

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 25/4/18

To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.40pm** on **Tuesday, 1 May 2018** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

1. APOLOGIES AND APPROVAL OF ABSENCES

2. CO-OPTION – SANDIACRE NORTH WARD

- I. To hear representations from two candidates selected by the interview panel
- II. To consider co-option of a new Parish Councillor to fill the vacancy
- III. New Member to sign the Declaration of Acceptance of Office
- IV. New Member to complete the Disclosable Pecuniary and Other Interests form
- V. New Member to be appointed to the Committee vacancy

3. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

4. TO CONSIDER REQUESTS FOR DISPENSATIONS

5. VARIATION OF ORDER OF BUSINESS

6. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

7. TO RECEIVE REPORTS FROM THE FOLLOWING:

- I. County Councillor
- II. Borough Councillors

8. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 APRIL 2018 ARE A CORRECT RECORD

9. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

10. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 3 APRIL 2018

11. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 3 APRIL 2018

12. CHAIRMAN'S ANNOUNCEMENTS

13. REPORT OF THE CLERK

- I. Sandiacre crime statistics
- II. Boundary sign: Progress to date
- III. DALC Spring Seminar summary
- IV. HS2 meeting / Publicity
- V. NJC National Pay Award from 1/4/18 confirmed
- VI. Standing Orders: New issue
- VII. Volunteer group: Areas for work 2018
- VIII. Zurich Insurance: Annual renewal

14. 'BATTLE'S OVER' – A NATIONAL TRIBUTE

To receive an update on arrangements.

15. NEW PARISH COUNCIL WEBSITE

To consider quotations received and the level of service provided for Parish Councils.

16. GENERAL DATA PROTECTION REGULATIONS (GDPR) 2018

- I. DALC training session: Clerk to attend on 3/5/18
- II. HR compliance: Notice to employee / Policy
- III. Working towards compliance / Recording data held

17. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

DALC Circular 6	<ul style="list-style-type: none">• External Audit News• Neighbourhood Planning Support Grant• Section 137 Allowance for 2018-19• GDPR Update• Updated Model Standing Orders and Legal Topic Notes 1,2,5,8, and 87• Free Webinar: 'Community Organising' Training 24th April• Project Management Training – 23 May 2018• Councillor Essential Training – 21 June 2018
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18. FINANCIAL STATEMENT

Report to be presented at the meeting.

19. ACCOUNTS FOR PAYMENT

To authorise payments as listed below:

<u>DD 12/4</u>	E.on (5590)	Bridge lights: 1/1/18-31/3/18	17.68
<u>DD 16/4</u>	BT (3066)	Line rental: April	66.62
<u>DD 19/4</u>	E.on (8660)	Electricity charges: Office/DARG	75.63
<u>20/4 DD</u>	Sovereign	Play inspections	47.99
<u>24/4 DD</u>	Peninsula	Business consultancy	187.20
Paid 3/4/18	DALC	Annual subscription from 1/4/18 - 31/3/19	0.00
Paid 3/4/18	Waterplus	Cemetery water charges: 1/4/18 - 31/3/19	0.00
3419	EBC	Cemetery bin collection: 1/4/18-30/6/18	89.44
3420	ICCM	Subscription 1/4/18-31/3/19	90.00
3421	Zurich Insurance	Cover 1/6/18 to 31/5/19	2,590.98
3422	DALC	Spring seminar (Clerk) 17/4/18	50.00
3423	Park Hall Designs	Website maintenance: 1/12/17 - 31/3/18	80.00
3424	Mrs Bloor	Salary April	1,390.16
3425	HMRC	Tax/NIC's: April	367.94
		Total	<u>5,053.64</u>

20. INCOME RECEIVED

To note receipt of income, as listed in the financial report.

21. CORRESPONDENCE

- I. DCC: Community managed libraries - Public consultation opens 7/5/18
- II. NALC: NJC agreed salary scales from 1/4/18
- III. Severn Trent: From 1/7/18, Water Plus becomes business supplier, not agent

22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

RESOLVED: *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

23. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 JUNE 2018

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm