

**SANDIACRE PARISH COUNCIL**  
www.sandiacreparishcouncil.org

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Date: 27/9/17

**To: All Members of Sandiacre Parish Council**

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.40pm** on **Tuesday, 3 October 2017** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

**Members are asked to sign the attendance sheet for the meeting upon arrival.**

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

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## AGENDA

**96. APOLOGIES AND APPROVAL OF ABSENCES**

**97. TO RECEIVE DECLARATIONS OF INTERESTS**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.*

- I. EBC: Reminder of legal requirements for declaring interests
- II. NALC: Legal Topic 80 – Members’ Conduct and the Registration and Disclosure of Interests

**98. TO CONSIDER REQUESTS FOR DISPENSATIONS**

**99. VARIATION OF ORDER OF BUSINESS**

**100. PUBLIC PARTICIPATION SESSION**

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

**101. TO RECEIVE REPORTS FROM THE FOLLOWING:**

- I. County Councillor
- II. Borough Councillors

**102. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 SEPTEMBER 2017 ARE A CORRECT RECORD**

**103. MATTERS FOR REPORT**

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

**104. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 5 SEPTEMBER 2017**

**105. TO RECEIVE THE MINUTES OF THE MEETING OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 5 SEPTEMBER 2017**

**106. CHAIRMAN'S ANNOUNCEMENTS**

EBC Rural Community Grants for Sandiacre (Second round)

**107. REPORT OF THE CLERKc**

- I. Sandiacre crime statistics: Report enclosed / New Sandiacre officers
- II. BT Broadband service
- III. New play area: Progress to date
- IV. Christmas lights: Progress to date
- V. Newsletter: Publication and distribution
- VI. Outcome of the Clerk's finance training with DALC
- VII. Meeting with Mr B Wood, new internal auditor
- VIII. Meeting with Peninsula Health & Safety adviser: 18/10/17
- IX. Snow Warden scheme 2017
- X. Christmas Tree lights switch-on publicity banner
- XI. Tesco bag bid: Progress to date
- XII. EBC Community Grants Scheme: Open to 13/11/17
- XIII. EBC Rural Grant Scheme: Open to 8/12/17
- XIV. Clerk's annual appraisal / Review contract & Job Description: Date and time

**108. BROXTOWE BOROUGH COUNCIL - PART 2 LOCAL PLAN - CONSULTATION**

To consider the consultation.

**109. PARISH AND TOWN COUNCIL LIAISON FORUM**

Meeting held 21/9/17.

**110. COUNCILLOR TRAINING**

- I. DALC trainer availability
- II. Date and time of course to be confirmed
- III. Invitation to other local Parish Councils

**111. HS2**

Public information event held 21/9/17

**112. CIVIC EVENTS**

Civic Service	St Giles' Church	Sunday, 8 <sup>th</sup> October	6.30pm
Remembrance Sunday Service	St Giles' Church	Sunday, 12 <sup>th</sup> November	6.30pm
Carols Around the Tree	Open space, Derby Rd	Saturday, 2 <sup>nd</sup> December	4.30pm
Christmas concert			7.00pm

- I. Christmas concert: Change of venue and date
- II. Invitation: All Parish Councillors
- III. Attendance: Response from local organisations to services
- IV. Attendance: Mayor / MP

- V. Refreshments for Civic service / Remembrance Sunday service
- VI. DCC poppy wreath
- VII. S137 contribution – Royal British Legion

**113. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

Circ 10	DALC Survey Councillor from Derbyshire in the final 8 of NALC's Councillor of the Year Awards HR responsibilities and Appraisals Big Lottery Fund – Awards for All Win up to £40K match funding Heritage Lottery Fund General Data Protection Regulations Portable Appliance Testing (PAT) - Half-day workshop The Litter Innovation Fund Reminders – Events & Training Diary
Circ 11	DALC AGM Nominations for President & Vice Presidents 2017-2018 DALC Survey Certificate in Local Council Administration (CiLCA) training days Councillor Essential Training Course
	DALC Annual Report 2016-17

**114. PLANTERS BY THE PADDOCKS**

- I. Progress to date
- II. To consider writing-off the two items
- III. Replacement item / Funding

**115. POLICY REVIEW**

- I. Standing Orders Enclosed
- II. Councillor Code of Conduct Enclosed
- III. Equal Opportunities Policy Enclosed
- IV. Assessment of Council Risks To be circulated

**116. FINANCIAL STATEMENT**

Report to be presented at the meeting.

**117. ACCOUNTS FOR PAYMENT**

<u>DD 18/9</u>	BT (3066)	Line rental	54.82
<u>DD</u>	BT (0468)	BB / Internet – ACCOUNT CLOSED BY BT	
<u>DD 18/9</u>	E.on (8660)	Electricity charges	21.97
<u>DD 20/9</u>	Sovereign	Play area inspections	47.99
<u>DD 29/9</u>	Peninsula	Business consultancy	187.20
<u>DD 30/9</u>	Veolia	Waste container collection (2)	116.30
3341	Horizon	Grounds maintenance: July	1,288.97
3342	Waterplus	Water supply: PC office	19.25
3343	DALC	Finance training (Councillor) 11/11	40.00
3344	Grant Thornton	Audit: 2017 Accounts	480.00
3345	EBC	Flower basket sponsorship (10)	720.00
3346	Millennium Quest	Christmas lights: Supply, Install, Remove	9,348.00
3347	Mrs Bloor	Salary: September	1,381.52

3348	HMRC	Tax/NIC: September	<u>379.21</u>
			Total: <u>14,085.23</u>

**118. INCOME RECEIVED**

19-Sep	Councillor: Re-imburement for training	40.00
19-Sep	Reserved plots: A152, A153, A154	840.00
19-Sep	A2, RA,G9: Ashes into grave	140.00
19-Sep	A2,RA,G4: Transfer of Rights	<u>30.00</u>
	Total	<u>1,050.00</u>

**119. CORRESPONDENCE**

- I. EBC: Reminder to all Councillors of the Code of Conduct and Register of Interests / Complaints procedure ([www.erewash.gov.uk](http://www.erewash.gov.uk))
- II. EBC: Vacancy for Independent Remuneration Panel - Deadline 10/10/17
- III. EBC: The Mayor's Award – Deadline 12/10/17
- IV. EBC: Vacancy for Standards Committee – Deadline 13/10/17
- V. Traffic Regulation Order – Layby by Bardill's Roundabout (A52)
- VI. Sandiacre History Group Magazine: September 2017
- VII. Clerks & Councils Direct magazine: September 2017
- VIII. The Clerk Magazine: September 2017

**120. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:*

**RESOLVED:** *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**121. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS**

**TUESDAY, 7 NOVEMBER 2017**

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm