

**SANDIACRE PARISH COUNCIL**  
www.sandiacreparishcouncil.org

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Date: 28/4/21

*Due to current Government legislation for dealing with Covid-19 and the need for social distancing to continue at this time, the Parish Council will hold virtual meetings through Zoom.*

*Members of the public are advised they may join the virtual meeting to listen to proceedings or raise a question during the 10 minute Public Session.*

*Residents should inform the Clerk by 12 noon the previous day if they intend to join the meeting or wish to raise a question.*

*Log-in details for access to the virtual meeting are provided by the Clerk:  
Email [clerk@sandiacreparishcouncil.org](mailto:clerk@sandiacreparishcouncil.org)*

- *When a reply to a question is provided, only one supplementary question will be permitted.*
- *Lengthy or duplicated questions will be summarised by the Chairman.*

*Members of the public may not join the virtual meeting after it has started.*

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**To: All Members of Sandiacre Parish Council**

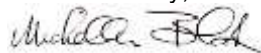
**Parish Council Meeting via Video Conference**

Dear Councillor,

You are hereby SUMMONED to attend the **VIRTUAL** meeting of Sandiacre Parish Council to be held on **Tuesday, 4 May 2021** at **7.00pm** for the purpose of transacting the following business.

*The meeting is held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

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**AGENDA**

**1. TO RECEIVE APOLOGIES & APPROVAL FOR ABSENCE**

**2. TO RECEIVE DECLARATIONS OF INTERESTS**

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

**3. TO CONSIDER REQUESTS FOR DISPENSATIONS**

**4. VARIATION OF ORDER OF BUSINESS**

**5. PUBLIC PARTICIPATION SESSION**

Members of the public are welcome to attend the virtual meeting to listen to discussions or raise a question through the Chairman under this item.

The public session will last no longer than 10 minutes, unless extended by agreement of the Chairman.

No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

**6. TO RECEIVE REPORTS FROM THE FOLLOWING:**

1. Police report
2. County Councillor
3. Borough Councillors

**7. TO RESOLVE THAT THE MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON 4 APRIL 2021 ARE A CORRECT RECORD**

**8. MATTERS FOR REPORT**

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

Refer Agenda Item 187.1

Response from police regarding attending future Council meetings and displaying contact details.

Refer Agenda Item 188

Response from Risley Education Foundation to request report be provided for Annual Parish Meetings. (No response received to date).

**9. CHAIRMAN'S ANNOUNCEMENTS**

**10. PLANNING**

1. To consider consultations received from EBC

ERE/0321/0110      **St Giles' Church (*Should read: Church Farm*)**  
T1 - Remove to ground level one Ivy covered Ash Tree bordering adjoining property, T2 - remove large limb from Ash tree coming over Church Farm's driveway back to main stem & G1 - Reduce all trees from St Giles' Church along Church Farm's driveway back to boundary

ERE/0321/0115      **Stable at Maywood Farm, Rushy Lane**      Draycott & Risley Ward  
Proposed change of use of existing stable building to a dwelling (1 bedroom)

ERE/0421/0013      **53 York Avenue**  
Application for a Lawful Development Certificate for the proposed use of the dwelling to care for a maximum of 3 children with 2 carers

ERE/0421/0016      **11 Doncaster Avenue**  
Proposed two storey, pitched roof extension to side of existing dwelling to form new bedroom with garage under

ERE/0421/0017      **The Hewarths, No Mans Lane**      Draycott & Risley Ward  
Prior Notification of conversion of an agricultural barn to a dwelling - Agricultural to Dwelling

ERE/0421/0020      **6 Charnwood Avenue**  
Prior Notification of single storey rear extension

ERE/0421/0023      **75 Springfield Avenue**  
Creation of a ground floor rear extension

ERE/0421/0033      **2 Richmond Avenue**  
Double storey side extension and single storey front and rear extension

ERE/0421/0044      **5 Queens Drive**  
Two storey side extension and single storey rear extension

ERE/0421/0055      **54 Netherfield Road**  
Proposed front porch, conversion of garage into living accommodation, alterations to doors.

ERE/0421/0064      **28 Elm Avenue**  
Rear single storey extension and kitchen enlargement - New front entrance porch.

## 2. To note planning decisions taken by EBC

ERE/0221/0057      **230 Derby Road**  
EBC: Approved 15/4/21

ERE/0221/0054      **9 Queens Drive**  
EBC: Approved 15/4/21

ERE/0421/0017      **The Hewarths, No Mans Lane**      Draycott & Risley Ward  
EBC: Approved 15/4/21

ERE/0121/0046      **69 Wood Avenue**  
EBC: Approved 23/4/21

## 11. **REPORT OF THE CLERK**

1. Crime figures: Latest recorded (February still shown)
2. Clerk taking leave for family commitments: w/c BH 31/5/21 / Office closure
3. Easter play scheme feedback (Report enclosed)
4. Padmore Moorings: Increased bank movement reported to Canal & River Trust
5. Playground quarterly inspection reports: March 2021
6. Premises: Decorating to commence w/c 9 August 2021
7. Staffing: P60 issued / End of Year submission made to HMRC
8. Summer play scheme arrangements / EBC grant funding

## 12. **COUNCIL MEETING – JUNE 2021**

1. To consider cancellation of the June 'face to face' meeting
2. End of Year Accounts 2020/2021 - Approval July meeting – Extension granted
3. Delegation to next full Council meeting 6/7/21 – As per Recess arrangements

## 13. **CONCLUSION OF INTERNAL AUDIT**

1. Internal audit conducted by Mr B Wood 26/4/21
2. To receive and note the internal audit report (Enclosed)
3. Public notice to be issued 13/6/21: Commencing 14/6/21 / Ending 23/7/21
4. CF End of Year out-turn statement to be completed for submission to EBC

## 14. **EBC - 28 DAY CONSULTATION**

Consultation on the BT proposal to remove the payphone kiosk (497730) on Town Street, opposite the junction of Mill Lane, due to low demand for service.

## 15. CEMETERY MATTERS

1. Burials since the last meeting  
None
2. Interments since the last meeting  
Un-consecrated Area: Plot x 1      12/4/21  
G29 Interment of Ashes              12/4/21  
A185 Interment of Ashes              26/4/21
3. Reserved Graves / Plots since the last meeting  
None.
4. Maintenance of Section 2 grave area  
Removal of excess soil off-site for each burial by grave digger using skip.

## 16. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

- DARG: ASB ongoing: Broken bottles, dam 3 tree guards uplifted and small fires created on play area. Reported to police 27/4/21. Crime number obtained.

## 17. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

April Newsletter (Circulated)

## 18. FINANCIAL STATEMENT

1. To receive the monthly financial report and bank reconciliation. (To be circulated)
2. To receive the receipts and payments End of Year statement, 4<sup>th</sup> quarter budget monitoring report, following advice on format and 2020/2021 bank reconciliation.
3. Councillor protocol for working in conjunction with the Clerk, raising questions at meetings and calling for next day personal engagement, including during lockdown.

## 19. ACCOUNTS FOR PAYMENT

To approve the schedule of payments shown below:

<u>DD 1/4</u>	Water Plus (9648)	Office supply	12.49
<u>DD 12/4</u>	E.on (5590)	Padmore: Bridge Lights 1/1/21 to 31/3/21	24.80
<u>DD 19/4</u>	BT (3066)	Line rental / Usage	64.99
BP 1/4	DALC	Annual subscription: 2021 - 2022	968.70
BP 1/4	KOMPAN	Spr Park: Replace 4 swings, seats & chains	716.64
BP 1/4	Parkin Contractors	Derby Road: Bench/Planter (Installation paid by PC)	2,034.00
BP 3/4	Cllr Major	Zoom conference host: April	14.39
18-Apr	Waterplus	Water Rates: Cemetery 1/4/21 - 1/4/22	81.94
19-Apr	EBC	Cemetery bin collection: 1/4/2 to 30/6/21	96.72
19-Apr	ICCM	Annual subscription: 1/4/21 - 31/1/22	95.00

19-Apr	A M Sports Coaching	Easter play scheme: 6 April - 16 April 2021	1,600.00
27-Apr	B Wood	Internal audit: 2020/2021	168.00
30-Apr	C Cobb	Cemetery & churchyards grounds maintenance: April	541.67
30-Apr	Mrs Bloor	Salary: April	1,487.14
30-Apr	HMRC	Tax/NIC's: April	388.81
30-Apr	Andrew's GS	Litter picking: April	682.00
30-Apr	Andrew's GS	Low level work: April	365.00
Total:			<u>9,342.29</u>

## 20. INCOME RECEIVED

To note income received, as shown below:

7	Precept: £51,510 / CF Grant (EBC) £26,718	78,228.00
14	DCC: Minor Mtce Grant 2020 - Footpath 14 & 19	385.00
20	Lymns C-in-S: A2, Row A, G11 - Headstone	160.00
20	Lymns C-in-S: G24 - H/S Add inscription	50.00
20	Lymns C-in-S: A2, Row C, G8 - H/S Add inscription	50.00
20	A184: Plot x 2 + Int x 1 + Pre/P Int x 1 (Out of area)	640.00
24	Area 2. Row D, G4: Grave/ P/P burial (Out of Area)	<u>1,400.00</u>
Total		<u>80,913.00</u>

## 21. CORRESPONDENCE

1. PKF Littlejohn: 2020/2021 AGAR Instructions re external audit
2. PKF Littlejohn: 2020/2021 AGAR – Submission deadline extended to 2/8/21
3. BRAMM News Spring 2021
4. New Stanton Park: Community Liaison Meeting 18/5/21 via Zoom

## 22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

## 23. TO NOTE THE DATE & TIMES OF THE NEXT PARISH COUNCIL MEETINGS

### TO BE CONFIRMED

*Location to be confirmed in line with the latest Government guidance in place when the next Agenda is issued.*

- **Current guidance indicates all Local Authorities, including Councils must hold face to face meeting after 7 May 2021.**