

SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 7 September 2021 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	Chairman
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
	Cllr Mrs C French	
	Cllr A Gibson	
A	Cllr Mrs S Hales	
	Cllr T Hales	
A	Cllr S Jarratt	
A	Cllr Mrs C Powers	
A	Cllr N Raycraft	
	Cllr T Sanghera	
	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Parish Council

MEMBERS OF THE PUBLIC: None

The Chairman welcomed everyone to the meeting.

48. TO RECEIVE APOLOGIES FOR ABSENCE

Councillor	Apologies for absence received
Mrs L Bilbie	Work commitment
Mrs S Hales	Personal commitment
S Jarrett	Meeting commitment
Mrs C Powers	Illness
N Raycraft	Illness

RESOLVED: to approve the apologies for absence received

49. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of business.

50. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

51. VARIATION OF ORDER OF BUSINESS

Refer Item 51.1 - Planning

ERE/0821/0057

4 Station Road

ERE/0821/0057

The Plough Inn, South of 61 Town Street

RESOLVED: to consider the above items received after the Agenda was issued in order to respond before the consultation deadline

52. PUBLIC PARTICIPATION SESSION

None.

53. TO RECEIVE REPORTS FROM THE FOLLOWING:

1. Police

PCSO Sangha's report, circulated in advance of the meeting, was noted.

2. County Councillor – Cllr Major

- DCC Consultation: Improving household waste recycling centres 2021. (Responses by 13/9/21)
- Woodland Festival at Elvaston Castle to be held on 18th and 19th September.

3. Borough Councillors

- Thanks were extended to EBC staff who continued to work from home
- EBC had received funding of £600,000 through the Business Support Grant
- Brown bin collections had proved difficult throughout August due to a shortfall of drivers and Sandiacre South had been affected

54. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 6 JULY 2021 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the Parish Council meeting held on 6 July 2021, copies of which have been previously circulated to Members, were confirmed as a true record.

55. MATTERS FOR REPORT

- I. 32.3 Boundary Commission consultation: Objections lodged to changing the name from Erewash to 'Ilkeston and Long Eaton'
- II. 34.4 Queen's Green Canopy: Application submitted for 420 saplings

56. CHAIRMAN'S ANNOUNCEMENTS

There was no report under this heading.

57. PLANNING

1. To consider planning application consultations received from EBC

ERE/0421/0085 **Land to rear of Beech House, Lock Lane**
Demolition of existing buildings and the erection of 2 detached bungalows

WITHDRAWN

ERE/0721/0019 **3 Hollingworth Avenue**
Two & single storey extension to existing dwelling
Delegated decision: That no objections be made

ERE/0721/0048 **256 Derby Road**
Double storey rear extension
Delegated decision: That no objections be made

ERE/0721/0051 **22 Nursery Avenue**
Loft conversion with an end gable wall (hip to gable), a rear dormer roof and front Velux roof light (Re-submission of ERE/0221/0022)
Delegated decision: That no objections be made

ERE/0721/0063 **41 York Avenue**
Two-storey side extension, dormer loft conversion & addition of a first storey balcony to the rear of the property
Delegated decision: That no objections be made

ERE/0721/0073 **34 Shaftesbury Avenue**
Two-storey rear extension, removal of chimney to side elevation and extension to existing garage. Plus erection of cedar front porch and window alterations and brickwork to rear. Render finish to dwelling with cedar wood panel feature to front elevation (Re-submission of ERE/0121/0067)
Delegated decision: That no objections be made

DCC- MAJOR APPLICATION – Referred to all Councillors on 2/8/21 to respond by 20/8/21
CW8/0721/16 **The Old Ironworks, Crompton Road, Ilkeston**
Installation of an anaerobic digestion (AD) plant and associated buildings, plant and machinery
Delegated decision: To comment on highways issues relating to HGV movement travelling through Sandiacre and potential for negative impact on the environment and community

ERE/0821/0011 **9 Park Drive**
Certificate of Lawful Development for a proposed single storey extension to rear and single storey side extension of garage
Delegated decision: To note the application

ERE/0821/0028 **2 Kensington Road**
Two storey side extension, part two storey, part single storey front extension, and repositioning of side boundary fencing to enclose land to the side (including change of use of that land to residential use)
RESOLVED: that no objections be made

ERE/0821/0057 **4 Station Road**
Change of use from a beauty salon to two bedroom flat only on ground floor
RESOLVED: that no objections be made

ERE/0821/0057 **The Plough Inn, South of 61 Town Street**
Fell to ground level approx. 8nr trees including Sycamore and Conifer Trees that are overhanging a customer's garden.
RESOLVED: that no objections be made

2. To receive planning decisions taken by EBC

ERE/0521/0051 **50 Maple Avenue** *EBC: Approved 16/7/21*
Single storey front extension

ERE/0621/0065 **2b St James Court** *EBC: Approved 10/8/21*
Proposed single storey rear extension

ERE/0621/0072 **5 The Hollies** *EBC: Approved 19/8/21*
Increase ridge height, insertion of rear flat roofed dormer and front facing roof light

58. **REPORT OF THE CLERK**

1. Crime figures - Sandiacre
Latest recorded crime figures were noted: June 2020= 58 / 2021 = 76.
2. Daffodil bulbs sourced (3,000+): Community volunteers - Autumn planting
The Clerk covered Items 2 and 7 together.

The Woodland Trust had confirmed 420 saplings would be delivered in November, but they could not confirm a time and premises were expected to be open to receive goods or they would be returned to the nursery.
(Wildlife pack: Hawthorn, rowan, blackthorn, silver birch, hazel and oak).

The Clerk had contacted Cloudside Academy and they had offered to take delivery of the saplings and store and care for them until planting could be arranged.

A £500 order had been placed with Collyer Nursery who had offered a good discount, thereby supplying 3,000+ daffodil bulbs. The bulbs could be stored until delivery was required.

Mr Hazledine, a Cloudside school governor and his group of church volunteers had expressed interest to take part in the planting project.

Mr Wallace had agreed to mark areas for tree planting at the top of the park, an area away from residential properties and which surrounded the wildlife area.

RESOLVED: to agree the following:

- Cloudside Academy children, teachers and parents would be invited to take part in the Queen's Green Canopy scheme to develop Springfield Park
- Each child could plant a sapling in a designated area and also a number of daffodil bulbs beneath
- This would be a community project organised by the Parish Council involving the local school and volunteers

The Clerk was delegated to liaise with the school, volunteers and suppliers to make arrangements and co-ordinate the project.

3. Poppies displayed on lamp columns from 1/11/21 to 30/11/21
The above was noted.
4. Premises: Decorating completed 11/8/21 (Woodwards)
The Clerk confirmed the office premises had been decorated inside and out. She thanked Councillors for supporting improvements to the building.
5. Premises checks (6 months): Emergency lighting / Fire alarms 16/8/21 (O Heap)
The above was noted.
6. Premises: Roller shutter annual check 23/8/21
The above was noted.
7. Queen's Green Canopy: Community volunteers - Autumn planting
Refer Item 2 above.
8. Springfield Park refurbishment: Publicity / Installation expected w/c 11/10/21
Refurbishment of the play areas now planned to start w/c 18/10/21.

The Clerk would meet with representatives from Kompan the week before to make final arrangements and receive paperwork and emergency contact details.

9. Summer play scheme feedback
Mr Metcalf had provided a feedback report that was circulated at the meeting.

The scheme had been well attended and the Clerk was asked to offer Councillors' thanks and appreciation to Mr Metcalf and his staff for all their efforts.

10. MUGA: New play equipment on order following closure

The Clerk confirmed she had been advised to close the MUGA for Health and Safety reasons following a second inspection and new goal and netball posts were on order. It was important the Parish Council ensured the safety of all users.

59. TENDERS 2022 / 2023

To consider the 2022/2023 tendering process:

1. Cemetery & closed churchyards
2. Parks – Doncaster Avenue RG (DARG) & Springfield Park
3. Amenity areas: Padmore Moorings / By Village Sign, Opposite White Lion PH / Derby Road planter / Welcome to Sandiacre sign

Parks

It was noted the Clerk had been in regular contact with the grounds maintenance manager since April following each cut to ensure that areas of the parks were not missed and the grounds were maintained to a high standard. A noticeable difference had been seen in recent months.

Cemetery / Closed churchyards

Unfortunately, grounds maintenance in the Cemetery and churchyards was not to the standard expected and several complaints had been received. However, the Clerk was working with the contractor to ensure all areas received attention before the growing season ended during in mid-October.

Amenity Areas

Mr Wallace had indicated his interest to tender for the Amenity Areas with planting and grass cutting to ensure the centre of Sandiacre looked attractive and well cared. By trade he was a gardener.

RESOLVED: that the Clerk continue to work with the grounds maintenance contractors and this item would be brought back to the October meeting for further consideration

60. CIVIC EVENTS 2021

To consider holding the following events:

1. Civic Service (October – evening service)
2. Remembrance Day Service (November – evening service)
3. Carols Around the Tree: Saturday, 4 December 2021 at 4.30pm
(Tree Installation - Saturday, 27 November 2021)

Consideration was given to the very low numbers of groups and organisations now attending the Civic Service and that people remained cautious about meeting indoors.

RESOLVED: that the Parish Council would not arrange a Civic or Remembrance Service this year, but the public would be invited to Carols Around the Tree, as an outdoor event

Arrangements to mark Remembrance Sunday would remain the same as 2020 and people could lay a wreath in the office grounds, if they wished.

61. POLICIES

1. Cemetery Rules and Regulations Review
2. Complaints Policy Review
3. Vexatious Policy Introduce

RESOLVED: to approve the above, without amendment

62. CONSULTATIONS

1. Gambling Act 2005: EBC consultation on draft Statement of Principles 2022- 2025
Consultation period 10/9/21 at 4.30pm

RESOLVED: to note the above

2. Wildlife & Countryside Act 1981 – DCC consultation
Claim to add a footpath from Maple Avenue to Church Drive
Comments by 15 September 2021

RESOLVED: to respond to DCC formally supporting the introduction of a public footpath as it had been in existence for over 40 year

63. CEMETERY MATTERS

1. Burials since the last meeting
Area 2, Row C, Grave 16
2. Interments since the last meeting
20/7/21 A118
27/8/21 Area 2, Row C, Grave 1 (Interment of Ashes casket)
3. Reserved Graves / Plots since the last meeting
None

RESOLVED: to note the above

64. PARKS & OPEN SPACES

To consider any incidents or maintenance issues since the last meeting.

- DARG: MUGA closed following Health & Safety play inspection on all items
- DARG: Tree by footpath requires remedial work
- Springfield Park: Ongoing damage to play safety surface beneath swings
- St Giles' closed churchyard: Tree application to EBC for uplifting trees

It was confirmed the Council had recently been asked to consider remedial work to the line of trees on the drive by the Church and positioned within the perimeter wall. Work had been costed to ensure the stability of the trees (G1) and the wall were maintained.

RESOLVED: to note the above and that repairs to the play safety surface beneath the swing bay was organised as part of forthcoming refurbishment work

65. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

July, August and September

RESOLVED: to note the contents of the latest newsletters

The Clerk noted that the September newsletter referred to banks changing the way they now offered services at local branches with some moving to machine banking.

The Chairman and Vice-Chairman signed the Business Deposit Card – Cardholder application form to allow the Clerk to pay-in cheques at any HSBC branch.

66. FINANCE

To approve the schedule of payments shown below:

<u>DD 1/7</u>	Water Plus (9648)	Office supply	12.49
<u>DD 16/7</u>	BT (3066)	Phone: Line rental / Usage	101.89
<u>DD 22/7</u>	E.on (8660)	Office/DARG/Car park: 8/6/21 - 7/7/21	66.43
BP 8/7	Dewbar	Lock-up: Replacement door	1,098.00
BP 26/7	EBC	Cemetery bin collection: 1/7/21 - 30/9/21	96.72
BP 26/7	O Heap	Emergency lighting checks	308.16
BP 26/7	EBC	Hanging basket sponsorship - Year 3 of 3 (10)	996.00
BP 30/7	Mrs Bloor	Salary: July	1,487.14
BP 30/7	HMRC	Tax/NIC's: July	388.81
BP 30/7	Andrew's GS	Litter picking: July	682.00
BP 30/7	Andrew's GS	Low level work: July	80.00
BP 30/7	Cobb & Son	Cemetery & churchyards grounds maintenance: July	541.67
		Total:	<u>5,859.31</u>
<u>DD 2/8</u>	Water Plus (9648)	Office supply	12.49
<u>DD 2/8</u>	BT (2269)	Broadband: Quarterly 1/7/20 - 30/9/20	145.80
<u>DD 17/8</u>	BT (3066)	Phone: Line rental / Usage	103.98
BP 4/8	Glendale	Grounds maintenance: Parks & Open spaces: July	599.57
BP 4/8	Viking	Office supplies: Stationery	93.47
BP 4/8	Viking	Office supplies: Replacement combination padlock	63.82
BP 4/8	Mr Bloor	Premises: Tool Station: Replacement post box: Office fence	99.98
BP 6/8	Mr Bloor	Premises: Timpson - Office spare keys	15.00
BP 15/8	JMH Plumbing	Premises: Repairs to leaking pipe	77.74
BP 19/8	W Woodward	Premises: Interior/Exterior decorating	1,566.00
BP 19/8	Viking	Office supplies: Office supplies (folders)	64.32
BP 19/8	A M Sports	Summer play scheme / Including EBC grant £1,2000	3,600.00
BP 31/8	Glendale	Grounds maintenance: Parks & Open spaces: August	599.57
BP 31/8	Ashfield Doors	Premises: Annual roller shutter checks	120.00
BP 31/8	Mrs Bloor	Salary: August	1,487.14
BP 31/8	HMRC	Tax/NIC's: August	388.81
BP 31/8	Mr Bloor	IT: Domain name/ Security certificate/Cloud	30.84
BP 31/8	Andrew's GS	Litter picking: August	682.00
BP 31/8	Andrew's GS	Low level work: August	492.50
		Total:	<u>10,243.03</u>

RESOLVED: to approve the schedule of payments shown above

To note income received as shown below:

31	HSBC Savings (Deposit) A/C - Interest	0.86	
31	HSBC Savings A/C: Polling station costs - Interest	0.03	
31	HSBC Savings A/C: Grants - Interest	0.05	
2	Hawleys: A2, Row C, G1 Headstone		165.00
2	Hawleys: A173 Memorial plaque		82.00
2	Hawleys: A149 (O of A)		164.00
2	Co-op LE: Area 2, Row C, Grave 16		725.00
2	Plot A192: Plot for 2 - Pre-paid		335.00
2	Plot A191: Plot for 2 (O of A)		670.00
13	EBC: Summer play scheme grant		1,200.00
13	VAT refund: 1/4/20 - 31/7/21		9,290.53
30	HSBC Savings (Deposit) A/C - Interest	0.83	
30	HSBC Savings A/C: Polling station costs - Interest	0.03	
30	HSBC Savings A/C: Grants - Interest	0.08	
	Total		<u>12,632.47</u>

a) **RESOLVED:** to note income received

Bank reconciliation / Budget monitoring – First quarter

The Clerk circulated copies of the bank reconciliation and budget monitoring report to 30 June 2021 (1st quarter).

She identified areas Councillors would consider relevant as part of the budget monitoring process and which figures to note as corresponding for overall accuracy based on income and expenditure records, as per monthly cash book entries.

b) **RESOLVED:** to note and agree money allocated from reserves and contingencies

67. CORRESPONDENCE

Venue Hire & IT usage: Counter-Terrorism & Security Act 2015 s26

68. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

69. DATE & TIME OF NEXT PARISH COUNCIL MEETING

TUESDAY, 5 OCTOBER 2021 at 7.00PM

The Memorial Institute, Doncaster Avenue, Sandiacre NG10 5FJ

Signed by the Chairman: _____ **Date:** _____