

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the VIRTUAL Parish Council meeting held on Tuesday, 6 October 2020 at 7.00pm via Zoom video conferencing.

PRESENT:

	Cllr W Major	Chairman
	Cllr Mrs L Bilbie	
A	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
	Cllr Mrs C French	
	Cllr A Gibson	
A	Cllr Mrs S Hales	
A	Cllr T Hales	
	Cllr S Jarratt	
	Cllr Mrs C Powers	
	Cllr N Raycraft	(Part meeting)
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

REMOTELY ATTENDING: Residents - None

The Chairman welcomed everyone to the meeting and explained the protocol to be followed.

48. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apologies for absence received
S Bilbie	Holiday
Mrs S Hales	Family commitment
T Hales	Family commitment

RESOLVED: to approve the apologies for absence received

49. TO RECEIVE DECLARATIONS OF INTERESTS

Agenda Item 61. Grounds Maintenance and Amenity Tenders 2021/2022

Cllr Jarratt declared an interest as a Risley Parish Councillor. A grounds maintenance company working for Risley Parish Council was included in the list of tenders received.

50. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

51. VARIATION OF ORDER OF BUSINESS

Agenda Item 61. Grounds Maintenance and Amenity Tenders 2021/2022

Moved to Confidential Section - Item 69

Agenda Item 57 - Planning application received after the Agenda was issued
ERE/0920/0050 **Welbeck House, Bridge Street** - MAJOR

52. PUBLIC PARTICIPATION SESSION

The Chairman read 2 questions raised by residents:

ERE/0920/0050 Welbeck House, Bridge Street – Proposed 80 dwellings

The Council was asked to give careful consideration to the proposed development in relation to the impact of traffic on Station Road and the canal bridge junction.

It was confirmed this item was being considered under Agenda Item 57 and EBC had granted the Parish Council an extension to respond to the major application.

Trees by Sandiacre Co-op

The Council was asked to arrange for tree work to be undertaken to reduce the mass of two large trees located in front of Sandiacre Co-op.

It was confirmed the Parish Council was in the process of addressing this matter with EBC, especially as pea-lights were to be displayed on branches in the coming weeks.

53. TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor

Cllr Major reported on the following:

- A consultation on the Government's White Paper on devolution of Councils was underway. Vision Derbyshire had been created to respond with a preferred plan. It was hoped to retain separate tiers of local government to maintain close connections with local residents and communities
- Parents could apply for their child's Secondary school place before 31/10/20

II. Borough Councillors

Cllr Sanghera reported on the following:

- EBC continued to hold virtual meetings
- Work on the M1 slip road and Bostocks Lane would be completed shortly

Cllr Major reported on the following:

- The new Self-Isolation Support Grant of £500 would support those who would lose income if they needed to self-isolate and couldn't work from home
- The Council Tax Support scheme was being extended
- The planning application for 111, Longmoor Lane was no longer being considered on 7/10/20 and had been postponed after a TPO issue had arisen
- Sports and fitness facilities across the Borough had reopened, but Friesland Sports Centre remained closed until there was an increase in demand

III. Police Report

The confidential report provided by Sgt Carlisle had been electronically circulated. It itemised visits undertaken by Officers to local parks and identified action taken.

Councillors considered there was now an increase in youth activity on Doncaster Avenue Recreation Ground each evening resulting in anti-social behaviour, noise and disturbance, damage to park equipment and no signs of social distancing.

There were daily occurrences of smashed bottles near play and seating areas by the MUGA that required immediate remedial work the next day to clear glass and ensure the park remained safe for all users.

Following discussion, the Clerk was asked to notify the police that youth activity was now more frequent and patrols should be considered during the evenings as the parks remained quiet throughout the day when used by families.

The Clerk was asked to send Sgt Carlisle an open invitation to attend monthly virtual meetings. It was noted she may not always be available, depending on her shift pattern, but the Zoom invitation would be issued prior to each meeting.

The Clerk noted the official figures provided for Councillors on reported crimes were no longer obtained from the original police site as this had been taken down since lockdown. *Site now used: www.ukcrimestats.com/Neighbourhood/8764*

54. TO RESOLVE THAT THE MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON 1 SEPTEMBER 2020 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the virtual Parish Council meeting held on 1 September 2020, copies of which have been previously circulated to Members, were confirmed as a true record.

55. MATTERS FOR REPORT

There were no matters to report.

56. CHAIRMAN'S ANNOUNCEMENTS

The Chairman noted with regret, that civic events would need to be cancelled or scaled down this year to adhere to social distancing rules in force.

57. PLANNING

1. To consider consultations received from EBC
<https://register.civicacx.co.uk/erewash/planning/> (Sort by: Date Valid (newest))

a	ERE/0920/0009 No Objections	108A Travers Road Demolish existing commercial unit and construct detached dwelling
b	ERE/0920/0020 No Objections	33A Orchard Way Addition of pitched roof to existing single storey rear extension including roof lights to both sides and window to rear gable, and addition of roof light & light tunnels to roof of existing dwelling
c	ERE/0920/0024 No Objections	6 Princess Drive Single storey rear and side extension & render to existing dwelling and extensions
d	ERE/0920/0025 No Objections	2 Belton Close Two storey side and first floor front extension
e	ERE/0920/0027 No Objections	6 Smedleys Avenue Works to protected Yew tree - 2m crown reduction
f	ERE/0920/0027 Objections Highway safety Access & egress	Welbeck House, Bridge Street Outline planning application for the demolition of existing structures, remediation of contaminants and erection of 80 dwellings (approval of access sought now, all other matters reserved)

RESOLVED: that no objections be raised to Items a to e

RESOLVED: that an objection response be delegated to the Clerk for Item f in consultation with Cllr Major, Cllr Bilbie and Cllr Sanghera by the extension date given. Councillors could forward comments to the Clerk by the end of the week

The Clerk would forward a copy of the consultation response to all Councillors.

2. To note planning decisions taken by EBC

a	ERE/0720/0064	2 Mountfield Avenue	EBC approved 2/9/20
b	ERE/0720/0078	44 Lancaster Avenue	EBC approved 16/9/20
c	ERE/0720/0079	6 Richmond Avenue	EBC approved 21/9/20

RESOLVED: to note the decisions taken by EBC

58. REPORT OF THE CLERK

1. Crime figures - Reported incidents: July 2019 = 62 / July 2020 = 73
The above was noted.
2. BT monthly line rental saving £8: From £27.70 to £19.70 x 2 year = £192
The above was noted.
3. Christmas lights: 37 lamp columns tested and approved for displaying motifs
The above was noted.
4. Clerk on leave w/c 19/10/20
The above was noted.
5. NJC salary scale increase confirmed at 2.75% from 1/4/20 / Arrears of £8.40 due
The above was noted.
6. External audit concluded 2019/2020: Public notice displayed from 21/9/20
The above was noted.
7. External audit: Public notice period to be confirmed by parish Council 2020
RESOLVED: that the Notice of conclusion of audit would be published until 26/10/20. (The week after the Clerk returned from leave).
8. Office: PAT Testing completed 14/9/20
The above was noted.
9. Play Scheme: October half-term arrangements
It was confirmed the Parish Council's play scheme could be held at Cloudside Academy over the October half-term. Mr Metcalf had visited the school to make arrangements and ensure social distancing and other guidance was in place.

Additional funding was required to ensure all social contact measures were addressed, which required extra time by the coaches at the beginning and end of the day. It was noted the additional grant funding from EBC was not available, but the Parish Council had budgeted for a 4-week play scheme costing £2,400.

Mr Metcalf had already established interest from parents to run the scheme.

RESOLVED: that grant funding of £800 be made available for the 5-day scheme to benefit local families

59. CIVIC EVENTS

1. Remembrance Sunday arrangements 8/11/20

- Bugler (11.30 only)
- Donation to Royal British Legion (RBL) 2020
- Invitations
- Limited numbers attending (social distancing measures)
- Wooden crosses £2.50 each
- Wreath laying (Parish Council office grounds)

It was noted that civic events could not be organised in the same way this year due to social distancing measures in place. To avoid the spread of the virus only very limited numbers (under 6) would be present to mark each event.

RESOLVED: not to hold a public event, but to permit the following:

- A bugler would not be asked to attend
- A S137 donation of £25 would be made to the RBL
- Formal invitations to attend would not be issued this year
- Besides the Clerk, only 5 Councillors would be present at 11am
- Wooden crosses would not be purchased, but people could bring their own
- Wreaths or wooden crosses could be laid in the Council's office grounds
- The office grounds would be open to the public from 11am until 2pm
- Anyone wishing to lay a wreath or wooden cross should notify the Clerk

2. Carols Around the Tree Saturday 28/11/20

- Leading the carols
- Limited numbers attending (social distancing measures)
- Official Christmas Tree switch-on arrangements

RESOLVED: that besides the Clerk only 5 Councillors be present for the official switch-on of the Christmas tree lights

The Clerk confirmed she had contacted Cloudside Academy to invite the school to display children's art work on fence panels. The school would confirm details shortly.

60. CONSULTATIONS

DALC/NALC: Planning System Reform

1. Planning for the future - Planning White Paper: (Responses to DALC by 9/10/20)
2. Transparency and competition: A call for evidence on data on land control (Responses to DALC by 9/10/20)

RESOLVED: that Councillors could respond individually

61. GROUNDS MAINTENANCE & AMENITY TENDERS 2021/2022

- I. To consider Grounds Maintenance and Amenity area tenders received
- II. To agree the company which will provide the following services for a period of one year from 1/4/21 – 31/3/21:

- Parks & Open spaces, including Padmore Moorings
- Parish Council Cemetery & St Giles' Church closed churchyards
- Amenity Areas: Planting and maintaining flower beds

RESOLVED: that this item would be considered in the Confidential Section – Item 69

62. CEMETERY MATTERS

1. Burials since the last meeting

11/9/20	Area 2, Row C, Grave 6
17/9/20	Area 2, Row C, Grave 8
18/9/20	Area 2, Row C, Grave13

2. Interments since the last meeting

7/9/20	A175
29/9/20	A179

3. Reserved Graves / Plots since the last meeting

1/9/20	Area 2, Row C, Grave 5
8/9/20	Plot A180

It was confirmed that an interment due to take place on 7/10/20 had been postponed to adhere to current Government guidelines.

63. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

- DARG: Reoccurring incidents of glass smashed against fencing
- Litter bin removed and discarded by office, some distance away

64. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

September Newsletter: Electronically circulated to all Councillors.

65. FINANCIAL STATEMENT

RESOLVED: to note the financial report and bank reconciliation provided

The Clerk would issue the latest budget position shortly = Second quarter.

66. ACCOUNTS FOR PAYMENT

1. To approve the schedule of payments

<u>DD 2/9</u>	Water Plus (9648)	Office supply (Increase £2.37 pm)	10.12
<u>DD 16/9</u>	E.on (8660)	Office/DARG/Car park	74.06
<u>DD 21/9</u>	BT (3066)	Line rental / Usage	92.42
BP 2/9	Cllr W Major	Zoom conference host: September	14.39
BP 3/9	Mr J Bloor	Website: Domain/Security/Account 2020/21	29.94
BP 10/9	Countrywide GM	Grounds maintenance/Mowing: September	1,225.20
BP 10/9	N Wilford	Cemetery: Low level work	60.00
BP 10/9	D Ogilvie	Bench & Planter (DCC County Cllr Grant)	2,608.86
BP 10/9	Canopy Tree Serv	DARG: MUGA - Tree work to lift Lime	330.00

BP 17/9	Viking	Office supplies: Padlocks x 2	123.58
BP 17/9	Waterplus	Cemetery supply: 1/4/20 - 1/4/21	21.73
BP 17/9	Plantscape	Christmas lights: Lamp column testing Yr. 1 of 3	555.00
BP 20/9	PKF Littlejohn	Conclusion of Audit to 31 March 2020	480.00
BP 20/9	M Kemp	Office: PAT testing - 18 electrical items	54.00
BP 21/9	Mr Wright	A182: Refund of pre-paid Cemetery fees	220.00
BP 30/9	Mrs Bloor	Salary: Sept + £8.40 pay arrears from 1/4/20	1,490.93
BP 30/9	HMRC	Tax/NIC's: September	395.27
BP 30/9	Andrew's GS	Litter picking: September (5 weeks)	852.50
BP 30/9	Andrew's GS	Low level work: Parks and Cemetery Sept	695.00
BP 30/9	Viking	Office supplies: Graffiti remover/Cloths/Paper	33.92
Total:			<u>9,366.92</u>

RESOLVED: to approve the schedule of payments, as shown above

67. INCOME RECEIVED

01-Sep	A2, RC, G5: Pre-paid grave/burials (O of A)	1,080.00
08-Sep	A179 & A180: Pre-paid plots/Interments	480.00
09-Sep	Wathalls: A2, Row B, G13 (O of A) P in Full	1,720.00
11-Sep	A175: Plot / Interment / Pre-paid interment	320.00
11-Sep	A182: Rights renounced to Plot	40.00
11-Sep	Alpha Memorials: A2, Row C, Grave 1 H/Stone	160.00
11-Sep	Co-op ST: A2, Row C, Grave 6: Grave / Burial	700.00
18-Sep	A174: Plot/Interment/Pre-paid interment	320.00
18-Sep	Lymns: A2,RC,G8 - Grave/Burial/Pre-paid burial	860.00
18-Sep	C Bardill: Memorial standard rose	150.00
30-Sep	HSBC Election Account (Polling station costs)	0.02
30-Sep	HSBC Savings (Business) Account - Interest	0.29
30-Sep	HSBC Grant Account - Interest	0.05
Total		<u>5,830.36</u>

RESOLVED: to note the income received, as shown above

68. CORRESPONDENCE

Clerks & Councils Direct: September issue

69. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED: that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

REFER ITEM 61. GROUNDS MAINTENANCE & AMENITY TENDERS 2021/2022

- I. To consider Grounds Maintenance and Amenity area tenders received
Seven companies had submitted tenders, including one specialising in Cemetery and churchyard work. A breakdown of costs and services had been provided.

- II. To agree the company which will provide the following services for a period of one year from 1/4/21 – 31/3/21

Area 1. Parks & Open spaces and Amenity Areas

That Glendale Countryside Ltd be awarded the grounds maintenance contract for the above areas from 1/4/21 to 31/3/22 at a cost of £5,995.72

Area 2. Parish Council Cemetery & St Giles' Church closed churchyards

That Mr C Cobb be awarded the Cemetery and closed churchyards grounds maintenance contract for the above areas from 1/4/21 to 31/3/22 at a cost of £6,500

RESOLVED: that the above tenders be approved at a total cost of £12,495.72.

For: 10

Abstention: 1

Against: None

70. TO NOTE THE DATE & TIMES OF THE NEXT PARISH COUNCIL MEETING

TUESDAY, 3 NOVEMBER 2020 at 7.00PM

Location to be confirmed in line with the latest Government guidance in place when the next Agenda is issued.

The meeting closed at 8.10pm

Signed by the Chairman: _____ **Date:** _____