

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 4 July 2017 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**PRESENT:**

A	Cllr W Major	(Chairman)
	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
A	Cllr A Hardy	
	Cllr R Harris	
	Cllr T Pearson	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Council

**MEMBERS OF THE PUBLIC:** Mrs French, Mrs Turner and Mr Walsh

In the absence of Cllr Major, Cllr Bilbie chaired the meeting.

## 48. APOLOGIES AND APPROVAL OF ABSENCES

Cllr A Hardy	Long term convalescence
Cllr W Major	Representing EBC at the Local Government Association Annual Conference

**RESOLVED:** to approve the apologies for absence received

## 49. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interested.

## 50. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

## 51. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

## 52. PUBLIC TO RAISE MATTERS

It was noted that East Midlands Housing (EMH) had not undertaken grass cutting in areas surrounding their properties resulting in ongoing complaints being made.

Cllr Bilbie confirmed that EBC had contacted the CEO of EMH regarding the matter and an email address for the appropriate department had been provided.

The Clerk was asked to forward the email address to Councillors and contact EMH to raise concerns over their irregular ground maintenance service.

**53. TO RECEIVE REPORTS FROM THE FOLLOWING:**

**a) Police report**

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
ASB	25	24	30	24	22	32	32	23	19	41	38	30	48
Bicycle theft	1	2	0	1	2	0	2	1	0	5	4	0	0
Burglary	6	5	1	2	4	2	2	3	2	7	5	4	3
Crim dam/arson	10	4	6	7	7	6	5	9	5	1	7	6	9
Drugs offences	1	2	0	0	0	0	0	2	3	0	3	2	4
Other crime	0	0	0	1	0	1	0	0	1	0	0	0	0
Other theft	5	4	4	4	3	5	2	3	3	2	7	2	5
Poss. of weapons	0	0	2	0	0	0	0	0	0	1	0	0	1
Public order	1	1	0	1	0	0	0	0	0	1	1	7	0
Robbery	0	0	1	0	0	0	0	0	0	1	0	1	0
Shoplifting	1	1	1	0	0	1	0	1	1	0	0	2	4
Theft from person	0	0	0	0	0	0	0	1	0	0	0	0	0
Vehicle crime	1	1	3	3	1	1	5	4	1	10	9	10	11
Violent offences	4	8	6	6	8	9	9	5	12	10	7	13	11
Total:	55	52	54	49	47	57	57	52	47	79	81	77	96

Councillors noted the latest figures and a marked increase in reported crime.

Cllr Mrs Powers confirmed she would accompany officers on a patrol during July.

**b) County Councillor report**

There was no report under this heading.

**c) Borough Councillor Report**

Cllr Harris confirmed the police had informed him they had powers to ensure vehicles were correctly taxed and insured, but Neighbourhood Wardens had responsibility for ensuring cars did not park on grass verges.

**54. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 JUNE 2017 ARE A CORRECT RECORD**

**RESOLVED:** that the Minutes of the Parish Council meeting held on 6 June 2017, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman with one amendment: Cllr Dinsdale was absent having been on holiday

**55. MATTERS FOR REPORT**

**I. Page 10. PAT testing postponed until 5/7/17**

PAT testing of office electrical equipment would be undertaken the following day.

II. Page 12. Cemetery benches: Area 2 – One bench to be installed

The commemorative bench had been delivered and would shortly be installed by Mr Wallace. The family had expressed their appreciation to the Council for permitting installation.

III. Page 12. E.on: Direct Debit revised under new variable payment plan

The fixed term payment plan of £111 per month had now ceased and June's payment had reduced to £32.50. The Clerk would monitor payments.

IV. Page 12. Clerk's salary and HMRC payment adjusted for Month 3 (June)

The Clerk's salary had reduced and payment to HMRC had increased for Month 3, thereby providing the correct adjustment.

V. Page 11. Website review

This item was deferred to the September meeting when Cllr Major was present.

**56. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 6 JUNE 2017**

**RESOLVED:** to receive the Minutes of the meeting held on 6 June 2017

**57. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS AND HIGHWAY MATTERS COMMITTEE MEETING HELD ON 6 JUNE 2017**

**RESOLVED:** to receive the Minutes of the meeting held on 6 June 2017

**58. CHAIRMAN'S ANNOUNCEMENTS**

There was no report under this heading.

**59. REPORT OF THE CLERK**

I. VAT refund: 1/1/16 to 31/5/17 = £12,154.33

An application for refund of VAT had been submitted and payment was awaited.

II. E.on: Electricity Smart meter checked 26/6/17

E.on had recently carried out an inspection of their Smart meter located at the Council's office. Further inspection was due in 2 years' time.

III. Doncaster Avenue Recreation Ground (DARG): Basket swing installation

Installation of the basket swing on Doncaster Avenue Recreation Ground had taken place on 29/6/17. The item was proving very popular with families.

IV. DARG: Estimate for moving existing play items to new area / Consultation

Horizon Landscapes had been asked to provide a quote for moving several items of play equipment across the park and making good surface areas.

Details would be brought to the September meeting.

It was noted that a number of responses supporting the proposal to relocate the play area nearer to the library car park had already been received, including from Cloudside Junior School.

Residents favoured the play area being closer to the CCTV camera.

V. DARG: Estimate for restoring footpath surface

Following a number of concerns raised by park users, Horizon had been asked to prepare a quote for carrying out surface repair work to the footpath that ran the length of the park and which was adjacent the Multi Use Games Area.

Details would be brought to the September meeting.

VI. DARG: Community project (daffodil planting). Meeting with Mr Hazeldine 19/7/17

The Clerk would meet with Mr Hazeldine to establish how his group could be involved with small community projects that benefitted the parish. One suggestion being considered was to plant daffodils around the library car park entrance.

Details would be brought to the September meeting.

VII. Clerk's leave / Office closure

The following dates were noted.

- Monday, 17/7 - PM only
- Wednesday 2/8
- Monday 7/8 to Thursday 10/8
- BH Monday 28/8 and Tuesday 29/8

Details would be shown on the Council's website.

## 60. CHRISTMAS LIGHTS

I. Christmas Tree barrier fencing: Six fence panels ordered

It was confirmed that 6 barrier fence panels were now stored ready to provide perimeter fencing for the Christmas Tree in December.

II. To consider investment into 30 new lamp column motifs and associated licences

Itemised costs for installation, dismantling and storage of 30 new lamp column Christmas motifs from Millennium Quest were circulated. Options included to hire or buy and six motif designs were presented.

Councillors considered the overall community benefit of long-term investment into lamp column motifs and the advantage of hiring, which would allow for a change of display every 3 years with any replacement and repair costs being met by the supplier.

Full consideration was given to how higher costs could be met. It was noted that the Peninsula consultancy service would end during 2018 and a saving would be created by not displaying pea-lights on the trees by the canal side.

It was noted there had been a reduced service from the contractor (DECX) in 2016 and Millennium Quest could undertake all installation, dismantling and storage.

- a) **RESOLVED:** to hire 30 lamp column motifs from December 2017 from Millennium Quest over the next 3 years
- b) **RESOLVED:** that the Clerk obtain licences for the identified lamp columns
- c) **RESOLVED:** that further consideration of the motif design/s would be made

Once all arrangements were in place, the Clerk would inform DECX of the changes.

III. To consider provision of existing pea-light display within the village centre

**RESOLVED:** that pea-lights would only be displayed in trees by the Co-op and on the Christmas Tree. Those used by the canal side would be placed in storage.

**61. EREWASH RURAL GRANT SCHEME**

I. To support the bid from the Derby and Sandiacre Canal Society re-submitted to the second round

**RESOLVED:** to support the bid of £25,000 for improvement work to Sandiacre canal lock re-submitted to the second round of applications

II. To support the bid from St Giles' Football Club submitted to the second round

**RESOLVED:** to support the bid of £10,000 to part-fund a joint football training area located at Friesland School submitted to the second round by 31/7/17

**62. DELEGATION OVER THE SUMMER RECESS**

**RESOLVED:** that the Clerk be given delegated authority over the Summer recess to raise cheques and consider quotations, following consultation with the Chairman and Vice-Chairman.

**63. PARISH COUNCIL NEWSLETTER**

Following discussion on arrangements for the next publication, it was:-

- I. **RESOLVED:** that the Clerk, Chairman and Vice-Chairman be given delegated authority to produce the newsletter, including organising publication, editing content and distribution
- II. **RESOLVED:** that all Councillors could submit articles to the Clerk by the middle of July

This item would be included on the September agenda.

**64. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

Circ 8	The DALC office is moving! Lobby Day at Westminster NALC Larger Local Councils Conference 13 December 2017, London Plunkett Foundation – working with local councils to support communities Royal Garden Party Training Programme
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The Clerk would establish details on finance training for Clerks and Councillors and include this item on the September agenda.

**65. FINANCIAL STATEMENT**

The Financial Statement presented was received and noted.

The Clerk confirmed she was updating the Asset Register and including all new play equipment.

## 66. ACCOUNTS FOR PAYMENT

DD 15/6	BT (3066)	Line rental	51.72
DD 19/6	E.on (8660)	Electricity charges	32.50
DD 20/6	Sovereign	Play area inspections	47.99
DD 24/6	Peninsula	Business consultancy	187.20
DD 28/6	Veolia	Waste container collection (2)	92.11
3302	Zurich	Insurance cover: 1/6/17 - 31/5/18	2,495.29
3303	Mr M Dunham	Litter picking cover: 7/5/17 to 10/5/17	115.00
3304	Andrew's GS	Litter picking: May	850.00
3305	Andrew's GS	Low level maintenance work: May	65.00
3306	Mrs Bloor	Salary: June - Adjusted & reduced	1,108.32
3307	HMRC	Tax/NIC: Adjusted to include May & June	952.91
3308	Horizon	Grounds maintenance: May	1,288.97
3309	Viking	Office: Hazard tape	8.99
3310	Viking	Office: Laminator	47.99
3311	Andrew's GS	Litter picking: June	570.00
3312	Andrew's GS	Low level maintenance work: June	285.00
3313	Slingsby	Christmas Tree: Small barrier fence panels x 6	352.80
		Total	<u>8,551.79</u>

**RESOLVED:** that the Accounts presented be approved for payment

## 67. INCOME RECEIVED

13-Jun	Reserved grave: Area 2, Row A, G14	765.00
13-Jun	Gillots: Area 2, Row A, G12	625.00
13-Jun	Transfer of Rights: A61	30.00
13-Jun	Hawleys: A61 Plaque	46.00
13-Jun	Lymns: G177 Headstone additional inscription	46.00
13-Jun	Lymns: A150 plaque (Out of area fee)	140.00
23-Jun	Mr & Mrs MacKinnon - Reserved grave (O of A)	560.00
23-Jun	Co-op FC (ST): A151	198.00
30-Jun	Business Saving Account: Interest	3.28
30-Jun	Election Costs Account: Interest	0.24
	Total	<u>2,413.52</u>

**RESOLVED:** to note the income received

## 68. CORRESPONDENCE

- I. EBC: Community funding opportunity: Walls-Pastry
- II. EBC: Community grants scheme. £2,000 for local organisations. Ends 24/7/17
- III. Tesco bags: Community funding up to £4,000
- IV. HS2: Helpdesk new number Tel: 08081 434 434 / Website: www.gov.uk/hs2
- V. The Clerk magazine: May 2017
- VI. Clerk and Councils Direct: May 2017

**RESOLVED:** to note the above correspondence

In respect of Item III, the Clerk was asked to ascertain if an application to Tesco could be submitted to provide picnic tables for Doncaster Avenue Recreation Ground's proposed new play area, as developing outdoor space was part of the criteria.

The Clerk confirmed she publicised grant funding opportunities on the Council's website to encourage local groups and organisations to apply.

**69. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

No items were deemed confidential.

**70. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS**

**TUESDAY, 5 SEPTEMBER 2017**

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|---|--------|
| • Planning Committee                            | 7.00pm |
| • Cemetery, Parks and Highway Matters Committee | 7.20pm |
| • Parish Council                                | 7.40pm |

**The meeting closed at 8.30pm**

Signed by the Chairman: \_\_\_\_\_

Date: \_\_\_\_\_