

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 30/1/19

To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.40pm** on **Tuesday, 5 February 2019** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

183. APOLOGIES AND APPROVAL OF ABSENCES

184. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

185. TO CONSIDER REQUESTS FOR DISPENSATIONS

186. VARIATION OF ORDER OF BUSINESS

187. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

188. TO RECEIVE REPORTS FROM THE FOLLOWING:

- I. County Councillor
 - Revised Statement of Community Involvement (SCI): Consultation ends 25/2/19
- II. Borough Councillors

189. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 JANUARY 2019 ARE A CORRECT RECORD

190. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

Item 163 Public Session

Ladycross Infant School and Civil Enforcement Officers had been notified of concerns raised regarding inconsiderate parking in the area. Action would be taken.

191. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 8 JANUARY 2019

192. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 8 JANUARY 2019

193. CHAIRMAN'S ANNOUNCEMENTS

194. REPORT OF THE CLERK

- I. Sandiacre reported crime statistics: Not yet updated
- II. Boundary sign: Installed 23/1/19 / Bulb planting / Insurance cover / Asset Register
- III. Christmas lights: Outcome of meeting with Millennium Quest 29/1/19
- IV. DARG: WREN grant: Progress to date
- V. DARG: Awards for All Grant re-submitted
- VI. Website: Progress to date

195. EBC RURAL COMMUNITIES GRANT / FUNDS HELD BY PARISH COUNCIL

- I. Sandiacre Canal Trust: Report on progress to secure funding by 31/3/19
- II. Sandiacre Football Club: Report on progress to secure funding by 31/3/19

196. CHRISTMAS CONCERT

To consider the future of the Parish Council's Christmas concert.

197. SANDIACRE NEIGHBOURHOOD WATCH

Cllr Mrs French (Sandiacre Neighbourhood Watch Co-ordinator) to report on progress of the new scheme

198. COUNCILLOR TRAINING

DALC: Community Engagement for Councillors
Course notes provided by DALC enclosed.

Cllr Mrs Powers to present a brief overview of course material.

199. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 1	Index of important circulars 2018
Circ 2	Updated Legal Topic Notes Section 137 expenditure Parkrun consultation response Clerk Essential Training Course NALC – Loneliness Project May Council Elections / Training

200. FINANCIAL STATEMENT

Report to be presented at the meeting.

201. ACCOUNTS FOR PAYMENT

<u>DD 2/1</u>	Waterplus (9648)	Office supply: January	10.17
<u>DD 14/1</u>	E.on (5990)	Electricity charges: Bridge lights	20.54
<u>DD 15/1</u>	BT (3066)	Line rental	63.69
<u>DD 21/1</u>	E.on (8660)	Electricity charges: Office	71.53
<u>DD 21/1</u>	Sovereign	Play area inspections	47.99
3514	Horizon	Grounds maintenance: December	1,288.97
3515	DALC	Training course: Cllr Powers 14/1/19	45.00
3516	Long Eaton S P Band	Christmas concert: Invoice	200.00
3517	Sandiacre M V Choir	Christmas concert: Donation	150.00
3518	Erewash Phoenix Choir	Christmas concert: Donation	60.00
3519	Air Ambulance Service	Donation: Section 137	50.00
3520	EBC	Cemetery: Bin collection 1/1/19-31/3/19	89.44
3521	Canopy Tree Services	Padmore Moorings: Prune back Willow	90.00
3522	Mrs Bloor	Salary: January	1,409.07
3523	HMRC	Tax/NIC: January	380.58
Total:			<u>3,976.98</u>

202. INCOME RECEIVED

01-Jan	NS&I Savings Account: Interest 2018	1.25
02-Jan	Lymns: A2,RB,G10 H/S approved	147.00
11-Jan	EBC Rural Grant IRO Sandiacre Football Club	10,000.00
11-Jan	Concert ticket sales: 4	20.00
23-Jan	MS Bailey (Mason) A59 Plaque approved	48.00
Total		<u>10,216.25</u>

203. CORRESPONDENCE

None to date.

204. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

RESOLVED: *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

205. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 MARCH 2019

- Annual Parish Meeting 6.40pm
- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 8 January 2019 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
	Cllr Mrs C French	
A	Cllr A Hardy	
A	Cllr R Harris	
	Cllr T Pearson	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Two. One resident was present for the public session.

The Chairman welcomed everyone to the meeting.

159. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
C Bilbie	Work commitment
A Hardy	Convalescence
K Stewart	Illness

- I. **RESOLVED:** to approve the apologies for absence received
- II. **RESOLVED:** to extend dispensation for non-attendance to Cllr Hardy until the end of his term of office in May 2019

160. TO RECEIVE DECLARATIONS OF INTERESTS

Agenda Item 170.VII - EBC Rural Community Grant awards to Sandiacre

- Sandiacre Canal Trust – Allocation of £12,500
- Sandiacre Football Club – Allocation of £10,000

Cllr W Major	Cllr Major confirmed he had recently stepped down as an appointed trustee of the Derby and Sandiacre Canal Trust An updated DPI form was provided for the Clerk Cllr Major declared an interest as a Member of the EBC Executive
Cllr S Bilbie	Cllr Bilbie declared an interest as a Borough Councillor
Cllr Mrs L Bilbie	Cllr Mrs Bilbie declared an interest as a Borough Councillor

161. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

162. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

163. PUBLIC PARTICIPATION SESSION

A resident raised concerns over ongoing incidents of inconsiderate parking around Ladycross Infant School and The Greenway that created a safety hazard for children, pedestrians, residents and road users at school opening and closing times. In addition, vehicles were being parked on grass verges close to the school twice daily so ground conditions could not recover and some verges were now a 'mud bath'.

The Clerk was asked to inform the school of the ongoing problems and contact the Traffic Warden Department (Civil Enforcement Officers) to ensure safe, considerate and legal parking was again emphasised to those collecting and dropping off children throughout the school day.

The resident thanked Councillors for their support and left the meeting at 7.50pm.

164. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

Following consultation, DCC had recently approved new opening times for Sandiacre library. Hours would reduce from 38 to 30 per week to create savings.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9.30 – 5.00	9.30 – 5.30	9.30 – 2.00	9.30 – 5.00	9.30 – 5.00	9.30 – 1.00
New hours					
9.30 – 5.00	9.30 – 6.00	-	9.30 – 5.00	9.30 – 1.00	9.30 – 12.30

II. Borough Councillor report

- a) EBC had formulated a detailed response to HS2 raising concerns over their proposed plans for Long Eaton and Sandiacre
- b) Cllr Bilbie confirmed there had been a good response to the new community household waste collection scheme being piloted throughout the Borough. The next collections for Sandiacre would take place on 2/2/19 at the library car park and 23/2/19 at St Giles' car park. There had been no incidents of fly-tipping.
- c) Parkwood Leisure Ltd had been appointed to manage leisure services throughout Erewash over the next 10 years. Improvements would be made and facilities enhanced, while jobs would be protected and savings made.

165. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 DECEMBER 2018 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 4 December 2018, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman with one amendment:

Item 150. Remembrance Sunday Evening Service

Poppies wreaths remained on display until 21/11/18, not as stated.

166. MATTERS FOR REPORT

It was noted that a response to the HS2 consultation had been submitted.

167. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 4 DECEMBER 2018

RESOLVED: to receive the Minutes of the meeting held on 4 December 2018

168. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 4 DECEMBER 2018

RESOLVED: to receive the Minutes of the meeting held on 4 December 2018

169. CHAIRMAN'S ANNOUNCEMENTS

I. Police report

It was noted that officers had been asked to attend the meeting to provide an update, but no response had been received. However, it was known that gang activity on Doncaster Avenue Recreation Ground had been dealt with and the police had made contact with Friesland School and the parents of those involved.

A request by the police to have benches on the park removed on a temporary basis had been turned down as impractical and costly.

II. Risley Education Foundation report

The Chairman read a report provided by Mr F Jones (Trustee), which provided a breakdown of grant funding allocated to the local community.

Any questions on the report could be made via the Clerk who would contact the Chair of the Trustees for a response.

170. REPORT OF THE CLERK

I. Sandiacre reported crime statistics: October: 70 / November 62

The above figures were noted

II. Boundary sign: Progress to date

DCC was now in the process of finalising the Cultivation Licence and Object on the Highway Licence and documents were expected in the coming week.

The contractor could carry out installation work with a week's notice.

III. Christmas lights/tree: Dismantling / Replacement baubles

Christmas lamp column motifs remained lit after 12th night and baubles for the tree had been overlooked by the installation company and subsequently lost.

The Clerk had been in contact with Millennium Quest from early December and they had arranged for replacement baubles to be obtained.

Millennium Quest had offered the Council £100 as compensation for reduced service.

RESOLVED: that a cheque be issued, not a credit note

Once the motifs had been dismantled, Councillors would organise removal of the Christmas tree and barrier fencing.

IV. Derbyshire Police: Neighbourhood Watch Recruitment

Details of the new Neighbourhood Watch scheme for Derby City, South Derbyshire and Erewash were noted.

Cllr Mrs French expressed interest to become a Neighbourhood Watch Co-ordinator for her community.

The Clerk would notify the Project and Development Officer at the Community Safeguarding Unit in Derby.

V. DALC Circular 16: Spring Seminar Cromford: £50 for Clerk to attend

RESOLVED: that the Council would provide funds from the training budget for the Clerk to attend the DALC Spring Seminar at Cromford on 1/4/19

VI. DALC Circular 16: Councillors to consider training needs for 2019

RESOLVED: that the Council would provide funds from the training budget for Cllr Mrs Powers to attend the DALC Community Engagement course for Councillors being held on 14/1/19

The Clerk would contact DALC to establish if a place was still available.

It was noted that Councillors could consider their training needs for 2019, but it was important that funds remained available for any newly elected Councillors.

VII. EBC Rural Grant Award: £12,500 for Derby & Sandiacre Canal Trust Ltd

EBC had recently forwarded grant funding of £12,500 to the Parish Council for them to hold funds for the Sandiacre Lock improvement project.

It was a condition that funds were required to be spent by 31/3/19, or returned.

EBC had most recently confirmed they would forward grant funding of £10,000 to the Parish Council for them to hold funds for Sandiacre Town Football Club until their bid application was finalised.

It was a condition that funds were required to be spent by 31/3/19, or returned.

The Clerk would liaise with both organisations over progress of work and an expected completion date.

RESOLVED: that all grant funding received would be transferred to the Parish Council's Grant Account to separate income and establish an audit trail

VIII. EBC: Concurrent Functions 5% reduction from 1/4/19 = £28,124 to £26,718

Confirmation of the Concurrent Function's (CF) grant allocation for 2019/2020 had been received from EBC.

The CF grant would decrease from £28,124 to £26,718 (a reduction of 5%) with the Parish Council top-up grant remaining at £2,396.

Proposed payments would be subject to final confirmation by EBC at their meeting on 7/3/19.

IX. EBC: Predicted election costs for Sandiacre 2019 = £5,950

Details of the forecast figures were noted.

North Ward £2,800	South Ward £2,600	West Ward £200	Springfield Park Ward £350
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171. WREN GRANT

Doncaster Avenue Recreation Ground (DARG): Play area improvements

I. Notification of successful bid: £34,954.77

The Clerk confirmed the bid for improving the re-sited play area on DARG had been successful and funding had been secured to provide new perimeter fencing, play equipment and the introduction of a shaded picnic area. This would offer a wider range of facilities for families and younger children.

It was noted that WREN awarded grants for community projects from funds donated by FCC Environment through the Landfill Communities Fund.

The Clerk was thanked for all her work in bringing about a successful bid.

II. Third party contribution of £3,757.64 required from Parish Council

RESOLVED: that the Parish Council, as the 'third party' contributor make payment of £3,757.64

III. To appoint a contractor for installation work

Details of the 3 quotations received were circulated and Councillors considered which company offered greatest value for money.

RESOLVED: that Wicksteed Leisure be appointed to supply equipment and undertake work

IV. Installation of new play area expected March/April 2019

It was noted that installation work could commence in the Spring (April) and this would avoid problems with wet ground conditions on the park.

V. Award for All Grant re-submitted to provide younger play area equipment: £9,991

The Clerk confirmed the bid for additional play items for very young children would now be re-submitted since the WREN bid was agreed and 3 quotations had been obtained.

172. CHRISTMAS CONCERT

I. To note income received through ticket sales

It was noted that income from the concert was reducing year on year as ticket sales fell and expenditure increased, therefore there was no longer an opportunity to offer a donation to charity from the proceeds.

	2013	2014	2015	2016	2017	2018
Ticket sales	160	143	106	130	83	101
Income £	640	716	531	650	415	505

With increased venue costs of £135.63 + VAT and payment for the band and two choirs, a donation to charity would be required from Section 137 and the Council would again subsidise the event.

RESOLVED: to make the following payments:

- Payment for Long Eaton Silver Prize Band £200
- Donation for Sandiacre Male Voice Choir £150
- Donation for Erewash Phoenix Choir £60
- Donation from S137 to East Midlands Air Ambulance £50

II. To consider 2019 arrangements

RESOLVED: to consider the future of the Christmas concert at the next meeting

173. CIVIC EVENTS

Councillor diary dates:

Civic Service	Sunday, 13/10/19	6.30pm	St Giles' Church
Remembrance Sunday Service	Sunday, 10/11/19	6.30pm	St Giles' Church
Carols Around the Tree	Saturday, 7/12/19	4.30pm	By the village sign
Parish Council Christmas concert	To be decided		

The Clerk would issue civic invitations to the Mayor's office and MP's office.

174. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 16	National Salary Award 2019-2020 Training Courses – 2019 Spring Seminar 2019 Christmas & New Year Office Closure
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RESOLVED: to note the above circulars

175. BUDGET 2019/2020

To set the level of Precept from 1/4/19 to 31/3/20

RESOLVED: to ratify the budget, as presented at the meeting:

- Increase of 2% for salary costs from 1/4/19, as per new pay scales
- Precept increase of 3.5%
- It was noted that Christmas concert takings were down on previous years and no longer reached a predicted income of £600

Concurrent Functions Budget	£26,718	<i>5% annual reduction</i>
Council Tax Support Grant	£2,396	<i>No change</i>
Precept	£44,450	
Total:	£73,564	
Estimated Band D charge	£16.23 to £16.76 per year = 53p increase	

The Clerk was notified that the budget included display of Christmas pea-lights by the Co-op, but they were not installed in 2018.

The Clerk would inform Millennium Quest and ascertain details.

176. CEMETERY FEES 2019/2020

To set the level of Cemetery fees from 1/4/19 to 31/3/20

RESOLVED: to ratify the Cemetery fees, as presented at the meeting

The Clerk would inform Funeral Directors and Masons of the new fees from 1st April.

177. FINANCIAL STATEMENT

RESOLVED: to note the financial statement circulated at the meeting

178. ACCOUNTS FOR PAYMENT

To authorise payments as listed below:

<u>DD 4/12</u>	Waterplus (9648)	Office supply: December	10.17
<u>DD 17/12</u>	BT (3066)	Line rental	85.27
<u>DD 19/12</u>	E.on (8660)	Electricity charges	77.63
<u>DD 20/12</u>	Sovereign	Play area inspections	47.99
3508	Canopy Tree Serv's	Annual tree work: DARG / Cemetery	1,680.00
3509	Mrs Bloor	Salary: December	1,409.27
3510	HMRC	Tax/NIC: December	380.38
3511	FCC Recycling (UK)	WREN grant: Third party contribution (PC)	3,757.64
3512	Horizon	Grounds maintenance: November	1,288.97
3513	M Dunham	Litter picking cover: December	673.20
		Total:	<u>9,410.52</u>

RESOLVED: that the accounts presented for payment be approved

179. INCOME RECEIVED

07-Dec	EBC Rural Grant for Sandiacre Canal Trust	12,500.00
14-Dec	Concert ticket sales: 93	465.00
14-Dec	A W Lymn: G115 Burial	294.00
14-Dec	Ginns & Gutteridge: H/S approval	294.00
31-Dec	HSBC Election Costs A/C	0.90
31-Dec	HSBC Deposit (Business) A/C	7.97
31-Dec	HSBC Grant Account	0.01
	Total	<u>13,561.88</u>

I. **RESOLVED:** to note the income received

II. **RESOLVED:** to note the VAT refund of £11,887.83 was received on 2/1/19

III. **RESOLVED:** to approve transfer of the Sandiacre Canal Trust Grant of £12,500 to the Parish Council's Grant Account to hold for completion of work

IV. **RESOLVED:** to approve transfer of the Sandiacre Football Club Grant of £10,000 to the Grant Account upon receipt of funds from EBC in the coming week

180. CORRESPONDENCE

- I. EBC: Concurrent Function, Parish Election and Parish Precept 2019/20
- II. FCC Environment: Request for WREN third party funding
- III. Highways England: M1 J23A to J25 Smart Motorway Scheme opening date
- IV. Temporary speed restrictions between J24 & J25 until March 2019
- V. NALC: National Salary Award from 1/4/19 & new pay spine = new points/scale ranges
- VI. Royal British Legion: Thank you for donation

RESOLVED: to note the above items of correspondence

181. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No items were deemed confidential.

182. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 5 FEBRUARY 2019

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.55pm.

Signed by the Chairman: _____

Date: _____