

SANDIACRE PARISH COUNCIL

www.sandiacreparishcouncil.org

Minutes of the Parish Council meeting held on Tuesday, 10 January 2017 at 7.40pm in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ

PRESENT:

	Cllr W Major	(Chairman)
A	Cllr Ms C Bilbie	
	Cllr Mrs L Bilbie	
	Cllr S Bilbie	(Vice-Chairman)
	Cllr Mrs J Chandler	
	Cllr Mrs S Dickman	
A	Cllr G Dinsdale	
A	Cllr C Gooday	
A	Cllr A Hardy	
A	Cllr R Harris	
	Cllr Mrs C Powers	
	Cllr T Sanghera	
A	Cllr Mrs K Stewart	
	Cllr R Stewart	

IN ATTENDANCE: Mrs M Bloor - Clerk to the Council

MEMBERS OF THE PUBLIC: None

162. APOLOGIES AND APPROVAL OF ABSENCES

Cllr Ms C Bilbie	Work commitment
Cllr G Dinsdale	Prior commitment
Cllr C Gooday	Family commitment
Cllr A Hardy	Long-term convalescence
Cllr R Harris	Attending Borough Council meeting
Cllr Mrs K Stewart	Illness

RESOLVED: to approve the apologies for absence received

163. TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

164. TO CONSIDER REQUESTS FOR DISPENSATIONS

There were no written applications or requests for dispensation from a Member who had a Disclosable Pecuniary Interest (DPI) or Other Disclosable Interest (ODI) to allow them to stay in the meeting and vote during consideration of the relevant item.

165. VARIATION OF ORDER OF BUSINESS

There were no variations in the order of business.

166. PUBLIC TO RAISE MATTERS

No matters were raised.

167. TO RECEIVE REPORTS FROM THE FOLLOWING:

a) Police report

There was no report under this heading.

Police website statistics: Reported crimes for Sandiacre

SANDIACRE	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
ASB	19	14	24	24	23	25	24	30	24	22	32	32	23
Bicycle theft	0	1	1	1	1	1	2	0	1	2	0	2	1
Burglary	8	3	3	4	2	6	5	1	2	4	2	2	3
Crim dam/arson	5	7	3	3	7	10	4	6	7	7	6	5	9
Drugs offences	1	1	3	2	1	1	2	0	0	0	0	0	2
Other crime	0	0	3	0	0	0	0	0	1	0	1	0	0
Other theft	4	1	4	6	0	5	4	4	4	3	5	2	3
Poss. of weapons	0	0	0	1	0	0	0	2	0	0	0	0	0
Public order	0	2	2	0	0	1	1	0	1	0	0	0	0
Robbery	0	0	0	0	0	0	0	1	0	0	0	0	0
Shoplifting	3	1	3	1	2	1	1	1	0	0	1	0	1
Theft from person	0	0	1	0	1	0	0	0	0	0	0	0	1
Vehicle crime	7	10	5	10	8	1	1	3	3	1	1	5	4
Violent offences	5	3	10	9	10	4	8	6	6	8	9	9	5
Total:	52	43	63	61	55	55	52	54	49	47	57	57	52

b) County Councillor report

DCC was currently undertaking a public consultation on possible changes to the recycling and household waste collection service throughout Derbyshire.

c) Borough Councillor Report

Full Council would soon be considering the final draft of the Supplementary Planning Document (SPD) relating to the Stanton Regeneration Site.

168. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 DECEMBER 2016 ARE A CORRECT RECORD

RESOLVED: that the Minutes of the meeting held on 6 December 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

169. MATTERS FOR REPORT

1. Complaint to DECX regarding provision of barrier fencing and Christmas lights
To date, there had been no response to the Council's complaint, or offer of compensation for their reduced service.
2. DALC Training course: 23 February 2017
Cllr Mrs Powers had provided payment to book a place on the training course.
3. Christmas Pea-lights
The Clerk had not yet written to the Memorial Institute Trustee Chair following news of her personal circumstances. This would be actioned.

The Memorial Institute Pre-School leader had expressed interest to receive the written-off pea-lights in order to create an outside display each year.

170. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 6 DECEMBER 2016

RESOLVED: to receive the Minutes of the meeting held on 6 December 2016

171. TO RECEIVE THE MINUTES OF THE CEMETERY AND PARKS COMMITTEE MEETING HELD ON 6 DECEMBER 2016

RESOLVED: to receive the Minutes of the meeting held on 6 December 2016

172. TO RESOLVE THAT THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 30 NOVEMBER 2016 ARE A CORRECT RECORD

Cllr Mrs Powers asked that it be noted she did not entirely agree with the wording of the resolution shown at Item 9.2 of the Finance Committee Minutes and proposed it was amended.

The Clerk was asked for procedural advice when a vote was proposed but not seconded. She confirmed the motion could not progress unless seconded.

A further proposal was put forward that the resolution, as stated was accurate and this was seconded and supported.

RESOLVED: that the Minutes of the Finance Committee meeting held on 30 November 2016, copies of which have been previously circulated to Members, were confirmed as a true record and signed by the Chairman

173. CHAIRMAN'S ANNOUNCEMENTS

- I. The Chairman expressed his sadness at the passing of Mr R Noskwith who was very well respected within the community and would be greatly missed. Both Mr and Mrs Noskwith had regularly attended civic events over many years. The Chairman and Clerk had attended the funeral by personal invitation.
- II. The Chairman expressed his sadness at the unexpected passing of Mr K Charlesworth who was a member of Sandiacre Male Voice Choir and had recently attended the Carols Around the Tree event.
- III. The Chairman reported that Severn Trent was undertaking improvement work along Derby Road, but had given residents limited notice that work would commence on 9/1/17. An Officer had been invited to attend the next Council meeting to discuss progress.

174. REPORT OF THE CLERK

- I. Website maintenance: Outcome of the meeting with Mr Broughton 4/1/17
Mr Broughton had been asked to update the website and details would be brought to the next meeting. He had indicated the cost for his services would remain unchanged.

- II. HS2 information event: West Park LC, Long Eaton 28/1/17 10am to 5pm
In order to publicise the event as widely as possible within the community, the Clerk was asked to obtain more publicity material from HS2.

RESOLVED: that the Council call a Public Meeting in January to gain residents' views and concerns before submitting a response to the HS2 consultation

- III. EBC: Confirmation of Concurrent Functions reduction from 1/4/17
Confirmation of the Concurrent Function's grant had been received from EBC. The Council would receive £29,604 from 1/4/17 (a reduction of 5%) with the top-up grant remaining at £2,396.

It was noted that the Precept application form could not be completed at the present time as full Council would ratify the budget at the February meeting.

- IV. Play scheme outcome: 21 December to 23 December
The Christmas play scheme had proved popular and was again well supported.

The Chairman confirmed he was expecting a response from DCC on the outcome of the bid to fund a 2017 holiday play scheme. Without this funding, places could only be offered at the full cost of £12 per day.

- V. Cloud (Safesyn) system expires 31/1/17: Alternative provision
It was confirmed that the Clerk was aware of two possible IT systems that could be used and each could be trialled. Costs were around £7 per month for each.

RESOLVED: that the Clerk be delegated with authority to decide which system was most effective and a 2-year agreement could be entered into

- VI. IRIS 'payroll lite' expires 31/3/17: Renewal costs/Alternative provision
It was noted that the current system had been used when the Council employed several staff members. With only one staff member, the Council would make a saving by using the HMRC site for payroll purposes.

RESOLVED: that the contract with IRIS Lite come to an end and the Clerk set up the free HMRC service from 1/4/17

175. CIVIC EVENTS 2017

- Civic Service: Sunday, 8 October
- Remembrance Sunday service: Sunday, 12 November
- Carols Around the Tree: Saturday, 2 December
- Parish Council Christmas concert: Changed to Tuesday, 12 December

RESOLVED: to note the above dates

It was noted that Rev Trelenberg had been notified of the civic dates for both services, each of which would be held at St Giles' Church from 2017.

All Councillors were asked to note the dates in their diary to attend.

176. CHRISTMAS CONCERT

To consider distribution of proceeds to local groups and organisations from 130 tickets sold at £5 each = £650.

RESOLVED: to approve the following payments:

• Hire of school hall	Invoice	£85
• Invoice for Long Eaton Silver Prize Band	Invoice	£200
• Sandiacre Male Voice Choir	Donation	£175
• Erewash Phoenix Choir	Donation	£60
• East Midlands Air Ambulance	Donation	£80
• Treetops Hospice	Donation	£50

A letter from Erewash Phoenix Choir was read out by the Chairman.

The Clerk was asked to respond to the letter offering the requested £60 fee and to convey the Council's thanks to the choir for their performance. Mrs Bishton (choir member) would be mentioned and thanked for promoting ticket sales on their behalf.

177. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 18	Internal Audit – Check List and Auditors How 'dreadful' is the employment future for Town & Parish Councils? Stoney Middleton PC - Survey
Circular 19	Proposal for a Public Service Ombudsman Important external audit changes The Big Conservation Conversation Neighbourhood Planning Bill – next steps The Future of Assets in the Community – 'Places and Spaces' Council Spotlight Award – could this be you next? Funding opportunity (short turnaround) Training for 2017/18
Circular 1	List of 2016 circulars

The DALC circulars previously circulated were noted.

178. FINANCIAL STATEMENT

The Financial Statement to 31 December was received and noted.

179. ACCOUNTS FOR PAYMENT

<u>DD 8/12</u>	E.on (8660)	Electricity charges: Office	111.00
<u>DD 15/12</u>	BT (3066)	Line rental/telephone charges	55.52
<u>DD 20/12</u>	Sovereign	Playground inspection: DARG only	47.99
<u>DD 28/12</u>	Peninsula	Business consultancy	187.20
<u>DD 28/12</u>	Veolia	Waste container collection x 2	120.12
3144	Horizon	DARG: Replacement safety surface	834.00
3145	Horizon	Grounds maintenance: November	1,256.30
3146	Severn Trent	Office supply	56.28
3147	Mr Christmas Tree	Christmas Tree / Installation	288.00
3148	Memsafe	Cemetery: Headstone testing	672.36
3149	A M Sports Coaching	Play scheme: 21,22,23 December	890.00
3150	Mrs Bloor	Salary: December	1,361.83
3151	HMRC	Tax & NIC: December	381.70
3152	Sandiacre MV Choir	Donation from Chairman's allowance	50.00
3153	Andrew's GS	Litter picking: December	680.00
3154	Andrew's GS	Maintenance work on parks	120.00
		Total:	<u>7,112.30</u>

Jan-10
3155 EBC Cemetery bin collection: 1/1/17-31/3/17 70.98

RESOLVED: that the Accounts presented be approved for payment.

180. INCOME RECEIVED

02-Dec	Concert (SMVC)	Ticket sales 36	170.00
02-Dec	DCC	Litter picking cover: <u>2015/2016</u>	936.00
02-Dec	A Noskwith	Ticket sales x 2 (£10) + Refreshments £2.40	12.40
02-Dec	Co-op LE	Un-C 1: Plaque approval	66.00
02-Dec	Mr Towle	G221: Grave space for 2 / Interment for 2	726.00
02-Dec	Gillott's FD	A145: Plot x 2 / Interment x 2	264.00
02-Dec	A W Lymn	G177: Burial (O of Area)	132.00
06-Dec	Concert (Mrs Bishton)	Ticket sales 21	105.00
07-Dec	DCC (2015)	Minor Mtce Grant (Footpaths - Mr Wallace)	385.00
12-Dec	Hawley's	Area 2 - G7: Headstone approval	132.00
12-Dec	Concert (SMVC)	Ticket sales 73	365.00
23-Dec	DCC (2016)	Minor Mtce Grant (Footpaths - Mr Wallace)	385.00
31-Dec	Election Account (2)	Interest	0.20
31-Dec	Business Account (3)	Interest	2.03
31-Dec	Grant/s Account (4)	Interest	0.03
		Total	<u>3,680.66</u>

RESOLVED: to note the income received

181. CORRESPONDENCE

- I. HS2 Phase 2b: Information events: Consultation ends 9/3/17
- II. Erewash Phoenix Choir: Christmas concert arrangements
- III. EBC: Concurrent Functions reduction from 1/4/17
- IV. Severn Trent: Notice of improvement work along Derby Road from 9/1/17
- V. Mrs Thompson: Notification of website and Facebook page in regard to HS2: Save Sandiacre beauty spot

RESOLVED: to note the above correspondence

182. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

No items were deemed confidential.

183. TO NOTE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 7 FEBRUARY 2017

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

The meeting closed at 8.40pm

Signed by the Chairman: _____

Date: _____

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 1/2/17

To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.40pm** on **Tuesday, 10 January 2017** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

PRESENTATION

Prior to the meeting commencing, a representative from Severn Trent Water is expected to attend to discuss the schedule of maintenance work currently taking place in Sandiacre.

AGENDA

185. CASUAL VACANCY

186. APOLOGIES AND APPROVAL OF ABSENCES

187. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

188. TO CONSIDER REQUESTS FOR DISPENSATIONS

189. VARIATION OF ORDER OF BUSINESS

190. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

191. TO RECEIVE REPORTS FROM THE FOLLOWING:

- I. Police
- II. County Councillor
- III. Borough Councillors

192. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 JANUARY 2017 ARE A CORRECT RECORD

193. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

194. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 10 JANUARY 2017

195. TO RECEIVE THE MINUTES OF THE MEETING OF THE CEMETERY AND PARKS COMMITTEE HELD ON 10 JANUARY 2017

196. CHAIRMAN'S ANNOUNCEMENTS

197. REPORT OF THE CLERK

- I. EBC Community Grant Funding: Summer play scheme £1,200 – Apply by 17/2/17
- II. DCC - Communities Priority Programme Grant – Progress to date
- III. Introduction of new Cloud IT system
- IV. Christmas concert date: Changed to Thursday, 14 December 2017
- V. Website maintenance
- VI. DECX: Offer of £150 compensation for limited service

198. HS2

To consider a consultation response following the public meeting of 31/1/17.

199. 2017/2018 BUDGET

To consider the recommendation of the Finance Committee to set the 2017/18 budget, including the Precept figure. Appendix 1

200. 2017/2018 CEMETERY FEES

To consider the recommendation of the Finance Committee to set Cemetery fees from 1/4/17. Appendix 2

201. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circular 1	Index of most important elements of 2016 DALC circulars
Circular 2	Subscription Charges 2017/2018 Transparency Code for Smaller Local Councils Smaller Authorities' Audit Appointments (SAAA) for 2017/18 – 2021/22 returns NALC New Year Message HR Matters Grants How Elected Members can improve the Health of their Communities

202. FINANCIAL STATEMENT

Report to be presented at the meeting.

203. ACCOUNTS FOR PAYMENT

Report to be presented at the meeting.

204. INCOME RECEIVED

Report to be presented at the meeting.

205. CORRESPONDENCE

- I. Sandiacre Male Voice Choir: Thank you for concert donations
- II. Erewash Phoenix Choir: Thank you for concert donation
- III. EBC: Adopted Supplementary Planning Document (SPD) displayed in the library
- IV. EBC: Rural Grant Scheme – Application period open until 27/3/17
- V. SLCC: The Clerk magazine
- VI. Clerks and Councils Direct magazine

206. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

RESOLVED: *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

207. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 7 MARCH 2017

- Annual Parish Meeting 6.40pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

SANDIACRE PARISH COUNCIL

Clerk to the Council: Mrs Michelle Bloor
Parish Council Office
19b, Doncaster Avenue
Sandiacre
Derbyshire
NG10 5FJ
Telephone: 0115 949 0456
Email: clerk@sandiacreparishcouncil.org
www.sandiacreparishcouncil.org

NOTICE OF THE ANNUAL PARISH MEETING FOR SANDIACRE

Dear Residents,

NOTICE IS HEREBY GIVEN that the **ANNUAL PARISH MEETING** of Local Government Electors for the above named Parish will be held at The Memorial Institute, Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ on **Tuesday, 7 March 2017 at 6.40pm** under the Chairmanship of Cllr Wayne Major, Parish Council Chairman.

All electors of the Parish are invited to attend and take part in the proceedings. The Parish Meeting may, by law, discuss all parish affairs and pass resolutions about them. The business to be transacted at the meeting will be as follows:

AGENDA

1. **WELCOME BY THE CHAIRMAN**
2. **TO RECEIVE APOLOGIES FOR ABSENCE**
3. **TO RECEIVE DECLARATIONS OF INTERESTS**
4. **PUBLIC TO RAISE ANY MATTERS**

This provides an opportunity for members of the public to raise questions. Time for this session is limited to 10 minutes.
5. **MINUTES OF THE ANNUAL PARISH MEETING HELD ON 1 MARCH 2016**
6. **VERBAL REPORT FROM THE PARISH COUNCIL CHAIRMAN**
7. **VERBAL REPORT FROM THE COUNTY COUNCILLOR**
8. **VERBAL REPORT FROM BOROUGH COUNCILLORS**
9. **VERBAL REPORT FROM THE MEMORIAL INSTITUTE TRUSTEES**
10. **VERBAL REPORT FROM DR BLAND'S ALMHOUSES CHARITY**
11. **CLOSE OF MEETING**

Cllr Wayne Major - Parish Council Chairman

Date: 1/3/17

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 1/3/17

To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.40pm** on **Tuesday, 7 March 2017** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

208. APOLOGIES AND APPROVAL OF ABSENCES

209. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

210. TO CONSIDER REQUESTS FOR DISPENSATIONS

211. VARIATION OF ORDER OF BUSINESS

212. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

213. TO RECEIVE REPORTS FROM THE FOLLOWING:

- I. Police – To note that reports will only be issued upon request
- II. County Councillor
- III. Borough Councillors

214. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 FEBRUARY 2017 ARE A CORRECT RECORD

215. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

- I. EBC Community Grant Funding: Summer play scheme £1,200 – Applied for
- II. DCC: Communities Priority Programme Grant – Awaiting outcome of bid

III. New Cloud IT system introduced costing £21 (50% discount applied)

216. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 7 FEBRUARY 2017

217. TO RECEIVE THE MINUTES OF THE MEETING OF THE CEMETERY AND PARKS COMMITTEE HELD ON 7 FEBRUARY 2017

218. CHAIRMAN'S ANNOUNCEMENTS

219. REPORT OF THE CLERK

- I. Training material for Law and Good Practice session 23/2/17 circulated by email
- II. DCC: Litter picking on former Derby Canal: Request refund of overpayment £936
- III. Website maintenance: Progress to date
- IV. Quotes for new Parish Council notice board - Austins Drive
- V. E.on – Paper billing / Meter readings
- VI. LED lights for canal bridge lamps

220. PARISH COUNCIL ELECTION - SANDIACRE NORTH WARD

Three person nominated.

221. HS2

Consultation response.

222. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

None to date.

223. FINANCIAL STATEMENT

Report to be presented at the meeting.

224. ACCOUNTS FOR PAYMENT

Report to be presented at the meeting.

225. INCOME RECEIVED

21-Feb	Mrs S Smith	A144: Plot /Interment x 1 (Out of area)	396.00
21-Feb	Hawleys	G32: Headstone approval (Additional inscr.)	44.00
21-Feb	Mr Wallace	Four (written-off) fence panels	40.00
22-Feb	Lymn's: C In Stone	A95: Plaque	66.00
Total:			<u>546.00</u>

226. CORRESPONDENCE

- I. Friesland School: Confirmation of concert booking
- II. Sgt D Shannon: Police reports will only be issued upon request / Police officers will no longer attend Parish Council meetings
- III. Erewash Voluntary Action: Request for information re the 'Future in Mind' scheme
- IV. NALC: Section 137 new rate 2017/18 = £7.57
- V. Clerk and Council Direct: March 2017 issue

227. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

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228. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 4 APRIL 2017

- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm

SANDIACRE PARISH COUNCIL
www.sandiacreparishcouncil.org

Date: 29/3/17

To: All Members of Sandiacre Parish Council

Dear Councillor,

You are hereby SUMMONED to attend the meeting of Sandiacre Parish Council to be held at **7.40pm** on **Tuesday, 4 April 2017** in the Memorial Institute, 19a Doncaster Avenue, Sandiacre, Derbyshire NG10 5FJ for the purpose of transacting the following business:

Members are asked to sign the attendance sheet for the meeting upon arrival.

Yours faithfully,

Mrs Michelle Bloor - Clerk to Sandiacre Parish Council

AGENDA

229. APOLOGIES AND APPROVAL OF ABSENCES

230. PARISH COUNCIL ELECTION (SANDIACRE NORTH WARD)

- I. Outcome of election
- II. Councillor's Acceptance of Office
- III. Councillor's Declaration of Pecuniary Interests (DPI)
- IV. Appointment to committees

231. TO RECEIVE DECLARATIONS OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the Agenda as required by the Sandiacre Parish Council Code of Conduct for Members and by the Localism Act 2011.

232. TO CONSIDER REQUESTS FOR DISPENSATIONS

233. VARIATION OF ORDER OF BUSINESS

234. PUBLIC PARTICIPATION SESSION

This provides an opportunity for members of the public to address Councillors and raise questions. Time for this session is limited to 10 minutes.

No decisions can be made on any items raised in this session

235. TO RECEIVE REPORTS FROM THE FOLLOWING:

- I. Police
- II. County Councillor
- III. Borough Councillors

236. TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 MARCH 2017 ARE A CORRECT RECORD

237. MATTERS FOR REPORT

To receive an update on progress of matters from the last Council meeting not listed on the Agenda.

- I. DCC: Communities Priority Programme Grant – Funding of £19,985 received
- II. Notice board repairs

238. TO RESOLVE THAT THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 7 MARCH 2017 ARE A CORRECT RECORD

239. TO RECEIVE THE MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD ON 7 MARCH 2017

240. TO RECEIVE THE MINUTES OF THE MEETING OF THE CEMETERY AND PARKS COMMITTEE HELD ON 7 MARCH 2017

241. CHAIRMAN'S ANNOUNCEMENTS

Derby and Derby and Sandiacre Canal Trust: Application for EBC Rural Communities Grant submitted 28/3/17 – Improvement work to Sandiacre Lock

242. REPORT OF THE CLERK

- I. EBC: Play scheme grant of £1,200 approved
- II. EBC: Improvement work to village centre – Street furniture/lamp column painting
- III. Grant Thornton: Accounts for year end 31 March 2017: Submission date by 16/6/17 with Annual Governance Statements
- IV. Planters and picnic table for Memorial Institute now installed
- V. Consideration of increasing grass cuts per year due to milder weather
- VI. Installation of new play equipment on Doncaster Avenue Recreation Ground
- VII. Borough and Parish Councils' Forum meeting 23/1/17 – Minutes circulated
- VIII. Website maintenance: Progress to date

243. POLICE PRESENCE IN SANDIACRE

244. DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS (DALC) CIRCULARS

Circ 4	<ul style="list-style-type: none">• DALC Spring Seminar• Local Council Award Scheme in Derbyshire• Section 137 increase for 2017/18• Proposals to extend the remit of the Local Government Ombudsman to local (parish and town) councils• Neighbourhood Planning Bill update• Increases to Statutory Redundancy Pay and Unfair Dismissal Compensation• Discounted copies of Arnold-Baker on Local Council Administration, 10th Edition• Legal Topic Note updates – LTN 5 and LTN80
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245. FINANCIAL STATEMENT

Report to be presented at the meeting.

246. ACCOUNTS FOR PAYMENT

<u>DD 8/3</u>	E.on (8660)	Electricity charges: Office	111.00
<u>DD 15/3</u>	BT (3066)	Line rental/telephone charges	45.67
<u>DD 20/3</u>	Sovereign	Playground inspection: DARG only	47.99

DD 22/3	E.on (9390)	Christmas lights	59.40
DD 24/3	Peninsula	Business consultancy	187.20
DD 30/3	Veolia	Waste container collection x 2	103.48
3178	Horizon	Grounds maintenance: January	1,256.30
3179	Horizon	Grounds maintenance: February	1,256.30
3180	Horizon	Grounds maintenance: March	1,256.30
3181	Mrs Bloor	Salary: March	1,361.83
3182	HMRC	Tax £139.20 / NIC £242.50	381.70
	DALC	Subscription 1/4/17	871.94
	Severn Trent	Cemetery water charges: 1/4/17	53.38
		Total:	<u>6,992.49</u>

247. INCOME RECEIVED

27-Mar	Mr & Mrs Nicol	Reserved grave x 2 / Interment x 2 (A2,RA,G5)	726.00
27-Mar	Ms T Garrett	Grave x 4 (Burial x 2 / Ashes x 2)	990.00
27-Mar	Lymns	Grave x 2 / Interment x 2 (A2,RA,G6)	726.00
		Total:	<u>2,442.00</u>

248. CORRESPONDENCE

- I. Valuation Office: Office premises - Change to rateable value from 2010 = £1,350
- II. EBC Business rate demand – Nil – Small business rate relief £524.25
- III. EBC: Approval of grant for 2017 play scheme: £1,200

249. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

RESOLVED: *That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

250. TO NOTE THE DATE AND TIMES OF THE NEXT MEETINGS

TUESDAY, 9 MAY 2017

SECOND TUESDAY IN THE MONTH

- Annual Parish Council Meeting 6.40pm
- Planning Committee 7.00pm
- Cemetery and Parks Committee 7.20pm
- Parish Council 7.40pm