

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 30/6/21

To: All Members of Sandiacre Parish Council

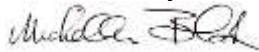
Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 6 July 2021** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

SOCIAL DISTANCING MEASURES WILL BE IN PLACE AT THE VENUE!

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

24. APOLOGIES & APPROVAL FOR ABSENCES

25. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

26. TO CONSIDER REQUESTS FOR DISPENSATIONS

27. VARIATION OF ORDER OF BUSINESS

28. PUBLIC PARTICIPATION

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman under this item.

The public session will last no longer than 10 minutes, unless extended by agreement of the Chairman.

No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

29. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police – Insp Brown expected to attend the meeting to discuss local policing issues
2. County Councillor
3. Borough Councillors

30. TO RESOLVE THAT THE DRAFT MINUTES OF THE VIRTUAL ANNUAL PARISH COUNCIL MEETING HELD ON 4 MAY 2021 ARE A CORRECT RECORD

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32. CHAIRMAN'S ANNOUNCEMENTS

1. New Stanton Development: Update on progress
2. Community Leadership Fund 2021: £4,000 contribution to support new play equipment for MUGA on Doncaster Avenue RG: Goal and netball posts

33. PLANNING

1. To consider planning application consultations received from EBC

ERE/0421/0077 **12 Moorfield Crescent**

Works to protected tree (T3) English Oak - crown lift to 4m from ground level and pruning to create 2m clearance from dwelling

Delegated response: That no objections be made

ERE/0521/0015 **12 Ellerslie Grove**

Pine Trees: Tree 1, Tree 2 & Tree 5 - Removal of dead branch Tree 5, limited thinning of foliage on Tree1, removal of dead branches Tree 1 & removal of overhanging branch Tree 2

Delegated response: That no objections be made

ERE/0521/0051 **50 Maple Avenue**

Single storey front extension

Delegated response: That no objections be made

ERE/0621/0023 **43 Rushy Lane**

Erect single storey and two storey rear extensions, dormers to front and rear elevations and insert new first floor side elevation window

Delegated response: That no objections be made

ERE/ 0621/0025 **Land rear 1 & 3 Longmoor Lane**

Retrospective application for retention of open sided timber canopy and the siting of a freestanding secure steel container to facilitate storage for arboricultural business

Delegated response: That no objections be made

ERE/0421/0085 **Land to rear of Beech House, Lock Lane**

Demolition of existing buildings and the erection of 2 detached bungalows

- ***Extension to respond on 7/7/21 agreed with EBC***

ERE/0621/0065 **2b St James Court Sandiacre**

Proposed single storey rear extension

2. To receive planning decisions taken by EBC

ERE/0321/0041 **120 Longmoor Lane**

Porch to front elevation. Single storey rear extension

EBC approved 5/5/21

ERE/0321/0110 **St Giles' Church (Should read: Church Farm)**

Tree works, including those maintained by PC – Refer section G1

EBC approved 10/5/21

ERE/0421/0020 **6 Charnwood Avenue**

Prior Notification of single storey rear extension

EBC approved 12/5/21

ERE/0321/0091 **17 Cloudside Road**
Two storey side extension & rendering existing dwelling, re- submission ERE/1217/0014
EBC approved 14/5/21

ERE/0421/0033 **2 Richmond Avenue**
Double storey side extension and single storey front and rear extension
EBC approved 19/5/21

ERE/0321/0013 **52-56 Station Road**
Ground floor extension to 3 commercial units with terraces on top for flats above, new access to first floor flats, creation of a new commercial unit
EBC approved 2/6/21

ERE/0421/0017 **The Hewarths, No Mans Lane**
Conversion of barn to dwelling
EBC refused 4/6/21

ERE/0421/0064 **28 Elm Avenue**
Rear single storey extension and kitchen enlargement - New front entrance porch
EBC approved 4/6/21

ERE/0421/0023 **75 Springfield Avenue**
Creation of a ground floor rear extension
EBC approved 9/6/21

ERE/ 0421/0044 **5 Queens Drive**
Two Storey Side Extension and Single Storey Rear Extension
EBC approved 14/6/21

ERE/0421/0077 **12 Moorfield Crescent**
Tree works
EBC approved 16/6/21

ERE/0421/0055 **54 Netherfield Road**
Proposed front porch, conversion of garage into living accommodation, alterations to doors.
EBC approved 17/6/21

ERE/0521/0015 **12 Ellerslie Grove**
Tree works
EBC approved 25/6/21

34. SPRINGFIELD PARK REFURBISHMENT

1. FCC approved £60,000 for refurbishment of Springfield Park play areas
2. Application to Awards for All to support further refurbishment
3. Community Leadership Fund: £2,000 to support play area bench
4. Queen's Green Canopy free tree (2022) Platinum Jubilee: Springfield Park & DARG = 420 saplings: www.woodlandtrust.org.uk/plant-trees/schools-and-communities

35. REPORT OF THE CLERK

1. Crime latest figures: April 2020 = 73 / April 2021 = 114
2. Annual newsletter 2021
3. Bulb planting 2021
4. Clerk taking leave/Office closure: w/c 12/7/21
5. Sandiacre Community Network: Clerk to attend future in person meetings
6. DALC HR training attended feedback
7. DCC Minor Maintenance Grant 2021/22 £385 applied for – Footpaths 14 & 19
8. Premises: Fire Risk Assessment Action Plan findings - O Heap

9. Premises: Building electrical certificate - 'satisfactory' - Slaters Electricals
10. Summer play scheme arrangements / EBC £1,200 grant funding applied for
11. VAT refund to be claimed to 30/6/21: £8,868.84 (Covering VAT for Springfield Pk)
12. Zurich Insurance cover 2021/22 - £2,551.56 = 1/6/21-31/5/22

36. YEAR END ACCOUNTS 2020/2021

1. Internal control objectives completed 26/4/21 by Mr Wood
2. PKF Littlejohn approved extension of Accounts submission to 2/8/21
3. Section 1. Approval of Annual Governance statement 2020/21, signed by Chairman and Clerk
4. Section 2. Approval of Accounting Statements 2020/21, signed by the Chairman
5. Public notice displayed from 14/6/21 to 23/7/21

37. DELEGATION OVER SUMMER RECESS

For the Clerk be given delegated authority to make decisions on behalf of the Council where such a decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.

This would include: making BAC's payments, considering quotations, dealing with urgent matters and responding to planning applications, following consultation with the Chairman, Vice-chairman and Cllr Sanghera (any 2 as available) until the date of the next meeting.

Should a major planning application be received, the Clerk would notify all Members.

38. CONSULTATIONS

1. DCC: Planning Services Statement of community involvement

DCC is consulting upon a draft revised Planning Services Statement of Community Involvement (SCI). Closes 25/7/21.

2. Local Information Requirements for the Validation of Planning Applications – Draft For Consultation

<https://www.derbyshire.gov.uk/environment/planning/planningapplications/proclanapps/processsing-planning-applications.aspx>

When the link page is opened please scroll down to the bottom of the page and open the PDF document entitled 'Planning Services – Local List of Information Requirements' to reveal the consultation document.

Comments on the draft Local List should be submitted to DCC by 7/7/21.

39. NEIGHBOURHOOD PLAN

To consider inviting a 2nd consultant to discuss their services for introducing a Plan. Ms Helen Metcalf – Metcalf Planning Services Ltd, Burton Joyce, Nottingham

40. CEMETERY MATTERS

1. Burials since the last meeting
Area 2, Row A, G14 17/6/21

2. Interments since the last meeting

A184 17/6/21
A149 21/6/21
A188 22/6/21

3. Reserved Graves / Plots since the last meeting

Area 2, Row D, Grave 17
Un-consecrated area: Row E

41. CEMETERY BOUNDARY LINE

To establish a clear boundary line of Cemetery land neighbouring Cloud Farm for future burial space. Land Registry maps refer.

42. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

Doncaster Avenue Recreation Ground (DARG)

- ASB and drug dealing ongoing during daytime and evenings
- Smashed bottles against train seating area and MUGA fence panels. Police informed
- RHS MUGA goalpost vandalised beyond repair and games area closed for H/S
- Grass cutting and flower beds: Complaints regarding service, especially Springfield Park and missing perimeter areas. Glendale informed

43. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

May, June and July Newsletter – Previously circulated

44. FINANCE

1. To note the monthly financial report and bank reconciliation: May and June 2021

2. To authorise payments for May and June, as listed below:

<u>DD 4/5</u>	Water Plus (9648)	Office supply	12.49
<u>DD 4/5</u>	BT (2269)	Broadband: Quarterly 1/7/20 - 30/9/20	145.80
<u>DD 17/5</u>	BT (3066)	Phone: Line rental / Usage	97.37
<u>DD 25/5</u>	E.on (8660)	Office/DARG/Car park: 15/2/21 - 9/5/21	254.19
BP 3/5	Cllr Major	Zoom conference host: May (Final)	14.39
BP 28/5	Zurich Insurance	Cover: 1/6/21 - 31/5/22	2,551.56
BP 28/5	Kompan	Play area inspections x 3 + Annual inspection Sept	142.39
BP 28/5	Mrs Bloor	Salary	1,487.14
BP 28/5	HMRC	Tax/NIC's	388.81
BP 28/5	Andrew's GS	Litter picking (5 weeks)	792.00
BP 28/5	Andrew's GS	Low level work	50.00
BP 31/5	Cobb & Son	Cemetery & churchyards grounds maintenance	541.67
BP 31/5	Glendale	Grounds maintenance: Parks & Open spaces	599.57
BP 31/5	DALC	Clerk: HR training 25/5/21 via Zoom	30.00
		Total:	<u>7,107.38</u>

DD 2/6	Water Plus (9648)	Office supply	12.49
DD 16/6	BT (3066)	Phone: Line rental / Usage	83.11
DD 29/6	E.on (8660)	Office/DARG/Car park: 9/5/21 - 8/6/21	71.07
BP 12/6	Canopy Tree Serv.	Cemetery: Reduction of beech hedge	870.00
BP 16/6	Rose Adventures	Community planting project	146.34
BP 16/6	FCC	Springfield Park: Play area contribution (match funding)	6,450.00
BP 16/6	Mr N Wilford	Cemetery: Low level grounds work	500.00
BP 24/6	O Heap	Premises : Fire Risk Assessment	504.00
BP 27/6	Slater Electrical	Premises & outside areas: Electrical conditions report	416.40
BP 30/6	Mrs Bloor	Salary: June	1,487.14
BP 30/6	HMRC	Tax/NIC's: June	388.81
			10,929.36

3. To note receipt of income for May and June, as listed below:

26	Co-op: Ashes into grave 29	65.00
26	Hawleys: UN-C area - Plaque	82.00
26	Hawleys: A173 - Plaque	82.00
26	Hawleys: A184 plaque (Out of area)	164.00
26	Hawleys: A186 plaque	82.00
26	Lymns: G24 H/S	50.00
30	HSBC Savings (Deposit) A/C - Interest	0.94
30	HSBC Savings A/C: Polling station costs - Interest	0.03
30	HSBC Savings A/C: Grants - Interest	0.05
	Total	526.02

17	Grave x 2 interment of Ashes - Un-consecrated area	645.00
17	G29: Transfer of Rights	45.00
17	Area 2, Row D, G17: Reserved grave x 2 burials	890.00
	Total	1,580.00

45. CORRESPONDENCE

1. Derbyshire Victim Support: Independent charity to support victims of crime
2. Erewash Annual Impact Report from Citizens Advice Derbyshire Districts for 2020/21 (website)
3. Community Network Meeting: Monday, 12 July 2021 at 12.30
4. Clerks & Councils Direct - May 2021

46. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

47. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 7 SEPTEMBER 2021 at 7.00PM - FOLLOWING SUMMER RECESS