

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 5 December 2017 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**PRESENT:**

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
	Cllr G Dinsdale	
A	Cllr A Hardy	
	Cllr R Harris	
A	Cllr T Pearson	
A	Cllr Mrs C Powers	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Council  
Sgt D Shannon – Part meeting to 8.20pm

**MEMBERS OF THE PUBLIC:** Three residents present

## 144. APOLOGIES AND APPROVAL OF ABSENCES

Councillor	Reason for absence
C Bilbie	Work commitment
A Hardy	Convalescence
T Pearson	Illness
C Powers	Illness

**RESOLVED:** to approve the apologies for absence received

## 145. TO RECEIVE DECLARATIONS OF INTERESTS

Councillor	Interest	Declaration: Agenda Item 159 - Accounts for payment
S Bilbie	Personal	Parish Councillor & Memorial Institute Trustee
S Dickman	Personal	Parish Councillor & Memorial Institute Trustee
W Major	Personal	Parish Councillor & Memorial Institute Trustee
K Stewart	Personal	Parish Councillor & Memorial Institute Trustee
R Stewart	Personal	Parish Councillor & Memorial Institute Trustee

**RESOLVED:** to note the interests declared

## 146. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

## 147. VARIATION OF ORDER OF BUSINESS

There were no variations to the order of business.

#### **148. PUBLIC PARTICIPATION SESSION**

Standing Orders were suspended to allow time for the public to ask questions of Sgt Shannon relating to an increase in gang activity around the library and recreation ground. There was a general feeling that police involvement should be strengthened.

Sgt Shannon responded to concerns raised and highlighted the following:

- Members of the public were advised not to hesitate in calling 999 if a crime was being committed in order for the police to respond quickly
- Local officers were liaising with Nottingham officers to identify those involved with the gang
- Plain clothes officers and traffic officers were currently investigating incidents relating to auto-crime, anti-social behaviour and criminal damage
- It was a priority for the police to deter drug use in the community and the public were advised to provide information to support a build-up of intelligence, such as providing car registration numbers
- A new police officer would be appointed to Sandiacre in the New Year and he would be asked to attend Parish Council meetings

Councillors were invited to ask questions and Sgt Shannon confirmed the following:

- Officers could not predict activity and relied on information supplied by residents
- Officers would undertake patrols and then spend time in the area
- When incidents of 'joy riding' occurred, residents were encouraged to ring 999 with details and locations
- If calls were made to 999, it was accepted the public had 'positive intent' and the police were being alerted to criminal activity.
- If gangs were hanging around, this could be reported via 101.

Councillors expressed their concerns that there was a clear increase in crime at the present time and it was evident that residents felt vulnerable.

Work was being carried out on Doncaster Avenue Recreation Ground to move the play area and security fencing was being targeted. Response times should be quicker to reassure the community that the police were responding to information provided.

Sgt Shannon advised that work to deter gang activity was being undertaken and there were a number of schemes that could be used to tackle the problem, including introducing a dispersal order and working alongside EBC and local schools.

Further discussion followed and Sgt Shannon was thanked for attending.

Councillors expressed their support of the police and offered help where possible, including with the use of premises for reinstating evening youth sessions.

Sgt Shannon left the meeting at 8.20pm and Standing Orders were resumed.

#### **149. TO RECEIVE REPORTS FROM THE FOLLOWING:**

- I. County Councillor report  
There was no report under this heading.
- II. Borough Councillor reports  
There was no report under this heading.

**150. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 NOVEMBER 2017 ARE A CORRECT RECORD**

**RESOLVED:** that the Minutes of the Parish Council meeting held on 7 November 2017, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman.

**151. MATTERS FOR REPORT**

• Police Crime Commissioner response

The Crime Commissioner's office had advised that the issue of community policing priorities was a matter for the Chief Constable. The Divisional Commander for South Division had been asked to consider the matter and respond directly.

It was noted that Youth Services had offered to re-instate youth sessions on a Friday evening without charge, providing the Memorial Institute was available.

Councillors gave their support to the re-introduction of youth sessions in order to deter anti-social behaviour in the area and the Clerk was asked to enquire if the Memorial Institute was free each Friday evening.

• Councillor finance training date

Mrs Taylor (DALC trainer) had offered to undertake Councillor Finance training on Tuesday 27 February at 6.30pm.

The date was agreed and the Clerk was asked to formalise arrangements.

• Hart Avenue: Grounds maintenance work

It was noted that work had been carried out to cut back vegetation in the area.

**152. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 7 NOVEMBER 2017**

**RESOLVED:** to receive the Minutes of the meeting held on 7 November 2017

**153. TO RECEIVE THE MINUTES OF THE CEMETERY, PARKS AND HIGHWAY MATTERS COMMITTEE MEETING HELD ON 7 NOVEMBER 2017**

**RESOLVED:** to receive the Minutes of the meeting held on 7 November 2017

**154. CHAIRMAN'S ANNOUNCEMENTS**

Cllr Major reported on the following:

I. Borough and Parish Councils' Forum Meeting 30/11/17

Cllr Major, Cllr Harris, Cllr Mrs Powers and the Clerk had attended the Forum meeting.

Information had been provided on the East Midlands Growth Strategy document and an expected reduction in Concurrent Functions (CF) funding to parishes of 5%.

II. Finance Committee Meeting

The Finance Committee had recently met to set a provisional budget ready for ratification by full Council at the January meeting. A 5% reduction in the CF grant had been included together with a 2.5% increase in Precept.

III. Interview with Derbyshire Life

The Chairman had been invited to give an interview with Derbyshire Life, which had provided an opportunity to highlight many positive aspects of Sandiacre.

**155. REPORT OF THE CLERK**

I. Sandiacre crime statistics – Police website

Details of the latest crime figures were noted: Sept 2016: 57 / Sept 2017: 60

II. New play area: Progress to date

A number of security fence panels had recently been vandalised and following a visit from the Peninsula Health and Safety Consultant, Horizon had introduced further measures to protect the site area and highlight safety and increase security.

Work was now scheduled to be completed sooner than expected to minimise disruption and deter vandalism.

Following excavation work, the smaller slide had been assessed and found to be unsuitable for re-installation due to corrosion of the fixings beneath the ground. It was advised that the play item should be written-off for safety reasons. Horizon would remove off-site without charge.

**RESOLVED:** to write-off the smaller slide and amend the Asset Register accordingly

III. Christmas lights: Progress to date

Although the majority of Christmas motifs had been installed by Millennium Quest, it had become apparent during installation that not all the lamp columns identified for motifs had been fitted with connection sockets.

Following enquiries with EBC, it was established that lamp columns had been installed in the past through the Sandiacre Regeneration Scheme, but only those used by the Parish Council for Christmas motifs at the time were fitted with sockets.

Since there were now 30 motifs to be fitted, it gave a shortfall of 12 columns requiring connection sockets. The cost for fittings amounted to £2,220.

**RESOLVED:** that the Parish Council would cover the cost of installation to allow 30 Christmas motifs to be displayed along the high streets for the foreseeable future

IV. Christmas Tree lights switch-on event

The event had been a success with over 100 people attending.

The Clerk expressed her thanks to Councillors who had volunteered to install the Christmas tree and were present or involved with the official switch-on ceremony. The Clerk was thanked for organising the event.

The Clerk was asked to send a letter of thanks to the following:

- Sandiacre Male Voice Choir for leading the carols
- Sandiacre Co-op for free mince pies
- Cloudside Junior School for children's festive art work

It was noted that Cllr Major had donated his Chairman's allowance (£50) to Sandiacre Male Voice Choir to support their organisation over the coming year.

- V. Christmas concert: Arrangements / Ticket sales  
 Ticket sales were limited and it was anticipated the concert might not meet costs. Publicity had been widely given and details were included in the newsletter, but numbers were reducing each year and this year, the date and venue had changed.

It was noted the Parish Council could introduce a banner for display around the Christmas Tree fencing to advertise the concert centrally within the community. EBC could also be asked if they would offer publicity on their website.

- VI. Meeting with Peninsula Health & Safety consultant  
 A meeting would be re-scheduled for January 2018.
- VII. Office closure / Emergency contact: Wednesday 14/12/17 to Tuesday, 2/1/18  
 Details of the office closure and emergency contact over the Christmas and New Year period were noted.
- VIII. Peninsula 5-year contract to end September 2018  
 This item would be included on the next Agenda for the Council to decide ending the existing 5-year contract and giving the required 6 month notice period.

**156. 'WELCOME TO SANDIACRE' BOUNDARY SIGN**

- I. Funding  
 It was reported that funding for a boundary sign could not be sourced from EBC as first thought, as their grant criteria did not provide for this kind of community project. However, Cllr Major had subsequently sourced £700 from his Community Leadership Fund. Additional costs could be met by the Parish Council.

Councillors considered that in light of the above information now being brought to their attention, the £1,000 paid by HS2 for surveys to be carried out in the Cemetery should be vired to this project, which benefitted the wider community and the sign would be a long-lasting feature welcoming everyone to the area.

**RESOLVED:** that the Parish Council meet all additional costs, including installation

- II. Height, location and surround  
 The Clerk had been in contact with DCC to establish the appropriate height and location of the sign and to determine if it could have a grass surround with planting. A DCC officer would be invited to meet the Clerk to confirm details.
- III. DCC highway licence  
 Once details of the location were established, the Clerk would apply for a licence prior to the sign being installed.

**157. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS**

Circ 13	Annual Executive Meeting and DALC AGM CiLCA Qualifications Feedback from the National Association of Local Councils (NALC) Conference & Award East Midlands Councils Policy Update Councillor Essential Training – January 2018
Circ 14	Introduction to Project Management: Practical Tools and Techniques Business rate relief on public conveniences – Sector Survey DALC Spring Seminar 2018 – 17 April. Morley Hayes Parental Bereavement leave

Diversity Commission New Legal Briefings NALC responses to Government Consultations Did you know? Summons Certificate in Local Council Administration (CiLCA) Spring Session Law & Good Practice of Local Councils + Updated GDPR Legislation Course
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## 158. FINANCIAL STATEMENT

**RESOLVED:** to note the financial statement presented

## 159. ACCOUNTS FOR PAYMENT

<u>DD 15/11</u>	BT (3066)	Line rental	88.16
<u>DD 20/11</u>	Sovereign	Play area inspections	47.99
<u>DD 20/11</u>	E.on (8660)	Electricity charges	53.49
<u>DD 24/11</u>	Peninsula	Business consultancy	187.20
<u>DD 28/11</u>	Veolia	Waste container collection (2)	116.30
3367	Horizon	Grounds maintenance: October	1,288.97
3368	Park Hall Designs	Website maintenance: 1/8 - 31/11/17	81.89
3369	Mr J Bloor	Office: Internet security	13.50
3370	Viking	Office supplies: Paper / Tape / Stamps	134.17
3371	Viking	Office supplies: Paper	8.99
3372	Mrs Bloor	Salary: November	1,424.56
3373	HMRC	Tax/NIC: November	407.87
3374	Mrs Bloor	Office supplies: Cable ties	8.00
3375	Memorial Inst	Room hire: Jan to November 2017	234.75
3376	J T Hodson	Electrical check: MUGA / Lock-up	108.00
3377	EBC	Sports Centre: Christmas concert	139.50
3378	Sandiacre MVC	Chairman's allowance: Donation	50.00
3379	Andrew's GS	Litter picking: November	700.00
3380	Andrew's GS	Low level maintenance work	45.00
Total:			<u>5,138.34</u>

**RESOLVED:** that the accounts for payment presented be approved

## 160. INCOME RECEIVED

30-Nov	HSBC Election Costs A/C	0.11
30-Nov	HSBC Deposit (Business) A/C	1.79
30-Nov	HSBC Grant Account	0.00
Total		<u>1.90</u>

**RESOLVED:** to note the income received

## 161. CORRESPONDENCE

- I. The Clerk magazine
- II. Clerks and Councils Direct magazine
- III. Royal British Legion – Thank you for donation
- IV. Veolia: Price increase of 19p per collection from 1/1/18
- V. Notification of external auditors for 2017/18: Derbyshire - PKF Little John LLP

**162. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

No items were deemed confidential.

**163. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS**

**TUESDAY, 9 JANUARY 2018**

**SECOND TUESDAY IN THE MONTH**

- |   |        |
|---|--------|
| • Planning Committee                            | 7.00pm |
| • Cemetery, Parks and Highway Matters Committee | 7.20pm |
| • Parish Council                                | 7.40pm |

**The meeting closed at 8.50pm**

Signed by the Chairman: \_\_\_\_\_

Date: \_\_\_\_\_