

# SANDIACRE PARISH COUNCIL

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Minutes of the Parish Council meeting held on Tuesday, 10 January 2023 at 7.00pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

<b>PRESENT:</b>	Cllr W Major	Chairman
A	Cllr Mrs L Bilbie	
	Cllr S Bilbie	Vice-Chairman
	Cllr Mrs S Dickman	
	Cllr Mrs C French	
	Cllr A Gibson	
A	Cllr Mrs S Hales	
	Cllr T Hales	
	Cllr S Jarratt	
A	Cllr Mrs C Powers	
	Cllr N Raycraft	
	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
	Cllr R Stewart	

**IN ATTENDANCE:** Mrs M Bloor - Clerk to the Parish Council

**MEMBERS OF THE PUBLIC:** None

The Chairman welcomed everyone to the meeting.

## 150. TO RECEIVE APOLOGIES FOR ABSENCE

	Apology for absence received and noted
Cllr Mrs L Bilbie	Family commitment
Cllr Mrs S Hales	Unexpected commitment
Cllr Mrs C Powers	Work commitment
Cllr Mrs K Stewart	Unwell

**RESOLVED:** to approve the apologies for absence received

## 151. TO RECEIVE DECLARATIONS OF INTERESTS

Item 162. Budget Ratification

Cllr W Major	Personal, not pecuniary	Cloudside Academy Governor Memorial Institute Trustee / Chair
Cllr S Bilbie	Personal, not pecuniary	Memorial Institute Trustee
Cllr Mrs S Dickman	Personal, not pecuniary	Memorial Institute Trustee
Cllr R Stewart	Personal, not pecuniary	Memorial Institute Trustee

## 152. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no requests for dispensation.

## 153. VARIATION OF ORDER OF BUSINESS

There were no variations in order of business.

#### 154. PUBLIC PARTICIPATION

No items were raised.

#### 155. TO RECEIVE REPORTS FROM THE FOLLOWING:

##### 1. County Councillor

Cllr Major reported on the following:

- As part of the budget setting process, DCC was reviewing all services in order to seek savings of £35m
- Grant funding to community groups was available to support the introduction of LED lighting
- Sandiacre Library had reopened and the side extension was in the process of being rebuilt
- Charities were now working with nearby asylum seekers to educate them on social norms

##### 2. Borough Councillors

- As part of the budget setting process, EBC was reviewing all services in order to seek savings of £1.4m

#### 156. TO RESOLVE THAT THE DRAFT MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON TUESDAY, 29 NOVEMBER 2022 ARE A CORRECT RECORD

**RESOLVED:** the Minutes of the Finance Committee meeting held on 29 November 2022, copies of which have been previously circulated to Members, were confirmed as a true record with one amendment: Page 2: Overall position to read £21.50 'per year'

It was noted decisions taken at the meeting were based on information available at the time. EBC had since confirmed the Concurrent Functions allocation to parishes would reduce by 10% from 1/4/23 and Sandiacre's funding would reduce by £2,672.

Cllr Jarrett joined the meeting at 7.10pm.

#### 157. TO RESOLVE THAT THE DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY, 6 DECEMBER 2022 ARE A CORRECT RECORD

**RESOLVED:** the Minutes of the Parish Council meeting held on 6 December 2022, copies of which have been previously circulated to Members, were confirmed as a true record

#### 158. MATTERS FOR REPORT

**RESOLVED:** to note the correction required: The full Council meeting and Annual Parish Council meeting would be held on Tuesday, 16 May 2023, following the Parish Council elections to allow 3 clear days for issuing meeting papers

#### 159. PLANNING

##### 1. To consider planning application consultations received from EBC

ERE/1222/0013

**23 Shafestbury Avenue**

Proposed single storey rear extension, first floor rear extension, rendering of existing dwelling and extensions, erection of detached garage and wall to front

**Delegated response from the last meeting:** That no objections be made

ERE/1222/0022      **34 Bostocks Lane**  
Erect first floor front extension, single storey front extension and detached garage / convert existing garage and apply new render finish to front elevation walls  
**RESOLVED:** That no objections be made

2. To receive planning decisions taken by EBC

ERE/1122/0003      **81 Netherfield Road**  
Lawful Development Certificate for a proposed single storey rear extension and ground floor obscure glazed window in the side elevation.  
*EBC: Approved 5/12/22*

ERE/1022/0017      **35 Broadlands**  
Works to Protected Trees: T1 (Oak) - Reduce back overhang to previous points. Reduce back lowest limb entering the rear hedge  
*EBC: Approved 8/12/22*

ERE/1022/0031      **32 Lock Lane**  
Proposed rear conservatory  
*EBC: Approved 12/12/22*

ERE/1122/0045      **25 Collin Avenue**  
Lawful Development Certificate for external retrofit of existing property to install 100mm of external wall insulation  
*EBC: Approved 14/12/22*

ERE/1122/0050      **159 Longmoor Lane**  
Lawful Development Certificate for side and rear dormers, part hip to gable roof extension with flat built up felt roof and pitched roof, tiles to match existing. Vertical tile hanging to dormer walls to match existing, addition of roof light to the front and removal of chimney  
*EBC: Approved 20/12/22*

ERE/1122/0005      **108 Ground Floor Unit, Derby Road**  
Conversion of ladies hair salon to 2 bedroom flat and alteration  
*EBC: Approved 23/12/22*

ERE/1122/0046      **29 Collin Avenue**  
Lawful Development Certificate for external retrofit of existing property to install 100mm of external wall insulation  
*EBC: Approved 29/12/22*

ERE/1122/0030      **11 Friesland Drive**  
Porch & WC extension to front of house  
*EBC: Approved 29/12/22*

ERE/1022/0041      **40 Spencer Avenue**  
Removal of existing conservatory, erection of single storey rear extension  
*EBC: Approved 19/12/22*

**160. CHAIRMAN'S REPORT**

Christmas lights

The Chairman confirmed that numerous compliments had been received on the recent Christmas lights and tree display. He expressed his thanks to everyone involved and also those behind the scenes who had given their time to ensure everything ran smoothly.

## 161. REPORT OF THE CLERK

### 1. Crime figures - Latest recorded

The latest recorded crime figures were circulated at the meeting: Nov 2021 = 52 / Nov 2022 = 90

Councillors noted an increase from the previous year, but considered this could be due to more crimes being reported to the police.

The Chairman confirmed he had been notified by Insp. Browne that 2 new PCSO's had been appointed to the Long Eaton SNT, which included the Sandiacre area.

### 2. Christmas Lights: Year 3 of 3 / Consideration of new agreement from 2023

The Clerk was asked to contact LeisureLites to obtain details for renewing the 3-year agreement, which included the option to introduce new motif designs.

This item would be included on the next Agenda.

### 3. DCC Minor Maintenance Grant application for work in 2022: Footpath 14 & 19

As part of the Public Rights of Way Minor Maintenance agreement with DCC, footpaths 14 and 19 running alongside Cloudside Academy and Ladycross Infant School had been cleared twice in 2022 of unwanted vegetation by Mr Wallace.

As required by DCC, the Chairman had signed the 'work completed' statement (Form 2) in order for the Parish Council to receive the 2022/23 grant of £385.

### 4. Canal & River Trust Agreement: Update on progress

The Clerk confirmed she had not received contact from the C&RT regarding them entering into a new grounds maintenance agreement for Padmore Moorings.

As there was currently no agreement in place, Councillors considered that the Parish Council would continue with the present arrangement in order to ensure the area was well maintained. Mr Wallace was contracted from 1/4/23 to mow the area.

## 162. BUDGET RATIFICATION 2023/2024

Copies of the amended draft budget were circulated, taking into account notice from EBC that the Concurrent Functions (CF) grant from 1/4/23 would reduce by 10%.

### I. To note the reduced level of Concurrent Functions grant set by EBC

**RESOLVED UNANIMOUSLY:** to amend the CF budget heading from £26,718 to £24,046 from 1/4/23, as notified by EBC

The Clerk's salary and associated on-costs (employee/employer tax and NIC's) would be allocated as follows: CF reduced to 22% / Precept increased to 88%

### II. To set the Precept from 1/4/23 to 31/3/24 as recommended by the Finance Committee

It was noted that Sandiacre was the largest parish within Erewash with 14 Councillors, but in 2022/23 it had the lowest Band D charge of all the parishes at £19.90 per year.

It was noted an adjustment to the CF budget was required to take into account a reduction of £2,672. However, in order to maintain and support on-going services, the Precept figure would need to be increased.

**RESOLVED UNANIMOUSLY:** to set the 2023/24 Precept at £60,785

III. To set the draft budget as recommended by the Finance Committee

**RESOLVED UNANIMOUSLY:** to ratify the Parish Council's 2023/24 budget and Cemetery fees, as shown below:

<b>From 1/4/23 to 31/3/24</b>	<b>2022/2023</b>	<b>2023/2024</b>
Concurrent Functions	£26,718	£24,046
Precept – Increase 14%	£53,320	£60,785
Total	£80,038	£84,831
Estimated Band D charge	£19.92 per year 42p per week	£22.71 per year 44p per week
Cemetery fees	Increase of 5% (rounded up)	

**163. CONSULTATION**

Greater Nottingham Strategic Plan

Broxtowe Borough, Gedling Borough, Nottingham City and Rushcliffe Borough Council have prepared a Preferred Approach document, on which comments are now invited. The Preferred Approach focusses on the amount and distribution of housing and employment development and the identification of strategic sites in the area to 2038. Comments to be submitted by 14/2/23.

**RESOLVED:** to note the above without comment

**164. NEIGHBOURHOOD DEVELOPMENT PLAN**

Report on progress by the Chairman/Steering Group Chairman

Cllr Major reported that the draft Neighbourhood Plan was nearing completion and the Steering Group would meet on 17/1/23 to review the document before moving to public consultation.

The Mark Street Master Plan had been looked at in detail and suggestions had been made for inclusion, which would create improvements to the area.

The Design and Access Code was completed.

The Steering Group had been working to identify and document local green spaces and land owners and business owners had been contacted to engage in the process.

Future housing design and type, allocation of use and making the most of the canal area and improving the local centre were considered important.

**165. CEMETERY MATTERS**

1. Burials since the last meeting

None to date.

2. Interments since the last meeting

None to date.

3. Reserved Graves / Plots since the last meeting  
None to date.

**166. PARKS & OPEN SPACES**

To consider any incidents or maintenance issues since the last meeting.

Doncaster Avenue RG: Replacement litter bin damaged

The Clerk confirmed the new replacement litter bin costing over £300 had been vandalised twice within a short space of time. The plastic outer casing could be used as a spare, but the inside steel frame was now beyond repair. It was not intended to replace the blue bin due to ongoing circumstances.

Springfield Park: Further damage to play safety surface beneath swings

The Clerk confirmed the play safety surface beneath the swings had again been targeted and the area enlarged and another small section was damaged and uplifted. The Clerk would ensure repairs were carried out at the earliest opportunity.

Mr Wallace was in the process of reinstating and securing all the steel caps that were positioned on top of the Play Tower that had been deliberately removed over time.

**167. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) NEWSLETTERS**

Newsletters and information were circulated electronically to Councillors upon receipt.

**168. FINANCE**

1. To note the monthly financial report

- a) **RESOLVED:** to note the report presented at the meeting
- b) **RESOLVED:** that the Clerk be given delegated authority to transfer £5,000 within the month to top-up the current account

2. To authorise payments

<u>DD 1/12</u>	Water Plus (9648)	Office supply	18.05
<u>DD 2/12</u>	E.on	Office/car park/MUGA: 1/10/22 - 16/11/22	95.62
<u>DD 16/12</u>	BT (3766)	Phone rental	6.00
<u>DR 21/12</u>	HSBC	Monthly bank charge £8 + £6.75 activity charge	14.75
<u>DD 22/12</u>	E.on	Office/car park/MUGA: 17/11/22 - 30/11/22	107.89
BP 6/12	Glendale	Grounds Maintenance: November	1,315.16
BP 6/12	EBC	Waste/litter collection April 22 to March 23	1,164.00
BP 6/12	SMV Choir	Chairman's allowance: Leading carols (C A the Tree)	50.00
BP 7/12	Planning with People	NP Consultancy fees through <u>Grant</u>	5,803.00
BP 17/12	LeisureLites Ltd	Christmas lights: Year 3/3 agreement (1st)	5,958.00
BP 18/12	LeisureLites Ltd	Christmas lights: Year 3/3 agreement (1st)	5,958.00
BP 30/12	Mrs Bloor	Salary: December	1,653.79
BP 30/12	HMRC	Tax/NIC: December	481.84
BP 30/12	Spen's GS (S Spencer)	Low level work: Parks and Cemetery: December	350.00
Total:			<u>22,976.10</u>

**RESOLVED:** to approve the accounts for payment, as shown above

The Clerk confirmed 3 payments had been made on 31/12/22, but the bank statement ended 30/12/22. Payments below would appear in the January statement.

BP 31/12	Andrew's GS	Litter picking: December (5 weeks)	891.25
BP 31/12	Andrew's GS	Low level work: Parks and Cemetery: December	250.00
BP 31/12	Royal British Legion	Annual donation: s137 - Minute 137 (6/12/22)	25.00

3. To note income received

29/12 A204 BAC's payment sent in error for plaque 350.00

**RESOLVED:** to note the above

**169. CORRESPONDENCE**

1. EBC: Parishes informed of fall in 2023 Concurrent Functions grant from 1/4/23
2. Action with Communities in Rural England (ACRE): Grant funding for Village Halls
3. Clerks & Councils Direct: January 2023 edition

**RESOLVED:** to note the above items of correspondence

**170. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

**171. DATE & TIME OF NEXT PARISH COUNCIL MEETING**

**TUESDAY, 7 FEBRUARY 2023 at 7.00pm**

The Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

**Signed by the Chairman:** \_\_\_\_\_ **Date:** \_\_\_\_\_