

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 4 October 2022 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
A	Cllr Mrs C French	
	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
A	Cllr S Jarratt	
	Cllr Mrs C Powers	
	Cllr N Raycraft	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Six residents

The Chairman welcomed everyone to the meeting.

85. TO RECEIVE APOLOGIES FOR ABSENCE

	Apology for absence received and noted
Cllr Mrs French	Unwell
Cllr Jarrett	Other commitment

RESOLVED: to approve the apologies for absence received

86. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest received under this heading.

87. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

88. VARIATION OF ORDER OF BUSINESS

Agenda Item 92.1- Planning

RESOLVED: to consider a planning consultation received from EBC after the Agenda was issued to meet the response deadline and note a recently issued decision notice

89. PUBLIC PARTICIPATION

ERE/0922/0008 76 Stanton Road

Four residents raised concerns to the proposed development for 76 Stanton Road, as it would have a negative impact on neighbouring properties and their amenity.

Refer Item 92.1 Planning for decision taken.

Springfield Park

Two residents enquired if a paved walkway could be introduced to one side of the park or potentially, all the way round, together with an avenue of Oaks, as a lasting reminder to the late Queen. More tree planting would encourage biodiversity.

Councillors noted that it was planned to introduce a pathway once outside funding could be sourced. The forthcoming Neighbourhood Plan could include a tree planting policy. This item could be considered for the future.

90. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police report

PCSO Stray had confirmed she would shortly be working in another area.

2. County Councillor

Cllr Major reported on the following:

- DCC would soon consult on council services in preparation for budget setting
- Due to a spike in avian flu locally, people keeping birds were encouraged to follow guidance to help control spreading the disease
- DCC was looking to bid for government funding to create an Investment Zone
- Community Leadership Grant funding would increase from £3,000 to £7,000
- Ladycross Care Home had recently closed

3. Borough Councillors

- Cllr Bilbie had attended the proclamation of the new King by the Mayor

91. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 6 SEPTEMBER 2022 ARE A CORRECT RECORD

RESOLVED: the Minutes of the Parish Council meeting held on 6 September 2022, copies of which have been previously circulated to Members, were confirmed as a true record

92. PLANNING

1. To consider planning application consultations received from EBC

ERE/0822/0081 **44 Kings Road**

Proposed vehicular access off public highway and hardstanding

RESOLVED: that no objections be made

ERE/0922/0008 **76 Stanton Road**

Outline application for demolition of existing dwelling and detached garage and erection of 4 new dwellings. Approval of access sought now. Matters of appearance, landscaping, layout and scale reserved

RESOLVED: to object on the following grounds:

- a) The proposed development would be out of character with the existing street scene
- b) The new development would have a negative impact and bearing on neighbouring properties with loss of privacy and overlooking from 4 new houses close by
- c) There would be increased noise and disturbance affecting the amenity of adjacent properties
- d) It is considered the proposed development would create density issues for such a small site
- e) Having 4 new dwellings would create access and egress issues with an increase in traffic movement from vehicles at the property and from those visiting

- f) There is little turning space and only a single track (un-adopted road) to access the proposed properties, which would result in problems for construction traffic and regular use, such as service vehicles
- g) Stanton Road is already busy at school times when traffic builds up in the area

ERE/0922/0033 Units North Of JTD Autos, Ilkeston Road

Change of use from farm storage and workshop to workshop with an office for internet sales of Goods vehicles, use of open barn for under cover vehicle display, proposed fencing and hard standing for parking & turning space

Cllr Hales and Cllr Mrs Hales declared an interest as they knew the applicant.

RESOLVED: that no objections be made, but comments given that the site should provide adequate parking provision for HGV

ERE/0922/0045 157 Longmoor Lane

Single storey extension

RESOLVED: that no objections be made

ERE/0922/0037 72 Springfield Avenue

Construction of a single storey outbuilding to the rear

RESOLVED: that no objections be made

2. To receive planning decisions taken by EBC

ERE/0822/0017 Friesland School, Nursery Avenue

Installation of 2.4m high fence & gates to the south-western part of the site (adjacent to Block 10), and 2.4m high fence & gates centrally within the site to an existing bin store and internal access road (adjacent to Block 11)

EBC: Approved 13/9/22

ERE/0822/0062 53 Springfield Avenue

Application for a Lawful Development Certificate for a proposed use or development.

Approved: 30/09/2022

93. CHAIRMAN'S REPORT

There was no report under this heading.

94. REPORT OF THE CLERK

1. Crime figures: Last recorded - June: 94

The above was noted.

2. BT new contract from September 2022 to 2024

The Clerk confirmed that a new BT Halo 2-year contract had been entered into that reduced phone and broadband costs and included antivirus protection.

Kaspersky antivirus was due to end in December 2022, so the new contract created a further saving of £20 per year.

3. Canal & River Trust: Outcome of meeting regarding Padmore Moorings agreement

A copy of the original C&RT lease agreement from 1/1/75 to 31/12/89 had been provided by the C&RT.

The Clerk had met with a C&RT Surveyor who had suggested that a detailed 'land lease agreement' and charge was no longer applicable as the Parish Council covered the cost of mowing, uplifting small trees and maintaining flower beds.

The C&RT would shortly contact the Council to establish a suitable agreement.

4. East Midlands Devolution: DALC FAQ's – Copy enclosed for information
The information was noted.
5. Newsletter
It was confirmed that preparations for producing the newsletter were underway.
6. Speed Indicator Device: Outcome of meeting with SWARCO
The Clerk circulated details of her meeting with the representative from SWARCO having visited Derby Road and Longmoor Lane with him to establish possible sites for a solar portable Speed Indicator Device.

Discussion followed on the advantages of a device and required match funding.

The Clerk was asked to contact DCC to ask an Officer to visit the proposed sites to provide further details of their suitability.

7. Springfield Park: Installation of daffodil bench 22/9/22
The Clerk confirmed the daffodil bench had been installed at the top end of the park by the small copse of trees and no concerns had been raised with her.

The Chairman noted he had received two complaints from residents on Gatcombe Grove regarding its position, but complaints had previously been received from residents objecting to it being placed in the middle of the park near their properties. After careful consideration, it had been sited centrally and away from properties.

£250 of daffodil bulbs had been ordered for the area (2,500), as per the budget allocation and volunteers had been invited to the plant the bulbs.

8. Summer play scheme report
Mr Metcalf had provided a report showing the summer play scheme held at Cloudside Academy and supported by the Parish Council and EBC had been a great success and was well supported by local families.

95. COUNCILLOR FINANCIAL MONITORING

To receive report of Councillors monitoring invoice payments from 1/4/22 to 31/8/22.

Cllr Hales and Cllr Mrs Hales confirmed they had checked the 2022/2023 Accounts for monitoring purposes and found them to be in good order, with no issues identified.

The Clerk was thanked for all her work preparing clear and accurate financial records.

96. CONSULTATION

EBC Members Model Councillor Code of Conduct – Standards in Public Life
EBC are looking to adopt the LGA recommended model for all Councillors holding office to meet high standards, emphasising model behaviour and respect to others. Consultation ends 28/11/22

<https://www.erewash.gov.uk/the-community-section/consultations.html>

RESOLVED: to note the above and that individual responses could be given

97. POLICIES

To review / adopt the following:

- a) Councillor Code of Conduct
- b) Councillor / Officer Protocol
- c) Dignity at Work Policy & Pledge (Replaces Bullying & Harassment Policy)
- d) Equality and Diversity Policy
- e) Grievance Policy
- f) Whistleblowing Policy

RESOLVED: to adopt the above policies without amendment

1. To pass a Resolution to sign up to the Civility and Respect pledge
RESOLVED: to consider adopting the Respect pledge after the 2023 local elections
2. To consider displaying approved Policies on the Council's website
RESOLVED: to display all approved policies on the website

98. NEIGHBOURHOOD DEVELOPMENT PLAN (NP)

Report on progress by the Chairman/Steering Group Chairman.

Cllr Major reported on the following:

- The meeting of 13/9/22 had covered NP objectives, the Housing Needs Assessment executive summary, receiving an update on Design Code work, update on work covering the Master Plan and deciding timescales.
- It was noted Sandiacre offered affordable housing to rent, but not affordable to buy, so there was an important need to provide affordable houses to buy.
- It had been discussed that it was important to plant more trees and provide some areas of soft landscaping.
- The Master Plan would be commissioned and timescales would be introduced so funding was not lost and had to be returned.
- It was intended the new NP website would soon be available on-line
- A Steering Group member had withdrawn.

RESOLVED: the Steering Group be comprised of the following members:

Cllr Major	Cllr Bilbie	Cllr Sanghera	Cllr Mrs French
Cllr Mrs Stewart	Rev. Trelenberg	Mr C Madge	Mr P Hunt

99. CIVIC EVENTS 2022

- | | | | |
|----------------------------|----------|--------|--------------------|
| 1. Civic Service | 9/10/22 | 6.30pm | Invitations issued |
| 2. Remembrance Day Service | 13/11/22 | 6.30pm | Invitations issued |
| 3. Carols Around the Tree | 3/12/22 | 4.30pm | SMVC confirmed |

The Clerk confirmed the Civic Service was proving less popular than the Remembrance Day evening service according to responses so far received.

Out of 41 invitations issued to local schools, clubs and organisations, only 8 responses had so far confirmed representatives would attend the Civic Service.

All Councillor were asked to attend forthcoming civic events.

100. CEMETERY MATTERS

1. Burials since the last meeting
None to date
2. Interments since the last meeting
A89 19/9/22
3. Reserved Graves / Plots since the last meeting
None to date

101. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

It was confirmed that compliments were being received on the appearance of the Cemetery and churchyards and Springfield Park due to low level work carried out by Mr Spencer for installation work and cutting back excessive growth.

Mr Spencer and Mr Wallace had been working to improve areas before Mr Wallace needed to take time off.

The parks were quiet at the present time with the approach of darker nights and colder weather and there were no reported incidents.

102. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

Newsletters circulated electronically to Councillors upon receipt.

- DALC AGM 20/10/22 at Derby County Football Ground
- Councillor training: Item 10 refers
For all Councillor to become familiar with the new Dignity at Work Policy

103. FINANCE

1. To note the monthly financial report
RESOLVED: to note the report presented at the meeting

2. To authorise payments

<u>DD 1/9</u>	Water Plus (9648)	Office supply	16.03
<u>DD 16/9</u>	BT	Phone charges	6.00
<u>DD 21/9</u>	E.on (6719)	Parish Council office/car park/MUGA	83.42
<u>CH 21/9</u>	HSBC	Monthly bank charge	13.21
BP 5/9	PKF Littlejohn	External audit	480.00
BP 13/9	Glendale	Grounds Maintenance: August	1,315.16
BP 30/9	Mrs Bloor	Salary: September	1,581.60
BP 30/9	HMRC	Tax/NIC: September	429.39
BP 30/9	Andrew's GS	Litter picking 4 weeks: September	713.00
BP 30/9	Andrew's GS	Low level work: Parks and Cemetery: September	237.00
BP 30/9	Andrew's GS	Amenity area contract: September	291.43
BP 30/9	Spen's GS (S Spencer)	Low level work: Parks and Cemetery: September	1,520.00
		Total:	<u>6,686.24</u>

RESOLVED: to approve accounts for payment, as shown above

3. To note income received

5	HMRC: VAT refund 1/2/22 - 31/8/22	5,788.00
5	G135: Transfer of Rights	47.00
5	Area 2, Row D, G9: Grave + P/P burials	750.00
6	A197: Memorial plaque	85.00
6	A24: Co-op ST Interment	90.00
17	G199: Baileys - Headstone	170.00
27	E.on: A/C 5590 refund - Now 'E.on Next' 6719	6.73
27	A24: Hawleys plaque - Additional inscription	60.00
27	A148: Hawleys plaque - Additional inscription	60.00
27	A89: Co-op ST interment	90.00
27	A28: Pre-paid interments	180.00
27	A24: Pre-paid interments	180.00
30	HSBC Savings (Deposit) A/C - Interest	24.95
30	HSBC Savings A/C: Polling station costs - Interest	1.52
30	HSBC Savings A/C: Grants - Interest	0.00
	Total	<u>7,533.20</u>

RESOLVED: to note income received

104. **CORRESPONDENCE**

Resident letter: For the Parish Council to consider planting a tree in memory of the late Queen.

RESOLVED: to note the above correspondence

105. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

GROUNDS MAINTENANCE TENDERS 2023

To consider tenders for Recreation Grounds and the Cemetery & closed churchyards
Three invitations to tender had been issued to companies who had expressed interest.

Following discussion, it was **RESOLVED:** that Fox Grounds Maintenance and Landscaping Ltd be awarded the grounds maintenance contract for Springfield Park, Doncaster Avenue Recreation Ground, the Cemetery and two closed churchyards from 1/4/23, at a cost of £15,292.50 + VAT

106. **DATE & TIME OF NEXT PARISH COUNCIL MEETING**

TUESDAY, 1 NOVEMBER 2022 at 7.00pm

The Memorial Institute, Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 8.30pm

Signed by the Chairman: _____ Date: _____