

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 1 February 2022 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**PRESENT:**

	Cllr W Major	Chairman
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
	Cllr Mrs C French	
A	Cllr A Gibson	
A	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr S Jarratt	
A	Cllr Mrs C Powers	
A	Cllr N Raycraft	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Parish Council

**MEMBERS OF THE PUBLIC:** None

The Chairman welcomed everyone to the meeting.

## 155. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apologies for absence received
Mrs I Bilbie	Work commitments
Mrs S Hales	Illness
Mrs C Powers	Isolating
N Raycraft	Convalescing

**RESOLVED:** to approve the apologies for absence

## 156. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interested.

## 157. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

## 158. VARIATION OF ORDER OF BUSINESS

There was no variation of business.

## 159. PUBLIC PARTICIPATION

None.

## 160. TO RECEIVE REPORTS FROM THE FOLLOWING:

### 1. Police reports and Officer attending meetings.

The police report issued by PCSO Sangha was noted.

2. County Councillor

- Full Council would approve the 2022/23 Council Tax rate the following day. It was recommended to set at 3%, around £30 for Band D properties
- DCC was offering grant funding to support local community group projects
- DCC had set aside 58m for investment into highway improvements

3. Borough Councillors

- Additional grant support was available for businesses impacted by Covid-19
- The Core Strategy would be considered by full Council on 3/3/22
- EBC had not reduced Concurrent Functions grants paid to parishes following financial support passed down by Central Government

**161. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 11 JANUARY 2022 ARE A CORRECT RECORD**

Proposed: Cllr S Bilbie

Seconded: Cllr R Stewart

Cllr Mrs S Dickman not present at the last meeting

**RESOLVED UNANIMOUSLY:** that the Minutes of the Parish Council meeting held on 11 January 2022, copies of which have been previously circulated to Members, were confirmed as a true record

**162. MATTERS FOR REPORT**

None.

**163. CHAIRMAN'S ANNOUNCEMENTS**

There was no report under this heading.

**164. PLANNING**

1. To consider planning application consultations received from EBC

None to date.

2. To receive planning decisions taken by EBC

ERE/0821/0011      **9 Park Drive**

Certificate of Lawful Development for a proposed single storey extension to rear and single storey side extension of garage

*EBC approved 11/11/21*

ERE/1121/0058      **60 Springfield Mill, Bridge Street**

Listed Building Consent for installation of automatic opening vents to the head of stairs on the turrets of blocks A & B and a mechanical extraction pod within the roof void of affected blocks

*EBC approved 18/1/22*

ERE/1221/0007      **Ground Floor, Chapel House 2a Brooke Street**

Change of Use from Office to Beauty Salon and Training

*EBC approved 24/1/22*

ERE/1221/0019      **9 Cloudside Road**

Two storey side extension

*EBC approved 25/1/22*

#### 165. REPORT OF THE CLERK

1. Latest crime figures

Last recorded figures: November 2021.

2. Clerk' annual appraisal

Cllr Major and Cllr Bilbie would arrange a date and time to meet with the Clerk.

3. Springfield Park play area refurbishment

The project was now completed with funding of £60,000 paid by FCC to Kompan.

The new play areas and equipment had been insured at an additional cost of £13.76 per year with the 2022/2023 renewal due in June.

An official opening would be arranged and Councillors, FCC and Kompan would be invited to attend, together with the press.

4. Tree work: Cemetery and closed churchyards

Tree work had been carried out in the closed churchyards to remove overhanging branches from a neighbouring property and to remove of a fallen dead cherry tree.

The Cemetery beech hedge required pruning in height and width to remove excess growth from nearby graves for the safety of grounds maintenance workers.

#### 166. HSBC BANK

It was noted a monthly bank charge of £8 had recently been introduced and there was now a £1.50 fee for paying in cheques.

Following discussion, it was: **RESOLVED:** to note the new bank charges and continue to use HSBC business banking for the future

The Clerk would notify Funeral Directors, Masons and families of the new charges and ask them to pay Cemetery fees by BAC's, if at all possible.

#### 167. MINUTES

1. To consider the length of the Public Session

Following discussion, it was:

**RESOLVED UNANIMOUSLY:** that the Public Session remain at 10 minutes, with discretion given to the Chairman to extend the time, if considered necessary

It was considered important that the Public Session allowed residents an opportunity to raise issues, but should not be lengthy and meetings should end at a reasonable time.

2. To consider draft unconfirmed Minutes be published in advance of meetings

Following discussion, it was:

I. **RESOLVED UNANIMOUSLY:** to retain the existing practice of approving the draft unconfirmed Minutes at the following full Council meeting.

II. **RESOLVED UNANIMOUSLY:** that Minutes be condensed and brief, they should only record 'following discussion' and preferably, include only summary bullet points. The Minutes should not identify individuals or their personal remarks.

An efficient set of Minutes should only reflect outcomes and decisions made.

The Clerk conveyed her support for this style of Minutes, which all Councillors had agreed upon.

## 168. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

### 1. Progress to date

Work had already begun for moving the project forward by applying for funding, working with EBC Planning officers and liaising with the consultant.

The Parish Council was the Qualifying Body and a small Steering Group of local representatives would work closely with the consultant. Work was collaborative and the Steering Group would keep the Qualifying Body informed of progress and when decisions were required.

I. **RESOLVED UNANIMOUSLY:** that the steering group be comprised of the following 8 community representatives, including 4 Councillors:

Cllr W Major PC Chairman South Ward	Cllr S Bilbie Parish Council VC South Ward	Cllr T Sanghera Springfield Park Ward	Cllr Mrs C French North Ward
Rev. O Trelenberg Sandiacre parish	Mrs D Reid Business owner	Mr C Madge Sandiacre Canal Trust Working in Conservation area	Mr R Barker Resident (Subject to confirmation)

II. **RESOLVED UNANIMOUSLY:** that should a replacement member be required for the group, the Clerk be given delegated authority to seek a replacement, in consultation with the Chairman and Vice-Chairman

### 2. Designation of parish area for NDP

EBC Planning Committee would consider the application for Sandiacre to be designated as a NDP area at their meeting on 2/3/22.

### 3. Consultancy fees to 31/3/22

Consultancy fees of £3,028 had been awarded.

### 4. Consultancy fees from 1/4/22 - 31/3/23

Consultancy fees for the following financial year would be applied for nearer the time.

### 5. Consideration of a separate NDP website provider

**RESOLVED:** that the Clerk ascertain the costs of a NDP website provider

## 169. CONSULTATION

### Draft Nottinghamshire and Nottingham Waste Local Plan

To introduce the Plan and discuss the future of waste and recycling in the area.

Plan to be published 7/2/22 to 4/4/22

Consultation details: [nottinghamshire.gov.uk/waste](https://nottinghamshire.gov.uk/waste)

**RESOLVED:** to note the above

## 170. CEMETERY MATTERS

1. Burials since the last meeting  
None
2. Interments since the last meeting  
A194 1/2/22
3. Reserved Graves / Plots since the last meeting  
Area 2, Row C, G11 (Out of area)

**RESOLVED:** to note the above

## 171. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

The Clerk had reported an increase in activity on Springfield Park play area to the police and asked for additional patrols. As lighter nights approached, there was more evidence of drinking and litter on play areas.

## 172. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

The February DALC circular had been electronically circulated to Councillors.

## 173. FINANCE

1. To note the monthly financial report and bank reconciliation  
Presented at the meeting.

**RESOLVED:** to note the financial report and approve transfer of £5,000 from the business account to the current account

2. To authorise payments

<u>DD 4/1</u>	Water Plus (9648)	Office supply	16.03
<u>DD 17/1</u>	N Power	Electricity charges	15.67
<u>DD 17/1</u>	BT (3066)	Phone: Line rental / Usage	64.67
<u>DD 24/1</u>	E.on (8660/6719)	Office/DARG/Car park: 2/11/21 - 30/11/21	101.00
BP 4/1	Glasdon	Litta-Pikkas x 2	101.15
BP 17/1	C Cobb	Completion of contract (Growing season) 4 months due	2,166.68
BP 19/1	EBC	Cemetery bin collection 1/1/22 - 31/3/22	96.72
CH 21/1	HSBC charge	Monthly bank charges: (1st) 1/11/21 - 30/12/21	14.50
BP24/1	Glendale	St Giles' tree work	778.97
BP 31/3	Andrew's GS	Litter picking: January	682.00
BP 31/3	Andrew's GS	Low level work: January	60.00
BP 31/3	Mrs Bloor	Salary: January	1,487.14
BP 31/3	HMRC	Tax/NIC's: January	388.81
			Total: 5,973.34

**RESOLVED:** to approve the schedule of payments

3. To note receipt of income

4	Nottm Local News: Full refund	328.50
10	G88: Transfer of Rights	45.00
10	A2,Row C,G14: Grave + Burial	725.00
10	Hawleys: Plaque A64 (Add inscription)	55.00
10	Art Stone Memorials: H/S O of A	330.00
12	Area 2, Row C, G11: Pre-paid O of A	1,120.00
20	A194 Plot/Interment	250.00
27	Bailey's Mem's: Area 2, Row A, G14	165.00
27	Bailey's Mem's: Area 2, Row A, G14	165.00
31	HSBC Savings (Deposit) A/C - Interest	0.52
31	HSBC Savings A/C: Polling station costs - Interest	0.03
31	HSBC Savings A/C: Grants - Interest	0.03
	Total	<u>3,184.08</u>

**RESOLVED:** to note income received

**174. CORRESPONDENCE**

1. EBC: No anticipated decrease to Concurrent Functions allocation during 2022/23
2. Clerks & Councils Direct: January 2022

**RESOLVED:** to note the above correspondence

**175. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**176. CONFIDENTIAL ITEM**

Springfield Park stream bank.

Following consideration of the resident's response to the last communication, it was

- I. **RESOLVED:** that the Council did not consent to any alterations to the stream bank on the resident's side or to paying costs incurred by the resident's contractor
- II. **RESOLVED:** that since the resident had indicated she would permit access to her land, a second report would be sought on the condition of the bank

**177. DATE & TIME OF NEXT PARISH COUNCIL MEETINGS**

**TUESDAY, 1 MARCH 2022**

1. **ANNUAL PARISH MEETING at 6.40pm**
2. **FULL COUNCIL MEETING at 7.00pm**

*The Memorial Institute, Doncaster Avenue, Sandiacre NG10 5FJ*

**The meeting closed at 7.55pm**

**Signed by the Chairman:** \_\_\_\_\_ **Date:** \_\_\_\_\_