

SANDIACRE PARISH COUNCIL

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Minutes of the VIRTUAL Parish Council meeting held on Tuesday, 1 December 2020 at 7.00pm via Zoom video conferencing.

PRESENT:

Cllr W Major	Chairman
Cllr Mrs L Bilbie	
Cllr S Bilbie	Vice-Chairman
Cllr Mrs S Dickman	
Cllr Mrs C French	
Cllr A Gibson	
Cllr Mrs S Hales	
Cllr T Hales	
Cllr S Jarratt	
Cllr Mrs C Powers	
Cllr N Raycraft	
Cllr T Sanghera	
Cllr Mrs K Stewart	
Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

REMOTELY ATTENDING: Seven

The Chairman welcomed everyone to the final Parish Council meeting of the year.

93. TO RECEIVE APOLOGIES FOR ABSENCE

All members were present.

94. TO RECEIVE DECLARATIONS OF INTERESTS

Cllr Mrs Powers declared a personal interest in Agenda Item 109 as a close family member had requested a replacement notice board for Coronation Avenue.

95. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

96. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

97. PUBLIC PARTICIPATION SESSION

111, Longmoor Lane – Revised application

A resident asked for clarity on the recently revised application and in particular, work to 3 protected areas and protected trees.

It was noted that EBC was sending a letter to the resident in response to his enquiries. The resident granted permission for the letter to be circulated to all Members of the Parish Council upon receipt.

It was noted that a resident had submitted concerns about the planning application and asked that they be included on the Agenda. A formal response had been issued advising that any comments should be sent directly to EBC Planning Department to be included in the consultation process. The Parish Council could only address direct questions put to them in the Public Session. No response was received.

The Chairman invited the resident to highlight her concerns directly to the meeting as she had requested a Zoom invitation to listen to proceedings. No response was given.

The Chairman advised the revised planning application for 111, Longmoor Lane would be considered by Councillors under Agenda Item 102.1.

98. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police report

It was confirmed the police had been invited to attend the virtual meeting and a Zoom invitation had been issued. No response or report had been received.

Councillors considered it was important for the police to attend monthly meetings or send reports to maintain ongoing engagement with the Parish Council.

2. County Councillor

Cllr Major reported on the following:

- Derbyshire was currently in Tier 3 restrictions and receiving lots of guidance, especially on how to support local businesses
- Once a vaccine was introduced, it was hoped things would return to normal
- The Winter Maintenance Programme was underway and grit bins were filled
- Trading Standards had issued warnings about involvement with loan sharks

3. Borough Councillors

Cllr Biblie noted the Scrutiny Committee had recently met to consider Vision Derbyshire. Discussion were ongoing, but it was felt the existing 2-tier system worked well.

Cllr Major confirmed EBC had introduced Christmas free parking each Monday and Tuesday in town centres to encourage increased footfall and support local businesses. Income was still needed by the Borough Council to deliver a balanced budget, especially after the financial impact of the pandemic.

Several grants and business support packages were now available.

99. TO RESOLVE THAT THE MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON 6 OCTOBER 2020 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the virtual Parish Council meeting held on 3 November 2020, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment: Cllr Raycraft had been present throughout earlier virtual Council meetings and had not dropped out.

100. MATTERS FOR REPORT

There were no matters to report.

101. CHAIRMAN'S ANNOUNCEMENTS

Zoom Meetings – Public Session

Cllr Major proposed a change to the current system on how he managed questions during the Public Session now virtual meetings had been operating for several months.

- Residents could join the virtual meeting and raise questions directly during the Public Session
- To ensure the Public Session did not extend beyond 10 minutes, residents should inform the Clerk by 12 noon the previous day if they intended to join the meeting to raise any issues
- When a reply to a question was provided, only one supplementary question would be permitted
- Lengthy or duplicated questions would be summarised by the Chairman

Proposed: Cllr Major Seconded: Cllr Bilbie

RESOLVED: unanimously to agree the changes to offer more flexibility to residents and the Chairman when running virtual meetings

The Clerk would amend calling papers to include the change.

Christmas Lights

Although a public event could not be held this year due to lockdown restrictions, Cllr Major and Cllr Bilbie had been present to represent the Parish Council on lighting the Christmas Tree. The new lamp column motifs had created a fantastic display throughout Sandiacre and those that remained unlit would soon be rectified.

Finance Meeting

The Finance Committee had met on 24/11/20 to set a draft budget which would be considered by full Council for ratification at the January meeting. It was proposed to increase the Precept by 3%: Band D property: £19.10 per year / 37p per week.

Volunteer Litter Pick

Cllr Major had attended a litter pick over the weekend with a group of volunteers that included litter picking on Doncaster Avenue Recreation Ground. The event had been successful and well organised and he had thanked everyone for all their efforts.

Should volunteers consider further work in the local community or on Parish Council land in the future, the Clerk was on hand to offer assistance and ensure there was no duplication of work with existing contractors.

102. PLANNING

1. To consider consultations received from EBC

<https://register.civiacx.co.uk/erewash/planning/> (Sort by: Date Valid (newest))

ERE/0320/0038

111, Longmoor Lane

AMENDED PLANS - LAYOUT

Amended layout showing 33-37 moved approximately 2.5 metres to the north to increase the distance of plot 37 from the Lime Trees on the southern boundary, root protection areas and visibility splays. Revised: Tree Report and Transport Assessment

RESOLVED: to respond with original objections and comments

Councillors were asked to submit individual comments to the Clerk for inclusion in the consultation response based on the amended plans.

ERE/1120/0037 **23a Barker Avenue North**

Extension to roof including insertion of Juliette balcony on rear elevation

RESOLVED: to submit objections based on the over-bearing nature of the Juliette balcony (window) and loss of privacy for nearby neighbouring properties

ERE/1120/0037 **7 Chatsworth Close** *(For information only: Decided by EBC)*

Lawful development certificate for a proposed single storey, rear extension and external alterations to the side elevation including a new window and altered door

2. To note planning decisions taken by EBC

ERE/1020/0013 **6 Cedar Close**

Single storey front extension

EBC: Approved 18/11/20

ERE/0920/0024 **6 Princess Drive**

Single storey rear and side extension & render to existing dwelling and extensions

EBC: Approved 18/11/20

ERE/0920/0020 **33A Orchard Way**

Addition of pitched roof to existing single storey rear extension including roof lights to both sides and window to rear gable, and addition of roof light & light tunnels to roof of existing dwelling

EBC: Approved 29/10/20

RESOLVED: to note the decisions taken by EBC

103. REPORT OF THE CLERK

1. Crime figures: Reported crimes to September 2020

The Clerk confirmed the figures had been amended to correspond with the list displayed on the website now used to itemise reported crime in Sandiacre. The total figures shown for each month remained unchanged.

2. Annual tree report findings

The findings of the recent tree survey identified 2 large trees by Sandiacre library that required immediate attention and DCC had been notified and removed them from their land. Removal of the trees from the park had led to the ground surface needing immediate repair, but this had been addressed.

A list of priority tree work had been circulated. The Clerk confirmed that remedial work identified in the report could now be undertaken before the year end.

3. Census 2021: Information for Councillors electronically circulated

Information was now being received to publicise community involvement.

4. Derby Road bench and planter - Highway Permit: Progress to date

DCC was in the process of giving approval and a decision was expected shortly.

5. Office closed: Monday, 21/12/20 until Monday, 4/1/21 (2 weeks)

The above was noted.

6. Premises: Fire Risk Assessment report

The report had been received and identified what new equipment was required for the office premises.

7. Snow Warden Scheme 2021

RESOLVED: not to participate in the scheme at this time as there was sufficient grit stored and not used from the previous year

104. TO CONSIDER DELEGATION UNTIL THE NEXT ORDINARY MEETING

To consider the Clerk be given delegated authority to make BACS payments, consider quotations, deal with urgent matters and respond to planning applications, following consultation with the Chairman, Vice-Chairman and Cllr Sanghera (any 2 as available), until the next ordinary meeting of the Council held on Tuesday, 12 January 2021 – Second Tuesday in the month.

RESOLVED: to agree the above delegation measures until the next full Council meeting

105. CEMETERY MATTERS

1. Burials since the last meeting

11/11/20	G24
17/11/20	G160
19/11/20	Area 2, Row C, Grave 10
20/11/20	Area 2, Row C, Grave 17
26/11/20	Area 2, Row C, Grave 15

2. Interments since the last meeting

No interments during November, but three expected in the near future.

3. Reserved Graves / Plots since the last meeting

Area 2, Row D, Grave 2

106. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

DARG: The Clerk reported that pizza boxes had been set alight on the train seating area and Mr Wallace had removed and cleaned the area the next morning.

RESOLVED: that the Clerk issue a letter of thanks to Mr Wallace commending him for all his work and efforts to assist the Council in their duties and responsibilities for clearing litter and waste and ensuring the continued safety of all park users

107. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Newsletter: Electronically circulated to all Councillors.

108. PLANNING COMMITTEE

To consider a proposal to re-introduce a separate Planning Committee.

Proposed: Cllr Mrs Powers Seconded: Cllr Raycraft

Councillors discussed in detail the advantages and disadvantages of introducing a separate Planning Committee.

For introducing: 2 Against: 12 Motion defeated

RESOLVED: that all Councillors currently held responsibility for considering each planning consultation issued by EBC and decisions were inclusive to all. Introducing a separate Planning Committee would not speed up decision making.

109. COMMUNITY NOTICE BOARD

To consider a proposal to re-introduce a notice board on Coronation Avenue.

The Clerk was thanked for providing a breakdown of costs for wooden and metal notice boards.

RESOLVED: to reinstate a notice board on the corner of Coronation Avenue which would be made of metal to reduce cost and ensure greater stability

110. FINANCIAL STATEMENT

RESOLVED: to note the monthly financial report as presented and updated

111. ACCOUNTS FOR PAYMENT

1. To approve the schedule of payments

<u>DD 1/11</u>	Water Plus (9648)	Office supply	12.49
<u>DD 2/11</u>	BT (2269)	Broadband: Quarterly 1/7/20 - 30/9/20	139.32
<u>DD 16/11</u>	BT (3066)	Line rental / Usage	86.47
<u>DD 19/11</u>	E.on (8660)	Office/car park/MUGA	101.46
BP 3/11	A M Sports	Play scheme: October half-term W/c 26/10/20	800.00
BP 3/11	Aerosol Solutions	DARG: Graffiti remover (Spray cans)	65.81
BP 4/11	Cllr Major	Zoom conference host: November	14.39
BP 6/11	Countrywide GM	Grounds maintenance/Mowing: November	1,225.20
BP 11/11	Canopy Tree Serv.	Annual tree survey	540.00
BP 11/11	M Kemp	Premises: Fire risk assessment & report	300.00
BP 21/11	Royal British Legion	S137: Annual donation	25.00
BP 30/11	N Wilford	Cemetery grounds maintenance clear grave area	800.00
BP 26/11	Mrs Bloor	Salary: November	1,485.14
BP 30/11	HMRC	Tax/NIC's: November	391.50
BP 30/11	Andrew's GS	Litter picking: November	682.00
BP 30/11	Andrew's GS	Low level work: November	417.50
Total:			<u>7,086.28</u>

RESOLVED: to approve the schedule of payments, as shown above

The Chairman itemised areas of work undertaken by Mr Wallace during November:

- Cleared ongoing smashed glass on MUGA to ensure play area safety for users
- Displayed poppies on lamp columns throughout Sandiacre and will remove
- Mowed office grounds ready for Remembrance Sunday wreath laying
- Mowed open space around village sign for Christmas Tree lights switch-on
- DCC MMG: Footpath 14 & 19: clearance of litter and debris running by Ladycross Infant School and Cloudside Academy
- Supplied Clerk with 20 grave stakes for marking graves and plots in Cemetery
- Collected graffiti spray from Breaston at short notice to ensure Council held supply

112. INCOME RECEIVED

16	Co-op LE: A181 Plot / Interment	240.00
16	Hawleys: A2, Row B, G3 Headstone	160.00
16	Lymns: Area 2, Row C, G17 (Grave/burial)	860.00
16	Lymns: G24 burial	160.00
16	Ginns & Guttridge: Area 2, Row B, G5 Plaque	160.00
30	Reserved: A2, Row D, Grave 2 (Paid in full)	700.00
30	Kinton & Dtrs: A2, Row C, Grave 10 (Out of area)	1,720.00
30	Co-op FC (ST): Grave/Burial (Out of Area)	1,400.00
30	Gillotts: Burial G160 (Out of Area)	320.00
30	HSBC Election A/C (Polling station costs) - Interest	0.02
30	HSBC Savings (Business) Account - Interest	0.29
30	HSBC Grant Account - Interest	0.05
	Total	<u>5,720.36</u>

RESOLVED: to note the income received, as shown above

The Clerk was thanked for all her efforts and commitment to the Council, especially in a difficult year.

113. CORRESPONDENCE

- DCC: Snow Warded invitation to participate in the 2021 scheme.
- Royal British Legion: Thank you for £25 donation

114. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

115. TO NOTE THE DATE & TIMES OF THE NEXT PARISH COUNCIL MEETING

TUESDAY, 12 JANUARY 2021 AT 7.00PM - SECOND TUESDAY IN THE MONTH

Location to be confirmed in line with the latest Government guidance in place when the next Agenda is issued.

The meeting closed at 8.20pm

Signed by the Chairman: _____ **Date:** _____