

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 3 September 2019 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
A	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr S Jarratt	
	Cllr Mrs C Powers	
	Cllr N Raycraft	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Nine

70. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
Mrs L Bilbie	Work commitment
A Gibson	Family commitment

RESOLVED: to approve the apologies for absence received

71. VACANCY – NORTH WARD

It was confirmed two applications for co-option had been received for the North Ward vacancy, but one application had been withdrawn earlier in the day.

Following discussion and with legal guidance tabled, it was agreed to take a vote on proceeding to fill the vacancy: In favour: 9 / Abstained: 2

RESOLVED: Mrs Caroline French be co-opted to the Council with immediate effect

Under s83 (3b) of the Local Government Act 1972, the Declaration of Acceptance of Office was signed before the Clerk. The Chairman welcomed Cllr Mrs French to the meeting.

The Disclosable Pecuniary Interest (DPI) form would be completed shortly.

72. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

73. TO RECEIVE DECLARATIONS OF INTERESTS

Cllr Major	Item 81.XIII	Summer play scheme held at Cloudside Academy	Personal interest as Governor
Cllr Major	Item 85	Newsletter	Personal interest as printing company employee
Cllr Bilbie Cllr Mrs Dickman Cllr Major Cllr Mrs K Stewart Cllr Stewart	Item 81.XIII	Summer play scheme held at Sandiacre Memorial Institute	Personal interest as Trustee

74. VARIATION OF ORDER OF BUSINESS

There were no variations in order of business.

75. PUBLIC PARTICIPATION SESSION

Members of the public raised the following matters:

- Responses to the most recent HS2 consultation
- Enquiry if there were any proposals for fracking in Derbyshire (*None proposed*)
- Sympathetic renovation work was required to be undertaken by DCC to maintain the Longmoor Lane bridge and keep its historical character

76. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

Longmoor Lane road closures and bridge

The fire damaged bridge on Longmoor Lane had recently re-opened following extensive renovation work and roads had re-opened to traffic. Work would now resume along Bostocks Lane.

Ilkeston Hospital

Changes to service provision would see a reduction in beds but an increase in home provision, with a greater move towards care in the community.

II. Borough Councillor report

Building Control

EBC now provided Building Control services to Ashfield and Mansfield Councils.

Maple Avenue / Church Drive footpath

EBC would soon resurface the footpath running between the two roads.

West Park Leisure Centre

Cllr Bilbie confirmed West Park LC had been turned around by Parkwood Leisure and was busier than ever and savings had been created.

77. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 JULY 2019 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 2 July 2019, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

78. MATTERS FOR REPORT

Derbyshire Police & Crime Commissioner: Springfield Park surveillance and monitoring equipment reply

A response had been received from the Commissioner highlighting that the cost of surveillance cameras varied depending on the quality and system used. Small grants for monitoring equipment were available from the Commissioner's funding scheme.

The Clerk was asked to forward a copy of the response received to all Councillors and include this item on the Finance Committee Agenda for further consideration.

RESOLVED: to note progress of matters from the last meeting

79. CHAIRMAN'S ANNOUNCEMENTS

It was noted the Police & Crime Commissioner had launched a public survey on policing and community issues within Derbyshire. The public were invited to respond. www.surveygizmo.com/s3/4984383/Listening-To-You-2019-20-Website-Survey

80. PLANNING

I. To consider applications

ERE/0519/0048 **20 Beech Avenue**
Two storey side extension / dormer windows and single storey front and rear extensions
Delegated response over Summer Recess: That no objections be made

ERE/0719/0049 **The Rectory, Church Drive**
Tree works (pruning back) Conservation area
Delegated response over Summer Recess: That no objections be made

ERE/0719/0051 **53 Longmoor Lane**
Prior Notification for single storey flat roofed rear extension
Delegated response over Summer Recess: That no objections be made

ERE/0819/0009 **11 North Street**
Single story side & rear extension
RESOLVED: that no objections be made

DCC: CW8/0819/41 **Stanton Recycling Ltd, The Old Ironworks, Crompton Road, Ilk**
Consolidation of existing planning permissions, erection of new canopy building (to enclose existing storage operations) and modular weighbridge office building, amendment to site boundary treatment, ratification of the development boundary and installation of biomass boiler and drying facility (partially in retrospect) www.derbyshire.gov.uk/planning
RESOLVED: to note the application documents presented

As this was a major application, comments could be sent directly to the Clerk. If a response was required, the Clerk would liaise with Cllr Major and Cllr Sanghera.

II. To note decisions taken (EBC / DCC)

ERE/0419/0070 **10 Queens Drive**
Single storey side / rear extension
EBC: Approved 11/7/19

ERE/0519/0048 **20 Beech Avenue**
Two storey side extension / dormer windows and single storey front and rear extensions

EBC: Approved 15/7/19

ERE/0519/0066 **20 Hart Avenue**

Certificate of Lawfulness for a proposed use consisting of the siting of a static caravan within the garden for use as incidental additional living accommodation to the existing house

EBC: Approved 18/7/19

ERE/0519/0065 **The Pencil Works, Lenton Street**

Change of use to storage and offices

EBC: Approved 8/8/19

ERE/0619/0035 **Autoglass, Bradley Street**

Change of use to a motorcycle showroom and workshop (Sui Generis)

EBC: Approved 14/8/19

ERE/0519/0007 **90 Longmoor Lane**

Demolish existing bungalow and construct two detached dwellings

EBC: Approved 16/8/19

81. REPORT OF THE CLERK

- I. Sandiacre reported crimes 2019: May 53, June 68, July 62
Details of the latest published crime figures were noted.
- II. Cemetery benches: One installed / One approved for installation
The above information was noted.
- III. Cemetery: Burials 3 / Interments 1 / Reserved 0
The above information was noted.
- IV. Christmas lights w/c 25/11/19 / Carols Around the Tree: Choir confirmed 30/11/19
The above information was noted and Councillors were invited to attend.
- V. Church boundary wall repairs: Second phase £12,000
The second phase of repair work to St Giles' Church boundary wall was expected to be completed by mid-October. The VAT refund would help toward costs.
- VI. Civic Service 13/10/19 / Remembrance Day Service 10/11/19 (6.30pm)
Councillors were invited to attend both civic services at St Giles' Church.

It was highlighted that the Civic Service was held each year to celebrate the work of local groups and organisations supporting the community and it was an opportunity for Councillors to meet representatives.

Invitations would be issued shortly.

- VII. Doncaster Ave. Rec. Ground (DARG): Completion of play area (A4A) / Compliments received
Refurbishment of the new play area had been finalised and everything was found to be satisfactory. An Awards for All grant of £10,000 would fund the newly installed toddler tower and two springers.

The Clerk would finalise arrangements for payment before the next meeting.

The Clerk confirmed that over the Summer, the Parish Council had received daily compliments on the newly refurbished play and picnic area as families and young children enjoyed the facilities.

The Clerk was thanked for all her efforts in acquiring outside funding and managing the project to completion.

VIII. External Audit: Outcome of audit

Official notification that the End of Year accounts had been externally audited and approved had not yet been received, but this was expected shortly.

IX. Finance meeting: Date to be decided

RESOLVED: that the Finance Committee meeting would be held on Thursday, 28/11/19 at 7pm to prepare the budget for ratification by full Council

X. Lamp column poppies: Guidance / Display end date 11/12/19

It was noted Councils had again been asked to display poppies on lamp columns.

Mr Wallace had confirmed he would be willing to display and dismantle.

RESOLVED: to display poppies on lamp columns throughout November

XI. Padmore Moorings: Retaining wall

The Clerk confirmed it had come to her attention that a small section of the canal bank retaining wall at Padmore Moorings required attention to maintain stability.

The Canal and River Trust had been notified and they had arranged for a wooden fence to be erected by the bank edge.

XII. Parks and open spaces: Work undertaken over the Summer / Incidents to report

It was noted that scheduled maintenance work had been completed, as follows:

- DARG: New fence panel on Multi-User Games Area (MUGA)
- DARG: MUGA goal post welded
- DARG: Car park gate post straightened
- DARG: Perimeter hedge cut back by footpath
- DARG: New litter bin installed on picnic area
- Springfield Park: Growth cut back along stream bank

There had been no incidents of vandalism reported throughout the Summer other than a new tree guard being up-lifted and several branches being removed.

XIII. Summer Play scheme: Numbers attended over 6 weeks / Costs

Details of attendance figures and feedback from parents were circulated.

The play scheme had been held over 6 weeks with funding of £1,200 received from EBC and £1,500 from the Parish Council. Places had been subsidised and cost only £7 per day. Due to funding restrictions, the scheme could only be open to Sandiacre children.

Cloudside Academy had offered their facilities for the first 4 weeks after which the scheme was moved to the Memorial Institute for weeks 5 and 6.

It was confirmed the extended scheme had been very successful and the Clerk was asked to thank Mr Metcalf and his staff for their services.

Councillors considered that with the introduction of a new family-friendly play area and an extended 6-week Summer play scheme, there had been a noticeable drop in vandalism and anti-social behaviour on Doncaster Avenue Recreation Ground.

XIV. VAT refund applied for: £10,145 for the period 1/10/18 to 31/7/19
The above information was noted.

XV. Volunteer Group: Bulb planting / Painting Church gates – Saturday 14/9/19
Mr Hazeldine had arranged a 'Blessing the Community' event with a small group of volunteers planting Spring bulbs in the office grounds and below the 'Welcome to Sandiacre' sign, they would also re-coat gates at St Giles' Church and grounds.

Councillors were invited to take part on Saturday 14/9/19 from 10am to 1pm. Cllr Major and Cllr Mrs French confirmed they would volunteer on the day.

XVI. Website: Progress to date / Councillor profile & photograph
It was confirmed Mr Bloor had created and designed a new website for the Council, which was expected to be transferred from Mr Broughton and launched the following week.

Councillors were reminded to provide a personal profile and have their photographs taken at the end of the meeting.

It was noted Mr Bloor had offered to create the Council's new website without charge to assist in moving the project forward and avoid further set-up costs being incurred. He had also offered to maintain the website without charge.

The Chairman noted that a review of the present financial arrangements would be undertaken in the near future.

82. CONSULTATIONS

I. HS2: Phase 2b Design Refinement

To consider a response to the consultation ending 6/9/19
www.gov.uk/government/consultations/hs2-phase-2b-design-refinement-consultation

RESOLVED: that a response to the consultation be submitted on 5/9/19 taking into account points raised during the public session:

- Lessen the impact of high speed rail and preserve the local environment, beauty spots and views
- Retain the character of the Conservation Area around St Giles' Church, a Grade 1 listed building of national importance
- Reduce noise and disturbance from trains braking as they approach Toton Sidings
- Reduce disruption for businesses during construction work
- Ensure connectivity
- The proposed track should follow the existing rail line
- Reduce the impact of construction traffic moving through Sandiacre

II. EBC: Draft Statement of Community Involvement Consultation (SCI) - Planning

To consider a response to the consultation ending 23/9/19

RESOLVED: to note the consultation

III. Nottinghamshire Minerals Local Plan
To consider a response to the consultation ending 11/10/19
RESOLVED: to note the consultation

IV. DCC: Parish and Town Council Liaison Forum survey
RESOLVED: to note the consultation

83. POLICY REVIEW

Financial Regulations 2019: Latest version for adoption
Copies of the policy document and latest amendments had been previously circulated.

RESOLVED: to approve the following:

- 2.2 *A Member other than the Chairman [or a cheque signatory] shall be appointed to verify bank reconciliations (for all accounts) produced by the Clerk/RFO*
- 4.5. *In cases of extreme risk to the delivery of council services, the Clerk may authorise revenue expenditure on behalf of the council which in the Clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £300.*
- 15.2. *The Clerk/RFO shall give prompt notification of all new risks, properties or vehicles which require to be insured and of any alterations affecting existing insurances.*

84. SPRINGFIELD PARK PLAY AREA

- I. To note consultation responses received
Copies of the consultation responses had been previously circulated.
- II. To consider and approve a design and quotation at the October meeting
The Clerk had met with representatives from three national play equipment supplies companies to consider the responses and designs were being produced.
- III. Bid to FCC community funding late Autumn
Once a design was approved at the next meeting and the company agreed, the Clerk would seek outside grant funding to take the project forward. A contribution of 10.75% was required from the Parish Council.
- £60,000 from FCC
 - £10,000 from Awards for All

RESOLVED: to approve the scheme and apply for grant funding of £70,000 to refurbish the Springfield Park play areas

85. PARISH COUNCIL NEWSLETTER

Cllr Major declared a personal interest in this item and left the room at 8.20pm to have no participation in the matter under discussion. Cllr Bilbie (Vice-Chairman) was invited to take the chair.

The Clerk reported that the newsletter was being collated ready for printing and distribution would be mid-October. Councillors were thanked for providing articles.

Cllr Major returned to the meeting and resumed the chair.

86. GROUNDS MAINTENANCE & AMENITY TENDERS 2020/2021

- I. To consider three Grounds Maintenance and Amenity tenders received
Three companies had submitted tenders and a breakdown of costs and services were circulated at the meeting.
- II. To appoint a contractor from 1/4/20 to 31/3/21 - One year contract
RESOLVED: that Countrywide Grounds Maintenance be awarded the Council's grounds maintenance contract from 1/4/20

87. TRAINING

New Councillors

Councillor Essential Training: Extra course 3/12/19 at 6pm to 8.30pm. Cromford.
The above date was noted.

88. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 9	<ul style="list-style-type: none"> • NALC: Lobby to strengthen the Neighbourhood Plan Process • Derbyshire Environmental Trust - Funding Scheme • Advice regarding the use of Secret Ballots • NALC Lobby for the Financial Services Ombudsman to cover local councils • The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 – update • Guidance on public participation and naming individuals in Minutes • NALC urging local councils to promote Councillor training
Circular 10	<ul style="list-style-type: none"> • DALC Excellence Awards • DALC Annual General Meeting, 22nd October 2019 • Nominations requested for NALC Larger Councils Committee • Government paper on strengthening communities and the nation – released • Research on the local government elections last May • NALC and the LGA promoting Council housing build • Updated financial regulations • Declaring a climate emergency • Certificate in Local Council Administration (CiLCA) Successes in Derbyshire • Clerk Professional qualifications – going beyond CiLCA • The Village Survival Guide • Training and Events Diary
Executive Elections	Voting form to be returned to DALC by 30/9/19 (Enclosed with meeting papers) Nominated Erewash Councillors

RESOLVED: to note the latest DALC circulars

89. FINANCIAL STATEMENT

RESOLVED: to note the financial statement circulated at the meeting and agree transfers between accounts

90. ACCOUNTS FOR PAYMENT

To authorise the schedule of payments as listed below:

July

<u>DD 1/7</u>	Water Plus (9648)	Office supply	10.17
<u>DD 12/7</u>	E.on (5590)	Bridge lights: Canal 1/4/19 – 30/6/19	25.08
<u>DD 16/7</u>	BT (3066)	Line rental: May	107.44
<u>DD 22/7</u>	ICO	Data Protection registration fee: 2019	35.00
<u>DD 22/7</u>	Sovereign (L&Z)	Play area inspections	47.99
<u>DD 22/7</u>	E.on (8660)	Electricity charges: Office/DARG	47.34
3583	Horizon	Grounds maintenance: June	1,329.70
3584	EBC	Cemetery: Bin collection	93.86
3585	LexisNexis	Charles Arnold Baker (Latest edition)	110.99
3586	BT (2269)	Internet/Broadband 1/7/19 - 30/9/19	136.44
3587	Broxap	DARG play area: Bin/Fixings	304.74
3588	Mrs Bloor	Salary: July	1,448.16
3589	HMRC	Tax/NIC's: July	382.93
3590	EBC	Local election: Polling costs x 4	7,222.56
3591	Ashfield Industrial Doors	Office: Roller shutter inspection	120.00
3592	Andrew's GS	Litter picking: July	632.40
3593	Andrew's GS	Low level maintenance work	290.00
3594	Viking	DARG: Refuse sacks	41.98
3595	Mr Verney	DARG: Cut back growth and remove	520.00
3596	UK Safety Management	Office: PAT testing	118.80
		Total	<u>13,025.58</u>

August

<u>DD 1/8</u>	Water Plus (9648)	Office supply	10.17
<u>DD 16/8</u>	BT (3066)	Line rental: May	134.47
<u>DD 19/8</u>	E.on (8660)	Electricity charges: Office/DARG	49.11
<u>DD20/8</u>	Sovereign	Play inspections	47.99
3597	Viking	Office: Stamps 2nd L / Envelopes	71.37
3598	Mrs Bloor	Salary: August	1,448.16
3599	HMRC	Tax/NIC's: August	382.93
3600	Andrew' GS	Litter picking: August	632.40
3601	A M Sports Coaching	Summer Play Scheme: 6 weeks	3,900.00
3602	Andrew' GS	Low level work: August	310.00
3603	EBC	Hanging baskets x 10: Year 1 of 3	996.00
3604	Mr G Verney	DARG: Litter bin installation	100.00
3605	Horizon Landscapes	Grounds maintenance: July	1,329.70
3606	Horizon Landscapes	Grounds maintenance: August	1,329.70
		Total	<u>10,742.00</u>

RESOLVED: that the accounts presented for payment above be approved

91. INCOME RECEIVED

18-Jul	Gillotts: A2,RowB,G7 Grave/burial (PIF)	700.00
31-Jul	HSBC Polling Costs Account	1.24
31-Jul	HSBC Savings (Business) Account	13.47
31-Jul	HSBC Grant Account	0.01

	Total	<u>714.72</u>	
09-Aug	Baileys:A71 Plaque	80.00	
09-Aug	Co-op FC (ILK): Grave x 2 / Burial x 1	700.00	
09-Aug	Hawleys: Add inscription H/S: G164	50.00	Not approved
16-Aug	EBC: Play Scheme grant	1,200.00	
20-Aug	Hawleys: A113 Plaque approved	80.00	
31-Aug	HSBC Election Costs Account	0.25	
31-Aug	HSBC Savings (Business) Account	13.78	
31-Aug	HSBC Grant Account	0.01	
	Total	<u>2,124.04</u>	

RESOLVED: to note the income received

92. CORRESPONDENCE

- DCC Time Swap Team: Initiative to encourage people to help their neighbours

93. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No items were deemed confidential.

94. TO NOTE THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Tuesday, 1 October 2019 at 7.00pm

The meeting closed at 8.40pm

Signed by the Chairman: _____ **Date:** _____