

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the VIRTUAL Parish Council meeting held on Tuesday, 6 April 2021 at 7.00pm via Zoom video conferencing.

PRESENT:

	Cllr W Major	Chairman
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
	Cllr Mrs C French	
	Cllr A Gibson	
	Cllr Mrs S Hales	
	Cllr T Hales	
A	Cllr S Jarratt	
	Cllr Mrs C Powers	
	Cllr N Raycraft	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

REMOTELY ATTENDING: Five members of the public

PRESENTATION – 6.00pm

Mrs H Barter – Neighbourhood Plan Consultant

The meeting commenced at 6.15pm due to a technical problem.

Mr Towleron had earlier given apologies for being unable to attend the presentation or offer his services for the future due to an unexpected close family commitment arising.

Mrs Barter began her presentation by explaining how a Parish Council could establish a Neighbourhood Plan (NP) and outlined the stages required. She had produced over a 100 plans for different Councils across the country.

Joint Plan

The Parish Council could consider producing a joint NP with a neighbouring parish, especially if another Council's area included a site designated for significant development. This would allow a shared workload for Clerks, Councillors and volunteers.

Community Infrastructure Levy – CIL

A Local Authority s106 payment of 10% could currently be collected and passed to Parish Councils through development of a new site. However, if a NP was introduced, the CIL levy that LA's could charge on new developments could offer a 25% contribution to Parish Councils for spending on facilities, projects and services of their choosing.

Place check

A Steering Group or Committee could be established to move the NP project forward.

A NP would highlight important local issues and could adapt to change over time. However, there could be no impact on Government planned strategic developments, such as HS2.

Local knowledge would be taken into account and areas could be identified for special consideration, such as green space designations.

A community may also wish to see improvements to local road infrastructure and a NP could be a tool for considering local planning applications and growth.

Referendum

A Parish Council would draw up a NP with the support of local people. A referendum would be held in order for the community to shape their local area and decide priorities.

Timeline

Overseeing the introduction of a NP would take at least 18 months for a small plan and the Parish Council would work closely with the Borough Council and take into account their Local Plan and Growth Strategy.

Funding

Parish Councils considering a NP would be eligible to apply for a £10,000 basic grant to cover support fees and there was also an additional Technical Support grant.

Councillors noted it was important to consider any impact on the Clerk's time. Mrs Barter advised the workload to produce a NP could be managed with items delegated to others.

Following a Q & A session, the following was noted:

- A Parish Council could develop a Traffic Management Scheme as part of a NP
- It would be important for the whole community to be involved
- Delegation limits and actions would be decided by the Parish Council
- Impact on the Clerk's time would need to be taken into account and managed
- Joining with a neighbouring Parish Council, such as Stanton-by-Dale, would be considered
- The Parish Council could look at identifying designated areas, especially if sites were vacant for development or were set aside for conservation and ecology
- Design Policies could be introduced
- A Design Code package could be considered to offer ongoing technical support
- Technical consultancy support was freely available upon receipt of grant funding
- The Parish Council could involve local groups and individuals with specific skills

First steps

- Establish a steering group
- Consider a joint project with neighbouring parishes
- Engage with the whole community to establish community need
- Undertake a 'place check' to establish what is already good / bad about the area
- Consider the Borough Council's existing planning policies
- Call a Referendum

Reference material

Locality Road Map

<https://neighbourhoodplanning.org/toolkits-and-guidance/create-neighbourhood-plan-step-by-step-roadmap-guide/>

Biddulph Town Council - Neighbourhood Development Plan

<https://biddulph.co.uk/neighbourhood-plan/>

Gov.uk site

<https://www.gov.uk/guidance/neighbourhood-planning--2#the-neighbourhood-planning-referendum>

Following discussion, it was agreed to include this item on the June Agenda for further consideration and evaluation.

Mrs Barter was thanked for her presentation and left the meeting at 6.58pm.

The Chairman welcomed everyone to the full Council meeting, which started at 7.00pm.

182. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apologies for absence received
S Jarratt	Prior evening commitment

RESOLVED: to approve the apology for absence received

183. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

184. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

185. VARIATION OF ORDER OF BUSINESS

There was no variation of business.

186. PUBLIC PARTICIPATION SESSION

Traffic issues – Longmoor Lane

A resident enquired if the Parish Council could source grant funding to display speed restriction notices along Longmoor Lane.

It was highlighted traffic concerns remained an important issue for Councillors and applied to all main routes in Sandiacre and roads used as cut-throughs.

Cllr Bilbie noted that a long-term solution would see the introduction of a bypass for Sandiacre to alleviate ongoing traffic problems and concerns.

Consideration for sourcing outside funding would be given at the June meeting.

187. TO RECEIVE REPORTS FROM THE FOLLOWING

1. Police report

PCSO Sangha had prepared a report for Councillors highlighting recent action taken in the community. (Previously circulated).

Councillors expressed their disappointment that the police were not sending an officer to Parish Council meetings to discuss local issues in person and concerns directly affecting the community could not be discussed or addressed.

The Clerk was asked to enquire if an individual officer's email address could be published on the Council's website to assist residents with enquiries.

RESOLVED: that the Clerk request that an officer attend the next meeting

2. County Councillor

There was no report under this heading.

3. Borough Councillors

Cllr Sanghera reported on the following:

- EBC was currently in the process of undertaking a public consultation on the Core Strategy Review, which would end on 10/5/21
- Virtual meetings of the Council were still being held at the present time

Cllr Bilbie reported on the following:

- Officers were currently preparing for local elections, which included County Council elections and 2 local by-elections

Cllr Major reported on the following:

- EBC was in the process of reviewing Growth Strategy options

188. TO RESOLVE THAT THE MINUTES OF THE VIRTUAL ANNUAL PARISH MEETING HELD ON 2 MARCH 2021 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the virtual Annual Parish meeting held on 2 March 2021, copies of which have been previously circulated to Members, were confirmed as a true record, with 1 amendment:

Item 7.3 Care Homes

Change of wording: 'Until a new Nursing Home was found in Sandiacre'. Replace 'found' with 'built'.

Reports

In response to a question, Cllr Mrs French confirmed it was not her intention to provide a Neighbourhood Watch report for the Annual Parish meeting. Her involvement in the scheme had been personal, as a resident.

It was highlighted that Risley Education Foundation had not provided a report for the Annual Parish meeting.

189. TO RESOLVE THAT THE MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON 2 MARCH 2021 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the virtual Parish Council meeting held on 2 March 2021, copies of which have been previously circulated to Members, were confirmed as a true record.

190. MATTERS FOR REPORT

Lidl – Electric Vehicle Charge Points

The Chairman read out recent correspondence from Lidl's Senior Consultant – Acquisitions on the company's policy for installing EV charge points at their stores.

'In locations where a store was built before the introduction of EVCs, we will consider retrofitting charging points when we come to carry out refurbishments of the store car park that include any change to the tarmac surface or lighting'.

191. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

192. PLANNING

1. To consider consultations received from EBC

ERE/0321/0013 **52-56 Station Road**
Ground floor extension to 3 commercial units with terraces on top for flats above, new access to first floor flats, creation of a new commercial unit
RESOLVED: that no objections be made

ERE/0321/0041 **120 Longmoor Lane**
Porch to front elevation. Single storey rear extension
RESOLVED: that no objections be made

ERE/0321/0082 **2 Ellerslie Grove**
Detached bungalow with parking and residential garden and new vehicular access and parking for existing dwelling
RESOLVED: that objections be made on the cramped form of development and density of the proposed site

ERE/0321/0091 **17 Cloudside Road**
Two storey side extension & rendering existing dwelling, re- submission ERE/1217/0014
RESOLVED: that no objections be made

It was highlighted that 2 tree applications had been omitted from the above list.

a) **Interchange 25 Business Park, Bostocks Lane**

Date validated 2/3/21

Draycott & Risley Ward

Application status: Pending Consideration by EBC

b) **Belton Close**

Date validated: 3/3/21

Application status: Pending Consideration by EBC

The Clerk advised Councillors that the Parish Council was not consulted on tree applications, she included them when routinely checking the EBC planning site.

The Chairman informed Councillors they could personally respond to EBC on any application or contact the Clerk directly if a full Council response was deemed necessary.

2. To note planning decisions taken by EBC

ERE/0121/0064 **7 Victoria Road**
EBC: Approved 3/3/21

ERE/ 0121/0025 **Public Open Space between 70 & 76 Sandringham Road**
EBC: Approved 4/3/21

ERE/0121/0002 **19 Linden Grove** Amended Plans
EBC: Approved 9/3/21

ERE/0221/0003 **39 King Edward Street**
EBC: Approved 17/3/21

ERE/0121/0060 **1 Mountfield Avenue**
EBC: Approved 18/3/21

ERE/0221/0026 **43 Sandringham Road**
EBC Approved 19/3/21

ERE/0221/0022 **22 Nursery Avenue**
EBC: Approved 24/3/21

ERE/0121/0067 **34 Shaftesbury Avenue**
EBC: Approved 19/3/21

193. REPORT OF THE CLERK

1. Crime figures: Latest recorded

A breakdown of statistics covering the previous 13 month period had been circulated.

January 2020	53	January 2021	68
February 2020	48	February 2021	62

2. Derby Road bench & planter: Parkin Contractors installed 24/3/21 at first available date following DCC approval / To include items on Asset Register

It was confirmed DCC had recently issued the approval permit for both items and the bench and planter had been installed on 24/3/21, the earliest possible date.

Mr Wallace had ensured bedding plants were displayed a few days later and the Clerk had delivered water containers to Sandiacre to ensure the plants survived.

The bench and planter would be included on the Asset Register.

In response to a question asking if any feedback had been received, it was reported that a Freedom of Information Act (FOI) request had been made following installation of the community bench and planter on how they had been funded.

A response had been given at the time confirming the Minutes had publically recorded decision making and listed income / expenditure allocated to the project. The project had been ongoing since June 2020 (Refer 2020 Agenda Item 244).

3. Easter play scheme to be held over 2 weeks at Cloudside Academy

Mr Metcalf had confirmed the Easter play scheme was proving popular.

4. FCC: Request for more financial information to support grant application

It was confirmed FCC had recently contacted the Clerk to request further financial information to support the grant application of £60,000 for play area improvements.

5. Premises: Quotes to redecorate office and outside of building

A comparison of costs had previously been circulated.

RESOLVED: that R. Woodward decorators, based in Sandiacre, be approved to paint the interior and exterior of the Parish Council office

6. Returning to 'in person' Council meetings: Guidance enclosed
The latest NALC/DALC guidance indicated remote meetings could no longer be held from 7th May 2021 and Councils must return to 'face to face' meetings to be legally compliant.

Regulations that allowed Local Authorities to meet remotely were only in place for a limited time and it was not yet proposed by the Government to extend them.

The Clerk would provide further guidance at the May meeting with regard to holding the June meeting and ensuring social distancing measures were in place. Several options to return to physical meetings could be considered and risk assessed.

194. EBC

1. EBC: Tree canopy survey in parishes
To consider the planting of more trees in parishes by businesses and residents.
www.forestresearch.gov.uk/research/i-tree-eco/urbancover/

RESOLVED: to publish details in the annual newsletter

2. Consultation on Revised Options for Growth www.erewash.gov.uk/localplan
Consultation opens 29/3/21 to 10/5/21.
- Not to develop land north of Lock Lane, Sawley
 - To develop a new site in the Green Belt north of Spondon instead
 - Not to develop land east of Cotmanhay Wood
 - To develop additional land south of Kirk Hallam instead

RESOLVED: to respond to the consultation highlighting the potential negative impact of traffic moving through Sandiacre. It was important to mitigate traffic in the area and consider the benefits of introducing a Sandiacre bypass to ease traffic pressures

195. CEMETERY MATTERS

1. Burials since the last meeting
None
2. Interments since the last meeting
- | | |
|-------------------------------|---------|
| Un-consecrated Area: Plot x 1 | 15/3/21 |
| Un-consecrated Area: Plot x 2 | 15/3/21 |
| A186 | 26/3/21 |
3. Reserved Graves / Plots since the last meeting
Un-consecrated Area: Plot x 1

It was confirmed Cemetery intake had reduced at the present time.

196. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

- Doncaster Ave. RG play area: Damage to large green litter bin 20/3/21
- Doncaster Ave. RG: Build-up of evening activity reported to police
- Doncaster Ave. RG: Four new swings and chains replaced, as per report

197. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Guidance on holding 'in person' meetings from June 2021. (Previously circulated)

198. FINANCIAL STATEMENT

To receive the monthly financial report and bank reconciliation. (Previously circulated)

The 3rd and 4th quarter budget monitoring report and End of Year bank reconciliation had been circulated that day. Two queries were raised on the budget monitoring reports and the Clerk gave explanation.

The Clerk advised that she had intended to present the budget monitoring reports and End of Year Accounts at the May meeting following internal audit inspection on 26/4/21. Further details would be provided.

199. ACCOUNTS FOR PAYMENT

To approve the schedule of payments:

<u>DD 1/3</u>	Water Plus (9648)	Office supply	12.49
<u>DD 2/3</u>	E.on (8660)	Office/DARG/Car park:	114.39
<u>DD 16/3</u>	BT (3066)	Line rental / Usage	56.23
BP 5/3	Cllr Major	Zoom conference host: March	14.39
BP 5/3	Countrywide GM	Grounds maintenance/Mowing: March - FINAL	1,225.20
BP 16/3	E.on (9390)	Christmas lights: Motifs & Pea-lights 49 days	756.45
BP 16/3	O Heap & Son	Extinguishers / Signs / Fitting	169.80
BP 16/3	O Heap & Son	Service: Fire alarm / Emergency lighting	210.00
BP 16/3	O Heap & Son	Service: Extinguishers/Blanket/new 6KG Powder	113.04
BP 26/3	Mr Bloor	Amazon: Water carriers for Derby Road planter	28.99
BP 26/3	Viking	Office: Stationery supplies (Paper/stamps/hazard tape)	165.70
BP 26/3	Dewbar	DARG: Slide repairs	78.00
BP 30/3	Civic Pride	Notice board: Coronation Avenue	658.80
BP 30/3	Kompan	Play area inspections: March	142.39
BP 31/3	Mr Bloor	Website maintenance 1/8/20 - 31/3/21	200.00
BP 31/3	Mrs Bloor	Salary: March	1,485.34
BP 31/3	HMRC	Tax/NIC's: March	391.30
BP 31/3	Andrew's GS	Litter picking: March	682.00
BP 31/3	Andrew's GS	Low level work: March	270.00
		Total:	<u>6,774.51</u>

RESOLVED: to approve the schedule of payments, as shown above

200. INCOME RECEIVED

To note income received, as shown below:

1	Plot/Interment x 1: Unconsecrated ground	160.00
3	A188: Reserved plot for 2: Out of Area	640.00
3	NS&I: Account closed	176.53
	DCC Community Leadership Fund: Cllr Major for Spr	
22	Park	2,000.00
29	A181: Plaque	80.00

29	Gillotts: A186 Plot x 2/Int/PP Int (Paid in full)	320.00
29	A187: Reserved plot x 2/Pre-paid Interments	320.00
29	Co-op Chaddesden: A185 Plot x 2/Int/PP Int (Out of area)	640.00
29	Co-op Chaddesden: A185 Memorial plaque	160.00
29	A52: Pre-paid interment fees (Out of area)	320.00
31	HSBC Election Account (Polling station costs)	0.02
31	HSBC Savings (Business) Account - Interest	0.46
31	HSBC Grant Account - Interest	0.05
	Total	<u>4,817.06</u>

RESOLVED: to note the income received, as shown above

It was confirmed that the 2021/2022 Precept and Concurrent Functions grant had been received.

1. **RESOLVED:** that £60,000 be transferred to the Business (Savings) Account
2. **RESOLVED:** that £2,000 be transferred to the Polling Station costs Account

201. CORRESPONDENCE

- Clerks and Council's Direct
- EBC: Notice that Precept and CF Grant to be paid 7/4/21

202. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

203. TO NOTE THE DATE & TIMES OF THE NEXT PARISH COUNCIL MEETING

TUESDAY, 4 MAY 2021

ANNUAL PARISH COUNCIL MEETING at 6.40pm

FULL COUNCIL MEETING at 7.00pm

Location to be confirmed in line with the latest Government guidance in place when the next Agenda is issued.

The meeting closed at 8.20pm

Signed by the Chairman: _____ **Date:** _____