

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 11/7/18

To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby SUMMONED to attend the ***RE-SCHEDULED*** meeting of Sandiacre Parish Council to be held at **7.40pm** on **TUESDAY, 17 JULY 2018** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

46. APOLOGIES AND APPROVAL OF ABSENCES

47. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

48. TO CONSIDER REQUESTS FOR DISPENSATIONS

49. VARIATION OF ORDER OF BUSINESS

50. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

51. TRAVELLERS

Doncaster Avenue Recreation Ground

- I. Report of urgent action taken by the Clerk, in consultation with the Chairman and Vice-Chairman
- II. Introduction of added security measures to restrict park access / Cost

52. TO RECEIVE REPORTS FROM THE FOLLOWING:

- I. County Councillor
- II. Borough Councillors

53. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 JUNE 2018 ARE A CORRECT RECORD

54. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

55. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 5 JUNE 2018

56. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS & HIGHWAY MATTERS COMMITTEE HELD ON 5 JUNE 2018

57. CHAIRMAN'S ANNOUNCEMENTS

- I. DCC: Recreation Road footpath work expected 2020/21 as part of the capital repair programme
- II. Sandiacre library: Proposed revised opening times
- III. HS2 meeting 27/6/18 at West Park LC

58. REPORT OF THE CLERK

- I. Sandiacre crime statistics: May - 97 reported crimes
- II. Boundary sign: Progress to date
- III. Closed Churchyards: Grounds maintenance remedial work
- IV. Clerk's leave/Office closure: Monday 23/7/18, w/c 13/8/18 & BH Monday 27/8/18
- V. DCC: Community Involvement Scheme – Highway Warden
- VI. Hanging basket sponsorship - Contract / Cost 2019
- VII. New website: Progress to date
- VIII. Remembrance Service arrangements
- IX. Summer play scheme: EBC Funding received / Arrangements in place
- X. WREN Community Action Fund: Improvements to DARG play area

59. CONSULTATION

EBC: Gambling Act 2005 – Consultation on the statement of Principles

60. DELEGATION OVER THE SUMMER RECESS & SIGNING OF CHEQUES

For the Clerk to be given delegated authority over the Summer Recess to raise cheques and consider quotations and any urgent matters, following consultation with the Chairman and Vice-Chairman until the next ordinary meeting of the Council.

61. PARISH COUNCIL NEWSLETTER

- I. Production of the annual newsletter over the Summer Recess
- II. Content, including reference to the 'Battle's Over' commemoration
- III. Approval of final draft
- IV. Printing and distribution September

62. GENERAL DATA PROTECTION REGULATIONS (GDPR) 2018

- I. Policy documents for adoption – Issued at the last meeting
 - Parish Council General Policy
 - Records Retention Policy
 - Clear Desk Policy
- II. Privacy notice
- III. Data protection fee

63. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 8	<ul style="list-style-type: none"> • High Court Ruling – Ledbury Town Council • Community Infrastructure Levy (CIL) Survey • Councillor Commission 'Voice of the Councillor' Workshops • Neighbourhood Planning Grants • Grant Fund – Angling Improvement Fund • Dementia Friendly Rural Communities Guide • Training courses: <ul style="list-style-type: none"> Planning Nuts and Bolts – 18 September 2018 Clerk Essential Training – 31 July 2018 Essential Training – 10 September 2018 / 23 October 2018 Charing Meetings Effectively, Essential Skills – 12 November 2018 Trustee Roles and Responsibilities – run by RAD – 26 June 2018
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64. FINANCIAL STATEMENT

Report to be presented at the meeting.

65. ACCOUNTS FOR PAYMENT

	<u>June</u>	<u>EXPENDITURE</u>	<u>Total</u>
13-Jun	HSBC	Adjustment: Refer income	10.00
<u>DD 18/6</u>	BT (3066)	Line rental: June	48.07
<u>DD 19/6</u>	E.on (8660)	Electricity charges: Office/DARG	46.35
<u>DD 19/6</u>	Sovereign	Play inspections	47.99
<u>DD 25/6</u>	Peninsula	Business consultancy	187.20
	Horizon	Grounds maintenance: April	1,288.97
	Horizon	Credit note: March invoice iss'd twice	-1,288.97
3441	Viking	Office stationery	207.25
3442	Mrs Bloor	Salary: June	1,409.27
3443	HMRC	Tax/NIC's: June	380.38
3444	Royal British Legion	200 lamp post poppies/ties	600.00
3445	Ashfield Doors	Office door shutter: Repair	108.00
3446	Mr Dunham	Litter picker cover: 11,12,13 June	71.40
3447	Andrew's GS	Litter picking: June	642.60
3448	Andrew's GS	Low level maintenance work	165.00
		<u>Total</u>	<u>3,923.51</u>

66. INCOME RECEIVED

<u>To 30/6/2018</u>	<u>INCOME</u>	<u>£</u>
12	A2,RB,G10 Grave/Burial	656.00
13	A169: Plot /Interment x 2 (Reserved)	294.00
13	A163: Plot/Interment x 2 (Reserved)	294.00
13	Lymns: A125 Additional Inscription	96.00
13	Hawleys: A2,RA,G13 H/S	147.00
13	Hawleys: A2,RA,G4 H/S	147.00
13	Hawleys: A2,RB,G1 H/S	147.00
13	A168: Plot/Interments x 2 (Reserved)	588.00
13	HSBC: Transfer for adjustment	10.00
19	Hawleys: A167 plaque	73.00

19	E Gill: A82 Plaque (Paid in full)	6.00
19	Lymns: A2, RB, G10 Grave/Burial	656.00
29	EBC: Summer Play Scheme	1,200.00
30	HSBC Election Costs Account	0.30
30	HSBC Savings (Business) Account	9.02
30	HSBC Grant Account	0.00
	Total	<u>4,323.32</u>

67. CORRESPONDENCE

- I. EBC Solicitor: Guidance on completing DPI forms in relation to GDPR
- II. EBC: Confirmation of £1,200 Community Award for Summer play scheme
- III. EBC: Consultation on the Gambling Act 2005 - Statement of Principles
- IV. EBC: Volunteer Tree Wardens sought
- V. Citizens Advice North Derbyshire: Scam and fraud awareness
- VI. Clerks and Councils Direct

68. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

RESOLVED: *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

69. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

FOLLOWING SUMMER RECESS

TUESDAY, 4 SEPTEMBER 2018

- Planning Committee 7.00pm
- Cemetery, Parks & Highway Matters Committee 7.20pm
- Parish Council 7.40pm