

**SANDIACRE PARISH COUNCIL**  
www.sandiacreparishcouncil.org

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Date: 31/8/22

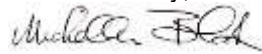
**To: All Members of Sandiacre Parish Council**

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.00pm** on **Tuesday, 6 September 2022** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

**Members are asked to complete the attendance sheet upon arrival.**

Yours faithfully,



Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

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## AGENDA

**63. APOLOGIES & APPROVAL FOR ABSENCE**

**64. TO RECEIVE DECLARATIONS OF INTERESTS**

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

**65. TO CONSIDER REQUESTS FOR DISPENSATIONS**

**66. VARIATION OF ORDER OF BUSINESS**

**67. PUBLIC PARTICIPATION**

Members of the public are welcome to attend the meeting to listen to discussions or raise a question through the Chairman under this item.

The public session will last no longer than 10 minutes, unless extended by agreement of the Chairman.

No decisions can be made on any items raised in this session, but may be included on the next Agenda for further consideration.

**68. TO RECEIVE REPORTS FROM THE FOLLOWING:**

1. Police report
2. County Councillor
3. Borough Councillors

**69. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 5 JULY 2022 ARE A CORRECT RECORD**

## 70. PLANNING

### 1. To consider planning application consultations received from EBC

ERE/0722/0042

#### **Sandiacre Post Office, 11 Derby Road**

Demolition of outbuilding to rear and erection of a single storey rear extension to create two office units, change of use of ground floor and first floor of existing property from a post office to fitness studios, installation of new and replacement shop fronts, and alterations to windows and doors

**Delegated response over Recess:** No objections

ERE/0822/0017

#### **Friesland School, Nursery Avenue**

Installation of 2.4m high fence & gates to the south-western part of the site (adjacent to Block 10), and 2.4m high fence & gates centrally within the site to an existing bin store and internal access road (adjacent to Block 11)

**Delegated response over Recess:** No objections

ERE/0822/0030

#### **44 Springfield Avenue**

Construction of a single storey extension to the rear, dormer windows to the front and rear of the roof and alterations to the roof from hipped to gable.

**Delegated response over Recess:** No objections

### 2. To receive planning decisions taken by EBC

ERE/0422/0045

#### **36 Hayworth Road**

Construction of one new two bedroom detached bungalow

*EBC: Approved 6/7/22*

ERE/0422/0041

#### **Friesland Farm, Rushy Lane**

Erection of an agricultural building, formation of hardstanding, siting of a weighbridge (including ancillary office) and creation of balancing pond

*EBC: Approved 6/7/22*

ERE/0522/0031

#### **39 King Edward Street**

Single storey building

*EBC: Approved 8/7/22*

ERE/0522/0061

#### **14 Ellerslie Grove**

T1 Pine - Crown lift to 5m to clear property and crown clean. T2 Pine - Crown lift to 5m to clear property and crown clean. T3 Pine - Crown lift to 5m, crown clean and remove lvy from stem.

*EBC: Approved 8/7/22*

ERE/0522/0064

#### **15 Sandringham Road**

Erection of wraparound extension to side and front of property

*EBC: Refused 19/7/22*

*Tree protection and proposed position is in close proximity to the highway and fence will have a negative impact on the street scene.*

ERE/0622/0001

#### **The Cottage, Pencil Works, Lenton Street**

Two storey extension to building to allow the creation of a new residential apartment, along with retrospective application to retain an apartment

*EBC: Approved 9/8/22*

ERE/0622/0027

#### **33 Bostocks Lane**

Felling of protected Ash Tree (T4) protected under Tree Preservation Order 208

*EBC: Approved 12/8/22*

ERE/0622/0049

#### **23 Shaftesbury Avenue**

Single storey rear extension, detached garage and wall & gates to front

*EBC: Approved 18/8/22*

**71. CHAIRMAN'S REPORT**

Springfield Park

1. Traveller unauthorised encampment during August
2. Support received by EBC throughout the process
3. Work undertaken to secure the park

**72. REPORT OF THE CLERK**

1. Crime figures: Last recorded
2. Civic and Remembrance Service
3. DARG: Replacement litter bin/tree uplifting/tree guards x 4 to write off
4. External audit
5. Litter picking and low level work: Cover over the Autumn
6. Parish and Town Liaison Forum: County Hall, Matlock 19/9/22 at 5.45pm to 8pm
7. Speed Indicator Device: SID
8. Springfield Park play area official opening/FCC grant completion
9. Springfield Park improvements: Daffodil bench installation/new bin/new dog bins
10. Summer play scheme outcome / Location 2023
11. VAT refund claim: £5,788 = 1/2/22 to 30/8/22 (Springfield Park)

**73. PADMORE MOORINGS: CANAL & RIVER TRUST (C&RT) MAINTENANCE AGREEMENT**

To consider entering into a maintenance new agreement with the C&RT.

**74. NEIGHBOURHOOD DEVELOPMENT PLAN**

Report on progress by the Chairman/Steering Group Chairman.

**75. GROUNDS MAINTENANCE TENDERS 2023**

Tendering closes at 12 noon on Friday, 9 September 2022.

1. Parks: Doncaster Avenue RG (DARG) & Springfield Park and Cemetery & closed churchyards
2. Amenity areas: To consider extending the contract for Mr Wallace

**76. OPTION TO OPT OUT OF THE SAAA CENTRAL EXTERNAL AUDITOR APPOINTMENT ARRANGEMENTS**

Next 5 year appointing period: 2022/23 until 2026/27.

SAAA offers a central external audit appointment for smaller authorities.

**77. CIVIC EVENTS 2022**

- |                            |                                    |
|----------------------------|------------------------------------|
| 1. Civic Service           | Sunday, 9 October 2022 at 6.30pm   |
| 2. Remembrance Day Service | Sunday, 13 November 2022 at 6.30pm |
| 3. Carols Around the Tree  | Saturday, 3 December 2022 at 4pm   |

**78. CEMETERY MATTERS**

1. Burials since the last meeting  
None to date

2. Interments since the last meeting

Area 1. Grave section	20/8/22
A24	23/8/22
Rose garden	3/9/22

3. Reserved Graves / Plots since the last meeting

None to date

**79. PARKS & OPEN SPACES**

To consider any incidents or maintenance issues since the last meeting

Springfield Park: Removal of 10 caps to Multi-play Tower

**80. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS**

Newsletters circulated electronically upon receipt

**81. FINANCE**

1. To note the monthly financial report

To be presented at the meeting: July and August 2022

2. To authorise payments

<u>DD 1/7</u>	Water Plus (9648)	Office supply	16.03
<u>DD 8/7</u>	ICO	Data protection renewal fee	35.00
<u>DD 18/7</u>	Npower 3192	Street lighting	34.10
<u>DD 18/7</u>	BT (3066)	Line rental / Usage	84.77
<u>DD 21/7</u>	E.on (6719)	Parish Council office/car park/MUGA	71.15
<u>CH 21/7</u>	HSBC	Monthly bank charge	12.50
BP 4/7	Ackroyds Electrical	Church wall: Repairs to boundary wall (Part payment)	6,270.00
BP 5/7	Ackroyds Electrical	Church wall: Repairs to boundary wall (Part payment)	6,270.00
BP 12/7	Glendale	Grounds Maintenance: June	1,315.16
BP 12/7	Ashfield Ind. Doors	Office: Annual check roller shutters	120.00
BP 19/7	Kompan	Springfield Park: Tower post caps	102.00
BP 20/7	Mrs Bloor	Meetings: Cllr & Clerk name holders 15	28.10
BP 25/7	Excel Cng Solutions	DARG: Skate park & equipment remove graffiti	660.00
BP 25/7	D Ogilvie	Spr Park: Daffodil bench/plaque/fixings	1,524.00
BP 29/7	Mrs Bloor	Salary: July (Change in NIC)	1,581.40
BP 29/7	HMRC	Tax/NIC: July	429.59
BP 29/7	Mr S Spencer	Cemetery/Parks: Hedge reduction/tree uplifting	1,397.50
BP 29/7	Canopy Tree Serv's.	Annual tree report	540.00
BP 29/7	Viking	Office supplies: Paper/laminator/warning tape	201.38
BP 29/7	Andrew's GS	Litter picking: July (5 weeks)	852.50
BP 29/7	Andrew's GS	Low level and clearance work: July	746.00
BP 29/7	Andrew's GS	Amenity Areas: July	291.43
		Total:	<u>22,582.61</u>

### 3. To note receipt of income

#### July

4	Rose garden: Transfer of Rights	47.00
4	Rose garden: Memorial plaque addition inscription	90.00
4	Rose garden: Second interment	85.00
31	HSBC Savings (Deposit) A/C - Interest	10.64
31	HSBC Savings A/C: Polling station costs - Interest	0.46
31	HSBC Savings A/C: Grants - Interest	0.29
	Total	<u>233.39</u>

#### August

<u>DD 1/8</u>	Water Plus (9648)	Office supply	16.03
<u>DD 2/8</u>	BT (2269)	Broadband: 1/7/22 - 30/9/22	159.37
<u>DD 16/8</u>	BT (3066)	Line rental / Usage	89.09
<u>DD 19/8</u>	BT	New contract: First payment	6.00
<u>CH 21/8</u>	HSBC	Monthly bank charge	8.00
BP 6/8	EBC	Cemetery bin collection: 1/7/22 - 30/9/22	96.72
BP 6/8	O Heap & Son	Premises: Fire extinguisher annual checks	82.80
BP 6/8	Broxap	DARG/Spr Pk: 1 replacement litter bin	667.08
BP 6/8	Glendale	Grounds Maintenance: July	1,315.16
BP 12/8	Viking	Office supplies: Paper	10.79
BP 12/8	EBC	Spr Park: Traveller enforcement/clearance charges	839.76
BP 12/8	Kompan	Annual play areas inspection	456.00
BP 16/8	EBC	Flower basket sponsorship: Year 1 of 3	1,056.00
BP 18/8	Canopy Tree Serv's	DARG: Remove large branch/St Giles' removal from wall	630.00
BP 18/8	Fox GM	Spr Pk: Install bollards for park security	3,000.00
BP 18/8	Planning with people	Locality grant: NP consultancy fees from 1/4/22	1,289.00
BP 19/8	A M Sports	Summer play scheme: Incl. EBC grant £1,200	3,600.00
BP 31/8	Mrs Bloor	Salary: July (Change in NIC)	1,581.40
BP 31/8	HMRC	Tax/NIC: August	429.59
BP 31/8	Mr S Spencer	Low level work: Parks and Cemetery	1,200.00
BP 31/8	Andrew's GS	Litter picking: August	682.00
BP 31/8	Andrew's GS	Low level and clearance work: August	469.98
BP 31/8	Andrew's GS	Amenity Areas: August	291.43
	Total:		<u>17,976.20</u>

#### August

12	A67: Transfer of Rights	47.00
15	G135: H/S additional inscription	60.00
15	Grave area: Plot for 2/Int/PP int - Out of area	700.00
15	A148: Transfer of Rights	47.00
31	HSBC Savings (Deposit) A/C - Interest	12.91
31	HSBC Savings A/C: Polling station costs - Interest	0.78
31	HSBC Savings A/C: Grants - Interest	0.26
	Total	<u>867.95</u>

**82. CORRESPONDENCE**

Clerks & Councils Direct – September 2022

**83. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**84. DATE & TIME OF NEXT PARISH COUNCIL MEETING**

**TUESDAY, 4 OCTOBER 2022 at 7.00pm**

*The Memorial Institute, Doncaster Avenue, Sandiacre NG10 5FJ*