

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

To: The Members of Sandiacre Parish Council

Date: 25/4/18

Dear Councillor,

You are SUMMONED to attend the **ANNUAL PARISH COUNCIL** meeting of Sandiacre Parish Council to be held at **6.40pm** on **Tuesday, 1 May 2018** in the Memorial Institute, 19a, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours sincerely,

Mrs Michelle Bloor – Clerk to the Council

AGENDA

1. TO ELECT THE CHAIRMAN OF THE PARISH COUNCIL AND RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

2. TO ELECT THE VICE-CHAIRMAN

3. TO RECEIVE APOLOGIES FOR ABSENCE

4. TO RECEIVE ANY DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

5. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

6. TO RECEIVE A COPY THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY, 9 MAY 2017

The Minutes were formally approved at the Council meeting on 6 June 2017.

7. TO APPOINT AN INTERNAL AUDITOR

8. TO APPOINT MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES

Planning Committee
Cemetery, Parks and Highway Matters Committee
Finance Committee
Grievance, Disciplinary and Appeal Panel
Personnel Committee

9. TO REVIEW THE COMMITTEE TERMS OF REFERENCE

Enclosed with meeting papers.

10. TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

- a) Memorial Institute Management Board of Trustees
- b) Dr Bland's Almshouses Charitable Trust
- c) Risley Education Foundation

To note that any Councillor may attend the following meetings:

- Borough and Parish Councils' Forum (EBC)
- Parish and Town Councils' Liaison Forum (DCC)

11. TO SET THE DATES AND TIMES OF ORDINARY MEETINGS OF THE COUNCIL AND COMMITTEES FOR THE ENSUING YEAR

- Tuesday, 5 June
- Tuesday, 3 July
- Summer Recess
- Tuesday, 4 September
- Tuesday, 2 October
- Tuesday, 6 November
- Tuesday, 4 December
- Tuesday, 8 January 2018 Second Tuesday in the month
- Tuesday, 5 February
- Tuesday, 5 March Annual Parish Meeting 6.40pm
- Tuesday, 2 April
- Tuesday, 14 May Annual Parish Council Meeting 6.40pm

Planning Committee	7.00pm
Cemetery and Parks Committee	7.20pm
Full Council meetings	7.40pm
Finance Committee	To meet in November to consider the budget