

SANDIACRE PARISH COUNCIL

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Minutes of the VIRTUAL Parish Council meeting held on Tuesday, 1 September 2020 at 7.00pm via Zoom conferencing.

PRESENT:

	Cllr W Major	Chairman
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
	Cllr Mrs C French	
	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr S Jarratt	
A	Cllr Mrs C Powers	(Part meeting)
	Cllr N Raycraft	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

REMOTELY ATTENDING: Residents: 3

The Chairman welcomed everyone to the virtual meeting and explained the protocol to be followed.

24. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apologies for absence received
Mrs L Bilbie	Work commitment
Mrs C Powers	Work commitment

RESOLVED: to approve the apologies for absence received

25. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

26. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

27. VARIATION OF ORDER OF BUSINESS

Refer Agenda Item 33 - Planning application received after the Agenda was issued

ERE/0820/0041	Progress Rail Services, Foundry Osmaston Street Proposed portacabin for office use
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28. PUBLIC PARTICIPATION SESSION

111 Longmoor Lane – TPO application

The Chairman read 2 questions relating to the process followed by EBC Planning Committee when the 111 Longmoor Lane TPO application was considered and if the strength of representation made by local residents had been taken into account.

It was confirmed the TPO application had been carefully considered in detail by the Planning Committee and due and legal process had been followed by the Borough Council. The Parish Council was not involved in the decision process.

Old Bostocks Lane – Overhanging tree

It was noted a resident had recently raised concerns over a large overhanging tree on old Bostocks Lane that was blocking visibility of the carriageway. The matter had subsequently been resolved by DCC and remedial tree work was scheduled.

29. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor

Cllr Major reported on the following matters:

- Sandiacre library was due to re-open on 14/9/20
- A wing of Ladycross Care Home had recently been closed following damage to the building's outside wall by a driver under the influence of drugs
- DCC was supporting schools re-open across Derbyshire. Local schools were thanked for all their preparation work in making this possible
- Covid-19 testing was being carried out in Ilkeston

Cllr Raycraft gave apologies and left the virtual meeting at 7.20pm for health reasons.

II. Borough Councillors

Cllr Sanghera reported on the following:

- EBC staff had been thanked by full Council for all their support and commitment to maintaining services over recent months during lockdown
- Long Eaton Town Centre regeneration was moving forward with potential sites being identified for improvement
- Roadworks to Bostocks Lane were nearing completion

Cllr Bilbie reported on the following:

- All officers involved in dealing with the Springfield Mill fire emergency had been thanked by full Council
- EBC had recently reviewed the budget position and were grateful for Government support and additional revenue to maintain services

Cllr Major reported on the following:

- EBC's budget had ensured services continued despite a reduction in income over recent months, including from car park and planning fees
- Leisure Services had received no income, but the service provider had been supported by EBC at this time to ensure the company could continue
- There would be a staged opening of leisure services depending on demand
- Waste collection services had increased capacity, but the cost of recycling had increased. It was noted there was greater demand as people worked from home
- EBC needed to address any shortfall in funding by seeking savings over time
- Several large events had been cancelled, including Ilkeston Fair. It was planned to hold a virtual 'switch-on' of Christmas lights to involve local people
- EBC had managed services well, but remained cautious over spending

30. TO RESOLVE THAT THE MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON 7 JULY 2020 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the virtual Parish Council meeting held on 7 July 2020, copies of which have been previously circulated to Members, were confirmed as a true record.

31. MATTERS FOR REPORT

There were no matters to report.

32. CHAIRMAN'S ANNOUNCEMENTS

Bench and Planter – Derby Road

Cllr Major confirmed the VE Day bench and commemorative planter he had donated through his DCC Community Fund grant had arrived that day and were now in storage.

Permission for installation on the highway was being sought from DCC, but it was proving very difficult to contact them or receive a response at the present time.

The Clerk was moving the application forward and would report back on progress.

33. PLANNING

1. To consider consultations received from EBC

Major Application – Full Council

ERE/0320/0038 Objections re-stated and again raised on access and density	111 Longmoor Lane Demolition of two residential dwellings, to allow the erection of 45 residential dwellings and new highway access road between Sandringham Road and Longmoor Lane
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Delegated response by the Clerk, in consultation with Cllr Major and Cllr Sanghera

a	ERE/0520/0006 No Objections	7 Kensington Road Revised: Proposed render removed. Size of dormer altered
b	ERE/0720/0047 No Objections	Sandiacre Co-op, Market Place Advertisement Consent: Display of replacement signage to include illuminated and non- illuminated signs
c	ERE/0720/0064 No Objections	2 Mountfield Avenue Side extension forming porch, utility room and garage
d	ERE/0720/0034 No Objections	33 Bostocks Lane Fell protected Ash tree
e	ERE/0720/0051 No Objections	South of 61 Town Street Works to Sycamore tree in Sandiacre Conservation area
f	ERE/0720/0078 No Objections	44 Lancaster Avenue Two storey extension to the rear of house
g	ERE/0720/0079 No Objections	6 Richmond Avenue Demolish existing conservatory, erect new single storey rear extension (resubmission of ERE/0420/0001)

RESOLVED: to note decisions taken under delegation over the Summer Recess

To consider the following applications:

a	ERE/0820/0013	30 Shafestbury Avenue Single storey side and front extension
b	ERE/0820/0041	Progress Rail Services, Foundry Osmaston Street Proposed porta-cabin for office use

RESOLVED: that no objections be made to the above applications

2. To note planning decisions taken by EBC

a	ERE/0420/0039	20 Hart Avenue EBC: Approved 20/7/20
b	ERE/0620/0013	Land north east of 275 Bostocks Lane EBC: Approved 27/7/20
c	ERE/0420/0034	Corner of Springfield Avenue / Longmoor Road EBC: Approved 31/7/20
d	ERE/0520/0006	7 Kensington Road EBC: Approved 7/8/20
e	ERE/0620/0056	48 Beech Avenue EBC: Approved 10/8/20
f	ERE/0720/0051	South of 61 Town Street EBC: Approved 12/8/20
g	ERE/0620/0049	25 Park Drive EBC: Approved 12/8/20
h	ERE/0620/0045	15 Sandringham Road EBC: Approved 12/8/20
i	ERE/0520/0001	111 Longmoor Lane (Tree work) EBC Planning Committee: Approved 13/8/20
j	ERE/0720/0003	Park View Church Drive EBC: Approved 18/8/20
k	ERE/0620/0048	2 North Avenue EBC: Approved 20/8/20
l	ERE/0720/0034	33 Bostocks Lane EBC: Refused 21/8/20 – <i>Tree in good health and provides high level of visual amenity</i>

RESOLVED: to note the decisions taken by EBC

34. REPORT OF THE CLERK

1. Crime figures - Reported incidents

May 2019: 53 June 2019: 68
May 2020: 122 June 2020: 58

2. Police response to request for more patrols

- Insp Browne had provided a report outlining strategic operational information
- PCSO Sangha had provided a report of her community involvement

The Clerk was asked to thank the police and request a brief monthly summary report from Sgt Carlisle covering how the police were tackling local issues.

3. Carols Around the Tree: Arrangements / Risk Assessment

The Clerk was asked to include this item on the next Agenda for Councillors to consider if the event could be held or should be cancelled. If social distancing restrictions remained in place, an alternative plan could be introduced for the 'switch-on' with a small number attending and potentially the event could be filmed for community involvement.

4. DB's Environment Trust (DET) Grant for MUGA refurbishment = £14,999
The Clerk has submitted a grant application to DET for refurbishment of the MUGA, which included new goal and netball posts and fence board games.

The application sought to encourage more families and younger children to use the facilities and provide equipment for children of different abilities. It was a single project and did not require match funding.

Six companies had been approached for quotes and the deadline for applications was 23/9/20. This item had been approved under delegation during Recess.

It was noted that most grants had been paused in 2020 unless they related to Covid-19 projects. It was hoped to apply to Awards for All for a further £10,000 to add surface and games markings to the MUGA to complete the project.

It was intended to apply for grant funding for the Springfield Park play area during Spring 2021. FCC funding could only be sought again in August 2021, but in the meantime, other funding streams would be pursued, including Sports England.

5. External Audit: Outcome of audit for Year End Accounts 2019/2020
The End of Year Accounts had been received and checked by the external auditor, but to date, a reply had not been received.
6. Finance meeting: Date to be confirmed
The next meeting of the Finance Committee would be held in November.
- RESOLVED:** the Clerk would liaise with Members of the Committee to set a date
7. Lamp column poppies 2020
RESOLVED: to display poppies on lamp columns during November 2020
8. Play area inspections: Kompan contracted from July 2020
RESOLVED: to note the above
9. Virtual meetings: Guidance to continue holding remote meetings
RESOLVED: to note the above

35. CHRISTMAS LIGHTS

1. Lamp column annual structural stress tests for DCC permit
Delegated approval over Recess (Three quotes received)
Plantscape approved supplier for 3-year contract
£12.50 per column x 37 = £462.50 + VAT.

The national company appointed for lamp column testing had provided a 'best value' quote and it was noted the Area Manager lived locally.

2. Columns identified / work required
Delegated approval over Recess to support agreed decisions. Refer Item 11 (July)
Investment into new connectors and splitters for columns to support motifs

- Fuse splitter: 12 x £150 = £1,800 + VAT
- Electrical connections/sockets for upgrade: 8 x £200 = £1,600 + VAT
- Tree pea-lights: Heavy duty cable LED 240-24v x 1000 = £320 + VAT

3. Revised Three Year Contract

2020	Year 1	£9,930 + VAT	37 columns	Removal, platform hire, PAT test, repairs/replacement, free storage on removal.
2021	Year 2	£9,930 + VAT	37 columns	
2022	Year 3	£9,930 + VAT	37 columns	

4. Insurance cover

Motifs insured by LeisureLites during storage, not during illumination period

RESOLVED: to note the above and ratify the delegated decisions taken during the Summer Recess

36. **CONSULTATIONS**

1. DALC/NALC: Planning System Reform

- Changes to the current planning system: (Responses to DALC by 15/9/20)
- Planning for the future - Planning White Paper: (Responses to DALC by 9/10/20)
- Transparency and competition: A call for evidence on data on land control (Responses to DALC by 9/10/20)

It was noted that EBC had provided training for Borough Councillors on the White Paper proposals to simplify the planning system.

RESOLVED: this item would be included on the next Agenda

Councillors could send their comments to the Clerk or respond individually.

2. Greater Nottingham Planning Partnership

Growth Options Consultation: Updating Planning Policy documents to prepare the Greater Nottingham Strategic Plan to 2038. Consultation ends 14/9/20

RESOLVED: to note the consultation without comment.

Councillors could respond individually.

37. **TENDERS 2021 / 2022**

To consider separating the grounds maintenance contract for 2021/2022

Contract 1.	Mowing of parks: Large open spaces and Amenity Areas
Contract 2.	Cemetery and closed churchyards

It was noted that grounds maintenance coverage had not been as expected this year and problems had reoccurred, especially with keeping the Cemetery in good order. Remedial work and extra support had been required.

To guarantee an improved service, it was proposed to separate the contract for parks and open spaces and the Cemetery and closed churchyards.

Specialist service providers had a wider range of equipment for large or small areas and Cemetery work could be undertaken by those sympathetic to working in burial grounds.

RESOLVED: to approve separating the contracts ready for inviting tenders for the period 1/4/21 to 31/3/22 (1-year contract)

38. POLICY REVIEW

1. Standing Orders

RESOLVED: to review Standing Orders without amendment

2. Financial Regulations

RESOLVED: to review Financial Regulations with amendment to section 6.9 relating to the introduction of BACS payments from April 2020 following lockdown:

6.9. ~~If thought appropriate by the council,~~ Payment for ~~certain~~ items will be made by BACS or CHAPS methods provided that the instructions for each payment are signed, or otherwise evidenced, by two authorised bank signatories, are retained and any payments are reported to council as made. *The approval of the use of BACS or CHAPS shall be renewed by resolution of the council at least every two years.*

3. Parks Hire Policy – Outdoor Events / Application form

RESOLVED: to adopt the policy and fees as stated

4. Cemetery / Commemorative Bench Policy / Application form

RESOLVED: to adopt the policy and fees as stated

39. CEMETERY MATTERS

1. Burials since the last meeting

14/7/20	Area 2, Row C, Grave 2
20/7/20	Grave 135
23/7/20	Grave 189
24/8/20	Area 2, Row C, Grave 4

2. Interments since the last meeting

14/7/20	A153
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3. Reserved Grave space/Plots since the last meeting

None to date

It was noted that ownership of Plot A182 was being rescinded and fees returned as the owner wished to renounce the rights to reserved space in Sandiacre Cemetery. An administration fee had been received and the Plot would be re-allocated.

It was confirmed that Cemetery work was increasing at the present time.

40. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

- Springfield Park: A rocker had been removed due to age and wear and tear
- DARG: A large Beech tree branch had fallen by the car park entrance due to recent high winds and had been removed. The Tree Surgeon had visited that day and no further work was suggested.

41. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Newsletters: July and August previously circulated.

42. FINANCIAL STATEMENT

RESOLVED: to note the financial report and bank reconciliations provided

The Clerk would issue the latest budget position shortly.

43. ACCOUNTS FOR PAYMENT

1. To approve the schedule of payments for July and August

<u>DD 1/7</u>	Water Plus (9648)	Office supply monthly	10.12
<u>DD 9/7</u>	ICO	Data protection registration: Annual fee	35.00
<u>DD 13/7</u>	E.on (5590)	Bridge lights	25.08
<u>DD 16/7</u>	BT (3066)	Monthly line rental / Usage	98.88
<u>DD 20/7</u>	E.on (8660)	Office/car park/MUGA	67.55
BACS	Cllr W Major	Zoom conference host: July	14.39
BACS	Countrywide GM	Grounds maintenance/Mowing: July	1,225.20
BACS	EBC	Cemetery bin collection: 1/7/20 - 30/9/20	96.72
BACS	N Wilford	Cemetery: Low level work	60.00
BACS	Dewbar	DARG: Basket swing repair	78.00
BACS	Mrs Bloor	Salary: July	1,480.18
BACS	HMRC	Tax/NIC's: July	387.73
BACS	Andrew's GS	Litter picking: July	682.00
BACS	Andrew's GS	Low level work: Parks and Cemetery July	400.00
BACS	EBC	Flower baskets: Year 2 of 3	996.00
BACS	Viking	Office supplies: Paper/toner/padlocks	173.12
BACS	Ashfield Ind Doors	Premises: Roller shutter check/Door lock repair	120.00
		Total:	<u>5,949.97</u>
<u>DD 3/8</u>	Water Plus (9648)	Office supply	10.12
<u>DD 3/8</u>	BT (2269)	Broadband: Quarterly 1/7/20 - 30/9/20	139.32
<u>DD 17/8</u>	BT (3066)	Line rental / Usage	115.38
<u>DD 19/8</u>	E.on (8660)	Office/DARG/Car park	71.36
BP 2/8	Mr Bloor	Website maintenance 1/2/20-31/7/20	150.00
BP 2/8	Memorial Institute	Meeting room hire: 1/10/19 - 3/3/20	145.00
BP 5/8	Countrywide GM	Grounds maintenance/Mowing: August	1,225.20
BP 10/8	Cllr W Major	Zoom conference host: August	14.39
BP 10/8	Viking	Office supplies	123.58
BP 10/8	N Wilford	Cemetery: Low level work	60.00
BP 21/8	Mrs Bloor	Premises: Wickes wheelbarrow	48.00
BP 22/8	Viking	Office supplies	123.58
BP 24/8	N Wilford	Cemetery: Low level work	60.00
BP 31/8	Mrs Bloor	Salary: August	1,479.98
BP 31/8	HMRC	Tax/NIC's: August	387.93
BP 31/8	Andrew's GS	Litter picking: August	682.00
BP 31/8	Andrew's GS	Low level work: Parks and Cemetery Aug	685.00

Total: 5,520.84

RESOLVED: to ratify the schedule of payments shown above for July and August

44. INCOME RECEIVED

01-Jul	Hawleys: Plaque A176	80.00
01-Jul	BACS: T of Rights G100	40.00
06-Jul	EBC: Precept - 2nd quarter	12,501.50
06-Jul	EBC Concurrent Functions Grant - 2nd quarter	6,679.50
14-Jul	Gillotts: Area 2, Row C, Grave 2	860.00
31-Jul	HSBC Election Account (Polling station costs)	0.02
31-Jul	HSBC Savings (Business) Account - Interest	0.30
31-Jul	HSBC Grant Account - Interest	0.02
	Total	<u>20,161.34</u>

07-Aug	Hawleys: A58 Plaque - Additional Inscription	50.00
17-Aug	Gillotts: Area 2, Row C, G4 Grave/burial	860.00
17-Aug	Lymns C-in-S: H/S additional Inscr. G100	50.00
31-Aug	HSBC Election Costs Account - Interest	0.02
31-Aug	HSBC Savings (Business) Account - Interest	0.30
31-Aug	HSBC Grant Account - Interest	0.05
	Total	<u>960.37</u>

RESOLVED: to note the income received, as shown above

45. CORRESPONDENCE

- I. DCC: Community Outbreak Response Plan (Covid-19) for businesses
- II. HS2 Update: Work paused until the Integrated Rail Plan (IRP) is produced and approve by Government
- III. Boyer Planning: Proposal for 80 dwellings at Welbeck House, Gas Street

In respect of Item 3, the Clerk was asked to circulate a copy of the letter received from Boyer on behalf of their client regarding the proposal for a major planning application.

Pre-application advice should initially be sought from EBC Planning Department.

46. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

47. TO NOTE THE DATE & TIMES OF THE NEXT PARISH COUNCIL MEETING

TUESDAY, 6 OCTOBER 2020 at 7.00PM

Location to be confirmed in line with the latest Government guidance in place when the next Agenda is issued.

The meeting closed at 8.05 pm

Signed by the Chairman: _____ **Date:** _____