

**SANDIACRE PARISH COUNCIL**  
www.sandiacreparishcouncil.org

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Date: 26/8/20

***Due to current Government legislation for dealing with Covid-19 and the need for social distancing to continue at this time, the Parish Council will hold virtual meetings through Zoom.***

**Under the current exceptional circumstances, the logistics of members of the public participating in an online meeting would not be practical and may also unfairly disenfranchise those without access to the internet.**

**Therefore, it is advised that members of the public will be given an opportunity to access meetings to listen to discussions, but written submission of a question is required in advance of the meeting for it to be raised in the Public Session and responded to by the Council.**

***Members of the public are advised to send a question/statement in advance of the meeting in written format via email to the Clerk at [clerk@sandiacreparishcouncil.org](mailto:clerk@sandiacreparishcouncil.org) which will be raised during the 10 minute Public Session and a written response will be provided the following day.***

***The deadline for submitting a question for the virtual meeting is 9.30am on Tuesday, 1 September.***

**Members of the public may not join the virtual meeting after it has started.**

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**To: All Members of Sandiacre Parish Council**

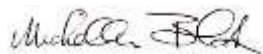
**Parish Council Meeting via Video Conference**

Dear Councillor,

You are hereby SUMMONED to attend the **VIRTUAL** meeting of Sandiacre Parish Council to be held on **Tuesday, 1 September 2020 at 7.00pm** for the purpose of transacting the following business.

*The meeting is held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

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**AGENDA**

**24. TO RECEIVE APOLOGIES & APPROVAL FOR ABSENCE**

**25. TO RECEIVE DECLARATIONS OF INTERESTS**

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

**26. TO CONSIDER REQUESTS FOR DISPENSATIONS**

**27. VARIATION OF ORDER OF BUSINESS**

**28. PUBLIC PARTICIPATION SESSION**

Members of the public are welcome to attend the virtual meeting to listen to discussions or may submit a written question to the Clerk in advance of the meeting.

The public session will last no longer than 10 minutes, unless extended by agreement of the Chairman.

No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

**29. TO RECEIVE REPORTS FROM THE FOLLOWING:**

- I. County Councillor
- II. Borough Councillors

**30. TO RESOLVE THAT THE MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON 7 JULY 2020 ARE A CORRECT RECORD**

**31. MATTERS FOR REPORT**

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

**32. CHAIRMAN'S ANNOUNCEMENTS**

**33. PLANNING**

1. To consider consultations received from EBC  
*<https://register.civicacx.co.uk/erewash/planning> / Sort by: Date Valid (newest)*

**Major Application – Full Council**

ERE/0320/0038 Objections re-stated and again raised on access and density	<b>111 Longmoor Lane</b> Demolition of two residential dwellings, to allow the erection of 45 residential dwellings and new highway access road between Sandringham Road and Longmoor Lane
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**Delegated response by the Clerk, in consultation with Cllr Major and Cllr Sanghera**

a	ERE/0520/0006 <b>No Objections</b>	<b>7 Kensington Road</b> Revised: Proposed render removed. Size of dormer altered
b	ERE/0720/0047 <b>No Objections</b>	<b>Sandiacre Co-op, Market Place</b> Advertisement Consent: Display of replacement signage to include illuminated and non- illuminated signs
c	ERE/0720/0064 <b>No Objections</b>	<b>2 Mountfield Avenue</b> Side extension forming porch, utility room and garage
d	ERE/0720/0034 <b>No Objections</b>	<b>33 Bostocks Lane</b> Fell protected Ash tree
e	ERE/0720/0051 <b>No Objections</b>	<b>South of 61 Town Street</b> Works to Sycamore tree in Sandiacre Conservation area
f	ERE/0720/0078 <b>No Objections</b>	<b>44 Lancaster Avenue</b> Two storey extension to the rear of house

g	ERE/0720/0079 <b>No Objections</b>	<b>6 Richmond Avenue</b> Demolish existing conservatory, erect new single storey rear extension (resubmission of ERE/0420/0001)
<b>To consider</b>		
h	ERE/0820/0013	<b>30 Shaftesbury Avenue</b> Single storey side & front extension

2. To note planning decisions taken by EBC

a	ERE/0420/0039	<b>20 Hart Avenue</b> EBC: Approved 20/7/20
b	ERE/0620/0013	<b>Land north east of 275 Bostocks Lane</b> EBC: Approved 27/7/20
c	ERE/0420/0034	<b>Corner of Springfield Avenue / Longmoor Road</b> EBC: Approved 31/7/20
d	ERE/0520/0006	<b>7 Kensington Road</b> EBC: Approved 7/8/20
e	ERE/0620/0056	<b>48 Beech Avenue</b> EBC: Approved 10/8/20
f	ERE/0720/0051	<b>South of 61 Town Street</b> EBC: Approved 12/8/20
g	ERE/0620/0049	<b>25 Park Drive</b> EBC: Approved 12/8/20
h	ERE/0620/0045	<b>15 Sandringham Road</b> EBC: Approved 12/8/20
i	ERE/0520/0001	<b>111 Longmoor Lane (Tree work)</b> EBC Planning Committee: Approved 13/8/20
j	ERE/0720/0003	<b>Park View Church Drive</b> EBC: Approved 18/8/20
k	ERE/0620/0048	<b>2 North Avenue</b> EBC: Approved 20/8/20
l	ERE/0720/0034	<b>33 Bostocks Lane</b> EBC: Refused 21/8/20 - <i>In good health and provides high level of visual amenity</i>

**34. REPORT OF THE CLERK**

1. Crime figures - Reported incidents: <https://www.ukcrimestats.com/Neighbourhood/8764>

2019		2020		2019		2020	
May	53	May	122	June	68	June	58

2. Police response to request for more patrols
3. Carols Around the Tree: Arrangements / Risk Assessment
4. DB's Environment Trust (DET) Grant for MUGA refurbishment = £14,999
5. External Audit: Outcome of audit for Year End Accounts 2019/2020
6. Finance meeting: Date to be confirmed
7. Lamp column poppies 2020
8. Play area inspections: Kompan contracted from July 2020
9. Virtual meetings: Guidance to continue holding remote meetings

**35. CHRISTMAS LIGHTS**

1. Lamp column annual structural stress tests for DCC permit  
*Delegated approval over Recess (Three quotes received)*  
Plantscape approved supplier for 3-year contract

£12.50 per column x 37 = £462.50 + VAT.

2. Columns identified / work required

*Delegated approval over Recess to support agreed decisions. Refer Item 11 (July)*

Investment into new connectors and splitters for columns to support motifs

- Fuse splitter: 12 x £150 = £1,800 + VAT
- Electrical connections/sockets for upgrade: 8 x £200 = £1,600 + VAT
- Tree pea-lights: Heavy duty cable LED 240-24v x 1000 = £320 + VAT

3. Revised Three Year Contract

2020	Year 1	£9,930 + VAT	37 columns	Removal, platform hire, PAT test, repairs/replacement, free storage on removal.
2021	Year 2	£9,930 + VAT	37 columns	
2022	Year 3	£9,930 + VAT	37 columns	

4. Insurance cover

Motifs insured by LeisureLites during storage, not during illumination period

**36. CONSULTATIONS**

DALC/NALC: Planning System Reform

1. Changes to the current planning system: (Responses to DALC by 15/9/20)
2. Planning for the future - Planning White Paper: (Responses to DALC by 9/10/20)
3. Transparency and competition: A call for evidence on data on land control (Responses to DALC by 9/10/20)

Greater Nottingham Planning Partnership

Growth Options Consultation: Updating Planning Policy documents to prepare the Greater Nottingham Strategic Plan to 2038. Consultation ends 14/9/20

**37. TENDERS 2021 / 2022**

To consider separating the grounds maintenance contract for 2021/2022

Contract 1.	Mowing of parks: Large open spaces
Contract 2.	Cemetery and closed churchyards, all other areas in the parish, play areas, flower beds and planting.

**38. POLICIES**

1. Standing Orders Review

Previously issued.

2. Financial Regulations Review

Copy enclosed with meeting papers.

3. Parks Hire Policy – Outdoor Events / Application form

Draft enclosed with meeting papers.

4. Cemetery / Commemorative Bench Policy / Application form

Draft enclosed with meeting papers.

### 39. CEMETERY MATTERS

#### 1. Burials since the last meeting

14/7/20	Area 2, Row C, Grave 2
20/7/20	Grave 135
23/7/20	Grave 189
24/8/20	Area 2, Row C, Grave 4

#### 2. Interments since the last meeting

14/7/20	A153
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#### 3. Reserved Grave space/Plots since the last meeting

None to date

### 40. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

### 41. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Newsletter: July	<ul style="list-style-type: none"><li>• Updated guidance on remote meetings</li><li>• Play area opening</li><li>• Latest on loos!</li><li>• Post-Covid risk assessment docs available</li><li>• Code of Conduct – Your feedback wanted</li><li>• Elections and co-option – NALC updated legal topic note</li><li>• Climate Action Group – 1<sup>st</sup> meeting</li><li>• NALC shines its 'Point of Light'...</li><li>• 'Flexible furlough' details announced</li><li>• NALC sets up series of online events</li><li>• Corona Virus Job Retention Grant Scheme – Furlough Leave</li><li>• DALC in demand!</li></ul>
Newsletter: Aug	<ul style="list-style-type: none"><li>• Covid-19 – the effect on democracy</li><li>• Letter from the Department for Business, Energy and Industrial Strategy regarding Grant Funding</li><li>• Rethink, Rebuild...</li><li>• Awards time is approaching!</li><li>• AGAR forms</li><li>• Parish Meetings now allowed to meet remotely</li><li>• Planning guidance update</li><li>• Training course update</li><li>• Exiting lockdown – a checklist</li><li>• Shielding ends – how to engage with staff</li></ul>

### 42. FINANCIAL STATEMENT

To receive the monthly financial report and bank reconciliation. (Enclosed)

### 43. ACCOUNTS FOR PAYMENT

Delegated approval for payments during August: Cllr Major, Cllr Bilbie and the Clerk

<u>DD 1/7</u>	Water Plus (9648)	Office supply monthly	10.12
<u>DD 9/7</u>	ICO	Data protection registration: Annual fee	35.00
<u>DD 13/7</u>	E.on (5590)	Bridge lights	25.08
<u>DD 16/7</u>	BT (3066)	Monthly line rental / Usage	98.88

<u>DD 20/7</u>	E.on (8660)	Office/car park/MUGA	67.55
BACS	Cllr W Major	Zoom conference host: July	14.39
BACS	Countrywide GM	Grounds maintenance/Mowing: July	1,225.20
BACS	EBC	Cemetery bin collection: 1/7/20 - 30/9/20	96.72
BACS	N Wilford	Cemetery: Low level work	60.00
BACS	Dewbar	DARG: Basket swing repair	78.00
BACS	Mrs Bloor	Salary: July	1,480.18
BACS	HMRC	Tax/NIC's: July	387.73
BACS	Andrew's GS	Litter picking: July	682.00
BACS	Andrew's GS	Low level work: Parks and Cemetery July	400.00
BACS	EBC	Flower baskets: Year 2 of 3	996.00
BACS	Viking	Office supplies: Paper/toner/padlocks	173.12
BACS	Ashfield Ind Doors	Premises: Roller shutter check/Door lock repair	120.00
Total:			<u>5,949.97</u>

To approve the schedule of payments shown below:

<u>DD 3/8</u>	Water Plus (9648)	Office supply	10.12
<u>DD 3/8</u>	BT (2269)	Broadband: Quarterly 1/7/20 - 30/9/20	139.32
<u>DD 17/8</u>	BT (3066)	Line rental / Usage	115.38
<u>DD 19/8</u>	E.on (8660)	Office/DARG/Car park	71.36
BACS	Mr Bloor	Website maintenance 1/2/20-31/7/20	150.00
BACS	Memorial Institute	Meeting room hire: 1/10/19 - 3/3/20	145.00
BACS	Countrywide GM	Grounds maintenance/Mowing: August	1,225.20
BACS	Cllr W Major	Zoom conference host: August	14.39
BACS	Viking	Office supplies	123.58
BACS	N Wilford	Cemetery: Low level work	60.00
BACS	Mrs Bloor	Premises: Wickes wheelbarrow (Litter Pckg)	48.00
BACS	Viking	Office supplies	123.58
BACS	N Wilford	Cemetery: Low level work	60.00
BACS	Mrs Bloor	Salary: August	1,479.98
BACS	HMRC	Tax/NIC's: August	387.93
Total:			<u>4,153.84</u>

#### 44. INCOME RECEIVED

To note income received for July and August, as shown below:

01-Jul	Hawleys: Plaque A176	80.00
01-Jul	BACS: T of Rights G100	40.00
06-Jul	EBC: Precept - 2nd quarter	12,501.50
06-Jul	EBC Concurrent Functions Grant - 2nd quarter	6,679.50
14-Jul	Gillotts: Area 2, Row C, Grave 2	860.00
31-Jul	HSBC Election Account (Polling station costs)	0.02
31-Jul	HSBC Savings (Business) Account - Interest	0.30
31-Jul	HSBC Grant Account - Interest	0.02
Total		<u>20,161.34</u>

07-Aug	Hawleys: A58 Plaque - Additional Inscription	50.00
17-Aug	Gillotts: Area 2, Row C, G4 Grave/burial	860.00
17-Aug	Lymns C-in-S: H/S additional Inscr. G100	50.00
	Total	<u>960.00</u>

**45. CORRESPONDENCE**

- I. DCC: Community Outbreak Response Plan (Covid-19) for businesses
- II. HS2 Update: Work paused until the Integrated Rail Plan (IRP) is produced and approve by Government
- III. Boyer Planning: Proposal for 80 dwellings at Welbeck House, Gas Street

**46. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**47. TO NOTE THE DATE & TIMES OF THE NEXT PARISH COUNCIL MEETING**

**TUESDAY, 6 OCTOBER 2020 at 7.00PM**

*Location to be confirmed in line with the latest Government guidance in place when the next Agenda is issued.*