

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 5 April 2022 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
	Cllr Mrs C French	
	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr S Jarratt	
	Cllr Mrs C Powers	
	Cllr N Raycraft	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: Four

The Chairman welcomed everyone to the meeting.

198. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apology for absence received
Mrs L Bilbie	School commitment

RESOLVED: to approve the apology for absence

199. TO RECEIVE DECLARATIONS OF INTERESTS

Agenda Item 208 – Planning application consultations

ERE/0322/0023 - 20 Kings Road & ERE/0322/0042 - 21 Hart Avenue

Cllr Bilbie disclosed a personal and pecuniary interest as he would be working on the properties. He left the room during these items and took no part in proceedings.

ERE/0322/0028 39 King Edward Street

Cllr Mrs French disclosed a personal interest as the applicant was a neighbour.

200. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

201. VARIATION OF ORDER OF BUSINESS

1. **RESOLVED:** to consider the following planning consultation in order to respond to EBC before the next meeting

Refer Agenda Item 208.1

ERE/0322/0072 **5 The Hollies**

2. **RESOLVED:** to note planning decisions received after the Agenda was issued
Refer Agenda Item 208.2

ERE/1121/0047

Maywood Farm, Rushy Lane

ERE/0222/0083

Land at The Plough Inn, Town Street

202. PUBLIC PARTICIPATION

The Chairman reminded everyone that the Public Session was limited to 10 minutes and repeat questions should be avoided to reduce the possibility of overlong meetings. Although, he had discretion to extend the session, if required.

The Clerk advised that the length of the Public Session had very recently been reviewed it had been resolved that it remain unchanged at 10 minutes. A Resolution could not be reversed within 6 months. (*Refer: Min 167.1 / Standing Order 7*)

Neighbourhood Plan (NP)

In response to a question raised by a member of the public, it was confirmed the NP Steering Group would shortly be organising a public drop-in session. The NP project involved the whole community and residents were encouraged to participate.

203. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police report

PCSO Sangha's report to Councillors was noted.

2. County Councillor

- DCC was currently bidding to become a 3-tier Unitary Authority, which offered greater powers and funding from central government and saw the introduction of an elected regional Mayor.
- Funding of £150,000 was currently available through the Police & Crime Commissioner office for Parish and Town Councils across Derbyshire to submit bids for Speed Indicator Devices (SID).

As the devices could cost approximately £6K to £10K, with installation and maintenance costs, only 12 or 15 could potentially be introduced.

In order to submit a bid, Councillors were asked to notify the Clerk of roads in Sandiacre that would benefit from the scheme. This would include details of the precise location and which way round one faced.

This item would be included on the next Agenda for further consideration.

3. Borough Councillors

- EBC was currently in the process of consulting on the revised Core Strategy
- A number of staff members were currently taking sick leave
- Business support grants were still available, especially for those who missed out on other support grants
- Council Tax rebates of £150 had been made available from 1/4/22 for Band A-D properties, including those housing single people

204. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 1 MARCH 2022 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on Tuesday, 1 March 2022, copies of which have been previously circulated to Members, were confirmed as a true record

205. MATTERS FOR REPORT

None, not already included on the Agenda.

206. TO RESOLVE THAT THE DRAFT MINUTES OF THE ANNUAL PARISH MEETING HELD ON TUESDAY, 1 MARCH 2022 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Annual Parish Meeting held on Tuesday, 1 March 2022, copies of which have been previously circulated to Members, were confirmed as a true record

207. CHAIRMAN'S ANNOUNCEMENTS

The Chairman and Vice-Chairman had conducted the Clerk's appraisal on 8/3/22 and everything was found to be very satisfactory. The Clerk had been marked highly.

The Clerk expressed her thanks to Councillors for all their continued support.

208. PLANNING

1. To consider planning application consultations received from EBC

ERE/0222/0087 **79 Springfield Avenue**
Installation of first floor rear balcony with balustrade
RESOLVED: that no comments be made

ERE/0322/0022 **1 Kensington Road**
Erection of rear infill extension
RESOLVED: that no comments be made

Cllr Bilbie left the meeting during consideration of the following 3 items.

ERE/0322/0023 **20 Kings Road**
Single storey side and rear extension following demolition of existing side garage and rear conservatory
RESOLVED: that no comments be made

ERE/0322/0028 **39 King Edward Street**
Two storey side and rear extension and single storey rear extension with external alterations
RESOLVED: that no comments be made

ERE/0322/0042 **21 Hart Avenue**
Drop kerb and creation of drive in front garden with wall installed around new drive
RESOLVED: that comments be made to request the hedge on the left hand side boundary be retained

ERE/0322/0072 **5, The Hollies**
Conversion of loft to habitable use including the installation of 1 x rear dormer and increase ridge height
RESOLVED: that no comments be made

2. To receive planning decisions taken by EBC

ERE/1121/0061 **6 York Avenue**
Proposed alterations to existing dwelling and erection of 1no new dwelling
EBC: Approved 3/3/22

ERE/1121/0047 **Maywood Farm, Rushy Lane**
Proposed 'change of use' of existing stable building to a dwelling (1 bedroom)
EBC: Refused 31/3/22

ERE/0222/0083 **Land at the Plough Inn, Town Street**
Fourteen large conifers in the corner of the car park to be reduced in height. The tree line will be reduced by 5 metres in height.
EBC: Approved 31/3/22

209. REPORT OF THE CLERK

1. Latest crime figures: January 2022 = 73
The above was noted.
2. Audit: PC selected for intermediate review for the 2021/22 reporting year as part of the required 5% sample
The above was noted.
3. Awards for All (£10K): Springfield Park play area bow top fencing
The Clerk confirmed it was proving difficult to obtain quotes that did not exceed the limit of the grant, as equipment and supply costs were now increasing. However, she was meeting with a company the following day to obtain a fresh quote.
4. DCC grant (£15K): Improvements to MUGA
The Clerk confirmed she had sourced a grant from DCC that could cover the cost of refurbishment of the MUGA, including the play surface.

RESOLVED: that the Clerk obtain quotes and apply for the grant

5. Grounds maintenance to commence April 2022
The Clerk had experienced some problems that day with Glendale being unable to access Springfield Park and there had been several other issues to address. However, everything had been rectified for grounds maintenance work to begin.
6. NJC local government services pay award - Implement from 1/4/21
It was confirmed the Clerk would receive 30p per hour through the pay award for hours worked over the past year. This was subject to tax and NIC.

RESOLVED: the pay award would be implemented as the Parish Council followed the NJC Local Government scheme

7. Pension Regulator 3-year review: Clerk to opt-out of pension scheme
The Clerk confirmed she would again opt-out of the Council's pension scheme and would notify the Chairman and Pension Regulator accordingly.
8. Risley Education Foundation report
As a response had not been received from the Clerk to the Trustees, the Chairman, as a Member of the Trustee Board, presented a verbal report outlining the work of the charity that offered small grants to young people accessing higher education.

No questions were raised.

9. Springfield Park: Butterfly & Bee bench installed / Daffodil bench ordered
The 'butterfly and bee' bench provided by the Chairman through his DCC Community Leadership Fund had been installed and numerous compliments had been received. All costs had been met through the grant, including for installation.

A 'daffodil' bench was on order from D Ogilvie, which would include a plaque to recognise the Parish Council providing the bench for the community to celebrate the Queen's Platinum Jubilee. Daffodils could be planted around it in the autumn.

10. Springfield Park: Play area official opening
A date and time would be set.

The Clerk was asked to contact Longmoor Primary School to establish if any of the school children could attend the official opening of the new play area.

11. Village sign (opposite White Lion PH)
It was noted the wooden village sign produced by a resident now needed refurbishment work to bring it back to its original condition.

The Clerk was asked to contact the resident to enquire if he would like to see the village sign refurbished, or if he would permit the Parish Council to introduce a metal sign which complimented his original design to include local landmarks.

210. 2022 CIVIC EVENTS

1. To consider holding an evening Civic Service (9/10/22)

Following discussion,

It was **RESOLVED**: that the Parish Council wished to return to holding a Civic Service in partnership with St Giles' Church

2. To consider holding a Remembrance Sunday evening service (13/11/22)

It was **RESOLVED**: that the Parish Council wished to return to holding a Remembrance Sunday evening service in partnership with St Giles' Church

The Clerk would contact Rev. Trelenberg to discuss arrangements.

211. NEIGHBOURHOOD DEVELOPMENT PLAN (NP)

Steering Group meeting 26/3/22

Cllr Major, as Chairman of the Steering Group reported on progress:

1. Steering Group members had met with the NP consultant to walk around Sandiacre and identify areas that could be developed for the future. E.g. looking at ways of enhancing the village centre, protecting the canal area and retaining local heritage
2. AECOM (Design consultants) would assist in establishing a Housing Needs Assessment. Outside grant funding would cover their costs.
3. A separate meeting had been held with EBC Planning Officers to establish how they could assist the Parish Council in the process, as per guidance
4. It was important to engage with residents at each stage so the whole community was involved in the process and as a Referendum would be held at completion

5. A public drop-in session had been arranged for Saturday, 7/5/22 and all Councillors were invited to attend to speak directly with residents and gain their views on the future vision for Sandiacre
6. A separate website would be established to record progress of the NP to its conclusion and this would be funded separately through the Locality Fund
7. The Clerk would soon apply for outside grant funding from the Locality Fund and arrange for maps and publicity of public events
8. The aim of the process was to work collaboratively and engage with all residents

212. SPEED INDICATOR DEVICES – DERBYSHIRE TRIAL

To consider the briefing from the Derbyshire Police & Crime Commissioner. (Enclosed)

This matter had previously been discussed under Agenda Item. 203.2

213. CONSULTATION

Erewash Local Plan Review – Draft Core Strategy

Public consultation: 14/3/22 to 9/5/22

www.erewash.gov.uk/local-plan-section/core-strategy-review.html

RESOLVED: to note the consultation

214. CEMETERY MATTERS

1. Burials since the last meeting

2/3/22 G99

14/3/22 G74

2. Interments since the last meeting

None

3. Reserved Graves / Plots since the last meeting

None.

RESOLVED: to note the above

215. PARKS & OPEN SPACES

To consider any incidents of maintenance issues since the last meeting.

It was noted that litter and anti-social behaviour was increasing due to lighter nights, especially on Doncaster Avenue RG.

216. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS

February 2022 previously circulated.

RESOLVED: to note the above

217. FINANCE

1. To note the monthly financial report and bank reconciliation

Presented at the meeting.

RESOLVED: to note the financial report

2. To authorise payments

	Water Plus (9648)	Office supply: Not taken out	0.00
<u>DD 16/3</u>	BT (3066)	Phone: Line rental / Usage	87.60
<u>CH 21/3</u>	Bank charge	Monthly bank charge: February	11.50
<u>DD 22/3</u>	E.on (8660/6719)	Office/DARG/Car park: February	92.79
BP 7/3	Glendale	Cemetery: Reduce Beech hedge (for H/S working)	1,476.79
BP 7/3	Glendale	Grounds maintenance: February	599.57
BP 7/3	Kompan	Play area inspections: February	156.00
BP 29/3	Planning with People	NP consultancy: to 31 st March	3,000.00
BP 29/3	S Spencer	Bench installation/Cemetery & churchyard low level work	1,080.00
BP 31/3	Glendale	Grounds maintenance: March	599.57
BP 31/3	Mrs Bloor	Salary: March: Including pay award from 1/4/21	1,741.81
BP 31/3	HMRC	Tax/NIC's: March	560.21
BP 31/3	Andrew's GS	Litter picking: March	682.00
BP 31/3	Andrew's GS	Low level work: March	350.00
BP 31/3	J Bloor	Website maintenance: Nov 2021 to March 2022 (5)	125.00
BP 31/3	Memorial Inst.	Hire of hall: July 2021 to March 2022	272.50
		Total:	<u>10,835.34</u>

RESOLVED: to approve the schedule of payments shown above

3. To note receipt of income

4	Groundworks: NP Consultancy fees to 31/3/22	3,028.00
8	HMRC: VAT refund 1/12/21 - 31/1/22	12,787.87
9	Bailey's Memorials: A172 plaque (Out of Area)	264.00
9	Baileys Memorials: A188 plaque	As above
30	Baileys Memorials: A165 plaque	55.00
31	HSBC Savings (Deposit) A/C - Interest	2.16
31	HSBC Savings A/C: Polling station costs - Interest	0.16
31	HSBC Savings A/C: Grants - Interest	0.13
	Total	<u>16,137.32</u>

1. **RESOLVED:** to note income received, as shown above

2. **RESOLVED:** that the Clerk arrange for money to be transferred between accounts, as itemised on the financial report due to receipt of the Precept and Concurrent Functions grant on 1/4/22.

The Clerk would arrange a refund of £18 to M S Bailey (Mason) due to transposed figures when single payment was made on 9/3/22.

218. **CORRESPONDENCE**

1. 2021/22 AGAR external auditor instructions: Submission by Friday, 1st July 2022
2. EBC: Premises business rate relief applied £673.65. Charge for 2022/23 = Nil

RESOLVED: to note the above correspondence

219. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

220. DATE & TIME OF NEXT PARISH COUNCIL MEETINGS

TUESDAY, 3 MAY 2022 ANNUAL PARISH COUNCIL MEETING 6.40pm

TUESDAY, 3 MAY 2022 FULL COUNCIL MEETING 7.00pm

The Memorial Institute, Doncaster Avenue, Sandiacre NG10 5FJ

The meeting closed at 8.15pm

Signed by the Chairman: _____ Date: _____