

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 3 October 2017 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
A	Cllr A Hardy	
A	Cllr R Harris	
	Cllr T Pearson	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: Four residents

96. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
G Dinsdale	Work commitment
A Hardy	Convalescence
R Harris	Attending a conference

RESOLVED: to approve the apologies for absence received

97. TO RECEIVE DECLARATIONS OF INTERESTS

No declarations of interested were received.

- I. EBC: Reminder of legal requirements for declaring interests and adopting the Members' Code of Conduct
- II. NALC: Legal Topic 80 – Members' Conduct and the Registration and Disclosure of Interests

Copies of the above documents had been circulated with meeting papers.

The Chairman reminded Councillors of the legal requirement to disclose a pecuniary interest at all meetings and not to participate in discussion or vote on a matter in which the Member had a DPI.

A number of complaints had recently been made by local parishes that Councillors were not declaring interests at meetings. It was important that Councillors understood the legal requirements and the possible sanctions involved, including personal fines.

98. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

99. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

100. PUBLIC PARTICIPATION SESSION

No items were raised.

Members of the public were thanked for regularly attending meetings.

101. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor report

- The Derbyshire Connect shopping bus service had recently been introduced
- EBC would further support Erewash businesses with investment of £250,000
- Police priorities and tackling crime and anti-social behaviour

Cllr Major raised concerns over the setting of policing priorities and how the police tackled local incidents. He referred to recent incidents of tyres being slashed in the Sandiacre area.

The Clerk was asked to write to Mr H Dhindsa, the Derbyshire Police and Crime Commissioner to raise local community concerns.

The Clerk was asked to invite PCSO M Boyer to Parish Council meetings and to enquire when the police website would be updated to show new policing priorities.

II. Borough Councillor Report

There was no report under this heading.

102. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 SEPTEMBER 2017 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 5 September 2017, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

The Clerk emphasised the importance of Councillors following the correct procedure at meetings for disclosing a pecuniary interest.

103. MATTERS FOR REPORT

There were no matters for report.

104. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 5 SEPTEMBER 2017

RESOLVED: to receive the Minutes of the meeting held on 5 September 2017

105. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS AND HIGHWAY MATTERS COMMITTEE MEETING HELD ON 5 SEPTEMBER 2017

RESOLVED: to receive the Minutes of the meeting held on 5 September 2017

106. CHAIRMAN'S ANNOUNCEMENTS

I. EBC Rural Community Grants for Sandiacre (Second round)

Notice had been received that day to confirm the following bids were successful:

- Derby and Sandiacre Canal Trust - £12,500
- St Giles' Football Club - £10,000

II. Volunteer work – Entrance gate

A local resident had used his spare time to paint the car park entrance gate near the library and had completed the work to a high standard.

On behalf of the Council, the Clerk was asked to send a letter of thanks to the resident.

107. REPORT OF THE CLERK

I. Sandiacre crime statistics

Details of the latest crime figures were noted: July 2016: 49 / July 2017: 84

Sandiacre now had three new police officers: PC T Stephenson, PCSO D Higgins and PCSO M Boyer.

II. BT Broadband service

BT had incorrectly created a second account following the introduction of BT Infinity and problems with Broadband and internet connection had been encountered over several months as two accounts had been created for the same service.

Following complaints by the Clerk, BT had offered the Council 3 month's free service at a cost of £105 and had closed the original account to avoid duplication.

III. Doncaster Avenue Recreation Ground new play area: Progress to date

The Clerk would meet with Horizon Landscapes on 17/10/17 to make final arrangements for the new play area layout.

IV. Christmas lights: Progress to date

All arrangements were in place for renting 30 lamp column displays. Lamp column testing had recently been carried out and licences from DCC were being obtained.

V. Newsletter: Publication and distribution

The newsletter was published and copies had been transferred to the distributor in Long Eaton ready for circulation by the middle of October.

Councillors and the Clerk were thanked for all their efforts in producing the latest issue.

VI. Outcome of the Clerk's finance training with DALC

The Clerk had prepared a breakdown of the course material for Councillors' information to highlight the financial systems that should be in place.

- VII. Meeting with Mr B Wood, new internal auditor
The Clerk had met with Mr Wood to evaluate the Council's financial arrangements and he was satisfied that everything was in place and working well.
- VIII. Meeting with Peninsula Health & Safety adviser: 18/10/17
The Clerk would meet with a Peninsula consultant on 18/10/17 to review the Council's Health and Safety systems.
- IX. Snow Warden scheme 2017
It was confirmed the scheme offered by DCC to provide half a tonne of free grit to Parish Councils was beneficial. Cllr Sanghera was the nominated Snow Warden.

RESOLVED: that the Council sign up to the scheme for the coming year
- X. Christmas Tree lights switch-on publicity banner
It was agreed the Clerk contact a Langley Mill firm used by other Parish Councils to obtain a small banner. It would include a blank space for each year's date.
- XI. Tesco bag bid: Progress to date
The bid had been received and was currently awaiting a decision by the local store as to whether it would be included in the next round of voting for local projects.
- XII. EBC Community Grants Scheme: Open to 13/11/17
The third round of funding was now open to local groups and organisations.
- XIII. EBC Rural Grant Scheme: Open to 8/12/17
The third round of funding was now open to local groups and organisations.
- XIV. Clerk's annual appraisal / Review contract & Job Description: Date and time
Cllr Major and Cllr Mrs Bilbie would undertake the Clerk's annual appraisal in the coming weeks. A date and time would be arranged between them.

108. BROXTOWE BOROUGH COUNCIL – PART 2 LOCAL PLAN – CONSULTATION

RESOLVED: to note the consultation without comment

Councillors could respond individually by 3/11/17: www.broxtowe.gov.uk/part2localplan

109. PARISH AND TOWN COUNCIL LIAISON FORUM

Cllrs Mr and Mrs Stewart reported on the forum meeting and noted that details of the Snow Warden scheme had been received and the condition of the road at the top of Bostocks Lane had been discussed.

A meeting pack was expected to be forwarded and would be circulated when received.

110. COUNCILLOR TRAINING

The Clerk confirmed that it was proving difficult to establish a date for in-house training during the Autumn due to the availability of the DALC trainer.

It was possible that a date could be arranged for early Spring.

Risley and Stanton-by-Dale Parish Councils would be notified of the circumstances.

111. HS2

It was noted that the Clerk and several Councillors had individually attended the information event at West Park Leisure Centre.

Councillors considered the information presented was very technical and the impact on Sandiace remained relatively unclear at this time.

The Chairman confirmed that the East Midlands HS2 Growth Strategy document had just been published and included proposals for closing the M1/A52 access road on Bostocks Lane, Risley.

Page 35 referred to local changes, including a new re-modelled M1 J25 and a new off-set A52 junction.

The Clerk was asked to circulate a link to the document: www.d2n2lep.org

112. CIVIC EVENTS

Civic Service	St Giles' Church	Sunday, 8 th October	6.30pm
Remembrance Sunday Service	St Giles' Church	Sunday, 12 th November	6.30pm
Carols Around the Tree	Open space, Derby Rd	Saturday, 2 nd December	4.30pm
Christmas concert			7.00pm

I. Christmas concert: Change of venue and date

Friesland School had been unable to offer their facilities for the concert on the pre-arranged date of 14/12/17. As a result, it had been necessary for the Clerk to make alternative arrangements at short notice to ensure the concert went ahead.

Friesland Sports Centre had been booked for 11/12/17 and both choirs and the band had changed their schedule to attend. The Sports Hall would charge a higher booking fee, but the school had offered their piano without charge.

It was noted that the decision to withdraw had been taken by the school after the newsletter had been printed and therefore details shown would be incorrect.

The Clerk asked Councillors to consider holding the concert at Friesland Sports Centre for the future to avoid any last minute changes to a large public event.

RESOLVED: that the concert be held at the new venue and booked for 10/12/18

II. Invitation: All Parish Councillors

All Councillors were invited to attend forthcoming civic events.

III. Attendance: Response from local organisations to services

It was noted that responses received from local organisations indicated a larger attendance at the Remembrance Sunday service.

IV. Attendance: Mayor / MP

It was noted the Mayor would be able to attend all events except the Civic Service.

It was noted the MP was hoping to attend each civic event.

V. Refreshments for Civic service / Remembrance Sunday service

The Clerk confirmed refreshments for each service had been organised.

VI. DCC poppy wreath

Cllr Major (County Councillor) confirmed a new poppy wreath was on order.

VII. S137 contribution – Royal British Legion

RESOLVED: to make a S137 donation of £25 to the Royal British Legion

113. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 10	DALC Survey Councillor from Derbyshire in the final 8 of NALC's Councillor of the Year Awards HR responsibilities and Appraisals Big Lottery Fund – Awards for All Win up to £40K match funding Heritage Lottery Fund General Data Protection Regulations Portable Appliance Testing (PAT) - Half-day workshop The Litter Innovation Fund Reminders – Events & Training Diary
Circ 11	DALC AGM Nominations for President & Vice Presidents 2017-2018 DALC Survey Certificate in Local Council Administration (CiLCA) training days Councillor Essential Training Course
	DALC Annual Report 2016-17

114. PLANTERS BY THE PADDOCKS

I. Progress to date

It was confirmed the family who had originally donated the two commemorative planters on the corner of Derby Road and The Paddocks fully supported the proposal to replace them due to age and condition.

II. To consider writing-off the two items

RESOLVED: that the two planters be written-off ready for removal off site

III. Replacement item / Funding

Cllr Major, Cllr Bilbie and Cllr Mrs Bilbie would donate their Borough Councillor community grants to purchase a new 'Welcome to Sandiacre' sign.

A copy of the design was circulate at the meeting, which included two swans on either side of a narrow boat above the centre wording.

The Clerk would circulate details to Cllr Mrs Bilbie for information. Further details would be brought to the next meeting to include installation costs, insurance cover and approval of the sign's position by DCC and EBC.

115. POLICY REVIEW

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|------|-----------------------------|-----------|
| I. | Standing Orders | Review |
| II. | Councillor Code of Conduct | Review |
| III. | Equal Opportunities Policy | Review |
| IV. | Assessment of Council Risks | Introduce |

RESOLVED: to adopt the above policy documents

Standing Orders: Page 4, Item 3 would be amended to show meetings of the full Council were held on the first Tuesday in the month and not as stated.

116. FINANCIAL STATEMENT

RESOLVED: to note the financial statement presented

117. ACCOUNTS FOR PAYMENT

<u>DD 18/9</u>	BT (3066)	Line rental	54.82
<u>DD</u>	BT (0468)	BB / Internet - CLOSED BY BT	
<u>DD 18/9</u>	E.on (8660)	Electricity charges	24.68
<u>DD 20/9</u>	Sovereign	Play area inspections	47.99
<u>DD 29/9</u>	Peninsula	Business consultancy	187.20
<u>DD 30/9</u>	Veolia	Waste container collection (2)	104.20
3341	Horizon	Grounds maintenance: August	1,288.97
3342	Water Plus	Water supply: PC office	19.25
3343	DALC	Finance training (Councillor) 11/11/17	40.00
3344	Grant Thornton	Audit: 2017 Accounts	480.00
3345	EBC	Flower basket sponsorship (10)	720.00
3346	Millennium Quest	Christmas lights: Supply, Install, Remove	9,348.00
3347	Mrs Bloor	Salary: September	1,381.52
3348	HMRC	Tax/NIC: September	379.21
3349	Kiwa Ltd	Xmas lights: Lamp column testing	1,308.00
3350	Mrs Bloor	Autumn Bedding for office planter	38.72
3350	Mrs Bloor	Refreshments for civic services	33.54
3351	Andrew's GS	Litter picking: September	700.00
3352	Andrew's GS	Low level maintenance work (DCC grant)	305.00
3353	Local Magazines	Newsletter distribution (3,800 copies)	155.40
Total:			<u>16,616.50</u>

RESOLVED: that the accounts for payment presented be approved

118. INCOME RECEIVED

19-Sep	Councillor training: Re-imburement	40.00
19-Sep	Reserved plots: A152, A153, A154	840.00
19-Sep	A2, RA,G9: Ashes into grave	140.00
19-Sep	A2,RA,G4: Transfer of Rights	30.00
27-Sep	Co-op (ST) G190: Additional inscription	46.00
27-Sep	M S Bailey (Mason) A144 plaque	140.00
28-Sep	BT reimbursement for closing 0468	14.19
30-Sep	HSBC Election Costs A/C	0.11
30-Sep	HSBC Deposit (Business) A/C	2.45
30-Sep	HSBC Grant Account	0.00
Total		<u>1,252.75</u>

RESOLVED: to note the income received

119. CORRESPONDENCE

- I. EBC: Reminder to all Councillors of the Code of Conduct and Register of Interests / Complaints procedure (www.erewash.gov.uk)
- II. EBC: Vacancy for Independent Remuneration Panel - Deadline 10/10/17
- III. EBC: The Mayor's Award – Deadline 12/10/17
- IV. EBC: Vacancy for Standards Committee – Deadline 13/10/17
- V. Traffic Regulation Order – Layby by Bardill's Roundabout (A52)
- VI. Sandiacre History Group Magazine: September 2017
- VII. Clerks & Councils Direct magazine: September 2017
- VIII. The Clerk Magazine: September 2017

RESOLVED: to note the above items of correspondence

120. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

121. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 7 NOVEMBER 2017

- Planning Committee 7.00pm
- Cemetery, Parks and Highway Matters Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.50pm

Signed by the Chairman: _____

Date: _____