM County Hall, Matlock: 4/9/10  
b) SLCC Professional Development courses  
c) Clerk vacancy - Somercotes

**RESOLVED** to note the above DALC circulars.

## 55. FINANCE MATTERS

### a) To approve payment of accounts for July and August

<b>July</b>				<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
	54	DD	Eclipse	Internet / Broadband	£14.95	£2.62	£17.57
3-Aug	55	1804	Playsafety Ltd	Annual Rospa inspection	£258.00	£45.15	£303.15
3-Aug	56	1805	Audit Commission	Audit fee 2010			£470.00
3-Aug	57	1806	E.on	Charges 1/4/10 to 30/6/10	£8.93	£0.45	£9.38
3-Aug	58	1807	DALC	Employer trng 6/10/10 Chair/Clerk			£60.00
3-Aug	59	1808	Harlite	Padmore Mrgs: Lamp repairs	£187.10	£32.74	£219.84
3-Aug	60	1809	Mr Ault	Salary - Litter Picker (+ 24 hours)			£252.30
3-Aug	61	1810	Mrs Bloor	Salary - Clerk			£939.27
3-Aug	62		Mr Mead	Salary - Litter Picker (No SSP)			£0.00
3-Aug	63	1811	Mrs Pendrey	Salary - Admin Assistant			£516.90
3-Aug	64	1812	HMRC	TAX & NIC			£347.06
3-Aug	65	1813	Remco signs	Grit bin stickers	£53.00	£9.28	£62.28
3-Aug	66	1814	Mr D Ingman	Internal audit services 2009/10			£290.00
3-Aug	67	1815	Steelcraft	Repairs to two signs: DARG	£85.00	£14.88	£99.88
3-Aug	68	1816	IMI Mem. Insp's	Cemetery memorial testing	£2,015.00	£352.63	£2,367.63
3-Aug	69	1817	Manpower	Litter Picker cover	£52.02	£9.10	£61.12
3-Aug	70	1818	Playground Supp's	Inspections: July 1,8,15,22	£176.00	£30.80	£206.80
<b>August</b>	71	DD	Eclipse	Internet / Broadband	£14.95	£2.62	£17.57
18-Aug	72	1819	Midland Estates	DARG: Hedge cutting			£80.00
18-Aug	73	1820	Midland Estates	Grounds maintenance			£756.00
18-Aug	74	1821	Steelcraft	Spr. Pk gate: Fit rubber stopper	£65.00	£11.38	£76.38
7-Sep	75	1822	Steelcraft	DARG: Make safe broken sign	£45.00	£7.88	£52.88
7-Sep	76	1823	Land Registry	Search for land owner, Ch Dr			£5.00
7-Sep	77	1824	Mr Ault	Salary - Litter Picker (+ 24 hours)			£252.50
7-Sep	78	1825	Mrs Bloor	Salary - Clerk			£939.07
7-Sep	79		Mr Mead	Salary - Litter Picker (No SSP)			£0.00
7-Sep	80	1826	Mrs Pendrey	Salary - Admin Assistant			£516.90
7-Sep	81	1827	HMRC	TAX & NIC			£347.06
7-Sep	82	1828	Viking	Office supplies	£77.19	£13.51	£90.70
7-Sep	84	1829	Park Hall Designs	Website June/July + Domain			£112.84
7-Sep	85	1830	Midland Estates	Grounds maintenance			£756.00
7-Sep	86	1831	EBC	Summer Play Scheme	£1,965.96	£344.04	£2,310.00
7-Sep	87	1832	Playground Supp's	Insp's July 29, Aug 5,12,19,26	£220.00	£38.50	£258.50



7-Sep	88	1833	Mr A Ault	Safety boots				£19.99
7-Sep	83	1834	Mr P Thompson	Refund of Cemetery fee IRO: A96				£22.50
7-Sep	78	1835	Steve Johnson	Springfield Park: Repairs to gate				£180.00
7-Sep	73	1836	E.on	DARG: Toilet block (read 1/9/10)	£91.04	£4.55		£95.59
7-Sep	68	1837	East Mid's Drains	Cemetery: Clear blocked drain	£100.00	£17.50		£117.50
<b>Total:</b>					<b>£5,429.14</b>	<b>£937.63</b>		<b>£13,230.16</b>

**RESOLVED** to approve the above payments.

b) To note income received since the last meeting

13-Jul	Co-op Funeral Service	Cemetery fee IRO: G118	£16.50
13-Jul	A W Lymn	Cemetery fee IRO: A94	£27.50
19-Jul	Co-op Funeral Service	Cemetery fee IRO: G184	£333.00
19-Jul	Co-op Funeral Service	Cemetery fee IRO: A99	£5.00
02-Aug	Co-op Funeral Service	Cemetery fee IRO: A99	£27.50
02-Aug	Gillotts FS	Cemetery fee IRO: G164	£333.00
16-Aug	A W Lymn	Cemetery fee IRO: A96	£27.50
16-Aug	Hawleys	Headstone IRO: A16	£22.00
16-Aug	Hawleys	Headstone IRO: A100	£22.00
17-Aug	Mrs J Thompson	Cemetery fee IRO: A104	£130.00
31-Aug	Gillotts FS	Cemetery fee IRO: G163	£333.00
07-Sep	Mrs J Powers	Cemetery fee IRO: G183	£273.00
07-Sep	Co-op Funeral Service	Cemetery fee IRO: A69	£29.50
<b>Total:</b>			<b>£1,579.50</b>

c) To note interest received

£2.57

d) Budget Appraisal / Risk Assessment

The Clerk would circulate financial information to Councillors prior to the next meeting.

e) Audit Commission Report and certified Annual Return to 31/3/10

**RESOLVED** to accept the report and note the comment of the Auditor relating to a transposed figure, which did not affect the overall Accounts.

**56. ITEMS FOR INFORMATION**

- a) 'Being a Good Employer' Guide – Guidance for Councillors
- b) Erewash South Community Forum: Draycott 19/8/10
- c) Macmillan Cancer Support – Worlds biggest coffee morning 24/9/10
- d) DCC – Child car seat checking event August/September
- e) DCC – Temporary closure of towpath 19 (part) and 21 whole for maintenance
- f) Local Councils' publication – August issue
- g) Macmillan Cancer Support – Fundraising event 24/9/10
- h) PDSA publicity events: 30/9/10 Cotmanhay, 2/10/10 Long Eaton, 3/10/10 Sawley
- i) East Midlands Region Tree Warden Forum 26/9/10 Melton Mowbray
- j) The Playing Field – Newsletter Summer 2010
- k) Autumn Footprints 11<sup>th</sup> to 26 September 2010 – Erewash walking festival

**RESOLVED** to note the above items of correspondence.

**57. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

- a) It was reported that Severn Trent Water Authority had replaced slabs with tarmac when undertaking repair work on Derby Road. The Clerk was asked to ascertain why the original slabs had not been re-laid.
- b) The Clerk was asked to report that there was a water leak on Station Road.
- c) The Clerk confirmed that no comments had been received from residents following the Bank Holiday music event organised by the Bridge Inn PH.

**PART 2. CONFIDENTIAL INFORMATION**

There were no items deemed confidential.

**The meeting closed at 8.20pm.**

**Signed by Chairman:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 5 October 2010 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
	Cllr Mrs L Bilbie
	Cllr R Bilbie
A	Cllr S Bilbie
A	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
	Cllr G Dinsdale
	Cllr A Hardy (Vice-Chairman)
	Cllr Mrs J Hulls
A	Cllr Mrs M Jowett
	Cllr I Judson
	Cllr Mrs A Nisbet
	Cllr Mrs B Uren

**IN ATTENDANCE:** Mrs M Bloor Clerk to the Parish Council

**MEMBERS OF THE PUBLIC:** Cllr W Major County Councillor  
Residents: Mrs French, Mr Barker, Mr Nicholson and Mr Lowe

## PART 1. NON-CONFIDENTIAL INFORMATION

### 58. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr S Bilbie	Work commitment
Cllr Mrs Blackler	Prior commitment
Cllr A Blount	Work commitment
Cllr Mrs Jowett	Prior commitment

**RESOLVED** to accept the apologies.

### 59. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business on the Agenda.

### 60. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

### 61. PUBLIC SPEAKING SESSION

Mr Lowe raised his concerns that the Library was no longer open on a weekday evening due to past incidents of anti social behaviour.

It was noted that the Library closed each evening to ensure the safety of staff and Library users. Consultation had previously taken place with staff, the public, the police and Youth Services and it was decided to reduce opening hours in the evening to ensure security and to prevent anti social behaviour in and around the Library by local youths.

## i) Police Report

PC Porton introduced PC Bentley who would be replacing him as the Safer Neighbourhood Team (SNT) Officer on 22/10/10. PC Bentley would be the officer in charge, working alongside PCSO Hill and Special Constable Pakan.

The Chairman welcomed PC Bentley to the meeting and thanked PC Porton for all his services to the community during his time with the SNT.

PC Porton presented the following crime statistics:

### Crime figures within a 12-month period to October 2010

Crime category	This year	Last Year	% Change
Assault	50	60	-16.67
Burglary - Dwelling	24	22	9.09
Burglary - Other	27	35	-22.86
Criminal damage	54	51	5.88
Drug offences	12	8	50.00
Interference with vehicles	3	7	-57.14
Robbery	2	6	-66.67
Theft from vehicles	22	36	-38.89
Other crime	75	85	-11.76
<b>All Crime</b>	<b>269</b>	<b>310</b>	<b>-13.23</b>

Sandiacre had the highest reduction of anti social behaviour incidents (36%) compared to nearby areas, including: Long Eaton, Borrowash, Breaston and Sawley.

### Priority Profiles

1. Nuisance mopeds and speeding on Travers Road and Kings Road
2. Anti-social behaviour and drug problems on Doncaster Park
3. Speeding vehicles on Derby Road

### Recent issues

#### a) Parish Council Cemetery

No witnesses had come forward with information regarding the 13 stolen bronze memorial plaques. Enquiries had been made with local scrap metal merchants and press releases had been issued.

#### b) Incidents of animal poisoning

There had been several reports of cats being poisoned or gone missing near the canal and adjacent waste ground. A press release had been issued warning residents to safeguard their pets at this time.

#### c) Damage to swings on Doncaster Avenue Recreation Ground

There had been reports of two dogs being tied to swings and allowed to damage the outer rubber surface of four swing seats on the play area. As a result, the CCTV camera had been reset to cover this section of the park. Having taken advice on playground safety, the Clerk had arranged for the seats to be replaced. There had been no further damage reported.

d) Speeding vehicles

Due to repeated incidents of mopeds speeding along Kings Road, additional patrols would be introduced to target the area.

Cllr Nisbett reported that motorbikes and mopeds continued to speed along Derby Road towards Risley and around Friesland School, creating a hazard for other motorists and pedestrians and causing a nuisance to residents.

PC Porton confirmed that speed checks had recently been carried out along Derby Road and the police were aware of the problems with speeding.

It was noted that bikes and mopeds continued to speed along the canal towpath. PC Porton confirmed the police were working in partnership with British Waterways to introduce kissing gates along the towpath. The Community Warden was also aware of the problem.

PC Porton and PC Bentley were thanked by the Chairman for attending and left the meeting at 7.50pm

**ii) County Councillor Report**

Cllr Major reported on the following:

Rushy Lane – Prohibition of Waiting Restrictions: Proposed extension

This matter would be considered by DCC Highways and Transport Committee on 7/101/0.

The recommendation was for an extension of waiting restrictions, as follows:  
North East side: From a point 34 metres north west of the junction with Derby Road in a north westerly direction for a distance of 31 metres.

North West side: From a point 40 metres north west of its junction with Derby Road in a north westerly direction for a distance of 16 metres.

Councillors noted that residents living along Rushy Lane and Derby Road were concerned by vehicles parking in front of their properties and by buses having to negotiate a large number of parked cars at peak times of the day.

Cllr Major left the meeting at 7.55pm with Mr Lowe and returned shortly afterwards.

**62. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

There were no items deemed confidential.

**63. TO CONFIRM THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 7 SEPTEMBER 2010**

**RESOLVED** that the Minutes of the meeting held on Tuesday, 7 September 2010, as previously circulated to Members, were signed as a correct record.

**MATTERS ARISING FROM THE MINUTES**

Page 22. Request for a bench in the Parish Council Cemetery

Mrs Jones had decided not to proceed with installation of a bench and base and was considering if a suitable tree could be planted as a family memorial.

64. **TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 7 SEPTEMBER 2010**

65. **RESOLVED** to adopt the report of the Planning Committee.  
**CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcement.

66. **REPORT OF THE CLERK**

a) Cemetery thefts

It was noted that besides the theft of 13 bronze plaques from the Memorial Garden, the Parish Council grounds maintenance contractor had reported tools had been stolen from his vehicle whilst working at the Cemetery. The police had been informed.

b) Result of Land Registry search – Church Drive

A search had indicated that the triangular piece of land running alongside Church Drive leading to St Giles Church was not registered to any individual. **RESOLVED** that the Parish Council would undertake periodic mowing either side of the public footpath leading to the Church to ensure public safety.

c) Outcome of the Borough and Parish Forum meeting

The Clerk confirmed that she had attended the meeting on 9/9/10. Discussion had taken place on the Term and Reference and how future Agendas could be set to ensure the meetings were well attended and focused. All Clerks and representative Councillors were encouraged to attend.

The Clerk reported that EBC had set aside funding for each Parish Council to receive a laptop and screen for their Clerks to assist Councillors in viewing planning applications. The Interim Head of Planning would be meeting with Councils over the coming months to outline the proposal.

d) Parish and Town Council Liaison Meeting

**RESOLVED** that Cllr Hardy and Cllr Major would attend the next meeting on 21/10/10 at County Hall, Matlock.

e) EBC Local Heritage Designations – Consultation

The Clerk outlined the consultation, which asked for all Parish Councils to determine which buildings or areas within their locality should be considered as Listed Buildings or Conservation Areas.

**RESOLVED** that the Clerk would respond to the consultation.

f) NHS Consultation on DB's County Pharmaceuticals Needs Assessment

**RESOLVED** not to respond to the consultation, as there was adequate provision for doctor's surgeries and chemists in the locality.

g) Christmas Lights – New pea-lights

The Clerk confirmed that most Christmas lights were in need of replacement but as there was limited funding available at the present time, Councillors might wish to consider allocating an amount each year towards replacement costs.

**RESOLVED** that the Clerk would order strings of pea-lights up to the value of £1350, which would be placed on trees by the canal side.

h) Civic Events

Civic Service

Sunday, 10 October 2010 at 6.30pm

Remembrance Day Service

Sunday, 14 November 2010 at 6.30pm

Christmas Concert

Monday, 6 December 2010 at 7.30pm

**67. PARISH COUNCIL LOCK-UP (PINFOLD) AND POUND**

- a) To consider registering the Pinfold (a scheduled monument) with Land Registry  
The Clerk reported that according to a local newspaper article dating back to May 1956, the Parish Council was shown as having been given permission by DCC and EBC to take ownership and maintain the Pinfold and Pound.  
**RESOLVED** that the Clerk would register the Pinfold and Pound with Land Registry to establish legal ownership.
- b) To consider having the Pinfold re-valued for insurance purposes  
**RESOLVED** that the land would be re-valued to ensure full insurance cover.
- c) To consider annual maintenance of the Pound to improve the visual amenity  
The Clerk reported that the Parish Council was responsible for the upkeep and maintenance of the Pinfold and Pound and should therefore ensure the Pound was cleared of weeds at least every 6 months, for the visual amenity of residents and visitors.  
**RESOLVED** that the Clerk would arrange twice-yearly ground clearance of the Pound.
- d) To consider access by interested parties and security / safety issues  
**RESOLVED** that access to the Pinfold and Pound would be by written permission only from the Clerk, on behalf of the Council, in order to ensure that security and safety measures were in place.

**68. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

44/2010

- a. Annual Countryside Alliance Awards: [www.countrysideallianceawards.co.uk](http://www.countrysideallianceawards.co.uk)
- b. Changes to Big Lottery Funding: Policy direction to the voluntary and community sector. Parish Councils may not be allocated funding to deliver community projects. Consultation ends 29/10/10 [www.culture.gov.uk/consultations](http://www.culture.gov.uk/consultations)
- c. Clerk vacancy – Litton
- d. Clerk vacancy – Parwich and Smisby

45/2010

- a) Minutes – DALC AGM 4/9/10
- b) Minutes – DALC Executive Committee 4/9/10
- c) Parish / Town Council Elections 5/5/11: Clerks to contact the Borough Council Election Officer re the cost of elections in 2011

46/2010

- a) DALC Presidency: AGM Minutes
- b) Village Games (rural areas)
- c) HMRC workshops for taking on new staff

47/2010

- a) Blogging and Social Networking: How does the Code of Conduct apply / breaches
- b) Future of the standards framework for Members of Local Authorities in England
- c) Clerk vacancy – Barrow on Trent
- d) Clerk vacancy – Willington

**RESOLVED** to note the above DALC circulars.

**69. FINANCE MATTERS**

a) To approve payment of accounts for September

				<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
	69	DD	Eclipse	Internet / Broadband	£14.95	£2.62	£17.57
5-Oct-10	70	1838	Mr I Morris	Replacement padlocks - Pinfold			£14.90
5-Oct-10	71	1839	Park Hall Designs	Website maintenance to 31/8/10			£20.00
5-Oct-10	72	1840	BT	Rental and charges	£142.62	£23.38	£166.00
5-Oct-10	73	1841	Mr Ault	Salary - Litter Picker			£161.52
5-Oct-10	74	1842	Mrs Bloor	Salary - Clerk			£939.07
5-Oct-10	75	1843	Mr Mead	Salary - Litter Picker			£131.26
5-Oct-10	76	1844	Mrs Pendrey	Salary - Admin Assistant			£516.90
5-Oct-10	77	1845	HMRC	TAX & NIC			£357.26
5-Oct-10	78	1846	Midland Est's	Grounds Maintenance (7)			£756.00
5-Oct-10	79	1847	<b>CANCELLED</b>				£0.00
5-Oct-10	80	1848	Co-operative FS	Refund of overpayment IRO: A69			£29.50
<b>Total</b>					<u>£157.57</u>	<u>£26.00</u>	<u>£3,109.98</u>

**RESOLVED** to approve the above payments.

b) To note income received since the last meeting

14-Sep-10	Hawleys	Cemetery fee IRO: A98	£27.50
14-Sep-10	Lymns	Cemetery fee IRO: A106	£130.00
29-Sep-10	Co-op FS	Cemerey fee IRO: G162	£333.00
29-Sep-10	Lymns	Cemetery fee IRO: G183	£22.50
	<b>Total:</b>		<u><b>£513.00</b></u>

**RESOLVED** to note the above income.

c) To note interest received

£2.33

**RESOLVED** to note the above interest.

d) Budget Appraisal / Risk Assessment

The Clerk circulated a financial Income & Expenditure statement from 1/4/10 to 30/9/10 and provided a bank reconciliation.

**RESOLVED** to make three virements as follows:

**70. ITEMS FOR INFORMATION - CORRESPONDENCE**

DCC

- a) Young Achievers Awards 2010
- b) Safer Derbyshire - magazine
- c) Missing Out – information leaflet: (To report children missing out of school)
- d) Temporary Closure: Footpath 19 (Part) and Footpath 21 (Whole) canal towpath closed between Mill Lane footbridge and Stanton Gate: 6/9/10 to 26/9/10

EBC

- a) Minutes of Council meetings held on 20 May, 24 June and 12 July
- b) Agenda for Council meeting to be held on 30/9/10



- c) Strategic Housing Land Availability Assessment – Review update. Four-week consultation on 11/10/10. Consultation closes 8/11/10
- d) Community scheme to plant a million trees throughout Derbyshire over the next decade. [www.milliontreesderbyshire.co.uk](http://www.milliontreesderbyshire.co.uk)

**GENERAL**

- a) Erewash South Community Forum – Minutes from the meeting held 19/8/10
- b) East Midlands Empowerment Partnership: Free workshops for Councillors – Communication and networking with communities: Mansfield 13/10/10
- c) Local Councils – Update: Default Retirement Age / Garden land development
- d) Rainbows Hospice: Fundraising awareness [www.rainbows.co.uk](http://www.rainbows.co.uk)
- e) Local Council Review (LCR) magazine
- f) Sandiacre History Group – September Newsletter
- g) Clerks and Councils Direct – magazine: September issue

**RESOLVED** to note the above items of correspondence.

**71. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

- a) It was reported that Severn Trent Water Authority had replaced slabs with tarmac when undertaking repair work on Derby Road. The Clerk was asked to ascertain why the original slabs had not been re-laid.
- b) Councillors were concerned by the state of flower beds outside of the Co-op on Derby Road, which had been neglected over a long period of time by EBC. The Clerk was asked to put forward a complaint to EBC Parks Department and to ascertain when landscape work would be carried out.
- c) It was noted that railings over the canal bridge had not been fully repaired and the Clerk was asked to enquire with DCC when this was likely to be completed.

**PART 2. CONFIDENTIAL INFORMATION**

There were no items deemed confidential.

**The meeting closed at 8.40pm.**

**Signed by Chairman:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 2 November 2010 at 7.30pm in The Memorial Institute, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
A	Cllr Mrs L Bilbie
A	Cllr R Bilbie
A	Cllr S Bilbie
	Cllr Mrs M Blackler
A	Cllr A Blount
	Cllr Mrs C Davis
A	Cllr G Dinsdale
A	Cllr A Hardy (Vice-Chairman)
	Cllr Mrs J Hulls
	Cllr Mrs M Jowett
A	Cllr I Judson
A	Cllr Mrs A Nisbet
	Cllr Mrs B Uren

**IN ATTENDANCE:** Mrs M Bloor Clerk to the Parish Council

**MEMBERS OF THE PUBLIC:** Cllr W Major County Councillor  
Mrs French Resident

## PART 1. NON-CONFIDENTIAL INFORMATION

### 72. TO RECEIVE APOLOGIES FOR ABSENCE

Cllr S Bilbie	Work commitment
Cllr A Blount	Work commitment
Cllr G Dinsdale	Work commitment
Cllr A Hardy	Illness
Cllr I Judson	Work commitment
Cllr Mrs Nisbet	Prior engagement

**RESOLVED** to accept the apologies.

### 73. VARIATION OF ORDER OF BUSINESS – IF ANY

There were no variations to the order of business on the Agenda.

### 74. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest received.

### 75. PUBLIC SPEAKING SESSION

i) **Members of the public**  
There were no matters raised.

ii) **Police report**

In the absence of PC Bentley and PCSO Hill, a police report was circulated at the meeting.

## Crime figures within a 12-month period up to 24<sup>th</sup> October 2010

Crime category	This year	Last Year	Volume change
Assault	53	68	-15
Burglary - Dwelling	24	25	-1
Burglary - Other	27	35	-8
Criminal damage	58	61	-3
Drug offences	12	9	3
Interference with vehicles	4	8	-4
Robbery	2	6	-4
Theft from vehicles	24	39	-15
Other crime	80	91	-11
<b>Total</b>	<b>284</b>	<b>342</b>	<b>-58</b>
<b>Previous month total</b>	<b>269</b>	<b>310</b>	<b>-41</b>

### Priority Profiles

1. Travers Road and Kings Road: Speeding vehicles and nuisance mopeds
2. Doncaster Avenue Recreation Ground: Anti-social behaviour and drug use
3. Derby Road: Speeding vehicles

### Recent issues

#### a) Theft of scrap metal

Following reports of suspicious vehicles in the area, an increase in stop checks had resulted in the reduction of scrap metal thefts.

#### b) Incidents of animal poisoning

Following media coverage, no further incidents of cat poisoning had been reported around Cross Street and Bridge Street.

#### iii) County Councillor report

Cllr Major reported on the following:

#### a) Rushy Lane - Proposed extension of Prohibition of Waiting restrictions

The Highways and Transport Committee had met on 7/10/10 and approved the extension of the Prohibition of Waiting restrictions on Rushy Lane.

#### b) Winter Service – Provision of Grit Bins

DCC operated an agreement with Parish and District/Borough Councils to provide new grit bins and an initial fill if the Parish or District/Borough Council agreed to take on future maintenance.

It was noted that the Parish Council had taken advantage of the scheme in February 2010 by requesting two additional grit bins to make a total of six. The cost to refill each small grit bin was £60 + VAT from DCC.

### Grit bins

Cloudside Road	Hart Avenue	Hillside Grove	Kilverston Road
Lincoln Avenue		Mountfield Avenue	

c) DCC Public Transport Services – Consultation from 1/11/10

DCC was looking to make savings from its public transport budget that currently paid for around 15% of all bus services in Derbyshire, subsidising routes where passenger numbers were not high enough for operators to run them on their own.

A public consultation was taking place and details could be obtained from Call Derbyshire 08456 058 058 and [www.derbyshire.gov.uk/publictransportsurvey](http://www.derbyshire.gov.uk/publictransportsurvey)

It was noted that a saving of £70,566 per year would be created if the number 19 bus service between Sandiacre and Long Eaton was to be withdrawn. Councillors expressed their concern that a service regularly used, especially by elderly residents during the day, would be affected.

**RESOLVED** that the Clerk would respond to the consultation.

**76. TO DETERMINE CONFIDENTIALITY OF BUSINESS**

Item 85 Tenders and Item 86 Staffing Matters were deemed confidential.

**77. TO CONFIRM THE NON CONFIDENTIAL MINUTES OF THE MEETING HELD ON TUESDAY, 5 OCTOBER 2010**

**RESOLVED** that the Non Confidential Minutes of the meeting held on Tuesday, 5 October 2010, as previously circulated to Members, were signed as a correct record with the following amendments:

Page 30 Item h) – Civic events

Christmas Concert to commence at **7.15pm** and not 7.30pm as stated.

Page 30 Item i) - Approval of 2011 Parish Council meeting dates

This item was omitted and should have read as follows:

**RESOLVED** to approve the 2011 meeting dates as follows:

Tuesday, 11 January	<b><i>Changed to second Tuesday in the month</i></b>	
Tuesday, 1 February		
Tuesday, 1 March	<b><u>Annual Parish Meeting</u></b>	<b><u>6.30pm</u></b>
Tuesday, 5 April		
Tuesday, 10 May	<b><u>Annual Council Meeting</u></b>	<b><u>7.30pm</u></b>
	<b><i>Changed to second Tuesday in the month</i></b>	
Tuesday, 7 June		
Tuesday, 5 July		
Summer Recess		
Tuesday, 6 September		
Tuesday, 4 October		
Tuesday, 1 November		
Tuesday, 6 December		

**Parish Council meetings**

Parish Council meetings, to which members of the public are entitled to attend, take place in the Memorial Institute, Doncaster Avenue at 7.30pm on the first Tuesday in the month, unless otherwise stated.

**Planning Committee meetings**

Planning Committee meetings, to which members of the public are entitled to attend, take place in the Memorial Institute, Doncaster Avenue at 7.00pm on the first Tuesday in the month, prior to the full Council meeting, unless otherwise stated.

Page 31 Item d) – Budget appraisal / Risk assessment

Virements to be shown as follows:

Item 9. Consultancy fees

**RESOLVED** that £1,000 budgeted for, but not used, should be vired to the following headings:

Item	Heading	Budget	Actual	Vired
4	Cemetery headstone testing	£1500	£2015	£515.00
15	Insurance	£2,777	£3,205.20	£428.20
26	Subscriptions (DALC/ABA)	£870	£889.67	£19.67

Although insurance cover had increased, the annual premium was now fixed to a 3-year agreement with Tennyson Insurance to create a long term saving.

**MATTERS ARISING FROM THE MINUTES**

a) Page 30. Civic Events

The Chairman was pleased to report that around 60 people had attended the Civic Service, although she was disappointed that only four Councillors had been present. The Chairman invited all Councillors to attend the Remembrance Day Service on 14/11/10 and Christmas Concert on 6/12/10.

b) Page 30. Registering the Pinfold and compound

The Clerk had contacted Mrs Adams (Valuer for DVS - Property Specialists) to arrange for valuation of the Pinfold and compound before registering ownership with Land Registry. Mrs Adams would soon arrange a site visit.

c) Page 32. Any Other Business - Severn Trent pavement repairs

Severn Trent Water Authority had been advised by DCC that slabs at the front of a shop on Derby Road must be replaced following maintenance work.

d) Page 32. Any Other Business – Flower beds maintained by EBC

The Clerk had submitted a complaint to EBC on the poor state of the flower beds by the Co-op in the centre of the village. Some minor clearance work had subsequently been carried out but the beds had not been fully weeded.

**RESOLVED** that the Clerk and Cllr Mrs Noskwith would meet with Mr Bramwell (Head of the Green Space and Street Scene) to discuss what improvement work could be carried out to the public amenity.

e) Page 32. Any Other Business – Bridge railing repairs

Mr Richardson (Highways) had recently confirmed that work to repair the bridge railings at the corner of Longmoor Lane would soon be completed.

**78. TO RECEIVE THE PLANNING COMMITTEE REPORT OF TUESDAY, 5 OCTOBER 2010**

**RESOLVED** to adopt the report of the Planning Committee.

**79. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcement.

**80. REPORT OF THE CLERK**

a) Society of Local Council Clerks (SLCC) Annual subscription

The Clerk had received notification from SLCC that the annual subscription was due for renewal.

**RESOLVED** that the Parish Council renew its membership at a cost of £135.

b) Outcome of DALC Employment Guide training

The Clerk and Chairman had attended training on personnel issues covering the following topics: recruitment, employee rights, management, staff development and dispute resolution.

c) Erewash Strategic Housing Land Availability Assessment – Consultation

It was noted that the consultation on the SHLAA ended on 8/11/10.

**RESOLVED** that the Clerk would respond to the consultation following consultation with the Chairman on the contents of the report.

d) Christmas lights: Repairs / Installation / Quotation

The Clerk confirmed the following:

- 20 strings of new pea-lights had been received
- Harlites would be meeting the Clerk to discuss installation of the pea-lights on trees by the canal side at Padmore Moorings and near the Toilet Block. Permission had been granted by EBC.
- Standard Industries had tested and approved 16 light columns along Station Road and Derby Road for motifs to be displayed
- The Clerk was currently applying for the display licence from DCC
- An inventory of existing lights would be undertaken and installation would be carried out before the end of November
- Necessary repairs of rope lights contained on the motif frames would be undertaken prior to installation
- The Clerk had obtained a second quotation for work from a lighting company but it had exceeded that provided by Harlites at £3,205

e) Draft DB's Local Transport Plan 2011 to 2026 – Consultation ends 17/1/11

**RESOLVED** to note the contents of the report.

**81. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

48/2010

- a) 2011 National census – To commence 27/3/11
- b) Derbyshire Observatory: 'Observatory' contains data and information on the Derbyshire population including: households, economy, health and social care
- c) Peak Park Parishes' Forum – Planning enforcement seminar 4/11/10

49/2010

- a) CLG announcement on financial matters: Councils will soon have the power to decide to use electronic transfers and avoid cheque payments
- b) NALC learning seminar – Thatcham Town Council: work of a Quality Council
- c) Faster Broadband: BT is holding an online petition [www.bt.com/racetoinfinity](http://www.bt.com/racetoinfinity)

50/2010

- a) Ministerial meeting with NALC: Localism agenda – devolution of powers and funding
- b) Council Tax Freeze does not apply to local Parish and Town Councils
- c) Elections 2011: Local Council elections will not be postponed for a possible referendum
- d) Local Government Pay 2011/12: Yet to be decided

**RESOLVED** to note the above DALC circulars.

## 82. FINANCE MATTERS

### a) To approve payment of accounts for October

			<b>Net</b>	<b>VAT</b>	<b>Gross</b>
<b>DD</b>	Eclipse	Internet / Broadband	£14.95	£2.62	£17.57
	Mr A Ault	Salary cheque 1841 stopped			<b>-£161.52</b>
1849	Mr A Ault	Replacement for cheque 1841			£161.52
	HSBC	Stopped cheque 1841 - Bank charge			£10.00
1850	Andrew's Gdn Serv.	Cemetery: Grounds maintenance			£300.00
1851	Play-Ground Supp's	Inspections Sept 3,10,16,23,30	£220.00	£38.50	£258.50
1852	Horizon Landscapes	Repairs to BMX track + parks mtce	£1,750.00	£306.25	£2,056.25
1853	EBC	Wheeled bin collection 1/10 - 31/12	£66.43	£11.63	£78.06
1854	Manpower	Litter Picker cover	£52.02	£9.10	£61.12
1855	Play-Ground Supp's	Replace 4 swing seats	£142.00	£24.85	£166.85
1856	E.on	Street lighting 1/7/10 to 30/9/10	£8.93	£0.45	£9.38
1857	Mr Ault	Salary - Litter Picker (6 extra + 2 other)			£171.54
1858	Mrs Bloor	Salary - Clerk			£939.07
1859	Mr Mead	Salary - Litter Picker			£131.26
1860	Mrs Pendrey	Salary - Admin Assistant			£516.90
1861	HMRC	TAX & NIC October			£359.86
1862	Blachere	Festive pea-lights: 20 blue strings	£1,200.00	£210.00	£1,410.00
1863	Andrew's Gdn Serv.	DARG - Tidying park perimeter			£200.00
1864	Andrew's Gdn Serv.	Padmore Moorings - Mowing/clearance			£30.00
1865	Viking Direct	Office supplies: Stamps / 2011 diaries	£52.88	£0.06	£52.94
1866	SLCC	Annual subscription			£135.00
1867	Standard Industries	Lighting column inspection (16)	£233.00	£40.78	£273.78
1868	Play-Ground Supp's	Inspections Oct 7,14,21,28	£176.00	£30.80	£206.80
			<u>£3,916.21</u>	<u>£675.04</u>	<u>£7,384.88</u>

**RESOLVED** to approve the above payments.

### Repairs to BMX Track

It was reported that landscape work had been carried out to the BMX track and surrounding bund to infill deep holes where bikers had removed soil to create additional hazards. Since the problem was regularly occurring, the Clerk was asked to report the matter to the police in order to prevent further damage to the track and maintain a safe environment for all users.

### b) To note income received since the last meeting

Lymns	Cemetery fee IRO: A101	£65.00
HMRC	VAT Repayment	£1,366.12
	Cemetery fee	£60.00
	<b>Total:</b>	<b><u>£1,491.12</u></b>

**RESOLVED** to note the above income.

### c) To note interest received

30/10/2010            £2.51

**RESOLVED** to note the above interest.

d) To consider quotations received – if any

**RESOLVED** to remain with Harlites for installation of the Christmas lights.

e) To decide the date of the Finance Committee meeting in November

**RESOLVED** that the next meeting of the Finance Committee would be held on Tuesday, 23 November 2010 at 7.00pm.

No budgetary details for 2011 had yet been received from EBC.

**83. ITEMS FOR INFORMATION - CORRESPONDENCE**

EBC

a) Borough and Parish Councils' Forum – Minutes of the meeting 9/9/10 (Enclosed)

GENERAL

- a) Tesco leaflet: Promotion of new store in Sandiacre
- b) Clerk and Councils Direct – Local Councils Update: Following free copies, special offer rate of £70 for 12 copies and web library access
- c) Freedom of Information request: Cllr Phillips - Details of Concurrent Function from 2003 to 2010
- d) Erewash Community Transport: Grant from DCC and NHS DB's towards 'aCTive' travel at a subsidised rate

**RESOLVED** to note the above items of correspondence.

GENERAL CORRESPONDENCE

a) It was reported that Tesco did not consider a public consultation meeting was necessary since 4,000 leaflets had been distributed to local residents.

**RESOLVED** that the Parish Council would call a Public Meeting to look at the Tesco application once it had been received and validated by EBC.

b) **RESOLVED** to subscribe to the Local Councils Update for 12 copies at the promotional rate of £70.

**84. ANY OTHER BUSINESS - (ITEMS FOR INFORMATION ONLY)**

- a) Cllr Jowett reported that residents on Stevens Road had experienced repeated incidents of dogs being allowed to foul the pavement in front of their houses. The Dog Warden had been informed and she had assured residents that the pavement would be cleaned.

The Clerk was asked to ascertain if work to clean the pavement had subsequently been carried out.

**PART 2. CONFIDENTIAL INFORMATION**

**RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

Cllr Major and Mrs French left the meeting at 8.10pm for the Confidential Items to be considered.



**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING**

**85. GROUNDS MAINTENANCE AND AMENITY AREA TENDERS 2011 / 2012**

a) To consider tenders received

Four of the six companies invited to tender had submitted a quotation.

It was noted that EBC was again unable to offer a quotation for maintenance of the amenity areas since they were working to full capacity.

b) To appoint the Parish Council contractor from 1/4/11 to 31/3/12

**RESOLVED** that Horizon Landscapes be offered the contract for grounds maintenance work from 1/4/11, including the planting of the amenity areas.

**86. TO CONSIDER STAFFING MATTERS**

a) Clerk's appraisal: Interview date and appointment of panel members

**RESOLVED** that the Clerk's annual appraisal interview be held on Monday 15/11/10 with Cllr Mrs Noskwith and Cllr Hardy conducting the appraisal.

b) Clerk's final incremental point – Point 34 from 1/4/11

The Clerk reported that her final incremental point was due on 1/4/11 and the 2011/12 budget would need to reflect this final payment.

**RESOLVED** to approve the above payment from 1/4/11.

c) Administrative Assistant's appraisal: Conducted by the Clerk 14/7/10

The Clerk confirmed that Mrs Pendrey's annual appraisal had been conducted on 14/7/10 and the second Interim Review meeting would be held on 1/12/10, to discuss progress.

**The meeting closed at 8.40pm.**

Signed by Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

# **SANDIACRE PARISH COUNCIL**

[www.sandiacreparishcouncil.org](http://www.sandiacreparishcouncil.org)

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Minutes of the Parish Council Finance Committee meeting held on Tuesday, 23 November 2010 at 7.00pm in Sandiacre Library, Doncaster Avenue, Sandiacre.

**PRESENT:**

	Cllr Mrs A Noskwith (Chairman)
	Cllr Mrs L Bilbie
A	Cllr R Bilbie
	Cllr S Bilbie
	Cllr Mrs Blackler
	Cllr G Dinsdale
	Cllr A Hardy
	Cllr Mrs J Hulls
A	Cllr I Judson

**IN ATTENDANCE:** Mrs M Bloor (Clerk to the Parish Council)

## **1. ELECTION OF CHAIRMAN**

**RESOLVED** to elect Cllr Mrs A Noskwith to the position of Chairman.

## **2. TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr R Bilbie - work commitment  
Cllr I Judson - work commitment

**RESOLVED** to accept the above apologies.

## **3. DECLARATION OF MEMBERS' INTERESTS**

The following Councillors declared a personal interest as Trustees of the Memorial Institute Management Committee:

Cllr S Bilbie, Cllr Mrs Blackler, Cllr A Hardy and Cllr Mrs A Noskwith

## **4. PUBLIC SPEAKING – 10 MINUTES**

No members of the public were present.

## **5. TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED**

No items were deemed confidential.

## **6. TO CONFIRM THE NON CONFIDENTIAL MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY, 25 NOVEMBER 2009**

The Minutes of the Finance Committee meeting held on Wednesday, 25 November 2009 had been confirmed as a true record at the full Council meeting on Tuesday, 1 December 2009.

There were no matters arising from the Minutes.

## 7. EBC – BUDGET RECOMMENDATIONS FOR 2011/2012

A copy of the letter from EBC Finance Division dated 17/11/10, issued to all Parish Councils setting out the limits of their Concurrent Functions budget allocation for 2011/2012 was circulated at the meeting.

The Director of Resources had advised that due to significant cuts announced in local government funding, as part of the Comprehensive Spending Review, the level of Concurrent Functions budget to parishes could not be increased.

Parish Councils were strongly urged to keep within the limits of their frozen budget allocations and identify areas for future savings. It was expected that Concurrent Functions budgets beyond 2011 would decrease.

The Clerk explained that the budget setting process therefore reflected the guidance given by EBC and all areas of the Concurrent Functions budget and Precept for 2011/2012 had been thoroughly considered for savings, especially as there were no guarantees that future Concurrent Function's funding from EBC would remain at the same level, or continue.

Councillors gave careful consideration to remaining within tight budgetary restraints and finding savings wherever possible in the coming year, but it was also felt important to safeguard public amenities and services.

Councillors noted that the Parish Council had been prudent in the past two years and had already sought to make savings wherever possible.

Reductions had already been made by changing insurance provider to decrease insurance premiums (saving £2,079 per year) and linking into a fixed 3-year premium cover to 2013. Grounds maintenance tenders were closely scrutinised for savings and the Precept had not been increased in 2007, 2008 and 2009. Over the previous 3 years, the Community Payback Team had undertaken general landscape and maintenance work in the Cemetery and Church grounds without cost and it was hoped this service would continue.

Proposed: Cllr Mrs Blackler

Seconded: Cllr Dinsdale

**RESOLVED** to note the advice from EBC to stay within the 2009/10 Concurrent Functions budget and look for savings wherever possible.

### EBC recommendation:

<b>Concurrent Function</b>	<b>2010 - 2011</b>	<b>2011 - 2012</b>
Recreation Grounds / Open Spaces	£21,786	£21,786
Burials	£3,978	£3,978
Lighting	£500	£500
Clerk's / Administrative Assistant salary = 70%	£14,295	£14,295
<b>Total</b>	<b>£40,559</b>	<b>£40,559</b>

## 8. TO SET THE CHAIRMAN'S ALLOWANCE FOR 2011/2012

Proposed: Cllr Mrs Hulls

Seconded: Cllr Mrs Blackler

**RESOLVED** that the Chairman's allowance for 2011/12 would be £100.

**9. TO CONSIDER REVENUE ESTIMATES FOR 2011/12 – CONCURRENT FUNCTIONS BUDGET**

**I. Parks and Open Spaces**

a) Amenity Areas – Flower beds

Tenders for grounds maintenance work had previously been approved at the full Council meeting on 2/11/10. It was noted that the overall 2011/12 grounds maintenance budget had increased by £3,003, but this provided an improved service, especially with regard to more substantial planting of the flower beds.

It was also noted that there had been a saving of £1,375 made in the current year for grounds maintenance work and the amenity areas when compared to the previous year, so one offset the other.

Councillors considered if a saving in the Amenity Area's budget could be introduced from 1/4/12 after the 2011 contract had expired.

**RESOLVED** that the flower beds would no longer be planted twice per year with bedding plants. Low maintenance herbaceous shrubs would save additional labour, resources and expense.

b) Amenity Attendants – Litter Pickers

It was noted that Mr Mead intended to retire in November 2011 and Mr Ault had expressed interest to cover the additional hours. It was considered that a saving would be created if Mr Mead's hours were not fully covered, but this could affect the service provided for each park.

**RESOLVED** to review the matter nearer the time, when Mr Mead had confirmed his retirement date.

c) EBC - Dog waste and litter bin emptying service

It was noted that EBC currently charged £2,190 to provide a twice-weekly clearance service to remove waste from 7 dog bins on Springfield Park and Doncaster Avenue Recreation Ground and remove rubbish collected from 11 litter bins, including one at Padmore Mooring's seating area.

Councillors considered each heading in detail.

**RESOLVED** to set an unchanged budget of £21,786 for the Recreation Grounds/Open Spaces budget.

**II. Lighting**

It was recommended that the Lighting budget remain unchanged at £500.

**RESOLVED** to set a budget of £500 for the Lighting budget.

**III. Burial Grounds**

It was recommended that the Burial Grounds budget remain unchanged at £3,978.

**RESOLVED** to set a Burial Grounds budget of £3,978.

The Community Payback Team was not always available to carry out regular grounds maintenance work in the Cemetery and Church grounds due to other projects within Erewash. The burial grounds had been tidied and cleared, but regular maintenance work was still necessary throughout the year. Councillors felt it was a worthwhile investment to retain the services of Mr Wallace (gardener and handyman) to preserve the grounds in good order.

## 10. SALARIES

Details of staffing salary costs were circulated at the meeting.

### I. Clerk's Salary

The Clerk noted that the National Association of Local Council's (NALC) had in the past, formulated salary scales to reflect a Clerk's areas of responsibility.

Sandiacre was one of the largest Parish Councils in Erewash and the Clerk, as Responsible Finance Officer maintained a budget of £65,000, held responsibility for maintaining two parks, the Cemetery and Church grounds and managing three members of staff.

The Clerk worked part-time for 18 hours per week and would receive her final incremental point (Point 34) from 1/4/11, which had been agreed by the Council.

Current arrangements with EBC allowed for 70% of the Clerk's salary to be met by the Concurrent Functions budget and 30% through the Precept therefore, with on-costs, a further £629 needed to be billed from EBC.

The Clerk was also seeking to obtain the Certificate in Local Council Administration (Cilca) in 2011 and would advance one point through the incremental scales if the certificate was achieved, as per her contract.

Staff salaries were not expected to rise in 2011, but it was known that the NJC Union was asking for £250 minimum per spinal point for all employees, although the employer's side was looking to freeze all pay increases.

### II. Administration Assistant's Salary

Mrs Pendrey had been in post since 4<sup>th</sup> September 2006 on a part-time basis for 15 hours per week and had reached her final salary scale.

Current arrangements allowed for 70% of her salary to be met by EBC and 30% through the Precept.

No increase in salary was recommended.

**RESOLVED** to recommend a budget of £14,924 to take into account the Clerk's incremental increase from 1/4/11.

Concurrent Function (70%)	From 1/4/10	From 1/4/11
<b>Clerk</b>	£9,865	£10,489
<b>Admin Asst.</b>	£4,430	£4,435
<b>Total:</b>	£14,295	<b>£14,924</b>

### **III. Recreation Grounds Attendants**

Mr P Mead and Mr A Ault had both been appointed from 4<sup>th</sup> December 2006 to cover 12 hours per week from Monday to Saturday on a rotational shift.

DCC continued to reimburse the Parish Council for two hours per week, as litter was collected on their behalf from the former Derby Canal footpath. The two Litter Pickers were also responsible for litter picking at Springfield Park and Doncaster Avenue Recreation Ground and undertaking daily visual inspections of play equipment and safety surfaces.

Mr Mead was expected to retire at the end of November 2011.

No increase in salary was recommended.

**RESOLVED** to set a budget of £3,940.

#### **11. TO CONSIDER APPOINTING PENINSULA BUSINESS SERVICES AS HR CONSULTANTS FROM 1/12/10**

The Clerk outlined the services of Peninsula, a leading nationally recognised consultancy firm offering advice on Employment Law and Health and Safety.

The firm covered a wide range of services, including: providing updates on current legislation and documentation, legal representation, model policies, contracts, procedures and staff handbooks.

Other Parish Councils used their services and benefited from consultancy support and the latest guidance on government legislation to ensure the Council, as employer, met all their legal responsibilities. Besides offering inclusive group training, they offered an on-line management system, which the Clerk could access for dealing with all staffing matters.

Councillors considered it was important for the Parish Council and the Clerk to have expert support on employment and health and safety law. A saving would be made if the Council chose to accept a 3-year term.

Proposed: Cllr Mrs Noskwith

Seconded Cllr Dinsdale

**RESOLVED** that the Parish Council would obtain the services of Peninsula with immediate effect for a 3-year period to take advantage of the promotional rate of £125 per month for HR services, with the added bonus of Health and Safety advice included.

#### **12. SUMMER PLAY SCHEME 2011**

The Clerk confirmed that EBC was considering the amount of funding it could provide towards Summer play schemes in 2011 and there was no guarantee that any funding would be made available. £1,200 was received in 2010.

**RESOLVED** that part funding would be set aside from the Precept for supporting a Summer Play Scheme. The matter would be reviewed once a decision from EBC was known on how much funding was available in 2011.

#### **13. TO CONSIDER REPLACING CHRISTMAS LIGHTS FOR 2011**

a) Christmas Lights – Motifs and strip lights

The Clerk highlighted the increasing cost of testing, installing, running, dismantling and repairing the existing 16 Christmas light motifs and strips, which were now over 15 years old and needed replacing.

The motifs had reduced in number over time and were not energy efficient. The current cost of maintaining the existing Christmas lights was over £4,500.

Additionally, each lamp column now required an annual structural test and DCC charged for a separate licence that gave permission to erect the motifs in a public place. From 2011, DCC also required each motif to be PAT tested before installation. A recent quotation indicated £40 per motif (an extra £640).

b) Pea-lights

As an alternative to purchasing new and expensive motifs, the Parish Council had recently invested in 20 strings of blue energy efficient LED pea-lights for the trees at Padmore Moorings.

Over time, the canal side could display more pea-lights and it was possible to install up-lights beneath the canal side trees and those near the Co-op. It had been confirmed that EBC had no objection to this proposal.

Councillors considered that considerable savings would be made if the annual cost of displaying the existing and costly Christmas lights was reduced, whilst still retaining an alternative source of festive lights in the village centre.

Proposed: Cllr Mrs Blackler

Seconded Cllr Mrs Hulls

1. **RESOLVED** that the 16 lamp column motifs and strip lights would no longer be used after December 2010 and subsequently written off.
2. **RESOLVED** that energy efficient LED pea-lights and up-lights would be purchased for the 2011 festive season to create a new display in the village centre and light up the canal side.

**14. TO SET THE LEVEL OF CEMETERY FEES FOR 2011 - 2012**

The Clerk circulated a breakdown of Cemetery fees for 2010 in a revised format that clarified charges for a grave for one and a grave for two, for a Sandiacre resident and those residing outside of the parish. **APPENDIX 1**

1. **RESOLVED** to accept the revised format as shown.

The Clerk would circulate a copy to local Funeral Directors and display a copy on the Parish Council website.

Proposed: Cllr Hardy

Seconded Cllr Mrs Blackler

2. **RESOLVED** that Burial Grounds fees be increased by 1% from 1/4/11.

**15. TO SET THE LEVEL OF PRECEPT FOR 2011 - 2012**

A comparison of previous Precept and Concurrent Functions budget allocations had previously been circulated:

	2007	2008	2009	2010
Precept increase	0%	0%	0%	1%
Precept	£23,525.00	£23,525.00	£23,525.00	£23,760.00
Concurrent Function	£36,280.00	£36,494.00	£39,428.00	£40,559.00
<b>Total:</b>	<b>£59,805.00</b>	<b>£60,019.00</b>	<b>£62,953.00</b>	<b>£64,319.00</b>

a) Election costs 2011

It was noted that election costs had been confirmed by EBC at £4,960. At the present time it was unknown if a referendum would be called to coincide with local elections, which would reduce the cost. A referendum on changing the UK's voting system was predicted for 5 May 2011, but was yet to be confirmed. Costs: North Ward: £2,450 / South Ward: £2,510.

b) The Memorial Institute

It was noted that the Memorial Institute allocation had reduced by £1,000, but Cllr Mrs Noskwith confirmed that an Awards for All grant (of £9,922) had been applied for to cover renovation work and a decision was awaited.

c) Office rent

The Parish Council rented an upstairs office in the Community Beat Team house on Travers Road, but it was known that the Police Authority was looking to make savings and police houses were being sold off in the future.

Councillors considered the possibility of applying for funding to build a new Parish Council office/meeting room on land adjacent to the Memorial Institute. The Clerk would look into funding streams for capital builds and obtain quotations.

Since it was not certain that all service costs would remain at the same level in 2011, Councillors considered that the Precept should increase slightly.

**RESOLVED** to recommend the Precept be increased by 1% to £23,998.

It was **RESOLVED** that the draft 2011/12 budget was approved, subject to final approval by the Council at their meeting on Tuesday, 7 December 2010.

Precept increase from 1/4/11	1%
Precept	£23,998.00
Concurrent Functions budget	£41,188.00
<b>Total:</b>	<b>£65,186.00</b>

**16. TO NOTE THE UPDATED ASSET REGISTER**

It was **RESOLVED** to write off the following asset that had been stolen:

Item	Purchased	Value	Cost
No golf sign	2008	£0.00	£100

It was noted that pea-lights had been added to the Asset Register in 2010. There was no increase in the premium, as it was fixed for a 3-year period.

**17. ANY OTHER BUSINESS**

There were no other items of business and the meeting closed at 8.15pm.

Signed by Chairman \_\_\_\_\_ Date \_\_\_\_\_



## APPENDIX 1

### SANDIACRE PARISH COUNCIL CEMETERY FEES FROM 1/4/11

	1%	1%
	<b><u>SANDIACRE OUT OF AREA</u></b>	
		<u>Double fee</u>
<b><u>Graves</u></b>		
Purchase of grave for <b>one</b>	£276.00	£552.00
Interment	£61.00	£122.00
<b>Total</b>	<b>£337.00</b>	<b>£674.00</b>
Purchase of grave for <b>two</b>	£276.00	£552.00
Interment for two	£121.00	£242.00
<b>Total</b>	<b>£397.00</b>	<b>£794.00</b>
Interment of Urn into purchased grave (maximum 4)	£23.00	£46.00
<b><u>Cremated Remains</u></b>		
Purchase of plot for <b>one</b> , including ground fee	£43.00	£86.00
Interment of one urn into purchased earth plot	£23.00	£46.00
<b>Total</b>	<b>£66.00</b>	<b>£132.00</b>
Purchase of plot for <b>two</b> , including ground fee	£43.00	£86.00
Interment of two urns into purchased earth plot	£46.00	£92.00
<b>Total</b>	<b>£89.00</b>	<b>£177.00</b>
Scattering of cremated remains	£22.00	£22.00
<b><u>Memorials</u></b>		
Vases and plaques (Cremated remains)	£28.00	£28.00
Headstones / Other memorials, including initial inscription	£72.00	£72.00
Subsequent inscriptions	£17.00	£17.00
Standard rose: including plaque for a fixed period of 7 years. Plaque 6 x 4 bronze in colour - max of 70 letters	£143.00	£143.00
<b>Notes:</b>		
Baby grave: The charge is half the Exclusive Right of Burial fee	£136.50	£273.00
	£30.00	£60.00
	<b>£166.50</b>	<b>£333.00</b>

Charges for non residents are double those for residents of the parish except in cases where Council tax payers have become non residents due to ill health if infirmity